# **RP04**





For further information =1 What this form is for What this form is NOT for You can only use this form to file You cannot use this form to a second filing of a document a second filing of a docume delivered under the Companies Act delivered under the Comp 2006 on or after 1 October 2009 1985 regardless of when that held inaccuracies. delivered. 25/03/2017 A second filing of a document must A second filing of a docu A15 COMPANIES HOUSE only be filed where it is providing cannot be filed where it information that was orio corrected information that has been A21 07/03/2017 #124 properly delivered but inaccuracies properly delivered. Form **COMPANIES HOUSE** be used in these circums still appear on the register. Company details → Filling in this form Company number Please complete in typescript or in Company name in full CHARLOTTE PROPERTIES (DOUGHTY STREET) LIMITED bold black capitals. All fields are mandatory unless specified or indicated by \* Description of the original document O Description of the original Document type • Annual Return with revised correct shareholders document Please enter the document type (e.g. a Return of allotment of shares—SH01) and any distinguishing information if more than one document of that type was filed on the same day. Date of registration of the original document Applicable documents This form only applies to the following forms: AP01 Appointment of director AP02 Appointment of corporate director AP03 Appointment of secretary AP04 Appointment of corporate secretary CH01 Change of director's details CH02 Change of corporate director's details **CH03** Change of secretary's details **CH04** Change of corporate secretary's details TM01 Termination of appointment of director **TM02** Termination of appointment of secretary SH01 Return of allotment of shares **AR01** Annual Return Section 243 Exemption<sup>®</sup> If you are applying for, or have been granted, exemption under section 243 Off you are currently in the process of applying for or have been granted of the Companies Act 2006 and the document(s) you are updating contain(s) a Section 243 exemption, you your usual residential address, please post this form along with the updated may wish to check that you have document(s) to the address below: not entered your usual residential address as the service address in The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE. the accompanying form (e.g. AP01 or CH01).

### **RP04**

Second filing of a document previously delivered

# Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name Company name RDP REGISTRARS LTD Address LYNWOOD HOUSE 373 - 375 STATION ROAD Post town HARROW Country/Region MIDDLESEX Postcode H A 1 2 A W Country UNITED KINGDOM

# Checklist

DΧ

Telephone

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- □ The company name and number match the information held on the public Register.
- You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.
- If you are updating a document where you have previously paid a fee, do not send a fee along with this form.
- You have enclosed the second filed document(s).
   If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PRO3 form 'Consent for paper filing.'

### Important information

Please note that all information on this form will appear on the public record.

### ■ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

### Section 243 exemption

If you are applying for or have been granted a section 243 exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

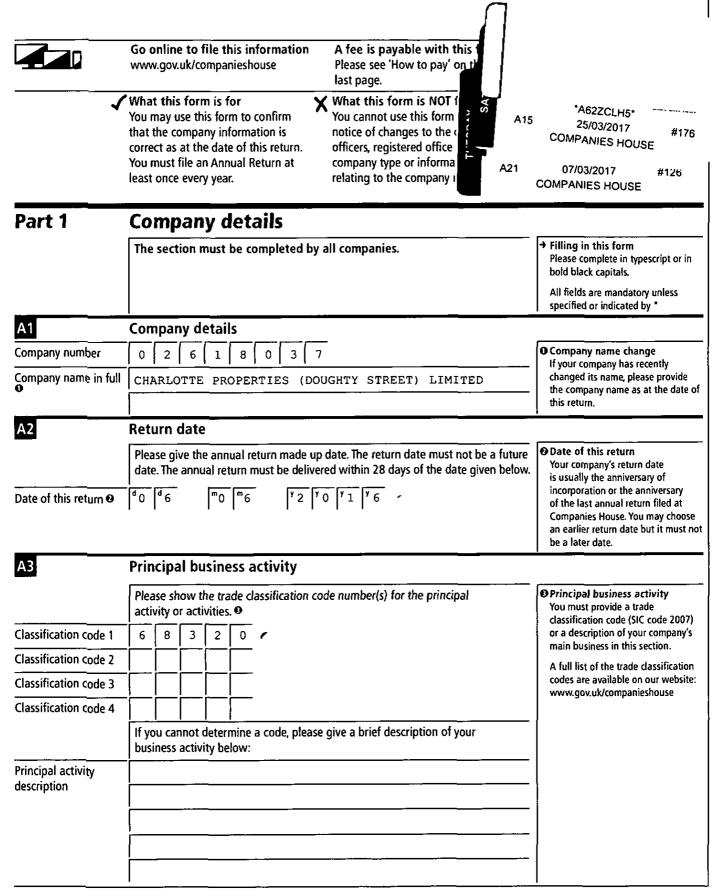
This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

In accordance with Section 854 of the Companies Act 2006.

