# Able Data Installations PLC Directors' report and financial statements for the year ended 31 March 2010

Alan James & Co Quantum House 59 - 61 Guildford Street Chertsey Surrey KT16 9AX





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#### Company information

Directors Clive Edmund Tuckwell MA

Mark Vernon Waterman FCA

Alex Hudson Darren Sullıvan

Secretary Mark Vernon Waterman FCA

Company number 2614526

Registered office 22 Chancery Lane

London WC2A 1LS

Auditors Alan James & Co

Quantum House

59 - 61 Guildford Street

Chertsey Surrey KT16 9AX

Head Office Able House

1 Figtree Hill Hemel Hempstead

Herts HP2 5XL

Bankers National Westminster Bank Plc

Commercial Banking

Benwell House, Green Street

Sunbury on Thames Middlesex, TW16 6QT

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### <u>Directors' report</u> for the year ended 31 March 2010

The directors present their report and the financial statements for the year ended 31 March 2010

#### Principal activity

The principal activities of the company were the design, installation and maintenance of wide profile integrated voice and data networks that require a high tolerance infrastructure of support. A substantial amount of work is undertaken on live systems at client premises. The company prides itself on its reputation for quality services and working within very strict time scales.

The company is a wholly owned subsidiary of Able Data Holdings Limited, which itself does not trade

#### Business analysis and review

The directors consider the ability to capitalise on a strong trading position and accelerate growth in revenue, without a heavy sacrifice in margin, to be the key performance indicator of the company. Analysing the results for the year reveals that turnover did indeed increase dramatically, by 68% compared to 2009. As one would expect, in line with the economic position, gross margins are under pressure. However, these are still generally in a range acceptable to the directors of between 20% and 30%. Therefore under the circumstances the directors are extremely pleased with the results of the trading account this year.

During the year the company expanded its staff levels by adding to its team of project managers. This, along with bonuses paid to directors and staff in connection with their outstanding achievements, led to an increase in overall administrative expenses for 2010. However, the directors were pleased to note that generally, despite the rapid growth of the business, overheads have been tightly controlled and in many cases reduced. As a result the company was able to post excellent profits before tax this year of £305,126. The profits would infact have been even higher had it not been for a one-off bad debt of around £35,000 being suffered.

#### **Future developments**

The company carried a healthy order book into 2010/2011 and the directors are confident of another strong year of trading. Whilst it seems unlikely that the rapid growth of this year could be repeated again so soon, the directors intend to continue to invest in additional quality staff at project manager level and to expand the business deeper into the London markets by opening a branch office in the city. Whilst the benefit of these investments may not be felt immediately, the directors intend to make the necessary sacrifices in overheads to ensure that the company will post another very strong profit before tax in 2011 of at least £100,000.

#### Risks and uncertainties

In the opinion of the directors the primary risk faced by the company is over reliance on certain key customers or products as a source of income. In order to mitigate this risk, the company has brought on board new partners and clients with the aim of building new long term partnerships and broadening the customer profile. The company has also extended its offering of cable products. Specifically, it has developed the necessary expertise and accreditations to deliver Intelligent Infrastructure Management (IIM) cabling solutions.

In the highly competitive London cabling market the competition for larger projects can be very intense, with the result that margins can be driven down. There is a risk that if margins are continued to allow to fall, any increase in turnover could be wiped out. The directors view this as a key issue and are determined to sustain the company's margins and, as a result, its profitability.

## <u>Directors' report</u> for the year ended 31 March 2010

#### Supplier payment policy

The company strategy is to have a mutually beneficial long term relationship with its suppliers. The company policy is to settle the terms of payments with suppliers and abide by those terms. At 31 March 2010 the period of credit taken from the company's suppliers amounted to approximately 63 days (2009–49 days). This is calculated on the basis of the average trade creditors across the period divided by costs incurred from suppliers during the period multiplied by the length in days of the period.

