

**AGE CONCERN MID MERSEY**  
**REPORT OF THE BOARD OF TRUSTEES**  
**AND CONSOLIDATED ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2014**

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**AGE CONCERN MID MERSEY  
(Registered Number 2625647)**

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FOR THE YEAR ENDED 31 MARCH 2014**

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**AGE CONCERN MID MERSEY**  
**(Registered Number 2625647)**

**REPORT OF THE BOARD OF TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2014**

The Trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 March 2014.

**Reference and Administrative Details**

**Charity Number:** 1003476

**Company Number:** 2625647

**Chief Executive and Company Secretary**

Mr M Lunney, JP MCMI

**Registered Office**

The Mansion House  
Victoria Park  
City Road  
St Helens  
Merseyside. WA10 2UE

**Auditors**

Livesey Spottiswood  
Chartered Accountants & Registered Auditors  
17 George Street  
St Helens  
Merseyside. WA10 1DB

**Senior Statutory Auditor** Mr D Hudd BA FCA

**Bankers**

National Westminster Bank Plc  
PO Box 25  
5 Ormskirk Street  
St Helens  
Merseyside. WA10 1DR

CCLA Investment Management Limited  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

Virgin Money Plc  
Jubilee House  
Gosforth  
Newcastle Upon Tyne  
NE3 4PL

**Solicitors**

Haygarth Jones  
8 Hardshaw Street  
St Helens  
Merseyside. WA10 1RE

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**REPORT OF THE BOARD OF TRUSTEES (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**Directors and Trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Prof M Thomas – Chairman  
Mr J Taylor – Vice-Chair  
Mr P Ashton (Resigned 26/11/13)  
Mrs D Joughin  
Mr R Travies  
Mrs D Shotton  
Mr R Rankin  
Dr J Woodthorpe

In accordance with the Articles of Association, at the Annual General Meeting the following trustees retire by rotation and, being eligible, offer themselves for re-election:

Mrs D Joughin, Mr J Taylor and Dr J Woodthorpe.

At the November 2013 Age UK Mid Mersey board meeting, Mr J Chapman was co-opted to the board and was appointed Treasurer following the resignation of Mr P Ashton.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The company is governed by its Memorandum and Articles of Association.

The company is limited by guarantee, whereby every member of the company undertakes to contribute to the assets of the company in the event of winding up, while they are members or within one year after they cease to be a member, for payment of the debts and liabilities of the company contracted before they cease to be members, such amounts as may be required not exceeding £1.

**Appointment of trustees**

The trustees who have served during the year are set out above. The trustees are appointed by the members of the company and one third of the trustees retires by rotation each year and may offer themselves for re-election in accordance with the Articles of Association.

**Trustee induction and training**

Initially, new trustees are inducted into the Organisation by attending the same induction course as staff, sessional workers, volunteers and placements. Additionally, trustees have access to Age Concern's Board builder training programme, which covers such items as roles and responsibilities, legal obligations under charity and company law, the content of the Memorandum and Articles of Association, organisation structures and decision making processes, business planning and understanding financial information. The induction process also involves an opportunity for new trustees to meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events, which will facilitate their understanding of their role and meet their individual training needs.

**AGE CONCERN MID MERSEY**  
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**REPORT OF THE BOARD OF TRUSTEES (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**Organisation**

The Board of Trustees administers the charity. The board meets six times during the financial year to manage the charity's affairs receiving reports from senior employees. A Chief Executive is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters.

**Risk Management**

The Board of Trustees considers the major strategic, business and operational risks that the charity faces each year when considering budgets and business planning. Systems have been developed to monitor and control these risks to mitigate any impact that they may have in the future.

**OBJECTIVES AND ACTIVITIES**

To promote the relief of elderly people in any manner which now, or hereafter, may be deemed by law to be charitable, in and around St Helens, Halton and Warrington (hereinafter called "the area of benefit").

**Activities**

- a) To encourage, promote and organise direct services appropriate to the needs of individual elderly people or groups of elderly people and, if thought fit, to make reasonable charges for any services provided hereunder;
- b) to promote and organise co-operation in the achievement of the above object and to that end to support, join in with and co-operate with other charities, voluntary bodies, statutory authorities and other organisations operating in furtherance of the object or of similar charitable purposes and to exchange information and advice with them;
- c) to establish, support, undertake or execute any charitable trusts, associations or institutions formed for all or any of the objects;
- d) to promote and carry out, or assist in promoting and carrying out, surveys, investigations and research;
- e) to provide food, drink and refreshments as appropriate but only for persons participating in the activities of the Organisation;
- f) to arrange and provide for, or join in arranging and providing for, the holding of exhibitions, meetings, lectures, classes and training courses;
- g) to create and distribute a range of information and material in varying formats to ensure the widest possible coverage of the organisations work;
- h) to appoint and constitute such advisory committees as the Board of Trustees (hereafter referred to as "the Board" and as further described in Article 1 of the Articles of Association) may think fit;

**STRATEGIC AIMS 2013 TO 2016**

In consultation with both internal and external stakeholders and following a meeting of the Board in October 2013 in which strategic priorities for the organisation were reviewed, the areas below were endorsed for a further 3 years. The Board added a key caveat for the delivery of a balanced budget for the next 3 years, to ensure reserve levels are protected from further depletion:

- 1. Information and Advice, Advocacy and Campaigns (should be viewed as core to what we do)
- 2. Funding Sustainability – and reduction in risk
- 3. To retain a balanced budget (to ensure expenditure does not exceed income)

**AGE CONCERN MID MERSEY  
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**REPORT OF THE BOARD OF TRUSTEES (continued)  
FOR THE YEAR ENDED 31 MARCH 2014**

**STRATEGIC AIMS 2013 TO 2016 (continued)**

4. Healthy and fulfilling Lifestyle activities
5. Enablement and Early intervention
6. Long Term Care in the Community, with a focus on people living with the experiences of dementia.
7. Income Generation activities
8. Organisational capacity to develop

**OVERVIEW OF GOVERNANCE**

During the year, trustees have discharged their responsibilities with due diligence in the context of the continuing challenges facing all sectors of the economy whilst also endeavouring to be responsive to emerging opportunities with a view to strengthening the foundations for the future to build an increasingly sustainable organisation.

Whilst the organisation has seen further reductions to its income from statutory and other sources during the year, the trustees have continued to support the Senior Management Team in identifying and investing in activities that will hopefully help achieve sustainability through greater financial independence.

The trustees have been mindful of their obligations under the brand partner and trading alliance agreements that are now in place with Age UK. In April 2011, following approval by the Charity Commission and Companies House, the organisation introduced "Age UK Mid Mersey" as its working name. The legal entity name remains as Age Concern Mid Mersey.

**OBJECTIVES, ACHIEVEMENTS & PERFORMANCE FOR 2013/14**

In reviewing organisational performance during 2013/14 the following achievements are noted under the strategic objectives.

**1. Advice and Information Resource**

Having completed the first year of the St Helens Advice and Information Resource contract (SHAIR) we are pleased to report that significant progress has been made with no areas of concern arising in relation to targets set within the contract.

Our Money Advice Service saw a slight downturn in sessions delivered compared to the previous year due to a period of long-term sickness for one of the officers and the lead time required in training new officers before they can advise the public. We are pleased to report that increased resources have now been deployed in the service the benefits of which will be seen in the new financial year 2014/15.

Advocacy services have been redesigned by commissioners to be delivered by our partners as part of the negotiations relating to the SHAIR contract. The first year the partnership with CDP St Helens Ltd has proved to be very fruitful and again, as noted above for the Advice and Information element of the contract, the Advocacy service has comfortably achieved the requirements of the contract with the next stage developments already being implemented.

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**REPORT OF THE BOARD OF TRUSTEES (continued)  
FOR THE YEAR ENDED 31 MARCH 2014**

**OBJECTIVES, ACHIEVEMENTS & PERFORMANCE FOR 2013/14 (continued)**

**2. Funding**

Given the economic climate, this year again saw reductions in funding from Halton Council regarding Halton Open and also St Helens Council in relation to the Positive Living and Social Inclusion Services, however, due to the SHAIR contract overall funding from St Helens Council saw an increase this year. We continue to be pro-active and innovative in seeking and securing new sources of funding to ensure the future sustainability of services.

Our Counselling service continued to benefit from additional funding from NHS Halton & St Helens in the year whilst further funding to the end of March 2015 has been secured from the St Helens Clinical Commissioning Group. Once again we were delighted through Age UK nationally, to receive further funding linked to E.On Benefits take-up and E.On handyperson initiatives, and our strategy to target charitable trusts for smaller contributions to our work continues to prove successful.

In partnership with St Helens Council and Friends of Victoria Park, a bid to the Heritage Lottery was successful during 2011/12. This work was completed in May 2014 and the Charity will reflect an additional £1.1m of property assets on its balance sheet for 2014/15 following the completion of this significant Heritage Lottery Funding programme. This investment, alongside the wider Victoria Park improvements, will mean a significant increase in visitors to the site. In turn this will increase brand awareness, capacity and income generation opportunities. In seeking funding to furnish the Orangery we are indebted to all those donors who have contributed and in particular to the Garfield Weston Foundation and The Pilkington Charities Fund.

**3. To retain a balanced budget**

The previous 3 years saw the organisation invest substantial reserve expenditure in ensuring future sustainability. The Trustees now require a period of conservative return on that investment to allow reserves to be re-established back to the levels prior to 2011. As such the organisation is committed to ensuring expenditure remains equal to, or does not exceed, income levels until 2016. This was carefully scrutinised and approved in the board strategic planning day in October 2013 and is necessary and prudent to protect the long term future of our work.

**4. Lifestyle**

Following our 2011 review of our lifestyle services, we continue to evaluate that we are meeting the needs of customers and that each activity remains sustainable. Activities include Zumba, Yoga, Tai-Chi, Art classes, tea dances and other lifestyle wellbeing events. We actively engage with stakeholders and promote Holistic Therapy around asset based community development by renting space to other groups for them to work on a self-employed basis.

Our Warrington tea-dances continue to be a popular activity and the trustees are grateful to the dedicated team of volunteers led by Pam Rowland for their hard work in running the dances.

**5. Enablement & Early intervention**

We remain committed to the aim of supporting people through early intervention so as to enable them to exercise as much choice and control as is possible in their everyday lives.

**AGE CONCERN MID MERSEY  
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**REPORT OF THE BOARD OF TRUSTEES (continued)  
FOR THE YEAR ENDED 31 MARCH 2014**

**OBJECTIVES, ACHIEVEMENTS & PERFORMANCE FOR 2013/14 (continued)**

**5. Enablement & Early intervention (continued)**

We continue to work in partnership with the Alzheimer's Society and Halton Council in delivering Dementia Cafes in the Halton borough. Unfortunately funding in St Helens has been lost for the cafes, nonetheless the issues around dementia remain high on our agenda and we remain committed to developing our activities in this area. As such, we continue to deliver dementia group meetings in the Bistro at the Mansion House every week for a Big Breakfast; replacement funding is proactively being sort to ensure we can develop and sustain this. An example of our success in sourcing funding is given in monies secured from Santander which has helped us to run our very popular "Dementia Karaoke's" and "Rugby Tackles Dementia" projects.

Once again this year we worked in partnership with St Helens Council to deliver the 'Winter Warmth Campaign' project to raise awareness of, and provide support to, those who may be, or are, at risk as a result of winter warmth issues. This service was extremely successful and supported over 5,000 people during the period December 2013 – March 2014.

In Halton, our delivery of Participation Groups, funded by Halton Borough Council, help older people make new friends and meet up on a regular basis for a cup of tea and a chat. The groups organise trips out and the new theme for this year has been the setting up of drama based workshops exploring dementia and loneliness. Our new 'men only' group has been particularly successful in reaching a fairly isolated sector of the local population and is proving to be quite popular.

Men's Health continues to be a key area of work; however, sustainability is now the main focus following the conclusion of lottery funding for the 'Men 2 Mentor' program in March 2012. Three men's health groups continue to operate independently within the boroughs of Warrington and St Helens, having been successful in securing their own funding. The 'Drop A Shirt Size' program, now in its third year with Warrington Wolves Rugby League Club, runs during the closed season (November - February) with successful members being presented with rugby shirts during half-time at the first team game of the new rugby season – 21 men successfully received shirts at the last presentation.

A key aspect of our enablement and early intervention strategies is counselling as it provides much needed support for individual older people, their families and carers. The service has 21 counsellors volunteering their time and has engaged with over 400 people in the year. We are delighted to report that the lottery has again agreed to provide additional funding to support future development in this area for a further year to 2015.

Our Active Care Services in St Helens continues to be delivered borough wide in local centres as well as at our Mansion House site. Many of the people benefiting from a more local service either have memory difficulties and/or are physically frail. The service is moving into our new Orangery from July 2014.

Practical support remains an important preventative activity and during the year the service has dealt with in excess of 1,150 enquiries.

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**REPORT OF THE BOARD OF TRUSTEES (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**OBJECTIVES, ACHIEVEMENTS & PERFORMANCE FOR 2013/14 (continued)**

**6. Long Term Care in the Community**

The organisation constantly seeks innovation to meet the needs of our older generation. Several contracts and tenders have been submitted to commissioners that demonstrate our vast diversity and experience as a capable and willing provider.

Our desire to work in tackling loneliness and isolation, preventing falls, and supporting those with dementia are a priority. Our work with the Alzheimer's Society establishes us as a dementia support service provider, it remains our aim to explore provisions of out of normal hours support in the form of a time limited, outcomes based, Dementia Café service. We are currently negotiating with other partners and funders to deliver "Sundowners". If successful, this will be rolled out to wider geographic locations, increased capacity and offer more flexible overnight access.

We are awaiting the final completion of building works around the Mansion House site. Once this work is complete consultative work with potential service users is now in progress with a view to launching the pilot in our dementia provision in the latter part of 2014.

**7. Income Generation Activities**

Income generation remains vital given the assets available to the organisation. Commercial profitability in the Trading Company remains a key focus in order to generate social enterprise profits back to the charity. Improvements to charging structures and efficiencies in operational methods, alongside a strategic marketing approach, are already helping to deliver stronger results and work around this area continues to be developed. This includes the Mansion House branding, the offer that makes us unique and a focus on quality.

To complement all of the above, continued investment in the site and its assets remains a high priority with a focus for 2014/15 being around the development of the garage at the Mansion House into separate units providing the potential to generate rental income. With the completion of phase 2 work on the Diamond Suite being achieved in the year, coupled to that of the new Orangery, it is hoped that 2014/15 will see the organisation benefit from the wider capacity.

The insurance service saw a small increase in turnover this year and it is anticipated that this growth will continue in 2014/15 aided by a new integrated telephone and computer system called 'TAM in a box' which will be rolled out from summer 2014. It is anticipated that this should dramatically increase the number of calls put through to local trading outlets.