# AR01 2015







A4	Com	ıpan	y t	ype	0				_	
	Plea one O	box r Pu Pri Pri Pri Pri	nust vate vate vate vate vate	be ti limite comp comp comp comp unlin	cked) ed cor pany pany pany pany pany pany	mpan limite limite limite limite comp	y ed by ed by ed by ed by pany v	sha gua sha gua with	es es es antee es exempt under section 60 antee exempt under section 60 share capital out share capital	O Company type If you are unsure of your company type, please check your latest certificate of incorporation or our website: www.gov.uk/companieshouse
A5	Reg	ister	ed	offi	ce a	ddre	SS @	,	<del></del>	
Building name/number	34									Ochange of registered office This must agree with the address
Street	DOU	GHT	Y S	TRE	ET					that is held on the Companies House record at the date of this return.
Post town	LON	IDON								. If the registered office address has changed, you should complete form
County/Region									<del></del>	AD01 and submit it together with this annual return.
Postcode	, M	c	1	N	$\Gamma$	2	A	A	•	
A6				<u> </u>	ve i	<u>.                                    </u>	<u>`                                     </u>	<u>.                                    </u>	cation (SAIL) of the company r	ecords (if applicable) •
Building name/number										SAIL address
Street										This must agree with the address that is held on the Companies House record at the date of this return.
Post town			_							If the address has changed, you should complete form ADO2 and submit it together with this annual
County/Region	,							_		return.
Postcode				<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<del></del>	<u> </u>
A7	Loca	tion	of	con	npai	ny re	core	ds <b>°</b>	·	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6:  Register of people with significant control.  Register of members.  Register of directors.						O Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section.  Certain records must be kept by every company while other records			
,	000000 00 00 0	Dire Rec Cor Doc cap Rec Into Rec Ins	ecto giste cords ntrac cum- pital piste erest giste trum Nort	rs' inder of some of the content of	demn ecret esolu lating relatin ivate leben embe ts sha ntere creat Irelar	aries. Itions It	etc. urcha reder oany. nolder outco share	npti rs. me es di s an	f own shares, on or purchase of own share out of our or purchase of own share out of of investigation by public company into sclosed to public company, diregister of charges: England and Wales diregister of charges: Scotland.	are only kept by certain company types where appropriate.  If the records are not kept at the SAIL address, they must be available at the registered office.  If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return.

# Part 2 Officers of the company

This section should include details of the company as at the made up date of this annual return. All details must agree with those previously notified to Companies House.

# Please use a continuation page if you need to enter more officer details.

**Continuation pages** 

### Corporate officers

- → For a corporate secretary, go to Section B1
- → For a corporate director, go to Section C1

### Individual officers

- → For a secretary who is an individual, go to Section D1
- → For a director who is an individual, go to Section E1 and also complete Part 3

### **New appointments**

You cannot use this form to appoint new officers to the company. To do this, please complete the appropriate form and submit it together with this annual return:

- · AP01 for directors who are individuals
- . AP02 for a corporate director
- · AP03 for secretaries who are individuals
- AP04 for a corporate secretary

### Change to officer details

You cannot use this form to change any officer details. To do this, please complete the appropriate form and submit it together with this annual return:

- · CH01 for changes to details of directors who are individuals
- CH02 for changes to details of a corporate director
- CH03 for changes to details of secretary who are individuals
- CH04 for changes to details of a corporate secretary

# AR01 2015

### Annual Return

# Corporate secretary

B1	Corporate secretary's details •	<del></del>
	Please use this section for corporate secretaries of the company.  For a secretary who is an individual, complete Section D1-D2.	O Corporate secretary appointments You cannot use this form to appoint
Corporate body/firm name		a corporate secretary. To do this, please complete form APO4 and submit it together with this annual return.
Building name/number		Corporate secretary details
Street		All details must agree with those previously notified to Companies House, If you have made changes since the last annual return and have
Post town		not notified us, please complete form CH04.
County/Region		This information will appear on the
Postcode		public record.  Continuation pages
Country		Continuation pages Please use a continuation page if you need to enter more officer details.
B2	Location of the registry of the corporate body or firm	<del>† – – –  </del>
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section B3 only  → No Complete Section B4 only	
B3	EEA companies •	
Noth are the company	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	O EEA  A full list of countries of the EEA can be found in our guidance:  www.gov.uk/companieshouse
Where the company/ firm is registered ●		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).
Registration number	<u> </u>	
B4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register.
Governing law		
If applicable, where	<del></del>	
the company/firm is registered ©		
If applicable, the registration number		