#### Directors

The directors who served during the year are as stated below

Clive Edmund Tuckwell MA Mark Vernon Waterman FCA Alex Hudson Darren Sullivan

#### Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing these financial statements, the directors are required to

- select suitable accounting policies and apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

In so far as the directors are aware

- there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information

## <u>Directors' report</u> for the year ended 31 March 2010

#### **Auditors**

Alan James & Co are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006

This report was approved by the Board on

and signed on its behalf by

Mark Vernon Waterman FCA

Secretary

Clive Edmund Tuckwell MA

Director

25/08/10

# Independent auditor's report to the shareholders of Able Data Installations PLC

#### Introduction

We have audited the financial statements of Able Data Installations PLC for the year ended 31 March 2010 which comprise the Profit and Loss Account, the Balance Sheet, the Cash Flow Statement, the Reconciliation of Movements in Shareholders' Funds and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

#### Disclaimer

This report is made solely to the company's shareholders, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 1 - 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, and the overall presentation of the financial statements.

#### Opinion on the financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2010 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006.

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

# Independent auditor's report to the shareholders of Able Data Installations PLC

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Alan James FCA (Senior Statutory Auditor) For and on behalf of Alan James & Co

Chartered Accountants and

Registered Auditors

Date: 31 AUGHS 2010

Quantum House
59 - 61 Guildford Street
Chertsey
Surrey
KT16 9AX

# Profit and loss account for the year ended 31 March 2010

		Continuing operation	
		2010	2009
	Notes	£	£
Turnover	2	6,117,299	3,636,565
Cost of sales		(4,869,432)	(2,790,575)
Gross profit		1,247,867	845,990
Administrative expenses		(949,527)	(830,396)
Other operating income	3	8,100	2,800
Operating profit	4	306,440	18,394
Interest payable and similar charges	5	(1,314)	(8,568)
Profit on ordinary			<del></del>
activities before taxation		305,126	9,826
Tax on profit on ordinary activities	8	(61,567)	(7,783)
Profit for the year		243,559	2,043
Retained profit brought forward		63,460	61,417
Reserve Movements	15	(34,620)	-
Retained profit carried forward	15	£272,399	£63,460

There are no recognised gains or losses other than the profit or loss for the above two financial years

## **Balance sheet** as at 31 March 2010

		201	10	200	19
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		42,433		22,201
Current assets					
Stocks	10	31,786		17,925	
Debtors	11	1,058,070		1,088,048	
Cash at bank and in hand		147,995		29	
		1,237,851		1,106,002	
Creditors: amounts falling					
due within one year	12	(907,885)		(964,743)	
Net current assets			329,966	· · · · · · · · · · · · · · · · · · ·	141,259
Total assets less current					
liabilities			372,399		163,460
NV .					
Net assets			£372,399		£163,460
Capital and reserves					
Called up share capital	14		100,000		100,000
Profit and loss account	15		272,399		63,460
Shareholders' funds	16		£372,399		£163,460

The financial statements were approved by the Board on 25 or 10 and signed on its behalf by

Clive Edmund Tuckwell MA

Director

Mark Vernon Waterman FCA

Director

Company registration number 2614526

The notes on pages 9 to 16 form an integral part of these financial statements.

# <u>Cash flow statement</u> for the year ended 31 March 2010

		2010	2009
	Notes	£	£
Reconciliation of operating profit to net			
cash inflow from operating activities			
Operating profit		306,440	18,394
Depreciation		20,622	22,174
(Increase) in stocks		(13,861)	(6,371)
Decrease / (increase) in debtors		29,978	(102,787)
(Decrease) / increase in creditors		16,954	59,814
Net cash inflow / (outflow) from operating activities		360,133	(8,776)
Cash flow statement			
Net cash inflow from operating activities		360,133	(8,776)
Returns on investments and servicing of finance	20	(1,314)	(8,568)
Taxation	20	(7,550)	-
Capital expenditure	20	(40,854)	(2,220)
		310,415	(19,564)
Equity dividends paid		(34,620)	-
Increase / (decrease) in cash in the year		275,795	(19,564)
Reconciliation of net cash flow to movement in net f	unds (Note 21)		
Increase / (decrease) in cash in the year		275.795	(19,564)
Net debt at 1 April 2009		(127,800)	(108,236)
Net funds / (debt) at 31 March 2010		147,995	(127,800)

