

**Registered Company Number: 02628224**

**Registered Charity Number: 1003603**

**Learning Partnerships**

**(A Company Limited by Guarantee)**

**Financial Statements and Annual Report of the General Council**

**for the year ended 31 March 2019**



# **Learning Partnerships**

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# **Learning Partnerships**

## **Report of General Council for the year ended 31 March 2019**

### **Structure, Governance and Management**

The organisation is a charitable company limited by guarantee and was established under a Memorandum of Association which established the objects and powers of the company and is governed under its Articles of Association.

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles of Association are known as members of the General Council. Recruitment to the General Council is by invitation and by approval of a simple majority of those entitled to vote.

The charity operates across Leeds focusing on areas of high deprivation in the City. Invitations for board membership are issued on consideration of the skills required to run the charity effectively as well as an interest and knowledge of raising aspirations through educational attainment and social inclusion.

New directors are invited to Learning Partnerships' offices for an induction which covers information on the role and terms of reference, the business plan, policies and procedures, health and safety and facilities. They are introduced to the Executive Team and staff members of the Charity. External training courses may be considered if felt appropriate. An induction pack and handbook is issued to each trustee which covers in detail all the topics covered during their visit to the charity.

### **Risk Management**

Internal financial controls are in place to safeguard the charity's assets and to provide the directors with reliable information so that significant problems can be identified on a timely basis and dealt with appropriately.

The Executive Team and the Finance Manager hold monthly meetings to receive monthly management accounts and review financial performance against budget, and consider future funding plans.

The company's Employee Handbook details all the Policies and Procedures, which is issued to all employees and contains guidance on risk assessment. During the year a risk map was drawn up of all known risks to the charity's future and performance. The map identified the impact, control measures in place and any action to be taken where an identified risk had no control in place. It is reviewed by management and monitored yearly.

The Executive Team and Finance Manager regularly review the risks and ensure that an effective risk management strategy is in place. They report to the full Council on a regular basis.

### **Quality**

The Charity has maintained its quality marks and standards.

We hold and have maintained the Matrix standard a quality framework for organisations to assess and measure their advice and support services and demonstrate the effective delivery of information on learning and work and we continue to work above the requirements for this standard.

In May 2018 we lapsed our assessment against the CHAS (Contractors Health & Safety Standard), as it was no longer a contractual funder requirement.

We continue to be an employer on the Mindful Employer charter as an employer who is positive towards mental health, we have held this since January 2017.

We also committed to the DWP Disability Confident Scheme, which supports people with disabilities and long-term health conditions to access work.

# **Learning Partnerships**

## **Report of General Council for the year ended 31 March 2019**

### **Structure, Governance and Management (continued)**

#### **SELTS**

We have maintained centre status from Trinity College London to deliver SELTS (Secure English Language Tests) accredited preparation courses that attendees may need to remain in the UK and or for Citizenship.

#### **Organisational Structure**

The General Council of the charity is currently comprised of eight members who meet six times a year.

#### **Directors**

The following directors have held office during the period from 1 April 2018 to the date of this report unless otherwise stated.

J.J. Burton  
T. Murray, Chairman  
I.K. Hunjan, M.B.E  
J.H.J. Hosegood  
J. Clare  
A.D. Warren  
R. E. Kelly  
M. Tudge (appointed March 2019)

#### **Treasurer**

M.Tudge

#### **Secretary**

S. Elvidge

#### **Senior Executives**

C. O'Grady  
L. Metcalf

The day to day running of the organisation is carried out by the Executive Team consisting of 2 members, covering Business Management and Resource and the other covering Business Development and Operations.

The Chairman is actively involved with the charity and attends external meetings and networking events. The Executive Team meet on a monthly basis with the Chairman. The Executive Team also meet on a monthly basis with the Finance Manager.

#### **Objectives and Activities**

Learning Partnerships is a Leeds based educational charity with 28 years' experience of working within inner-city Leeds to develop innovative projects, which draw heavily on the principles of effective learning and their link to community regeneration. Our work focuses on supporting children, young people and families in deprived areas of Leeds.

Our work concentrates on inner city wards of Leeds that are the most deprived wards nationally. The communities are characterised by poor housing, low skills, low educational attainment, high unemployment, single parent families and large ethnic minority populations. Our projects are needs driven and we base our funding and bid strategies on this premise.

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities.

# **Learning Partnerships**

## **Report of General Council for the year ended 31 March 2019**

### **Objectives and Activities (continued)**

The aims of Learning Partnerships are undertaken specifically to ensure the charitable objects meet the public benefit requirement and the Charities Act 2011.

**Our Vision:** A society where individuals are engaged, inspired and empowered to achieve their full potential

**Our Mission:** To 'reduce deprivation and improve wellbeing in Leeds, by engaging people in a positive way, through the provision of learning, skills and personal development opportunities'.

### **Our Values:**

- **QUALITY:** we deliver excellence and quality in all that we do
- **INTEGRITY:** we are guided by honesty, fairness and respect for each other
- **DEDICATION:** we show pride, enthusiasm and commitment in everything we do
- **RESPONSIVENESS:** we adapt provision and tailor support to individual needs
- **TRUST:** we are recognised and trusted for our passion and ability to deliver and achieve positive outcomes

### **Our Social Objectives:**

1. To improve skills of individuals, enabling them to progress into learning or employment
2. To increase life chances, aspirations and choices of children, young people and adults in Leeds
3. To reduce poverty and inequality
4. To effectively support cohesion and integration in local communities

### **Our Objectives:**

- To develop cross sector partnerships
- To enable service users to gain skills and experience through volunteering and social action opportunities
- To work with schools, children's centres and other services
- Service users to secure employment
- Participation in volunteering opportunities
- Service users to gain skills and experience through attendance on programmes
- Engage participants on the development and evaluation of all of our programmes
- Service users improve confidence and self esteem
- Increase knowledge of health & wellbeing
- Provide a range of accessible in-house services
- Offer an holistic approach to a range of support services on offer
- Break the cycle of unemployment
- Financial management support / help reduce service users debt
- Provide ESOL courses in the local communities across Leeds for city residents whose first language is not English

The above aims and objectives meet the public benefit criteria as defined in the Charities Act 2011.

# Learning Partnerships

## Report of General Council for the year ended 31 March 2019

### Achievements and Performance (continued)

#### Support for Schools

##### Let's Read Programme

The Let's Read Programme facilitates individual support for disadvantaged children to help them attain the literacy and language skills required for future educational and employment opportunities. The support is made possible through the provision of a rolling programme of recruitment, training and co-ordination for volunteers from local businesses and communities.

Once recruited, trained and safeguarding checks completed, volunteers are allocated to one of our participating primary schools and following an induction session, attend on a weekly basis to provide support to targeted children. Through helping to equip the children with key life skills, the volunteers are able to have a positive impact on their learning and achievement as well as their future employment and life chances.

Evaluation has shown that the individual volunteer support raises the children's reading levels and associated literacy attainment. Important 'softer' outcomes show increased self-confidence, self-esteem and social skills and having an individual reading partner on a weekly basis also gives the children a chance to develop their language and communication skills. In addition, the volunteers provide the children with positive role models, the opportunity to interact with professional people beyond the boundaries of school, an insight into the world of work and an opportunity to raise their aspirations.

During the last year, over 100 volunteers have provided support to more than 400 children across 18 primary schools helping to equip them with the skills and confidence needed to access the education they deserve and go on to lead successful lives.

The project manager successfully obtained grants totaling £37k from a number of charitable trusts and foundations. Just over £10k was generated from the chargeable model in place to schools for the provision of their volunteers. Additional income of just over £5k was also generated from the Registered Body Disclosure and Barring (DBS) Umbrella Service administration fees.

**Who benefits:** Over 500 children across 19 inner-city primary schools benefited from individual reading support this year.

#### **How this meets the aims of the charity:**

**Social Objective 2:** To increase life chances, aspirations and choices of children, young people and adults in Leeds

**Social Objective 4:** To effectively support cohesion and integration in local communities

- To work with schools, children's centres and other services
- Participation in volunteering opportunities
- Engage participants on the development and evaluation of all of our programmes
- Services users improve confidence and self esteem
- Facilitates community cohesion between all ages across all sectors of society, giving children the opportunity to build relationships with people outside of the boundaries of school and home.

# **Learning Partnerships**

## **Report of General Council for the year ended 31 March 2019**

### **Achievements and Performance (continued)**

#### **2 <Way> Street**

2 Way Street is a project set up for community improvement in East Leeds. We work with local volunteers, residents and schools to deliver planting schemes, litter picking and gardening clubs so that children and adults can care for their area, benefit from green spaces and get support growing their own flowers, fruit and vegetables.

#### **How this meets the aims of the Charity:**

**Social Objective 2:** To increase life chances, aspirations and choices of children, young people and adults in Leeds

**Social Objective 4:** To effectively support cohesion and integration in local communities

- To develop cross sector partnerships
- To enable service users to gain skills and experience through volunteering and social action opportunities
- To work with schools, children's centres and other services
- Participation in volunteering opportunities
- Engage participants on the development and evaluation of all of our programmes
- Services users improve confidence and self esteem
- Increase knowledge of health & wellbeing

**Who benefits:** Children, young people & adults from the most deprived areas in East Leeds.

#### **Support for Adults**

##### **Adult Learning**

The programmes delivered under this area were, Inspire and Achieve, ESOL (English Speakers of Other Languages), Steps 2 Work, Maths and English for parents and Digital Inclusion.

All Adult Learning is funded until July 2019. The courses were delivered in the local communities in Leeds priority was given to the most disadvantaged wards. All learners were unemployed and 19 years old or above. The courses covered employability skills, confidence building, breaking down barriers to work, English for Speakers of Other Languages (ESOL), Maths and English for parents and support with ICT. Numeracy and literacy are embedded within all programme delivery.

The majority of the Adult Learning programmes are delivered in the top 20% Super Output Areas of Leeds. The courses are designed to help learners move closer to the labour market and progress onto further learning or work.

**Who benefits:** Individuals aged 19 and above living in disadvantaged communities

#### **How this meets the aims of the charity:**

**Social Objective 1:** To improve skills of individuals, enabling them to progress into learning or employment

**Social Objective 2:** To increase life chances, aspirations and choices of children, young people and adults in Leeds

**Social Objective 3:** To reduce poverty and inequality

# Learning Partnerships

## Report of General Council for the year ended 31 March 2019

### Achievements and Performance (continued)

#### **Social Objective 4:** To effectively support cohesion and integration in local communities

- To develop cross sector partnerships
- To enable service users to gain skills and experience through volunteering and social action opportunities
- To work with schools, children's centres and other services
- Service users to secure employment
- Service users to gain skills and experience through attendance on programmes
- Engage participants on the development and evaluation of all of our programmes
- Services users improve confidence and self esteem
- Increase knowledge of health & wellbeing
- Provide a range of accessible in-house services
- Offer an holistic approach to a range of support services on offer
- Break the cycle of unemployment
- Financial management support / help reduce service users debt
- Provide ESOL courses in the local communities across Leeds for city residents whose first language is not English

#### **Skills Training Employment Pathways (STEP) Programme**

Developed by DWP; funded by Bradford Metropolitan Council, Leeds City Council with match funding from European Social Fund (ESF). Leeds City Council manage provision in Leeds and Learning Partnerships are sub-contracted as a specialised provider to offer tailored 1:1 and group support to improve the English and employability skills of the long-term unemployed aged 25+ from Black, Asian and Minority Ethnic communities (BAME) helping beneficiaries move closer to/into employment. The programme started in June 2017 and we are targeted with 150 starts before December 2019.

#### **How this meets the aims of the charity:**

**Social Objective 1:** To improve skills of individuals, enabling them to progress into learning or employment

**Social Objective 2:** To increase life chances, aspirations and choices of children, young people and adults in Leeds

**Social Objective 3:** To reduce poverty and inequality

**Social Objective 4:** To effectively support cohesion and integration in local communities

- To develop cross sector partnerships
- To enable service users to gain skills and experience through volunteering and social action opportunities
- To work with schools, children's centres and other services
- Service users to secure employment
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- Engage participants on the development and evaluation of all of our programmes
- Services users improve confidence and self esteem
- Increase knowledge of health & wellbeing
- Provide a range of accessible in-house services
- Offer an holistic approach to a range of support services on offer
- Break the cycle of unemployment
- Financial management support / help reduce service users debt
- Provide ESOL courses in the local communities across Leeds for city residents whose first language is not English

**Who benefits:** Unemployed BAME adults 25+ in Leeds whose first language is not English.



# **Learning Partnerships**

## **Report of General Council for the year ended 31 March 2019**

### **Achievements and Performance (continued)**

#### **The Stronger Families Programme**

This programme (June '17 – September 2019 – possible extension) is funded by Big Lottery (Building Better Opportunities) with match funding from European Social Fund (ESF). Bradford Metropolitan Council is the contract holders with Leeds City Council managing the Leeds provision. Learning Partnerships are sub-contracted to manage 4 key workers who provide early intervention support to 140 individuals from identified families with the aim of preventing anti-social behaviour, police involvement, possible criminal records and/or children being excluded from school. Promoting social inclusion and helping remove possible barriers supporting the families move closer to the job market and/or gain sustainable employment.

#### **How this meets the aims of the charity:**

**Social Objective 1:** To improve skills of individuals, enabling them to progress into learning or employment

**Social Objective 2:** To increase life chances, aspirations and choices of children, young people and adults in Leeds

**Social Objective 3:** To reduce poverty and inequality

- To develop cross sector partnerships
- To work with schools, children's centres and other services
- Service users to secure employment
- Service users to gain skills and experience through attendance on programmes
- Engage participants on the development and evaluation of all of our programmes
- Services users improve confidence and self esteem
- Increase knowledge of health & wellbeing
- Provide a range of accessible in-house services
- Offer an holistic approach to a range of support services on offer
- Break the cycle of unemployment

**Who benefits:** Unemployed adults (18+) who have a minimum of one dependent child less than 18 years of age.

#### **Support for Disadvantaged Young People**

##### **Talent Match**

Talent Match is funded through The BIG Lottery and managed by Your Consortium. It targets young people who are longer term unemployed or NEET. It uses a more intensive Key Worker support model to address any barriers to employment and offers appropriate interventions to enable young people to gain and sustain employment.

**Who benefits:** Disengaged 18-24 year olds in Leeds that have been unemployed for 1 year+

#### **How this meets the aims of the Charity:**

**Social Objective 1:** To improve skills of individuals, enabling them to progress into learning or employment

**Social Objective 2:** To increase life chances, aspirations and choices of children, young people and adults in Leeds

**Social Objective 3:** To reduce poverty and inequality

# Learning Partnerships

## Report of General Council for the year ended 31 March 2019

### Achievements and Performance (continued)

#### Youth Pathways – Inspire2Achieve

Funded by Leeds City Council this provision targets 40 16 and 17 year old young people who are not in education, employment or training (NEET). Working in partnership with St Giles Trust, we work with young people living in the Outer East and Outer North East areas of Leeds who have been unemployed for 3 months or more. Intensive 1-1 support is given by key workers supporting young people to resolve identified barriers and return to education, training or move closer to/gain employment/apprenticeship.

**Who benefits:** Disengaged 16-18 year old young people not in education, employment or training (NEET) in Leeds that have been unemployed for 3 months or more.

#### **How this meets the aims of the Charity:**

**Social Objective 1:** To improve skills of individuals, enabling them to progress into learning or employment

**Social Objective 2:** To increase life chances, aspirations and choices of children, young people and adults in Leeds

**Social Objective 3:** To reduce poverty and inequality

- To develop cross sector partnerships
- To enable service users to gain skills and experience through volunteering and social action opportunities
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- Provide a range of accessible in-house services
- Offer an holistic approach to a range of support services on offer
- Break the cycle of unemployment

Adult Learning is in its 6<sup>th</sup> year of delivery and we have just tendered for a further year's funding (2019/2020) and we are hopeful that Talent Match, our Big Lottery funded project may receive some further funding to continue in a similar format called Transform 1000.

#### **Financial Review**

The average number of project staff employed during the year was 28, and reflects the fact that the charity was fully staffed during the year.

The charity continues to explore new opportunities and, where these are compatible with its strategic aims, will make representations to funding organisations that may wish to be involved. It will, at the same time, strive to maintain and improve its current high standard of delivery. The charity is reporting an income of £662,240 compared with £551,225 in the previous year and expenditure of £590,194 compared with £532,319. This has resulted in restricted and unrestricted funds totalling £238,200 compared with £166,154 at the start of the current year.

#### **Funding Sources**

Funding for major activities has come from Leeds City Council.

#### **Investment Policy**

Learning Partnerships has a deposit account with Santander Bank to maximise interest receivable.

# **Learning Partnerships**

## **Report of General Council for the year ended 31 March 2019**

### **Reserves Policy**

The reserves of the charity are composed of restricted and unrestricted funds. These funds are maintained at a sufficient level in order to allow the smooth operation of the charity's activities.

- **Unrestricted Funds:**

It is the General Council's policy to achieve a level of reserves sufficient to meet the liabilities of the organisation. The charity's free reserves total was £177,435 at 31 March 2019.

- **Restricted Funds**

The composition and detailed movement of restricted funds is shown in note 14. The balance sheet states the restricted funds were held in the form of cash in the bank accounts. The current level of restricted funds and the ongoing funded arrangements relating to those funds is sufficient to maintain the specific projects.

### **Statement of Directors' Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the income resources and application of resources for that period. In preparing those financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Statement of disclosure to our auditors**

In so far as the directors are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the charity's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the charity's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

### **Auditors**

Garbutt & Elliott Audit Limited were appointed auditors, and in accordance with section 487 (2) of the Companies Act 2006 are deemed to be reappointed annually.

# **Learning Partnerships**

## **Report of General Council for the year ended 31 March 2019**

### **Other Information**

#### **Registered office**

The Burton Business Park  
Hudson Road  
Leeds  
LS9 7DN

#### **Auditors**

Garbutt & Elliott Audit Limited  
Chartered Accountants & Registered Auditors  
33 Park Place  
Leeds  
LS1 2RY

#### **Bankers**

Santander  
Bootle  
Merseyside  
G1R 0AA

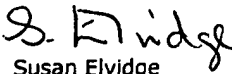
#### **Legal Status**

Learning Partnerships is a registered charity (number 1003603) and a company limited by guarantee (number 02628224).

#### **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on 16 September 2019 and signed on its behalf by:

  
Susan Elvidge  
**Secretary**

# **Learning Partnerships**

## **Independent Auditors' Report to the Members of Learning Partnerships**

We have audited the financial statements of Learning Partnership for the year ended 31 March 2019 which comprise the primary statements, namely the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustee's Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the FRC's website at [www.frc.org.uk/apb/scope/private.cfm](http://www.frc.org.uk/apb/scope/private.cfm)

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

## **Learning Partnerships**

### **Independent Auditors' Report to the Members of Learning Partnerships**

#### **Use of our report**

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

*Garbutt & Elliott Audit Limited*

**Laura Masheder**

**For and on behalf of Garbutt & Elliott Audit Limited**

16 October 2019

**Chartered Accountants  
Statutory Auditors**

33 Park Place  
Leeds  
LS1 2RY

## Learning Partnerships

### Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses) for the year ended 31 March 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<b>Income</b>					
Donations and gifts	3	7,177	64,164	71,341	80,177
Gifts in kind	4	46,300	-	46,300	46,300
Charitable activities	5	320,354	193,639	513,993	391,935
Service delivery	6	29,817	-	29,817	31,809
Fundraising	6	-	-	-	606
Investments income	7	789	-	789	398
<b>Total income</b>		<b>404,437</b>	<b>257,803</b>	<b>662,240</b>	<b>551,225</b>
<b>Expenditure</b>					
Service delivery	6	26,975	-	26,975	32,239
Fundraising	6	38	-	38	16
<i>Charitable activities:</i>					
Support for schools	8	8,057	25,346	33,403	56,135
Support for disadvantaged young people, adults and families	8	359,780	169,998	529,778	443,929
<b>Total expenditure</b>		<b>394,850</b>	<b>195,344</b>	<b>590,194</b>	<b>532,319</b>
Net income		9,587	62,459	72,046	18,906
Transfers between funds		27,765	(27,765)	-	-
<b>Net movement in funds</b>		<b>37,352</b>	<b>34,694</b>	<b>72,046</b>	<b>18,906</b>
Total funds brought forward		140,083	26,071	166,154	147,248
<b>Total funds carried forward</b>	<b>14</b>	<b>177,435</b>	<b>60,765</b>	<b>238,200</b>	<b>166,154</b>

There were no recognised gains and losses for 2019 and 2018 other than those included in the income and expenditure account.

A fully detailed Statement of Financial Activities for the year ending 31 March 2018 is shown at note 19

The notes on pages 18 to 31 form part of these financial statements.

## Learning Partnerships Balance Sheet as at 31 March 2019

	Notes	2019 £	2018 £
<b>Current assets</b>			
Debtors	11	97,115	85,027
Cash deposits		179,481	99,414
Cash in bank and in hand		91	427
		276,687	184,868
<b>Current liabilities</b>			
<b>Creditors:</b> Amounts falling due within one year	12	(38,487)	(18,714)
<b>Net current assets</b>		238,200	166,154
<b>Net assets</b>		238,200	166,154
<b>Funds</b>			
Unrestricted funds	14	177,435	140,083
Restricted funds	14	60,765	26,071
<b>Total funds</b>	14	238,200	166,154

The notes on pages 18 to 31 form part of these financial statements

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the General Council and signed on their behalf on 16 September 2019



T Murray

**Director (Chair of Trustees)**

**Company registration number: 02628224**



**Learning Partnerships**  
**Statement of Cash Flows for the Year Ended 31 March 2019**

	<b>Note</b>	<b>2019 £</b>	<b>2018 £</b>
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	<b>18</b>	78,942	13,111
<b>Cash flows from investing activities</b>			
Interest received		789	398
<b>Net cash provided by investing activities</b>		789	398
<b>Change in cash and cash equivalents in the year</b>		79,731	13,509
Cash and cash equivalents at the beginning of the year		99,841	86,332
<b>Cash and cash equivalents at the end of the year</b>		179,572	99,841

# **Learning Partnerships**

## **Notes to the Financial Statements for the year ended 31 March 2019**

### **1. Accounting policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are as follows:

#### **Charity information**

Learning partnerships is a Company Limited by Guarantee and is also a registered charity. The registered office is The Burton Business Park, Hudson Road, Leeds, LS9 7DN. The organisation's charity number is 1003603 and company number is 02628224.

#### **Accounting convention**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) ("Charities SORP (FRS 102)"), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

The financial statements are prepared in sterling which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

Learning Partnerships meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

As described in the Report of General Council, the charity is actively exploring new funding models reflecting increasing challenges in obtaining appropriate funding. The charity acknowledges the reducing levels of reserves but these are being addressed by actively applying for new funding as well as exploring new funding opportunities as a result of changing legislation. Also, the nature of expenditure incurred by the charity provides flexibility in managing the cost base appropriate to levels of funding. Accordingly, the directors are confident that the charity will continue as a going concern for a period of at least 12 months from the date of the Report of General Council and as a result they have adopted the going concern basis of accounting.

#### **Income**

All income is recognised in the Statement of Financial Activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed up for the tax recoverable. The following accounting policies are applied to income.

#### **Grants receivable for revenue expenditure**

Grants are recognised in the Statement of Financial Activities ("SoFA") when the conditions for receipt have been complied with. Where a grant is received relating to a future accounting period, the SoFA shows the gross amount received together with the changes in the amount deferred to future accounting periods. Deferred grant income at the year end is included in creditors.

#### **Gifts in kind**

Gifts in kind are included in the SoFA at an amount which estimates their monetary value to the charity.

# **Learning Partnerships**

## **Notes to the Financial Statements for the year ended 31 March 2019 (cont..)**

### **1. Accounting policies (cont..)**

#### **Donations**

Donations are recognised in income when they become receivable.

#### **Investment income**

Investment income is accounted for when receivable.

#### **Transfer between funds**

All income and expenditure is initially included in the Statement of Financial Activities.

Transfers from restricted funds are made to cover the management costs associated with running a particular project or fund.

#### **Expenditure**

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

#### **Staff costs**

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

Termination payments are recognised as an expense immediately following the decision to determine an employee's employment.

#### **Pension costs**

The company operates a defined contribution pension scheme, the assets of which are held separately from those of the scheme in an independently administered fund. Contributions payable for the year are charged to the Statement of Financial Activities.

#### **Fund accounting**

Funds held by the charity are either:

##### **Restricted funds**

Restricted funds represent grants, donations and legacies received which are allocated by the donor for a particular project or activity.

##### **Unrestricted funds**

Unrestricted funds represent funds which are expendable at the discretion of the trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment and include designated funds.

#### **Tangible fixed assets**

Tangible fixed assets with values of less than £2,500 are written off to the Statement of Financial Activities in the year of purchase.

## **Learning Partnerships**

### **Notes to the Financial Statements for the year ended 31 March 2019 (cont..)**

#### **1. Accounting policies (cont..)**

##### **Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

##### **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital. Any bank overdrafts are shown within borrowing in current liabilities

##### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. Any impairment loss is recognised in the income and expenditure account.

##### **Creditors, loans and provisions**

Creditors, loans and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are only derecognised when, and only when, the charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

##### **Operating leases**

Rentals applicable to operating leases are charged to the Statement of Financial Activities over the period in which the cost is incurred.

##### **Taxation**

Learning Partnerships is a registered charity and as such is a charity within the meaning of Schedule 6 of the Finance Act 2010. Accordingly, the Charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

## **Learning Partnerships**

### **Notes to the Financial Statements for the year ended 31 March 2019 (cont..)**

#### **2. Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities.

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 3. Donations and gifts

	2019 £	2018 £
<b>Unrestricted</b>		
Masonic Charities	700	-
Donation	10	12,660
Lloyds Bank	4,367	-
Garfield Weston Foundation	2,000	-
RFM Facilities & Interiors Ltd	100	-
	<b>7,177</b>	<b>12,660</b>
<b>Restricted</b>		
Donations	7,400	-
Wades Charity	3,000	-
Roger Vere Foundation	1,000	-
Rest Harrow Trust	200	-
St James Place	4,450	-
Ardwick Trust	100	-
Mollie Croysdale Charity	700	-
Charles & Elsie Sykes Trust	3,000	-
George Moore Foundation	2,000	-
Headingley Orphanage Foundation	500	-
Morrisons Foundation	5,000	-
Basil Samuel Charitable Trust	5,000	-
Evans Management Ltd	1,000	-
Newground	4,352	-
WF Southall Trust	1,400	-
Leeds Community RERF	838	-
Lloyds TSB Foundation	19,408	19,408
Groundwork	1,000	1,000
Coop Community Fund	3,666	850
Charles Brotherton Trust	150	150
Santander Foundation	-	3,662
The Leeds Fund	-	2,142
Addleshaw Goddard	-	500
Postcode Lottery	-	3,613
Community Involvement	-	2,691
Leeds Community Fund	-	10,000
Green Hall Foundation	-	1,000
Glebe Trust	-	250
John Thaw Foundation	-	1,725
Hobson Charity	-	5,000
Kathleen Lawrence Charitable Trust	-	1,000
Zurich Community Trust	-	1,000
Ernest Cook Trust	-	8,750
Asda Foundation	-	200
EN;able Communities	-	492
Leeds City Council	-	2,500
Well Being Fund	-	(416)
George Martin Trust	-	2,000
	<b>64,164</b>	<b>67,517</b>
<b>Total</b>	<b>71,341</b>	<b>80,177</b>

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 4. Gifts in kind

	2019 £	2018 £
Arcadia Group - Accommodation, office expenses	46,300	46,300

#### 5. Income from charitable activities

	Unrestricted £	Restricted £	2019 £	Unrestricted £	Restricted £	2018 £
Stronger Families Community Learning	-	118,084	118,084	-	61,553	61,553
Pathways NEET	177,144	-	177,144	144,156	-	144,156
Talent Match	-	40,000	40,000	-	36,000	36,000
NatWest Skills & Opportunities Fund	39,860	-	39,860	79,535	-	79,535
Community Builder	-	15,555	15,555	-	-	--
STEP Esol	-	20,000	20,000	-	-	--
Talk English	103,350	-	103,350	31,500	-	31,500
Other Funds	-	-	-	-	33,592	33,592
	-	-	-	-	5,599	5,599
	320,354	193,639	513,993	255,191	136,744	391,935

#### 6. Activities for generating funds

	2019 £	2018 £
Income from service delivery	29,817	31,809
Income from Fundraising	-	606
Delivery cost (Including staff costs)	(26,975)	(32,239)
Fundraising cost	(38)	(16)
<b>Funds generated</b>	<b>2,804</b>	<b>160</b>

Income was generated through a number of small service delivery activities, delivery of DBS checks for third party organisations and volunteers for schools and from fundraising.

All income in the prior year and current year is unrestricted.

#### 7. Investment income

	2019 £	2018 £
Interest received	789	398

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 8. Expenditure on charitable activities

Year ended 31 March 2019	Support for schools	Support for families	2019
	£	£	£
<b>Direct costs</b>			
Staff and other related costs	22,917	354,534	377,451
Delivery costs	460	14,762	15,222
	23,377	369,296	392,673
<b>Support costs</b>			
Staff and other related costs	5,380	86,713	92,093
General office costs	4,228	66,793	71,021
Audit fees	202	3,381	3,583
Liability insurance	216	3,595	3,811
	10,026	160,482	170,508
<b>Total</b>	<b>33,403</b>	<b>529,778</b>	<b>563,181</b>
<b>Year ended 31 March 2018</b>	<b>Support for schools</b>	<b>Support for families</b>	<b>2018</b>
	£	£	£
<b>Direct costs</b>			
Staff and other related costs	23,793	288,624	312,417
Delivery costs	15,635	21,842	37,477
	39,428	310,466	349,894
<b>Support costs</b>			
Staff and other related costs	9,185	73,896	83,081
General office costs	6,968	54,870	61,838
Audit fees	324	2,748	3,072
Liability insurance	230	1,949	2,179
	16,707	133,463	150,170
<b>Total</b>	<b>56,135</b>	<b>433,929</b>	<b>500,064</b>



## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 9. Net income

	2019 £	2018 £
<b>The net income is stated after charging:</b>		
Auditors' remuneration: Audit	2,950	2,560

#### 10. Staff costs

	2019 £	2018 £
Salaries	448,364	379,754
Social security costs	25,147	17,488
Pension costs	10,831	8,414
Healthcare costs	1,861	1,526
Redundancy costs	-	4,890
	486,203	412,072

The average number of persons employed by the charity during the year was:

	2019 Numbers	2018 Numbers
Senior Manger	1	1
Senior Manager - Part-time	1	1
Administration	1	1
Administration - Part-time	1	1
Project Staff	12	12
Project Staff - Part-time	12	5
<b>Total</b>	<b>28</b>	<b>21</b>

No members of staff received remuneration in excess of £60,000 (2018: no employees).

None of the trustees received remuneration, nor were they paid any expenses during the current or previous year.

The key management personnel of the Charity are the trustees and the Senior Executives. The total employee benefits of the key management personnel of the charity were £66,239 (2018 - £65,085).

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £10,831 (2018 - £8,414). Contributions totalling £1,727 (2018 - £1,349) were payable to the fund at the balance sheet date.

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont.)

#### 11. Debtors

	2019 £	2018 £
Other debtors	28,016	30,737
Accrued income	67,401	50,284
Prepayments	1,698	4,006
	97,115	85,027

#### 12. Creditors – Amounts falling due within one year

	2019 £	2018 £
Trade creditors	2,375	2,839
Other creditors and accruals	36,112	15,875
	38,487	18,714

#### 13. Financial instruments

	2019 £	2018 £
<b>Carrying value of financial assets</b>		
Financial assets carried at amortised cost	274,989	180,862
<b>Carrying value of financial liabilities</b>		
Financial liabilities carried at amortised cost	30,333	11,186

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 14. Movements in Funds

Year ended 31 March 2019	At 1 April 2018	Income	Expenditure	Transfers	At 31 March 2019
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	140,083	404,437	(394,850)	27,765	177,435
<b>Restricted Funds</b>					
<b>Support for disadvantaged young people, adults &amp; families</b>					
Talk English	325	-	(325)	-	-
2Way Street (other)	6,615	7,591	(11,541)	(1,000)	1,665
Pathways NEET	1,389	40,000	(32,198)	(6,000)	3,191
Stronger Families	(781)	118,083	(105,997)	(15,091)	(3,786)
Lloyds Bank Foundation	14,633	19,408	(19,371)	-	14,670
NatWest Skills & Opportunities Fund	-	15,555	(2,536)	(583)	12,436
Community Builder	-	20,000	-	-	20,000
<b>Support for schools</b>					
Other cluster activities	254	-	-	-	254
Adult Volunteering	3,636	37,166	(23,376)	(5,091)	12,335
	26,071	257,803	(195,344)	(27,765)	60,765
<b>Total funds</b>	166,154	662,240	(590,194)	-	238,200

It is anticipated that funds which are overdrawn at the year end will receive income and will return to credit balance subsequent to the year end.

The monies transferred from restricted to unrestricted reserves represent the management charges payable under the terms of the specific projects to contribute towards the charity's overhead costs.

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 14. Movements in Funds (continued)

Year ended 31 March 2018	At 1 April 2017 £	Income £	Expenditure £	Transfers £	At 31 March 2018 £
<b>Unrestricted funds</b>					
General funds	103,672	346,964	(345,343)	34,790	140,083
<b>Restricted Funds</b>					
<b>Support for disadvantaged young people, adults &amp; families</b>					
Talk English	618	33,592	(28,846)	(5,039)	325
2Way Street (other)	2,841	15,684	(10,342)	(1,568)	6,615
Pathways NEET	-	36,000	(29,211)	(5,400)	1,389
Stronger Families	-	61,553	(54,773)	(7,561)	(781)
Lloyds Bank Foundation for England & Wales	15,213	19,408	(19,988)	-	14,633
Other	-	5,599	(4,388)	(1,211)	-
<b>Support for schools</b>					
Extended Services - South	7,546	-	-	(7,546)	-
Other cluster activities	16,912	-	(15,056)	(1,602)	254
Adult Volunteering	446	32,425	(24,372)	(4,863)	3,636
	43,576	204,261	(186,976)	(34,790)	26,071
<b>Total funds</b>	<b>147,248</b>	<b>551,225</b>	<b>(532,319)</b>	<b>-</b>	<b>166,154</b>

The monies transferred from restricted to unrestricted reserves represent the management charges payable under the terms of the specific projects to contribute towards the charity's overhead costs.

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 15. Analysis of net assets between funds

Year ended 31 March 2019	Net current assets £	Total £
Restricted funds	60,765	60,765
Unrestricted funds	177,435	177,435
<b>Total funds</b>	<b>238,200</b>	<b>238,200</b>

Year ended 31 March 2018	Net current assets £	Total £
Restricted funds	26,071	26,071
Unrestricted funds	140,083	140,083
<b>Total funds</b>	<b>166,154</b>	<b>166,154</b>

#### 16. Financial commitments

At 31 March 2019 the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	Office equipment 2019 £	2018 £
Less than one year	1,152	1,152
Between two and five years	2,592	3,744
	<b>3,744</b>	<b>4,896</b>

#### 17. Related party transactions

A Warren, a director, is also a employee of Arcadia Group Fashion Holdings Limited, this company gifted office accommodation with a value of £46,300 (2018 - £46,300) to the charity.

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 18. Reconciliation of net movements in funds to net cash flow from operating activities

	2019 £	2018 £
Net movement in funds	72,046	18,906
Interest received	(789)	(398)
Decrease in debtors	(12,088)	(10,913)
Increase in creditors	19,773	5,516
	78,942	13,111

## Learning Partnerships

### Notes to the Financial Statements for the year ended 31 March 2019 (cont..)

#### 19. Comparative Statement of Financial Activities (including Income & Expenditure Account) for the year ended 31 March 2018

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
<b>Income</b>			
Donations and gifts	12,660	67,517	80,177
Gifts in kind	46,300	-	46,300
Charitable activities	255,191	136,744	391,935
Service delivery	31,809	-	31,809
Fundraising	606	-	606
Investment income	398	-	398
<b>Total income</b>	<b>346,964</b>	<b>204,261</b>	<b>551,225</b>
<b>Expenditure</b>			
Service delivery	32,239	-	32,239
Fundraising	16	-	16
<i>Charitable activities:</i>			
Support for schools	14,137	41,998	56,135
Support for disadvantaged young people, adults and families	298,951	144,978	443,929
<b>Total expenditure</b>	<b>345,343</b>	<b>186,976</b>	<b>532,319</b>
Net income	1,621	17,285	18,906
Transfers between funds	34,790	(34,790)	-
<b>Net movement in funds</b>	<b>36,411</b>	<b>(17,505)</b>	<b>18,906</b>
Total funds brought forward	103,672	43,576	147,248
<b>Total funds carried forward</b>	<b>140,083</b>	<b>26,071</b>	<b>166,154</b>

There were no recognised gains and losses for 2018 and 2017 other than those included in the income and expenditure account.