# **Corporate director**

C1	Corporate director's details •	
	Please use this section for corporate directors of the company.  For a director who is an individual, complete Section E1-E2 and Part 3.	O Corporate director appointments You cannot use this form to appoint a corporate director. To do this, please complete form APO2 and
Corporate body/firm name		submit it together with this annual return.
Building name/number		Corporate director details All details must agree with those
Street		previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH02.
Post town		This information will appear on the
County/Region		public record.
PostcodeCountry		Continuation pages Please use a continuation page if you need to enter more officer details.
		details.
C2	Location of the registry of the corporate body or firm	i i
-	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only	
C3	EEA companies <sup>©</sup>	<u> </u>
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	• EEA  A full list of countries of the EEA can be found in our guidance:  www.gov.uk/companieshouse
Where the company/ firm is registered •		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).
Registration number		
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	O Non-EEA  Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where		
the company/firm is registered <b>©</b>		<u> </u>
If applicable, the registration number		

D1	Secretary's details •				
_	Please use this section for individual secretaries of the company. For a corporate secretary, complete Section B1-B4.	• Secretary appointments You may not use this form to appoint a secretary. To do this,			
Title*		please complete form APO3 and submit it together with this annual			
Full forename(s)	LINDA ELEANOR	return.			
Surname Former name(s)	SAYLE	Corporate details Please use Section B1-B4 to enter corporate secretary details.			
		Secretary details All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH03.			
		Promer name(s) Please provide any previous names (including maiden or married name which have been used for business purposes during the period of this return.			
		Continuation pages Please use a continuation page if you need to enter more officer details.			
D2	Secretary's service address <sup>©</sup>	<del></del>			
Building name/numb	er 34	Service address  If you have previously notified			
Street	DOUGHTY STREET	Companies House that the service address is at 'The Company's Registered Office', please state 'The			
Post town	LONDON	Company's Registered Office' in the address.			
County/Region		This information will appear on the			
Postcode	W C I N 2 A A	public record.			
Country	United Kingdom				

### Director

E1	Director's details •	<del></del> -
	Please use this section to list individual directors of the company.  For a corporate director, complete Section C1-C4.	• Director appointments  You cannot use this form to appoint a director. To do this, please
Title*		complete form AP01 and submit it together with this annual return.
Full forename(s)	DAVID	Corporate details
Surname	LEIGH	Please use Section C1-C4 to enter corporate director details.
Former name(s) •		Director details  All details must agree with those previously notified to Companies  House. If you have made changes
Country/State of residence	ENGLAND	since the last annual return and have not notified us, please complete form CH01.
Nationality	British	② Former name(s)
	X X	Please provide any previous names (including maiden or married names)
Business occupation (if any)	JOURNALIST	which have been used for business purposes during the period of this return.
		Month and year of birth Please provide month and year only. Provide full date of birth in Part 3 only.
		Continuation pages Please use a continuation page if you need to enter more officer details.
E2	Director's service address o	
Building name/number	34	O Service address  If you have previously notified
Street	DOUGHTY STREET	Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	LONDON	Company's Registered Office' in the address.
County/Region		This information will appear on the public record.
Postcode	W C 1 N 2 A A	public resorts.
Country	United Kingdom	

### Director

E1	Director's details •	
	Please use this section to list individual directors of the company.  For a corporate director, complete Section C1-C4.	O Director appointments You cannot use this form to appoint a director. To do this, please
Title*		complete form APO1 and submit it together with this annual return.
Full forename(s)	THOMAS GEORGE MOSELEY	Corporate details Please use Section C1-C4 to enter
Surname	MITCHESON	corporate director details.
Former name(s) @		Director details  All details must agree with those previously notified to Companies  House, If you have made changes
Country/State of residence	UNITED KINGDOM	since the last annual return and have not notified us, please
Nationality	British	complete form CH01.  Prormer name(s)
Month/year of birth  Business occupation (if any)	BARRISTER	Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.
		Month and year of birth Please provide month and year only. Provide full date of birth in Part 3 only.
		Continuation pages Please use a continuation page if you need to enter more officer details.
E2	Director's service address o	
Building name/number	34	O Service address If you have previously notified
Street	DOUGHTY STREET	Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	LONDON	Company's Registered Office' in the address.
County/Region		This information will appear on the public record.
Postcode	WCIN ZAA	
Country	United Kingdom	
		l