# Notes to the financial statements for the year ended 31 March 2010

#### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and comply with financial reporting standards of the Accounting Standards Board

The company has consistently applied all relevant accounting standards

#### 1.2. Turnover

Turnover is recognised as the company's contracts progress and is measured at the fair value of the consideration to which the company has become entitled, adjusted as appropriate where there is a significant risk that consideration may not be recovered in full

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Furniture and equipment

Over 3 - 5 years on a straight line basis

Company vans

Over 3 - 5 years on a straight line basis

#### 1.4. Stock

Stock is valued at the lower of cost and net realisable value

#### 1.5. Long term contracts

Amounts recoverable on long term contracts, which are included in debtors are stated at the net sales value of the work done after provisions for contingencies and anticipated future losses on contracts, less amounts received as progress payments on account Excess progress payments are included in creditors as payments received on account

#### 1.6. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account over the employees' service lives on the basis of a constant percentage of earnings

#### 1.7. Deferred taxation

Deferred tax is recognised in respect of all material timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax at a future date. Deferred tax assets or liabilities that have not been recognised in the accounts are instead fully disclosed in a note to the accounts.

#### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK

# Notes to the financial statements for the year ended 31 March 2010

3.	Other operating income	2010 £	2009 £
	Rent receivable HMRC on-line filing incentive	8,100	2.700 100
		8,100	2,800
4.	Operating profit	2010 £	2009 £
	Operating profit is stated after charging	*	*
	Depreciation and other amounts written off tangible assets	20,622	22,174
	Auditors' remuneration for audit services	5,400	5,200
5.	Interest payable and similar charges	2010 £	2009 £
	Bank interest	1,314	8,568 ———
6.	Employees		
	Number of employees	2010	2009
	The average monthly numbers of employees	Number	Number
	(including the directors) during the year were		
	Installation	20	17
	Administration	10	8
		30	25
		====	====
	Total employment costs including directors	2010	2009
		£	£
	Wages and salaries	537,180	432,743
	Direct labour	616,221	575,146
	Social security costs	49,340	42,404
	Health insurances	3 267	2,756
	Pension contributions	24,704	23,152
		1.230,712	1,076,201

# Notes to the financial statements for the year ended 31 March 2010

6.1.	Directors' emoluments included above	2010 £	2009 £
	Remuneration and other emoluments	306,760	266,318
	Pension contributions	20,279	20,464
		327,039	286,782
	Number of discrete as to subserve and more and horrofite	Number	Number
	Number of directors to whom retirement benefits are accruing under a money purchase scheme	3	3
	and accounting amount a money parameter contents		
	Highest paid director	£	£
	Amounts included above	00.505	00.505
	Emoluments and other benefits	98,725	98,725
	Pension contributions	12,000	12,000
		110,725	110,725

#### 7. Pension costs

The company operates a defined contribution pension scheme covering the majority of its permanent employees. The scheme is funded by contributions from both the company and its employees. The contributions are invested separately from the company's assets by independent trustees. Contributions are charged to the profit and loss account in the year in which they are made. The pension charge represents contributions due from the company and amounted in total to £24,703 (2009 £23,152).

# Notes to the financial statements for the year ended 31 March 2010

## 8. Tax on profit on ordinary activities

Analysis of charge in period	2010 £	2009 £
Current tax		
UK corporation tax	61,800	7,783
Adjustments in respect of previous periods	(233)	-
	61,567	7,783
Factors affecting tax charge for period		
	2010	2009
	£	£
Profit on ordinary activities before taxation	305,126	<del>9,826</del>
Profit on ordinary activities multiplied by applicable rate of corporation		
tax in the UK of 21% (31 March 2009 21 00%)	64,076	2,063
Adjustments in respect of previous periods	(233)	
Tax effects of:		
Expenses not deductible for tax purposes	3,966	3,760
Capital allowances for period in excess of depreciation	(6,242)	1,988
Utilisation of tax losses brought forward	-	(28)
Current tax charge for period	61.567	7,783

# Notes to the financial statements for the year ended 31 March 2010

9.	Tangible fixed assets	Furniture & equipment	Company vans £	Total £
	Cost At 1 April 2009 Additions	67,131 15,350	27,713 25,504	94,844 40,854
	At 31 March 2010	82,481	53,217	135,698
	Depreciation At 1 April 2009 Charge for the year At 31 March 2010	52,128 11,097 63,225	20,515 9,525 30,040	72,643 20,622 93,265
	Net book values At 31 March 2010 At 31 March 2009	19,256	7,198	42,433
10.	Stocks		2010 £	2009 £
	Raw materials and consumables		31,786	17,925
11.	Debtors		2010 £	2009 £
	Trade debtors Amounts recoverable on long term contracts Other debtors Prepayments and accrued income		358,937 640,717 38,374 20,042 1,058,070	274,940 736,142 48,932 28,034 1,088,048
	Amounts falling due after more than one year and included	ın debtors are		
	Other debtors		19,242	13,625

# Notes to the financial statements for the year ended 31 March 2010

12.	Creditors: amounts falling due	2010	2009
	within one year	£	£
	Bank overdraft (secured)	-	127,829
	Trade creditors	483,706	521,647
	Amounts owed to group undertaking	159,370	125,950
	Corporation tax	61,800	7,783
	Other taxes and social security costs	56,988	33,358
	Directors' accounts	5,000	20,500
	Other creditors	2,025	2,025
	Accruals and deferred income	137,554	124,332
	Pension contributions	1,442	1,319
		907,885	964,743

#### 13. Provision for deferred taxation

At the year end the company had a deferred tax liability of £932 (2009) asset of £5,311) that has not been recognised in these financial statements

14.	Share capital	2010 £	2009 £
	Authorised		
	20,000,000 Ordinary shares of £0 01 each	200,000	200,000
	Allotted, called up and fully paid		
	10,000,000 Ordinary shares of £0 01 each	100,000	100,000
	Equity Shares		
	10,000,000 Ordinary shares of £0 01 each	100,000	100,000
1.5	Б. И. В.	Profit	
15.	Equity Reserves	and loss	Takal
		account	Total
		£	£
	At 1 April 2009	63,460	63,460
	Profit for the year	243,559	243,559
	Equity Dividends	(34,620)	(34,620)
	At 31 March 2010	272,399	272,399

# Notes to the financial statements for the year ended 31 March 2010

16.	Reconciliation of movements in shareholders' funds	2010 £	2009 £
	Profit for the year	243,559	2,043
	Dividends	(34,620)	-,
		208,939	2,043
	Opening shareholders' funds	163,460	161,417
	Closing shareholders' funds	372,399	163,460

#### 17. Financial commitments

At 31 March 2010 the company had annual commitments under non-cancellable operating leases as follows

	Land and	buildings
	2010	2009
	£	£
Anticipated expiry date:		
1st April 2012	51,440	51,440
-		

#### 18. Transactions with directors

Mr Clive Edmund Tuckwell, director, has given a personal guarantee to National Westminster Bank Plc in respect of the company's bank overdraft facility

Mr Mark Waterman, director, is a partner of Dixon Wilson, a firm of Chartered Accountants During the period, Dixon Wilson invoiced the company £15,000 plus disbursements in respect of services provided to the group

#### 19. Ultimate parent undertaking

Since 31 January 2008 the immediate parent company has been Able Data Holdings Limited, a non-trading holding company Mr Clive Edmund Tuckwell is deemed to hold the controlling interest in Able Data Holdings Limited by virtue of his majority shareholding

# Notes to the financial statements for the year ended 31 March 2010

#### 20. Gross cash flows

			2010 £	2009 £
	Returns on investments and servicing of finance			
	Interest paid		(1,314)	(8,568) ———
	Taxation			
	Corporation tax paid		(7,550)	-
	Capital expenditure			
	Payments to acquire tangible assets		(40,854)	(2,220)
21.	Analysis of changes in net funds			
	rinary side of enanges in not rained	Opening	Cash	Closing
		balance	flows	balance
		£	£	£
	Cash at bank and in hand	29	147,966	147,995
	Overdrafts	(127,829)	127,829	-
		(127,800)	275,795	147,995
	Net funds	(127,800)	275,795	147,995
			<del></del>	

# <u>Detailed trading profit and loss account</u> <u>for the year ended 31 March 2010</u>

	2010		2009	
	£	£	£	£
Sales				
Sales		6,023,154		3,594,064
Sales - workshop		94,145		42,501
		6,117,299		3,636,565
Cost of sales		0,117,277		3,030,303
Opening stock	17,925		11,554	
Materials	4,084,002		2,115,467	
Expenses	10,086		7,009	
Direct labour	616,221		575,146	
Zero work	34,372		42,946	
Subcontract labour	138,612		56,378	
	4,901,218		2,808,500	
Closing stock	(31,786)		(17,925)	
		(4,869,432)		(2,790,575)
Gross profit	20%	1,247,867	23%	845,990
Administrative expenses	949,527		830,396	
	<del></del>	(949,527)		(830,396)
		298,340		15,594
Other operating income				
Rent receivable	8,100		2,700	
HMRC online filing tax free incentive	-		100	
		8,100		2,800
Operating profit	5%	306,440	1%	18,394
Interest payable				
Bank interest	1,314		8,568	
		(1,314)		(8,568)
Net profit for the year		305,126		9,826

## Administrative expenses for the year ended 31 March 2010

	2010	2009
	£	£
Administrative expenses		
Commissions payable	29,305	31,796
Commissions - understated in prior years	4,967	-
Wages - management	83,232	39,000
Wages - business development	36,200	35,000
Wages - administration	62,066	52,751
Technical / sales support	42,185	34,971
Directors remuneration	275,225	235,225
Directors pension costs	20,279	20,464
Directors health insurance	3,267	2,756
Directors national insurance	28,268	28,337
Staff national insurance	21,072	14,067
Sales car allowances	4,000	4,000
Staff pension costs	4,425	2,688
Consultancy fees - current year	15,000	15,000
Consultancy fees - prior year	-	2,500
Company secretary fees	15,106	15,056
Staff training and recruitment	9,018	10,680
Premises rent	51,440	51,440
Premises service charge	5,924	6,595
Premises rates	13,095	12,474
Premises light and heat	8,529	10,685
Cleaning	3,022	2,756
Insurance	14,284	34,033
Repairs and maintenance	4,231	2,261
Printing, postage and stationery	8,632	6,639
Advertising	3,989	3,694
Telephone and internet	16,278	19,932
Computer costs	6,175	2,147
Hire of workshop	625	2,059
Motor vehicle expenses	20,522	13,078
Van fuel and oil	10,994	11,857
Van repairs and maintenance	5,062	4,676
Van tax and insurance	5,578	8,792
Travelling and subsistence expenses	21,574	21,286
Corporate entertaining and customer relations	18,885	18,005
Legal and professional	1 161	3,039
Accountancy	4,880	5,560
Audit	5,400	5,200
Bank charges	3,476	4,900
Bad debts	34,840	1,374
Staff welfare and entertaining	1,137	889
General expenses	2,750	6,296
Books, publications and subscriptions	2,807	4,264
Depreciation	20,622	22,174
F	•	-
	949,527	830,396
	<del></del>	