**8. Organisation capacity to develop**

Our Staff Council continues to provide a valuable conduit through which we can share ideas and seek views on proposals. Suggestions are also put forward from staff representatives that influences the way in which the organisation is run. The organisation has throughout the year made changes to the culture and values that underpin our work. Focus has shifted to customer needs and the highest levels of service standards in order to enhance image and reputation. Volunteers, Staff and Trustees have embraced an "Employee Value Charter" promise and efforts continue to demonstrate our values across the whole organisation

Trustees remain committed to supporting staff through training and development programmes which are linked to key activities within our strategic plan. All staff now complete a set of

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**REPORT OF THE BOARD OF TRUSTEES (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**OBJECTIVES, ACHIEVEMENTS & PERFORMANCE FOR 2013/14 (continued)**

**8. Organisation capacity to develop (continued)**

mandatory training during the year that cover: First Aid, Health and Safety, Fire & Risk, as well as Safeguarding. Other training is agreed between line managers during regular supervisions sessions and team meetings.

The organisation has close links to and actively supports local Older Peoples' Forums within Warrington, Halton and St Helens.

Although on a smaller scale than in previous years, we again have been able to offer 4 placements to Social Work Students during the year. The reduction in numbers has been brought about as a result of a change in criteria set by the universities.

The organisation is now preparing to complete a new quality program and award as a brand partner with Age UK and accredited with the Charity Commission and expects to complete this in the coming year.

**IMPACT AND PUBLIC BENEFIT**

This report has been prepared in the context of the Charity Commissions guidance on public benefit and notes that the organisation's objectives, activities and performance demonstrates how public benefit is achieved in terms of the beneficiaries who have used our services. Age Concern Mid Mersey's charitable objectives ensure that the focus of the organisations work continues to be "to promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in and around Halton, St Helens and Warrington (hereinafter called "the area of benefit)".

The trustees of Age Concern Mid Mersey are proud of the public benefit that has continued to be delivered this year through our services. Whilst fees are charged for some of our services and would therefore be deemed as reasonable and necessary to carry out the charity's aims in maintaining and developing the services provided, sensitive consideration is also given at the time of assessment for services, to ensure that access to services is not restricted and that potential beneficiaries are offered the opportunity to have a benefits check to ensure that they are receiving funds to which they may be entitled and which would support them in terms of paying such fees. Individuals do have access to service whilst such assessments are taking place.

**KEY ACTIVITIES FOR 2014/15**

**1. Information Advice and Resource**

- Continue to recruit community volunteers to help run our outreach venues
- Increase benefits take up amongst older home owners
- Increase numbers of Money Advice sessions delivered

**2. Funding**

- To work in partnership to maximise funding opportunities
- To develop donations to contribute in sustaining services
- To pro-actively secure funding to extend services
- Develop a very clear charging policy for the organisation

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**REPORT OF THE BOARD OF TRUSTEES (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**OBJECTIVES, ACHIEVEMENTS & PERFORMANCE FOR 2013/14 (continued)**

**KEY ACTIVITIES FOR 2014/15 (continued)**

**3. To retain a balanced budget**

- To closely monitor performance against budget
- To review financial systems to ensure robustness
- To review the procurement process to ensure the most efficient and value centred use of resources

**4. Lifestyle**

- Increase the range of lifestyle activities on offer at the Mansion House
- Increase the choice of options for care services to dementia clients
- Increase in inter-generational activities

**5. Enablement & Early intervention**

- Transfer all dementia service in St Helens into the Orangery
- Work in partnership across the boroughs to ensure older people are not socially isolated and lonely
- Work with partners in all boroughs to improve discharge services and integrated care for older people.

**6. Long Term Care in the Community**

- Deliver pilot "Sun Downers" dementia Day/Night facility
- Enhance services for people living with conditions of dementia within the Orangery developments
- Contribute to the wider JSNA dementia strategy for the region

**7. Income Generation Activities**

- Enterprise Trading profitability ratio to meet budget income
- Review trading company cost allocation
- Increase functions income by 15% and increase profitability
- Bistro and Orangery coffee shop profitability by 15% and brand range introduction
- Increase income through the "annual" beer festival through ticket sales and increased sponsorship to achieve a profit margin of at least 25%

**8. Organisation capacity to develop**

- Ensure Orangery fixtures and fittings are secured and in keeping with the standards of such a prestigious new build venue.
- Review and streamline organisational monitoring systems
- Explore further opportunities to expand retail hub concepts
- Deliver an annual volunteer thank you event
- Produce a half yearly Age UK Mid Mersey Newsletter

**AGE CONCERN MID MERSEY**  
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**REPORT OF THE BOARD OF TRUSTEES (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**FINANCIAL REVIEW**

The trustees are delighted to be able to report net incoming resources for the group of £5,863 arising from both unrestricted and restricted funds (2013: net resources expended £109,193).

**Volunteer Contribution**

The organisation currently has 158 volunteers delivering 711 hours of service each week. If the minimum wage is used as the basis of calculating these contributions (£6.31 per hour) over the course of the year, volunteers have provided 34,128 hours, which equates to a contribution of £215,348. This figure excludes any recruitment, national insurance, pension or other costs that would normally be paid for employees.

The charity is aware of changes in the age profile, skill base and availability of those who are volunteering. Increased monitoring activity has been introduced in the context of increasing recruitment activity and the potential increased costs of volunteer turnover.

**Income**

Total incoming resources for 2013/14 were £1,438,471 compared with £1,174,452 in the previous year, which represents an increase of 19%. This comprises of an increase in voluntary income of £63,060 (150%) resulting, in the main, from the Charity being gifted a house and an increase in income from charitable activities of £202,128 (30%) following from the Charity being awarded the 3 year Information, Advice & Advocacy contract with St Helens MBC.

As noted earlier, grants were also received from the Garfield Weston Foundation and The Pilkington Charities Fund towards procuring furnishings, fixtures and fittings for the new Orangery at the Mansion House. Set against these gains, however, was reductions in the amounts received from activities for generating funds, investment income and other incoming resources totalling £1,169. Trustees and Senior Officers continue to seek new sources of income given the changes in eligibility criteria by funding bodies in recent years so as to ensure the future sustainability of the Charity going forward.

The contribution to incoming resources from the trading company in 2013/14 was £356,106 compared with £366,041 in the previous year; a decrease of £9,935 (2.7%). The Hospitality function was the area most affected due to a fall in the number of weddings taking place at the Mansion House during the year. This was largely a result of the extensive building work taking place both within Victoria Park, in which the Mansion House is located, and the building of the new Orangery and restoration of the surrounding walled gardens within the curtilage of the Mansion House itself.

This work is now complete and the Mansion House, complimented by the new Orangery, will provide a unique venue in the area for weddings and events and it is anticipated that this income stream will see great opportunities in the future. As an aside, it was good to note that despite the ongoing building work the Bistro saw an increase in trade over the year helping to mitigate the impact on income due to the reduction in weddings.

Trading commissions saw a small increase on the previous year of £1,601 with total commissions amounting to £121,104. Conversely the Money Advice service saw a decrease of £3,283.

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**REPORT OF THE BOARD OF TRUSTEES (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**FINANCIAL REVIEW (continued)**

**Expenditure**

Expenditure increased by £151,636 (9.5%) as compared to 2012/13. Of this increase 97% relates to charitable activities and more specifically to payments made to the Coalition of Disabled People in St. Helens who are our partner in delivering the Advocacy element of the St. Helens MBC contract previously referred to. The remaining increase relates to a 6% combined rise in the costs of Voluntary Income Generation and Cost of Goods Sold and Other Costs, which was offset by a 3% reduction in Governance costs.

The Trading Company expenditure for 2013/14 was £348,892 compared with £363,917 in the previous year, a reduction of 4%. This decrease is a combination both of efficiency savings and a reduction in variable costs due to reduced trade in the Weddings & Functions area of the business.

**Investment powers and policy**

Under the Memorandum and Articles of Association, the trustees have unlimited powers of investment subject only to seeking advice from a person or organisation authorised under the Financial Services Act.

The return received on investments of £922 saw a halving of that received in the previous year as a result of the continuing prevalence of low interest rates in the market.

After seeking professional advice the deposit account market was reviewed for higher yielding accounts and Trustees reallocated funds accordingly. This reallocation also served to further protect the Charity's investments by ensuring amounts held on deposit with any one institution fall within the threshold of the Financial Services Compensation Scheme.

**Reserves Policy**

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission, and have a reserves policy which is reviewed annually in accordance with financial audit processes. The trustees believe that in addition to known commitments there is a need to hold at least six months running costs in reserve given that the charity's sources of funding are not certain.

The policy statement provides that the trustees will produce annually a detailed analysis of reserves, both restricted and unrestricted based on the audited accounts, indicating the trustees' intentions with regard to the use of those reserves.

**TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

**Responsibilities of the Board of Trustees**

Company law requires the trustees, who are also the directors of the charity, to prepare the annual report and accounts for each financial year which give a true and fair view of the state of affairs of the company and of the group and of the surplus or deficit of the company and of the group for that period. In preparing those accounts, the trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;

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**REPORT OF THE BOARD OF TRUSTEES (continued)  
FOR THE YEAR ENDED 31 MARCH 2014**

**TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS  
(continued)**

**Responsibilities of the Board of Trustees (continued)**

- prepare the accounts on the going concern basis, unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and of the group and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and of the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement as to Disclosure of Information to Auditors**

So far as the trustees are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

**Auditors**

A motion proposing the re-appointment of Livesey Spottiswood, as auditors of the company will be proposed at the Annual General Meeting.

**SIGNED ON BEHALF OF THE BOARD**

Prof M Thomas  TRUSTEE

**Date: 29<sup>th</sup> July 2014**

## **AGE CONCERN MID MERSEY**

### **INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF AGE CONCERN MID MERSEY**

We have audited the financial statements of Age Concern Mid Mersey for the year ended 31 March 2014 which comprise the Consolidated Statement of Financial Activities, the Balance Sheets and the related notes. The financial reporting framework that has been applied in the preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with regulations made under Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, and its trustees as a body for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustee's Responsibilities set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- Give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2014 and of the group's incoming resources and application of resources including its income and expenditure for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

## **AGE CONCERN MID MERSEY**

### **INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF AGE CONCERN MID MERSEY**

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Act 2011 requires us to report if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

*David Hudd BA FCA*

**Mr David Hudd BA FCA (Senior Statutory Auditor)  
For and on behalf of Livesey Spottiswood  
Chartered Accountants & Registered Auditors  
17 George Street  
St Helens  
Merseyside  
WA10 1DB**

*29th July 2014*

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2014

	Notes	Unrestricted Funds £	Restricted Funds £	2014 Total £	2013 Total £
<b>Incoming Resources:</b>					
Incoming resources from generated funds:					
Voluntary income	2	97,431	7,500	104,931	41,871
Activities for generating funds	3	429,528	10,000	439,528	417,389
Investment Income		922	-	922	1,860
Incoming resources from Charitable activities					
	4	45,493	829,890	875,383	673,255
Other incoming resources	5	<u>17,707</u>	<u>-</u>	<u>17,707</u>	<u>40,077</u>
<b>Total Incoming Resources</b>		<u>591,081</u>	<u>847,390</u>	<u>1,438,471</u>	<u>1,174,452</u>
<b>Resources Expended:</b>					
Cost of generating funds:					
Costs of generating voluntary income					
	6	13,019	-	13,019	9,252
Fundraising trading: cost of Goods sold and other costs					
	7	349,198	4,556	353,754	326,188
Charitable activities	8	262,339	787,700	1,050,039	925,220
Governance costs	9	<u>19,574</u>	<u>-</u>	<u>19,574</u>	<u>24,090</u>
<b>Total Resources Expended</b>		<u>644,130</u>	<u>792,256</u>	<u>1,436,386</u>	<u>1,284,750</u>
<b>Net Incoming Resources / (Resources Expended) For The Year</b>					
		(53,049)	55,134	2,085	(110,298)
Net interest in Associate		<u>3,778</u>	<u>-</u>	<u>3,778</u>	<u>1,105</u>
		<u>(49,271)</u>	<u>55,134</u>	<u>5,863</u>	<u>(109,193)</u>
Funds at 1 April 2013		<u>1,674,336</u>	<u>5,969</u>	<u>1,680,305</u>	<u>1,789,498</u>
<b>Funds at 31 March 2014</b>		<u>1,625,065</u>	<u>61,103</u>	<u>1,686,168</u>	<u>1,680,305</u>

The consolidated statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 19 to 33 form part of these accounts.

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2014**

	Notes	2014 £	2013 £
<b>Income</b>			
Gross income of continuing operations		1,442,249	1,175,557
Total expenditure of continuing operations		<u>(1,436,386)</u>	<u>(1,284,750)</u>
<b>Net Income / (Expenditure) For the Year Before Taxation</b>	12	5,863	(109,193)
Taxation	13	<u>-</u>	<u>-</u>
<b>Net Income / (Expenditure) For the Year</b>		<u>5,863</u>	<u>(109,193)</u>

The group had no recognised gains or losses in either of the above years other than those shown in the Income and Expenditure Account. All incoming resources and resources expended derive from continuing activities.

The summary Income and Expenditure Account is presented in order to ensure compliance with the Companies Act 2006.

The notes on pages 19 to 33 form part of these accounts.

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

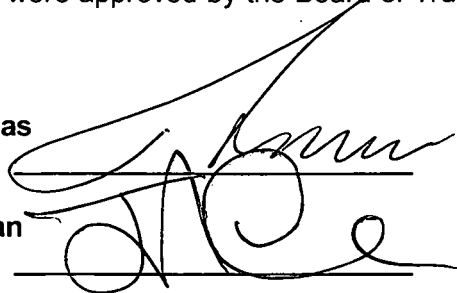
**CONSOLIDATED BALANCE SHEET**  
**AS AT 31 MARCH 2014**

	Notes	2014 £	2013 £
<b>Fixed Assets</b>			
Tangible assets	15	1,331,467	1,338,252
Investments	16	<u>1</u>	<u>1</u>
		1,331,468	1,338,253
<b>Current Assets</b>			
Stock		4,250	3,594
Debtors	17	166,774	128,533
Cash at bank and in hand		<u>309,120</u>	<u>333,560</u>
		480,144	465,687
<b>Creditors:</b> Amounts falling due within one year	18	<u>(125,444)</u>	<u>(123,635)</u>
<b>Net Current Assets</b>		<u>354,700</u>	<u>342,052</u>
<b>Net Assets</b>		<u>1,686,168</u>	<u>1,680,305</u>
<b>Funds</b>			
Restricted funds	20	61,103	5,969
Unrestricted funds held in fixed assets		1,331,467	1,338,252
Unrestricted general funds		293,483	335,965
Non Charitable Trading Funds		<u>115</u>	<u>119</u>
		<u>1,686,168</u>	<u>1,680,305</u>

The accounts were approved by the Board of Trustees on 29th July 2014 and signed on its behalf by:-

**Prof M Thomas**  
(Chair)

**Mr J Chapman**  
(Treasurer)



The notes on pages 19 to 33 form part of these accounts

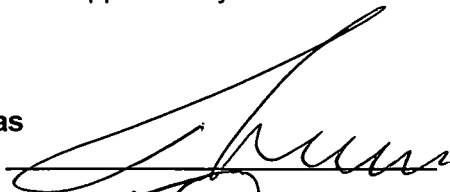
**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**CHARITY BALANCE SHEET**  
**AS AT 31 MARCH 2014**

	Notes	2014 £	2013 £
<b>Fixed Assets</b>			
Tangible assets	15	1,236,851	1,258,755
Investments	16	<u>3</u>	<u>3</u>
		<u>1,236,854</u>	<u>1,258,758</u>
<b>Current Assets</b>			
Stock		404	168
Debtors	17	274,447	235,003
Cash at bank and in hand		<u>270,880</u>	<u>273,597</u>
		545,731	508,768
<b>Creditors:</b> Amounts falling due within one year	18	<u>(96,531)</u>	<u>(87,340)</u>
<b>Net Current Assets</b>		<u>449,200</u>	<u>421,428</u>
<b>Net Assets</b>		<u>1,686,054</u>	<u>1,680,186</u>
<b>Funds</b>			
Restricted funds	20	61,103	5,969
Unrestricted funds held in fixed assets		1,236,851	1,258,755
Unrestricted general funds		<u>388,100</u>	<u>415,462</u>
		<u>1,686,054</u>	<u>1,680,186</u>

The accounts were approved by the Board of Trustees on 29<sup>th</sup> July 2014 and signed on its behalf by:-

**Prof M Thomas**  
(Chair)



**Mr J Chapman**  
(Treasurer)



The notes on pages 19 to 33 form part of these accounts

**AGE CONCERN MID MERSEY**  
**(Registered Number 2625647)**

**NOTES TO THE CONSOLIDATED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**1 Accounting Policies**

**1.1 Basis of Accounting**

The accounts have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the Companies Act 2006, Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005) and The Charities Act 1993.

The company has taken advantage of the exemptions in Financial Reporting Standard No.1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

**1.2 Basis of Consolidation**

The accounts have been prepared for the charity and its subsidiary, Age Concern Mid Mersey Trading Limited. A profit and loss account for the company has not been presented as permitted by Section 408 of the Companies Act 2006.

**1.3 Fixed Assets**

Fixed assets are capitalised at cost, where acquired, or management's approximate valuation of cost where donated.

**Depreciation**

Depreciation is calculated to write off the cost of fixed assets, over their expected useful lives on the following bases:-

Land	not provided
Buildings & leasehold improvements	1% on cost
Equipment	20% to 33% on cost
Furniture, fixtures & fittings	20% to 33% on cost
Motor vehicles	20% on cost

**1.4 Stocks**

Stocks are valued at the lower of cost and net realisable value.

**1.5 Donations and Grants**

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the donation, grant or similar income and any conditions for receipt are met.
- the trustees are reasonably certain they will receive it; and
- the trustees are reasonably certain that the value can be reliably measured.

**1.6 Investment Income**

This and any associated tax credits are included in the accounts when receivable.

**AGE CONCERN MID MERSEY**  
**(Registered Number 2625647)**

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**1 Accounting Policies (continued)**

**1.7 Expenditure and liabilities**

General liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to expenditure. Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

**1.8 Leased Assets**

Rentals payable under operating leases are charged against profits on a straight line basis over the period of the leases.

**1.9 Pension Costs**

Age Concern Mid Mersey contributes to defined contribution pension schemes and stakeholder pension schemes for certain employees, and to Age Concern Retirement Benefits Scheme, a defined benefit scheme for one employee. They also contribute to Cheshire Pension Fund, a defined benefit scheme for certain employees. Contributions are charged in the Statement of Financial Activities.

**1.10 Fund accounting**

Funds held by the charity are either:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**2 Voluntary Income**

	Unrestricted Funds £	Restricted Funds £	2014 £	2013 £
<b>Grants:</b>				
Age UK	1,700	7,500	9,200	7,500
<b>Donations:</b>				
Proceeds from donated house (Ivy Street Runcorn)	73,000	-	73,000	-
John Rayner Charitable Trust	3,000	-	3,000	-
The Ravendale Trust	2,000	-	2,000	2,000
The Lord Cozens-Hardy Trust	500	-	500	500
The Mason Bibby Trust	400	-	400	500
Age UK-Local Shop Support	2,000	-	2,000	5,000
Age UK Merseyside	-	-	-	7,276
Garfield Weston Foundation	3,585	-	3,585	-
Charities Trust – Big Give	2,741	-	2,741	-
Will Writing Service	1,454	-	1,454	1,183
Sundry Donations	6,270	-	6,270	3,255
In Memory	300	-	300	664
Gift Aid	481	-	481	-
<b>Legacies:</b>				
Mr W Pollitt	-	-	-	7,570
Mr W Quinn	-	-	-	5,000
Anonymous	-	-	-	1,423
	<u>97,431</u>	<u>7,500</u>	<u>104,931</u>	<u>41,871</u>

**3 Activities for generating funds**

Shop Sales	63,217	-	63,217	41,862
Rental income and recharges	53,933	-	53,933	77,382
Lottery	303	-	303	389
Fundraising	6,982	-	6,982	7,655
Transport Hire	270	-	270	747
Membership Fee	150	-	150	200
Heritage Lottery	-	10,000	10,000	-
Advertising Income	2,200	-	2,200	-
Gross Income Trading Company	356,106	-	356,106	366,041
Less: Inter Company Recharges	<u>(53,633)</u>	<u>-</u>	<u>(53,633)</u>	<u>(76,887)</u>
	<u>429,528</u>	<u>10,000</u>	<u>439,528</u>	<u>417,389</u>

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**4 Incoming resources from charitable activities**

	Unrestricted Funds £	Restricted Funds £	2014 £	2013 £
St Helens MBC	-	345,493	345,493	199,490
Lottery Funding	-	69,275	69,275	52,386
Halton Council		217,956	217,956	223,642
St Helens CCG	-	49,341	49,341	49,341
Warrington MBC	-	-	-	300
Age UK	-	29,141	29,141	35,705
Garfield Weston Foundation	-	30,000	30,000	-
Alzheimer's Society	-	55,937	55,937	55,937
Providence Hospital Endowment Fund	-	-	-	1,000
The Pilkington Charities Fund	-	10,000	10,000	-
WHIA Funding	-	9,000	9,000	-
St Helens UVO Community Trust	-	400	400	300
Care & Repair England	-	6,000	6,000	6,000
Santander Foundation	-	5,000	5,000	-
Cheshire & Merseyside Clinical Network	-	-	-	2,000
Tesco Charitable Trust	-	-	-	500
Service User Fees	45,493	-	45,493	45,654
Wirral PCT	-	797	797	500
Windle United Charities	-	750	750	500
Rotary Club of Runcorn	-	500	500	-
Anchor Housing	-	300	300	-
	<u>45,493</u>	<u>829,890</u>	<u>875,383</u>	<u>673,255</u>

**5 Other incoming resources**

Placement fees	12,160	-	12,160	28,672
Insurance Claim Proceeds	585	-	585	2,625
Sundry income	<u>4,962</u>	-	<u>4,962</u>	<u>8,780</u>
	<u>17,707</u>	-	<u>17,707</u>	<u>40,077</u>

**6 Costs of generating voluntary income**

Advertising & promotions	392	-	392	605
Cleaning & sundry	2,616	-	2,616	4,280
Motor and Travel Costs	729	-	729	-
Legal and Professional fees	888	-	888	20
Heat, Light & Water	67	-	67	-
Insurance	149	-	149	-
Rent & Room Hire	357	-	357	-
Support costs	<u>7,821</u>	-	<u>7,821</u>	<u>4,347</u>
	<u>13,019</u>	-	<u>13,019</u>	<u>9,252</u>

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

	Unrestricted Funds £	Restricted Funds £	2014 £	2013 £
<b>7 Costs of goods sold and other costs</b>				
Wages and Social Security	26,028	-	26,028	17,256
Honoraria	-	-	-	5,863
Repairs & Renewals	1,756	-	1,756	-
Telephone	727	-	727	1,334
Advertising & promotion	493	-	493	1,150
Catering costs	220	-	220	245
Motor & travel costs	2,563	-	2,563	3,184
Training Costs	-	-	-	195
Cleaning & sundry	4,761	-	4,761	1,237
Legal and Professional Fees	-	3,000	3,000	-
Support costs	17,391	1,556	18,947	8,694
Gross expenditure Trading - Company	348,892	-	348,892	363,917
Less: Inter Company Recharges	<u>(53,633)</u>	<u>-</u>	<u>(53,633)</u>	<u>(76,887)</u>
	<u>349,198</u>	<u>4,556</u>	<u>353,754</u>	<u>326,188</u>
<b>8 Charitable Activities</b>				
Wages and Social Security	8,517	380,504	389,021	366,998
Honoraria	-	-	-	506
Contractor Fees	-	147,298	147,298	11,259
Repairs & renewals	52	2,795	2,847	3,577
Rent and room hire	2,184	7,098	9,282	10,017
Telephone	-	2,917	2,917	2,977
Advertising & promotions	-	2,429	2,429	4,313
Legal & Professional Fee	-	1,200	1,200	21,132
Insurance	-	1,852	1,852	1,805
Catering costs	629	2,757	3,386	2,772
Motor & travel costs	1,833	28,823	30,656	48,412
Training costs	420	990	1,410	2,541
Tutor fees and materials	11,237	6,783	18,020	24,457
Cleaning & sundry	1,575	167	1,742	1,839
Depreciation	-	-	-	1,187
Support costs	<u>235,892</u>	<u>202,087</u>	<u>437,979</u>	<u>421,428</u>
	<u>262,339</u>	<u>787,700</u>	<u>1,050,039</u>	<u>925,220</u>
<b>9 Governance costs</b>				
Wages and Social Security	13,722	-	13,722	13,134
Board meeting expenses	826	-	826	1,635
Advertising & Promotion	173	-	173	3,681
Legal and professional fees	13	-	13	-
Audit and accountancy	4,450	-	4,450	5,250
Subscriptions	<u>390</u>	<u>-</u>	<u>390</u>	<u>390</u>
	<u>19,574</u>	<u>-</u>	<u>19,574</u>	<u>24,090</u>

**AGE CONCERN MID MERSEY**  
(Registered Number 625647)

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

	Voluntary Income £	Cost of Goods Sold £	Charitable Activities £	2014 £	2013 £
<b>10 Support Costs</b>					
	<b>1%</b>	<b>2%</b>	<b>97%</b>		
Wages and Social Security	2,318	4,636	224,864	231,818	204,634
Repairs and renewals	303	604	29,303	30,210	57,530
Rent and room hire	361	723	35,048	36,132	20,118
Heat, light and water	450	900	43,670	45,020	40,577
Telephone	180	360	17,453	17,993	12,842
Printing, stationery and postage	198	397	19,258	19,853	25,326
Advertising and promotion	56	110	5,350	5,516	7,178
Insurance	159	319	15,447	15,925	16,120
Catering costs	9	19	882	910	851
Motor and travel costs	61	123	5,954	6,138	6,653
Training costs	14	28	1,383	1,425	875
Legal and professional fees	30	59	2,882	2,971	2,616
Cleaning and sundry	106	213	10,320	10,639	11,658
Depreciation	<u>270</u>	<u>539</u>	<u>26,165</u>	<u>26,974</u>	<u>27,491</u>
	4,515	9,030	437,979	451,524	434,469
	<b>25%</b>	<b>75%</b>			
Agency & Contractor Fees	<u>3,306</u>	<u>9,917</u>	-	<u>13,223</u>	-
Total Support Costs	<u>7,821</u>	<u>18,947</u>	<u>437,979</u>	<u>464,747</u>	<u>434,469</u>

The trustees have considered the support costs and the above allocations are on the basis of estimated percentages for each category.

**AGE CONCERN MID MERSEY**  
**(Registered Number 2625647)**

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**11 Commercial Trading Operations in Trading Subsidiary**

Included in the group are the accounts of Age Concern Mid Mersey Trading Limited, a company operating within the United Kingdom, which is the Charity's wholly owned subsidiary. In accordance with its Memorandum and Articles of Association, the trading subsidiary, Age Concern Mid Mersey Trading Limited, pays to the registered charity such sums as after due provision for the financial requirements of the business, shall absorb or extinguish profits which otherwise would be available for distribution. The following is a summary of the trading results of the subsidiary:-

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	356,106	366,041
Cost of sales and administrative expenses	<u>(348,892)</u>	<u>(363,917)</u>
<b>Operating Profit</b>	7,214	2,124
Tax on profit on ordinary activities	<u>-</u>	<u>-</u>
	7,214	2,124
Amount gifted to the charity	<u>(7,218)</u>	<u>(2,150)</u>
Profit/(Loss) for the year in subsidiary	<u><u>(4)</u></u>	<u><u>(26)</u></u>

The assets and liabilities of the subsidiary were:

Fixed assets	94,616	79,497
Current assets	73,621	96,470
Creditors: amounts falling due within one year	(82,344)	(84,065)
Creditors: amounts falling due after more than one year	<u>(85,776)</u>	<u>(91,781)</u>
Total net assets	<u>117</u>	<u>121</u>
Aggregate share capital and reserves	<u>117</u>	<u>121</u>

**12 Net Expenditure For The Year Before Taxation**

<b>2014</b>	<b>2013</b>
<b>£</b>	<b>£</b>

The net expenditure for the year is stated after charging:-

Depreciation of owned assets	36,317	36,799
Auditors' remuneration	<u>6,190</u>	<u>7,300</u>

**13 Taxation**

No liability to UK Corporation Tax arose on trading activities either for the year ended 31 March 2014 or for the previous year.

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**14 Staff Costs – Charity**

	<b>Group</b>		<b>Charity</b>	
	<b>2014</b>	<b>2013</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Wages and salaries	792,023	710,258	592,941	539,696
Social security costs	48,465	45,546	38,460	36,354
Pension contributions	27,496	27,579	25,589	25,972
Redundancy costs	<u>3,600</u>	<u>1,380</u>	<u>3,600</u>	<u>-</u>
	<u><b>871,584</b></u>	<u><b>784,763</b></u>	<u><b>660,590</b></u>	<u><b>602,022</b></u>

The average number of full time equivalent employees of the charitable company analysed by function was:-

	<b>Group</b>		<b>Charity</b>	
	<b>2014</b>	<b>2013</b>	<b>2014</b>	<b>2013</b>
Costs of generating voluntary income	-	-	-	-
Costs of goods sold and other costs	12	9	1	-
Charitable activities	26	25	26	25
Governance costs	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	<u><b>39</b></u>	<u><b>35</b></u>	<u><b>28</b></u>	<u><b>26</b></u>

No employee earned £60,000 per annum or more and the Trustees did not receive any emoluments during either year. Two Trustees received £157 in total throughout the year for the reimbursement of general expenses. (2013 - Three Trustees received £236 in total).

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

<b>15 Tangible Fixed Assets</b>	<b>Land £</b>	<b>Freehold &amp; Long Leasehold Buildings £</b>	<b>Equipment £</b>	<b>Furniture Fixtures &amp; Fittings £</b>	<b>Motor Vehicles £</b>	<b>Total £</b>
<b>Group</b>						
<b>At Cost</b>						
At 1 April 2013	230,640	1,502,087	185,840	175,780	31,071	2,125,418
Additions	-	24,462	2,810	2,260	-	29,532
At 31 March 2014	<u>230,640</u>	<u>1,526,549</u>	<u>188,650</u>	<u>178,040</u>	<u>31,071</u>	<u>2,154,950</u>
<b>Depreciation</b>						
At 1 April 2013	-	448,772	175,589	131,734	31,071	787,166
Charge for the year	-	19,230	8,672	8,415	-	36,317
At 31 March 2014	-	<u>468,002</u>	<u>184,261</u>	<u>140,149</u>	<u>31,071</u>	<u>823,483</u>
<b>Net Book Value</b>						
At 31 March 2014	<u>230,640</u>	<u>1,058,547</u>	<u>4,389</u>	<u>37,891</u>	<u>-</u>	<u>1,331,467</u>
At 31 March 2013	<u>230,640</u>	<u>1,053,315</u>	<u>10,251</u>	<u>44,046</u>	<u>-</u>	<u>1,338,252</u>
<b>Charity</b>						
<b>At Cost</b>						
At 1 April 2013	230,640	1,449,288	178,196	142,394	31,071	2,031,589
Additions	-	-	2,810	2,260	-	5,070
At 31 March 2014	<u>230,640</u>	<u>1,449,288</u>	<u>181,006</u>	<u>144,654</u>	<u>31,071</u>	<u>2,036,659</u>
<b>Depreciation</b>						
At 1 April 2013	-	445,127	168,839	127,797	31,071	772,834
Charge for the year	-	14,492	7,974	4,508	-	26,974
At 31 March 2014	-	<u>459,619</u>	<u>176,813</u>	<u>132,305</u>	<u>31,071</u>	<u>799,808</u>
<b>Net Book Value</b>						
At 31 March 2014	<u>230,640</u>	<u>989,669</u>	<u>4,193</u>	<u>12,349</u>	<u>-</u>	<u>1,236,851</u>
At 31 March 2013	<u>230,640</u>	<u>1,004,161</u>	<u>9,357</u>	<u>14,597</u>	<u>-</u>	<u>1,258,755</u>

£1,236,851 of fixed assets is for use in direct furtherance of the charity's objects.

**AGE CONCERN MID MERSEY**  
(Registered Number 2625647)

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

	2014 £	2013 £
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**16 Fixed Asset Investments**

Unlisted investments were as follows:-

At 1 <sup>st</sup> April 2013 & 31 <sup>st</sup> March 2014	<u>3</u>	<u>3</u>
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The charity's investments at the balance sheet date in the share capital of companies include the following:

**Age Concern Mid Mersey Trading Limited**

Nature of business: Insurance agents.

Class of Shares	No of Shares	%	holding	
Ordinary	2	100		
			2014 £	2013 £
Aggregate capital and reserves			115	121
(Loss) for the year			<u>(4)</u>	<u>(26)</u>

**Age UK Merseyside Trading Limited**

Nature of business: Insurance agents.

Class of Shares	No of Shares	%
Ordinary	1	33

Note 24 includes information relating to Age UK Merseyside Trading Limited, which is an Associated company.

	2014 £	Group 2013 £	Charity 2014 £	2013 £
<b>17 Debtors</b>				
Trade debtors	13,749	58,413	300	37,249
VAT recoverable	1,351	5,342	1,351	5,343
Amounts owed by group company	-	-	139,207	139,550
Prepayments	34,130	28,950	32,062	28,926
Amounts owed by Associated company	12,159	8,381	12,159	8,381
Other Debtors and Accrued income	<u>105,385</u>	<u>27,447</u>	<u>89,368</u>	<u>15,554</u>
	<u>166,774</u>	<u>128,533</u>	<u>274,447</u>	<u>235,003</u>

Included in amounts owed by the group company is £85,776 (2013 £91,781) recoverable after one year.

**AGE CONCERN MID MERSEY**  
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**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

	<b>Group</b>		<b>Charity</b>	
	<b>2014</b>	<b>2013</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>18 Creditors:</b> Amounts falling due within one year				
Trade creditors	74,434	54,521	67,098	50,064
Social security and other taxes	17,499	22,607	10,037	10,446
Accruals and deferred income	<u>33,511</u>	<u>46,507</u>	<u>19,396</u>	<u>26,830</u>
	<u>125,444</u>	<u>123,635</u>	<u>96,531</u>	<u>87,340</u>

**19 Restricted Funds**

**Movement in Resources**

	<b>Balance at 01.04.13</b>	<b>Incoming Resources</b>	<b>Expenditure &amp; Transfers</b>	<b>Balance at 31.03.14</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
St Helens MBC	-	345,493	345,493	-
Lottery Funding	-	69,275	58,202	11,073
Halton Council	5,469	217,956	223,425	-
Alzheimer's Society	-	55,937	55,937	-
St Helens CCG	-	49,341	49,341	-
Age UK	-	36,641	33,841	2,800
Garfield Weston Foundation	-	30,000	-	30,000
The Pilkington Charities Fund	-	10,000	1,158	8,842
Heritage Lottery	-	10,000	4,556	5,444
Care & Repair England	-	6,000	6,000	-
Wirral PCT	500	797	1,297	-
WHIA Funding	-	9,000	9,000	-
Santander Foundation	-	5,000	2,630	2,370
Windle United Charities	-	750	750	-
St Helens UVO Community Trust	-	400	400	-
Rotary Club of Runcorn	-	500	226	274
Anchor Housing	-	300	-	300
	<u>5,969</u>	<u>847,390</u>	<u>792,256</u>	<u>61,103</u>

Funds received from St Helens MBC towards the provision of Positive Living Services, Social Inclusion Services, Keep the Home Fires Burning Project and Security Provision at Mansion House. Also received in this year was funding towards St Helens Advice and Information Resource (SHAIR) working in partnership with CDP St Helens Ltd.

Funds received from Lottery Funding towards Trust Matters 50+ Counselling Service (Target Wellbeing) and Information & Advice Service in Halton, St Helens & Warrington.

**AGE CONCERN MID MERSEY**  
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**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**19 Restricted Funds (continued)**

Funds received from Halton Council towards provision of Office Based Information Service, Stay Safe, Traders Register, Participation Groups, Installation Officer and Halton Older People's Empowerment Network.

Funds received from Alzheimer's Society towards Dementia Advisor Service in Halton & St Helens.

Funds received from St Helens CCG towards the Senior Voice Forum (St Helens), and Counselling Service

Funds received from Age UK towards Sundowners Projects, Benefits Take Up Programme, Handyperson Programme, Winter Warmth Project and Brand Partner.

Funds received from Garfield Weston Foundation towards the Restoration of the Orangery at the Mansion House.

Funds received from The Pilkington Charities Fund towards the Restoration of the Orangery at the Mansion House.

Funds received from Heritage Lottery towards the development of Corporate Fundraising.

Funds received from Care & Repair England towards "Just About Managing?" project.

Funds received from Wirral PCT towards Cancer Network Project Cheshire & Merseyside.

Funds received from WHIA Funding towards Healthy Ageing Champion Project in Warrington.

Funds received from Santander Foundation towards Past to the Present RLFC Reminiscing Project (St Helens).

Funds received from Windle United Charities towards Support for services for older people in St Helens.

Funds received from St Helens UVO Community Trust towards the provision of Active Care Services (St Helens).

Funds received from Rotary Club of Runcorn towards development of new pensioners group at Broome Court Sheltered Housing Scheme Runcorn.

Funds received from Anchor Housing towards development of new pensioners group at Broome Court Sheltered Housing Scheme Runcorn.

**AGE CONCERN MID MERSEY**  
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**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**20 Analysis of Group Net Assets by Fund**

	Tangible Fixed Assets £	Investments £	Current Assets £	Creditors Due Within One Year £	Total £
Restricted funds	-	-	90,150	(29,047)	61,103
Unrestricted funds	1,331,467	1	389,994	(96,397)	1,625,065
	<u>1,331,467</u>	<u>1</u>	<u>480,144</u>	<u>(125,444)</u>	<u>1,686,168</u>

**21 Pension Costs**

The charity contributes to defined contribution pension schemes and stakeholder pension schemes for certain employees and the charge for the year was £8,334 (2013 £9,076).

The Charity is a participating employer in the Age UK Retirement Benefits Scheme which is a Defined Benefit Scheme. The Scheme closed to future accrual on 30 November 2008. It is a multi-employer scheme as described by FRS 17 – Retirement Benefits. The Scheme is accounted for as if it were a defined contribution scheme, on the grounds that each employer is unable to identify its share of the underlying assets and liabilities in the Scheme on a consistent and reasonable basis. As a result all pension costs for the Charity will be reported on a defined contribution basis.

The last full actuarial valuation of the Age UK Retirement Benefits Scheme was at 1<sup>st</sup> April 2013 with the revised updated to 31<sup>st</sup> March 2014 by a Qualified Actuary. Using this valuation and the current FRS 17 assumptions, the deficit for the whole Scheme is £10.084m at 31 March 2014 (2013 £9.251m). The repayment of the deficit was rebased with effect from 1<sup>st</sup> January 2014 with all employers continuing to commit to a Deficit Recovery Plan with the aim being for each employer to repay their share of the Scheme funding deficit by 31<sup>st</sup> March 2028. The charity will pay £4,488 pa under this agreement.

The Charity also participates in the Cheshire County Council Pension Scheme, a multi-employer defined benefit final salary scheme, where the share of the assets and liabilities applicable to each employer is not identifiable. The scheme is administered for the benefit of Local Authority employees and other bodies and is managed in accordance with the Local Government Pension Scheme Regulations 1997 (as amended) and the cost for the year was £12,214 (2013 - £11,793).

The results and assumptions of the most recent valuation of the scheme are as follows:-

Valuation Date	31 March 2014
Fair Value of Employer Assets	£913,000
Value of liabilities	£926,000
Investment return on accumulated assets per annum	5.6%
Salary scale increase per annum	3.6%
Pension increases per annum	2.8%

Halton Borough Council is guarantor for this scheme and if Age Concern Mid Mersey became insolvent then they would ensure that the provisions of the pension scheme would be met.

**AGE CONCERN MID MERSEY**  
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**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**22 Operating Lease Commitments**

At 31 March 2014, the group had annual commitments under non-cancellable operating leases as set out below:-

	<b>Group</b>		<b>Charity</b>	
	<b>2014</b>	<b>2013</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Operating leases which expire:				
Within one year	-	5,200	-	5,200
Between two and five years	40,110	33,500	40,110	33,500
Over 5 years	-	6,610	-	6,610
	<u>40,110</u>	<u>45,310</u>	<u>40,110</u>	<u>45,310</u>

**23 Capital Commitments**

At 31 March 2014 there were no group capital commitments, nor was there in the prior year at 31 March 2013.

**24 Related Party Transactions**

On 2 August 2011 Age Concern Mid Mersey operating as Age UK Mid Mersey (company number 2625647 and charity number 1003476) acquired one £1 share in Age UK Merseyside Trading Ltd, a company registered in England and Wales numbered 7726737, with an issued share capital of three £1 ordinary shares.

Both Age Concern Knowsley operating as Age UK Knowsley & West Mersey (company number 5411456 and charity number 1113035) and Age Concern Wirral operating as Age UK Wirral (company number 2894067 and charity number 1034510) also acquired one £1 share each.

The Board of Directors of Age UK Merseyside Trading Ltd includes the following representatives from each of the shareholding charities, namely:-

Francis Reppion	-	Chief Executive Officer of Age UK Knowsley & West Mersey
Mark Lunney	-	Chief Executive Officer of Age UK Mid Mersey
John Chapman	-	Trustee & Treasurer of Age UK Mid Mersey
Brian Bounphrey	-	Director/Trustee of Age UK Wirral
Myrtle Lacey	-	Chief Executive Officer of Age UK Wirral

On 2nd July 2014 Age UK Knowsley and West Mersey ceased trading and went into voluntary liquidation due to unprecedented and significant financial challenges. After due consideration the Trustees of Age UK Mid Mersey do not expect this to affect the organisation.

**AGE CONCERN MID MERSEY**  
**(Registered Number 2625647)**

**NOTES TO THE CONSOLIDATED ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**24 Related Party Transactions (continued)**

At Annual General Meetings of Age UK Mid Mersey and Age UK Mid Mersey Trading Ltd held in November 2013, Philip Ashton retired as a Trustee and Director respectively and also retired as a Director of Age UK Merseyside Trading Ltd. Following from this at the November 2013 board meetings John Chapman was co-opted to the board of Age UK Mid Mersey and was appointed Treasurer at the same meeting. Mr Chapman was appointed to the Board of Directors of Age UK Merseyside Ltd in November 2013.

Age UK Merseyside Trading Ltd has covenanted its profits in equal proportions to its charity shareholders and the accounts include £3,778 in respect of the share of net income of the Associated company (2013: £1,105).

The principal activities of Age UK Merseyside Trading Limited are the arranging of insurance policies made available by Age UK England and other related products. Trading commenced on 1 April 2012 having received accreditation to act on behalf of Age UK England in March 2012. During the year ended 31 March 2012, Wirral Age Concern Trading Limited established the company's trade at new premises in Bold Street, Liverpool whilst accreditation was being obtained.

The income for the year ended 31 March 2014 was £165,972 and a profit of £11,334 was shared equally between the three shareholders. At the Balance Sheet date, the company had current assets of £58,031 and current liabilities of £58,028.

The Charity received donations from Mark Lunney (CEO Age UK Mid Mersey) to the sum of £1,532 (2013: Nil).

The Charity received an award of £3,200 (2013 £11,260) in respect of Social Worker Students placement fees from the University of Chester arising through connections with Professor Michael Thomas.

The Charity received £1,691 (2013 £1,182) in respect of will writing services and donations to Tea Dance activities from Canter Levin and Berg arising through connections with Dawn Joughin.

The Charity received £1,857 (2013 nil) in respect of book keeping from Age UK Knowsley.

The Trading Company made payments under normal commercial terms amounting to £24,462 to Able Contractors Limited arising through connections with Mark Lunney (CEO Age UK Mid Mersey) for the Diamond Suite phase 2 building work (2013: Nil).

Trading Company Income in respect of sponsorship for the beer festival and related advertising from Canter Levin and Berg arising through connections with Dawn Joughin was nil for 2014 (2013: £1,962).