### **Director**

E1	Director's details •						
	Please use this section to list individual directors of the company.  For a corporate director, complete Section C1-C4.	O Director appointments  You cannot use this form to appoint a director. To do this, please					
Title*		complete form AP01 and submit it together with this annual return.					
Full forename(s)	ALEXEI DAVID	Corporate details					
Surname	SAYLE	Please use Section C1-C4 to enter corporate director details.					
Former name(s) •		Director details  All details must agree with those previously notified to Companies					
Country/State of residence	UNITED KINGDOM	House. If you have made changes since the last annual return and have not notified us, please					
Nationality	British	complete form CH01.					
Month/year of birth <sup>€</sup>	X X	Please provide any previous names					
Business occupation (if any)	AUTHOR	(including maiden or married names) which have been used for business purposes during the period of this return.					
		● Month and year of birth Please provide month and year only. Provide full date of birth in Part 3 only.					
		Continuation pages Please use a continuation page if you need to enter more officer details					

<b>52</b>	Director's service address o
Building name/number	34
Street	DOUGHTY STREET
Post town	LONDON
County/Region	
Postcode	W C 1 N 2 A A
Country	United Kingdom

### O Service address

If you have previously notified
Companies House that the service
address is at 'The Company's
Registered Office', please state 'The
Company's Registered Office' in the
address.

This information will appear on the public record.

# AR01 2015

# Annual Return

### Director

Director's details <sup>0</sup>	
Please use this section to list individual directors of the company.  For a corporate director, complete Section C1-C4.	O Director appointments You cannot use this form to appoint a director. To do this, please complete form APD1 and submit it
	together with this annual return.
LINDA ELEANOR	Corporate details Please use Section C1-C4 to enter
SAYLE	corporate director details.
	Director details  All details must agree with those previously notified to Companies  House. If you have made changes
ENGLAND	since the last annual return and have not notified us, please
British	complete form CH01.
X X	O Former name(s) Please provide any previous names
Company Secretary	(including maiden or married name which have been used for business purposes during the period of this return.
	Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only.
	Continuation pages Please use a continuation page if you need to enter more officer details.
Director's service address o	·
34	Service address     If you have previously notified
DOUGHTY STREET	Companies House that the service address is at 'The Company's
	Registered Office', please state 'The Company's Registered Office' in the
LONDON	address.
	This information will appear on the public record.
W   C   1   N     2   A   A	
United Kingdom	
· · · · · · · · · · · · · · · · · · ·	For a corporate director, complete Section C1-C4.  LINDA ELEANOR  SAYLE  ENQUAND  British  X X

### Director

Directo.						
E1	Director's details •					
	Please use this section to list individual directors of the company.  For a corporate director, complete Section C1-C4.	O Director appointments  You cannot use this form to appoint a director. To do this, please				
Title*	Mr	complete form AP01 and submit it together with this annual return.				
Full forename(s)	CASPAR JAMES TUDOR	Corporate details				
Surname	WOOLLEY	Please use Section C1-C4 to enter corporate director details.				
Former name(s) 🛭		Director details  All details must agree with those previously notified to Companies				
Country/State of residence	United Kingdom	House. If you have made changes since the last annual return and have not notified us, please				
Nationality	British	complete form CH01.				
Month/year of birth <sup>©</sup>	X X	Please provide any previous names				
Business occupation (if any)	Company Director	(including maiden or married names) which have been used for business purposes during the period of this return.				
		Month and year of birth Please provide month and year only. Provide full date of birth in Part 3 only.				
		Continuation pages Please use a continuation page if you need to enter more officer details.				
E2	Director's service address o	<u> </u>				
Building name/number	34	© Service address  If you have previously notified				

62	Director 2 service annies?
Building name/number	34
Street	DOUGHTY STREET
Post town	LONDON
County/Region	
Postcode	W C 1 N 2 A A
Country	United Kingdom

If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

Part 4	Statement of capital o						
	Does your company have share capital?  → Yes Complete the sections below → No Go to Part 6 (Signature).	• This should reflect the company's capital status at the made up date of this annual return.					
F1	Share capital						
	Complete the table(s) below to show the iss	ued share capital.					
	Complete a separate table for each currend add pound sterling in 'Currency table A' and						
Currency	Class of shares	Number of shares	Aggregate nor		Total aggregate amount		
Complete a separate table for each currency	E.g. Ordinary/Preference etc.		Number of share multiplied by no	es issued	unpaid, if any (£, €, \$, etc) Including both the nominal value and any share premiun		
Currency table A		J					
GB-GBP	Ordinary	5		£5.00			
	Totals	5	<u></u>	£5.00	£0.00		
Currency table B		<u></u>		<del></del>			
				·			
•	Totals	-					
Currency table C							
					Į.		
			<u> </u>		1		
	Totals			_	<u> </u>		
		Total number of shares	Total aggr nominal v		Total aggregate amount unpaid •		
	Totals (including continuation pages)		5	£5.00	£0.00		
		<ul> <li>Please list total agg</li> <li>For example: £100 + €</li> </ul>			t currencies separately.		

F2	Voting rights					
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Section F1.					
Class of share	£1.00 Ordinary					
Voting rights	The shares have attached to them full voting, dividend and capital distribution (including on winding up) rights; they do not confer any rights of redemption.					
Class of share						
Voting rights						
Class of share						
Voting rights						
Class of share						
Voting rights						

Part 5	Shareholders				
	Does your company have share capital?  → Yes go to Section G1 'Companies with share capital'.  → No Go to Part 6 (Signature).				
G1	Companies with share capital				
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below:   No go to Section G2 'Past and present shareholders'.  Yes go to Question 2.	• A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK. The current UK recognized investment exchanges and regulated markets can be found at: www.fsa.gov.uk/register/exchanges.do			
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1. If you answered 'No', please go to Section G2 'Past and present shareholders'.				
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below:  No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'.  Yes go to Part 6 'Signature'	DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority. Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%).			
G2	List of past and present shareholders ©				
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below:  ☐ There were no shareholder changes in this period. Go to Part 6 (Signature).  ☐ A full list of shareholders is enclosed.  ☐ How is the list of shareholders enclosed. Please tick the appropriate box below:  ☐ The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders'.  ☐ The list of shareholders is enclosed in another format. Go to Part 6 (Signature).	This section only applies to companies answering 'No' in Section G1.			

### G3

### List of past and present shareholders O

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

You must provide a 'full list' of all company shareholders on:

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

• Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

Further shareholders Please use a 'tist of past and present shareholders' continuation page if necessary.

This section only applies to companies answering 'No' to Question 1 in Section G1.

ı		Shares or stock currently held	Shares or stock transferred	(if appropriate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
HERMIONE SARA ALDOUS	£1.00 Ordinary	0	1	01 / 09 / 2015
JEANNE FELICIA MACKIE & DAVID LEIGH	£1.00 Ordinary	1		, ,
THOMAS GEORGE MOSELEY MITCHESON & ELIZABETH ADAIR MITCHESON	£1.00 Ordinary	1		1 1
LINDA ELEANOR SAYLE & ALEXEI DAVID SAYLE	£1.00 Ordinary	2		t t
CASPAR JAMES TUDOR WOOLLEY	£1.00 Ordinary	1		1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
	<u> </u>	<u> </u>		

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### G4

### Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return.

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1.

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank.

→ Go to Part 6 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1.

Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

Further shareholders
Please use a 'Shareholders who hold
at least 5% of any class of share(s)
of the company as at the made up
date of this return' continuation
page if necessary.

Shares or stock currently held Shareholder's name Shareholder's address Class of share Number of shares or amount of stock

Part 6	Signature				
	This must be completed by all companies.	O Societas Europaea  If the form is being filed on behalf			
	I am signing this form on behalf of the company.	of a Societas Europaea (SE) please delete 'director' and insert details			
Signature	Signature X Say	of which organ of the SE the person signing has membership.  Person authorised Under either section 270 or 274 of the Companies Act 2006.			
	This form may be signed by: Director •, Secretary, Person authorised •, Charity commission receiver and manager, CIC manager, Judicial factor.				



Do not cover this barcode

# AR01 2015

**Annual Return** 

# Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	-	
Company name	RDP REGISTRARS LTD	
Address	LYNWOOD HOUSE	
	373-375 STATION ROAD	
Post town	HARROW	
County/Region	MIDDLESEX	
Postcode	H A 1 2 A W	
Country	United Kingdom	
DX		
Telephone		

# ✓ Checklist

We may return forms completed incorrectly or with information missing.

# Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have completed your principal business activity.

  You have not used this form to make changes to the
- registered office address.

  Tou have not used this form to make changes to
- secretary and director details.

  You have provided the full date of birth for all individual directors in Part 3.
- You have fully completed the Statement of capital (if applicable).
- You have signed the form.
- ☐ You have enclosed the correct fee.

### Important information

Please note that all information on this form will appear on the public record.

### £ How to pay

A fee of £40 is payable to Companies House in respect of a paper Annual Return

Make cheques or postal orders payable to 'Companies House.'

## Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

# **Turther information**

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse