

**COMPANIES FORM No. 12** 

# Statutory Declaration of compliance with requirements on application for registration of a company



Please do not write in this margin

372570

Pursuant to section 12(3) of the Companies Act 1985

Please complete egibly, preferably n black type, or rold block lettering	To the Registrar of Companies		For official use	For official use
insert full name of Company	Name of company  * ADVISEC	HANGE LIMITED		
	of MICHAEL RICHARD CO SWIFT INCORPORATIO 2 BACHES STREET LONDON N1 6UB		ng on behalf	
delete as appropriate	do solemnly and sincerely declare company]† [person named as dire the registrar under section 10(2)† a registration of the above company complied with,  And I make this solemn declaration the provisions of the Statutory Declared at 11, SHIP STREET BRECON,	ector or secretary of and that all the requand of matters pre	of the company in uirements of the eccedent and incide the second second incide the second sec	i the statement delivered to above Act in respect of the dental to it have been
	POWYS  The 3rd day of January 1991.  before me  A Commissioner for Oaths or Notary P the Peace or Solicitor having the powe Commissioner for Oaths.	Public or Justice of irs conferred on a	- MKU	newsell
	Presentor's name, address and reference (if any):	For official use New Companies Section	Pc	ost room

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#### dordens

Jordan & Sons Limited

21 St. Thomas Street, Bristol BS1 6JS Tel: 0272 230600 Telex 449119

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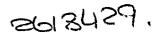
## Statement of first directors and secretary and intended situation of registered office

This form should be completed in black.	of registered office			
i	CN 8613489.	For official use		
Company name (in full)	ADVISECHANGE LIMITED			
Registered office of the company on incorporation.	RO 2 BACHES STREET			
	Post town LONDON			
	County/Region			
If the memorandum is delivered by an agent for the subscribers of the memorandum mark 'X' in the box opposite and give the agent's name and address.	X			
	Name JORDAN & SONS LIMIT	ED		
	RA 21 ST. THOMAS STREET			
	Post town BRISTOL			
	County/Region			
	Postcode BS1 6JS			
Number of continuation sheets attached				
To whom should Companies House direct any enquiries about the	C.F.P.U. JORDAN & SONS LIMITED			
information shown in this form?	21 ST. THOMAS STREET			
JRM10	BRISTOL	Postcode BS1 6JS		
372570	Telephone 0272 230600	Extension 349		
Page 1				

Name	ecretary (See notes 1-5) *Style/Title	cs
	Forenames	Land Land Land Control of the Contro
	Surname	SWIFT INCORPORATIONS LIMITED
	*Honours etc	N/A
	Previous forenames	N/A
		N/A
4.11	Previous surname	2 BACHES STREET
Address		AD 2 BACHES STREET
Usual residential address must be given. In the case of a corporation, give the registered or principal office address.		Post town LONDON
		County/Region
		Postcode N1 6UB Country ENGLAND
		I consent to act as secretary of the company named on page 1
C	onsent signature	Signed All Course (Authorised Signatory) Date 03. 01. 91
Directors (8		
Please list director	rs in alphabetical order. *Style/Title	CD
INGILIO	Forenames	
	Surname	INSTANT COMPANIES LIMITED
	*Honours etc	N/A
	Previous forenames	N/A
	Previous surname	N/A
A.d	Frevious surnaine	AD 2 BACHES STREET
Address		ADI
in the case of a	laddress must be given. a corporation, give the rincipal office address.	Post town LONDON
		County/Region
		Postcode N1 6UB Country ENGLAND
		•
	Date of birth	DO 1 18 0 2 8 1 Nationality NA UK REGISTERED
	Date of birth  Business occupation	DO 1 18 0 2 8 1 Nationality NA UK REGISTERED  OC COMPANY REGISTRATION AGENT
		COMPANY DECICEDATION ACCUE
* Voluntary det	Business occupation Other directorships	oc COMPANY REGISTRATION AGENT
	Business occupation Other directorships	OC COMPANY REGISTRATION AGENT  NONE

Delete if the form is signed by the subscribers.

Signature of agent on behalf of all subscribers Date 03, 01, 91





A PRIVATE COMPANY LIMITED BY SHARES

## Memorandum and Articles of Association

1. The Company's name is

#### ADVISECHANGE LIMITED

- 2. The Company's registered office is to be situated in England & Wales.
- 3. The Company's objects are :-
- (a) (i) The object of the Company is to carry on business as a general commercial company.
- (ii) Without prejudice to the generality of the objects and powers of the Company derived from Section 3A of the Companies Act 1985 the Company has the following objects:-

**OBKGEN** 

- (b) To purchase or by any other means acquire and take options over any property whatever, and any rights or privileges of any kind over or in respect of any property.
- (c) To apply for, register, purchase, or by other means acquire and protect, prolong and renew, whether in the United Kingdom or elsewhere any patents, patent rights, brevets d'invention, licences, secret processes, trade marks, designs, protections and concessions and to disclaim, alter, modify, use and turn to account and to manufacture under or grant licences or privileges in respect of the same, and to expend money in experimenting upon, testing and improving any patents, inventions or rights which the Company may acquire or propose to acquire.
- (d) To acquire or undertake the whole or any part of the business, goodwill, and assets of any person, firm, or company carrying on or proposing to carry on any of the businesses which the Company is authorised to carry on and as part of the consideration for such acquisition to undertake all or any of the liabilities of such person, firm or company, or to acquire an interest in, amalgamate with, or enter into partnership or into any arrangement for sharing profits, or for co-operation, or for mutual assistance with any such person, firm or company, or for subsidising or otherwise assisting any such person, firm or company, and to give or accept, by way of consideration for any of the acts or things aforesaid or property acquired, any shares, debentures, debentures stock or securities that may be agreed upon, and to hold and retain, or sell, mortgage and deal with any shares, debentures, debenture stock or securities so received.
- (e) To improve, manage, construct, repair, develop, exchange, let on lease or otherwise, mongage, charge, sell, dispose of, turn to account, grant licences, options, rights and privileges in respect of, or otherwise deal with all or any part of the property and rights of the Company.
- (f) To invest and deal with the moneys of the Company not immediately required in such manner as may from time to time be determined and to hold or otherwise deal with any investments made.
- (g) To lend and advance money or give credit on any terms and with or without security to any person, firm or company (including without prejudice to the generality of the foregoing any holding company, subsidiary or fellow subsidiary of, or any other company associated in any way with, the Company), to enter into guarantees, contracts of indemnity and suretyships of all kinds, to receive money on deposit or loan upon any terms, and to secure or guarantee in any manner and upon any terms the payment of any sum of money or the performance of any obligation by any person, firm or company (including without prejudice to the generality of the foregoing any such holding company, subsidiary, fellow subsidiary or associated company as aforesaid).
- (h) To borrow and raise money in any manner and to secure the repayment of any money borrowed, raised or owing by mortgage, charge, standard security, lien or other security upon the whole or any part of the Company's property or assets (whether present or future), including its uncalled capital, and also by a similar mortgage, charge, standard security, lien or security to secure and guarantee the performance by the Company of any obligation or liability it may undertake or which may become binding on it.
- (i) To draw, make, accept, endorse, discount, negotiate, execute and issue cheques, bills of exchange, promissory notes, bills of lading, warrants, debentures, and other negotiable or transferable instruments.
- (j) To apply for, promote, and obtain any Act of Parliament, order, or licence of the Department of Trade or other authority for enabling the Company to carry any of its objects into effect, or for effecting any modification of the Company's constitution, or for any other purpose which may seem calculated directly or indirectly to promote the Company's interests, and to oppose any proceedings or applications which may seem calculated directly or indirectly to prejudice the Company's interests.
- (k) To enter into any arrangements with any government or authority (supreme, municipal, local, or otherwise) that may seem conducive to the attainment of the Company's

- objects or any of them, and to obtain from any such government or authority any charters, decrees, rights, privileges or concessions which the Company may think desirable and to carry out, exercise, and comply with any such charters, decrees, rights, privileges, and concessions.
- (I) To subscribe for, take, purchase, or otherwise acquire, hold, sell, deal with and dispose of, place and underwrite shares, stocks, debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any other company constituted or carrying on business in any part of the world, and debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any government or authority, municipal, local or otherwise, in any part of the world.
- (m) To control, manage, finance, subsidise, co-ordinate or otherwise assist any company or companies in which the Company has a direct or indirect financial interest, to provide secretarial, administrative, technical, commercial and other services and facilities of all kinds for any such company or companies and to make payments by way of subvention or otherwise and any other arrangements which may seem desirable with respect to any business or operations of or generally with respect to any such company or companies.
- (n) To promote any other company for the purpose of acquiring the whole or any part of the business or property or undertaking or any of the liabilities of the Company, or of undertaking any business or operations which may appear likely to assist or benefit the Company or to enhance the value of any property or business of the Company, and to place or guarantee the placing of, underwrite, subscribe for, or otherwise acquire all or any part of the shares or securities of any such company as aforesaid.
- (o) To sell or otherwise dispose of the whole or any part of the business or property of the Company, either together or in portions, for such consideration as the Company may think fit, and in particular for shares, debentures, or securities of any company purchasing the same.
- (p) To act as agents or brokers and as trustees for any person, firm or company, and to undertake and perform sub-contracts.
- (q) To remunerate any person, firm or company rendering services to the Company either by cash payment or by the allotment to him or them of shares or other securities of the Company credited as paid up in full or in part or otherwise as may be thought expedient.
- (r) To distribute among the Members of the Company in kind any property of the Company of whatever nature.
- (s) To pay all or any expenses incurred in connection with the promotion, formation and incorporation of the Company, or to contract with any person, firm or company to pay the same, and to pay commissions to brokers and others for underwriting, placing, selling, or guaranteeing the subscription of any shares or other securities of the Company.
- (t) To support and subscribe to any charitable or public object and to support and subscribe to any institution, society, or club which may be for the benefit of the Company or its Directors or employees, or may be connected with any town or place where the Company carries on business; to give or award pensions, annuities, gratuities, and superannuation or other allowances or benefits or charitable aid and generally to provide advantages, facilities and services for any persons who are or have been Directors of, or who are or have been employed by, or who are serving or have served the Company, or any company which is a subsidiary of the Company or the holding company of the Company or a fellow subsidiary of the Company or the predecessors in business of the Company or of any such subsidiary, holding or fellow subsidiary company and to the wives, widows, children and other relatives and dependants of such persons; to make payments towards insurance; and to set up, establish, support and maintain superannuation and other funds or schemes (whether contributory or non-contributory) for the benefit of any of such persons and of their wives, widows, children and other relatives and dependants; and to set up, establish, support and maintain

profit sharing or share purchase schemes for the benefit of any, of the employees of the Company or of any such subsidiary, holding or fellow subsidiary company and to fend money to any such employees or to trustees on their behalf to enable any such purchase schemes to be established or maintained.

- (u) Subject to and in accordance with a due compliance with the provisions of Sections 155 to 158 (inclusive) of the Act (if and so far as such provisions shall be applicable), to give, whether directly or indirectly, any kind of financial assistance (as defined in Section 152(1)(a) of the Act) for any such purpose as is specified in Section 151(1) and/or Section 151(2) of the Act.
- (v) To procure the Company to be registered or recognised in any part of the world.
- (w) To do all or any of the things or matters aforesaid in any part of the world and either as principals, agents, contractors or otherwise, and by or through agents, brokers, sub-contractors or otherwise and either alone or in conjunction with others.
- (x) To do all such other things as may be deemed incidental or conducive to the attainment of the Company's objects or any of them.

AND so that:-

- (1) None of the objects set forth in any sub-clause of this Clause shall be restrictively construed but the widest interpretation shall be given to each such object, and none of such objects shall, except where the context expressly so requires, be in any way limited or restricted by reference to or inference from any other object or objects set forth in such sub-clause, or by reference to or inference from the terms of any other sub-clause of this Clause, or by reference to or inference from the name of the Company.
- (2) None of the sub-clauses of this Clause and none of the objects therein specified shall be deemed subsidiary or ancillary to any of the objects specified in any other such sub-clause, and the Company shall have as full a power to exercise each and every one of the objects specified in each sub-clause of this Clause as though each such sub-clause contained the objects of a separate Company.
- (3) The word "Company" in this Clause, except where used in reference to the Company, shall be deemed to include any partnership or other body of persons, whether incorporated or unincorporated and whether domiciled in the United Kingdom or elsewhere.
- (4) In this Clause the expression "the Act" means the Companies Act 1985, but so that any reference in this Clause to any provision of the Act shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.
- 4. The liability of the Members is limited.
- 5. The Company's share capital is £1000 divided into 1000 shares of £1 each.

WE, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum; and we agree to take the number of shares shown opposite our respective names.

Names and addresses of Subscribers Number of shares taken by each Subscriber

For and on behalf of

Instant Companies Limited Baches Street
 London N1 6UB

One

For and on behalf of
2. Swift Incorporations Limited2 Baches Street
London N1 6UB

One

Milloweell

Total shares taken

Two

Dated 03, 01, 91

Witness to the above Signatures:- Mark Anderson 2 Baches Street

London N1 6UB

M Ander

#### THE COMPANIES ACTS 1985 to 1989

#### PRIVATE COMPANY LIMITED BY SHARES

#### ARTICLES OF ASSOCIATION

#### **PRELIMINARY**

(a) The Regulations contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985 (SI 1985 No. 805) as amended by the Companies (Tables A to F) (Amendment) Regulations 1985 (SI 1985 No. 1052) (such Table being hereinafter called "Table A") shall apply to the Company save in so far as they are excluded or varied hereby and such Regulations (save as so excluded or varied) and the Articles hereinafter contained shall be the regulations of the Company.

(b)In these Articles the expression "the Act" means the Companies Act 1985, but so that any reference in these Articles to any provision of the Act shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.

#### ALLOTMENT OF SHARES

- 2. (a) Shares which are comprised in the authorised share capital with which the Company is incorporated shall be under the control of the Directors who may (subject to Section 80 of the Act and to paragraph (d) below) allot, grant options over or otherwise dispose of the same, to such persons, on such terms and in such manner as they think fit.
- (b) All shares which are not comprised in the authorised share capital with which the Company is incorporated and which the Directors propose to issue shall first be offered to the Members in proportion as nearly as may be to the number of the existing shares held by them respectively unless the Company in General Meeting shall by Special Resolution otherwise direct. The offer shall be made by notice specifying the number of shares offered, and limiting a period (not being less than fourteen days) within which the offer, if not accepted, will be deemed to be declined. After the expiration of that period, those shares so deemed to be declined shall be offered in the proportion aforesaid to the persons who have, within the said period, accepted all the shares offered to them; such further offer shall be made in like terms in the same manner and limited by a like period as the original offer. Any shares not accepted pursuant to such offer or further offer as aforesaid or not capable of being offered as aforesaid except by way of fractions and any shares released from the provisions of this Article by any such Special Resolution as aforesaid shall be under the control of the Directors, who may allot, grant options over or otherwise dispose of the same to such persons, on such terms, and in such manner as they think fit, provided that, in the case of shares not accepted as aforesaid, such shares shall not be disposed of on terms which are more favourable to the subscribers therefor than the terms on which they were offered to the Members. The foregoing provisions of this paragraph (b) shall have effect subject to Section 80 of
- (c) In accordance with Section 91(1) of the Act Sections 89(1) and 90(1) to (6) (inclusive) of the Act shall not apply to the Company.
- (d) The Directors are generally and unconditionally authorised for the purposes of Section 80 of the Act, to exercise any power of the Company to allot and grant rights to subscribe for or convert securities into shares of the Company up to the amount of the authorised share capital with which the Company is incorporated at any time or times during the period of five years from the date of incorporation and the Directors may, after that period, allot any shares or grant any such rights under this authority in pursuance of an offer or agreement so to do made by the Company within that period. The authority hereby given may at any time (subject to the said Section 80) be renewed, revoked or varied by Ordinary Resolution of the Company in General Meeting.

#### SHARES

3.The lien conferred by Clause 8 in Table A shall attach also RMSK89 to fully paid-up shares, and the Company shall also have a

first and paramount lien on all shares, whether fully paid or not, standing registered in the name of gny person indebted or under liability to the Company, whether he shall be the sole registered holder thereof or shall be one of two or more joint holders, for all moneys presently payable by him or his estate to the Company. Clause 8 in Table A shall be modified accordingly.

4. The liability of any Member in default in respect of a call shall be increased by the addition at the end of the first sentence of Clause 18 in Table A of the words "and all expenses that may have been incurred by the Company by reason of such non-payment".

#### GENERAL MEETINGS AND RESOLUTIONS

- 5. Every notice convening a General Meeting shall comply with the provisions of Section 372(3) of the Act as to giving information to Members in regard to their right to appoint proxies; and notices of and other communications relating to any General Meeting which any Member is entitled to receive shall be sent to the Directors and to the Auditors for the time being of the Company.
- 6. (a) If a quorum is not present within half an hour from the time appointed for a General Meeting the General Meeting shall stand adjourned to the same day in the next week at the same time and place or to such other day and at such other time and place as the Directors may determine; and if at the adjourned General Meeting a quorum is not present within half an hour from the time appointed therefor such adjourned General Meeting shall be dissolved.
  - (b) Clause 41 in Table A shall not apply to the Company.

#### APPOINTMENT OF DIRECTORS

- 7. (a) Clause 64 in Table A shall not apply to the Company.
- (b) The maximum number and minimum number respectively of the Directors may be determined from time to time by Ordinary Resolution in General Meeting of the Company. Subject to and in default of any such determination there shall be no maximum number of Directors and the minimum number of Directors shall be one. Whensoever the minimum number of Directors shall be one, a sole Director shall have authority to exercise all the powers and discretions by Table A and by these Articles expressed to be vested in the Directors generally, and Clause 89 in Table A shall be modified accordingly.
- (c) The Directors shall not be required to retire by rotation and Clauses 73 to 80 (inclusive) in Table A shall not apply to the Company.
- (d) No person shall be appointed a Director at any General Meeting unless either:-
  - (i) he is recommended by the Directors; or
- (ii) not less than fourteen nor more than thirty-live clear days before the date appointed for the General Meeting, notice signed by a Member qualified to vote at the General Meeting has been given to the Company of the intention to propose that person for appointment, together with notice signed by that person of his willingness to be appointed.
- (e) Subject to paragraph (d) above, the Company may by Ordinary Resolution in General Meeting appoint any person who is willing to act to be a Director, either to fill a vacancy or as an additional Director.
- (1) The Directors may appoint a person who is willing to act to be a Director, either to fill a vacancy or as an additional Director, provided that the appointment does not cause the number of Directors to exceed any number determined in accordance with paragraph (b) above as the maximum number of Directors and for the time being in force.

#### **BORROWING POWERS**

8. The Directors may exercise all the powers of the Company to borrow money without limit as to amount and upon such terms and in such manner as they think fit, and

subject (in the case of any security convertible into shares) to Section 80 of the Act to grant any mortgage, charge or standard security over its undertaking, property and uncalled capital, or any part thereof, and to issue debentures, debenture stock, and other securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

#### **ALTERNATE DIRECTORS**

- 9. (a) An alternate Director shall not be entitled as such to receive any remuneration from the Company, save that he may be paid by the Company such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct, and the first sentence of Clause 66 in Table A shall be modified accordingly.
- (b) A Director, or any such other person as is mentioned in Clause 65 in Table A, may act as an alternate Director to represent more than one Director, and an alternate Director shall be entitled at any meeting of the Directors or of any committee of the Directors to one vote for every Director whom he represents in addition to his own vote (if any) as a Director, but he shall count as only one for the purpose of determining whether a quorum is present.

#### GRATUITIES AND PENSIONS

- 10. (a) The Directors may exercise the powers of the Company conferred by Clause 3(t) of the Memorandum of Association of the Company and shall be entitled to retain any benefits received by them or any of them by reason of the exercise of any such powers.
  - (b) Clause 87 in Table A shall not apply to the Company.

#### PROCEEDINGS OF DIRECTORS

- 11. (a) A Director may vote, at any meeting of the Directors or of any committee of the Directors, on any resolution, notwithstanding that it in any way concerns or relates to a matter in which he has, directly or indirectly, any kind of interest whatsoever, and if he shall vote on any such resolution as aforesaid his vote shall be counted; and in relation to any such resolution as aforesaid he shall (whether or not he shall vote on the same) be taken into account in calculating the quorum present at the meeting.
- (b) Clauses 94 to 97 (inclusive) in Table A shall not apply to the Company.

#### THE SEAL

- 12. (a) If the Company has a seal it shall only be used with the authority of the Directors or of a committee of Directors. The Directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Director and by the Secretary or second Director. The obligation under Clause 6 of Table A relating to the sealing of share certificates shall apply only if the Company has a seal. Clause 101 of Table A shall not apply to the Company.
- (b) The Company may exercise the powers conferred by Section 39 of the Act with regard to having an official seal for use abroad, and such powers shall be vested in the Directors.

#### INDEMNITY

13. (a) Every Director or other officer or Auditor of the Company shall be indemnified out of the assets of the Company against all losses or liabilities which he may sustain or incur in or about the execution of the duties of his office or otherwise in relation thereto, including any liability incurred by him in defending any proceedings, whetner civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application under Section 144 or Section 727 of the Act in which relief is granted to him by the Court, and no Director or other officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Company in the execution of the duties of his office or in relation thereto. But this Article

shall only have effect in so far as its provisions are not avoided by Section 310 of the Act.

- (b) The Directors shall have power to purchase and maintain for any Director, officer or Auditor of the Company insurance against any such fiability as is referred to in Section 310(1) of the Act from and after the bringing in to force of Section 137 of the Companies Act 1989.
  - (c) Clause 118 in Table A shall not apply to the Company.

#### TRANSFER OF SHARES

14. The Directors may, in their absolute discretion and without assigning any reason therefor, decline to register the transfer of a share, whether or not it is a fully paid share, and the first sentence of Clause 24 in Table A shall not apply to the Company.

Names and addresses of Subscribers

For and on behalf of

 Instant Companies Limited, 2 Baches Street, London. N1 6UB

For and on behalf of
2. Swift Incorporations Limited,
2 naches Street,
London, N1 6UB

UK Coisere SU

Dated 03, 01, 91

Witness to the above Signatures: Mark Anderson

Mark Anderson
 2 Baches Street
 London N1 6UB

### FILE COPY



# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

No. 2613429

I hereby certify that

#### ADVISECHANGE LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the Company is limited.

Given under my hand at the Companies Registration Office, Cardiff the 22 MAY 1991

P. BEVAN

an authorised officer

NC
17 JUN1991
£40 FEE PAID
COMPANIES
HOUSE

THE COMPANIES ACT 1985 (as amended by the Companies Act 1989)

COMPANY LIMITED BY SHARES

SPECIAL RESOLUTION

of

ADVISECHANGE LIMITED

Passed 14th June 1991

AT an Extraordinary General Meeting of the above-named Company, duly convened, and held on 14th June 1991, the following resolution was duly passed as Special Resolution:

#### SPECIAL RESOLUTION

1. THAT the name of the Company be changed to "HEXAGON INSURANCE SERVICES LIMITED".

Chairman of the Meeting

CERL/LJV/168C0691

240/NW/R/003494

## FILE COPY



# CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

No. 2613429

I hereby certify that

ADVISECHANGE LIMITED

having by special resolution changed its name, is now incorporated under the name of

**HEXAGON INSURANCE SERVICES LIMITED** 

Given under my hand at the Companies Registration Office, Cardiff the 21 JUNE 1991

P. BEVAN

an authorised officer

2617400

THE COMPANIES ACT 1985 (as amended by the Companies Act 1989)

COMPANY LIMITED BY SHARES

ORDINARY RESOLUTION

of

ADVISECHANGE LIMITED

Passed 14th June 1991

AT an Extraordinary General Meeting of the above-named Company, duly convened, and held on 14th June 1991, the following resolution was duly passed as an Ordinary Resolution:

#### ORDINARY RESOLUTION

1. THAT the authorised share capital of the Company be increased to £50,000 of £1 Ordinary shares of which £5,000 of £1 Ordinary shares be paid up.

Chairman of the Meeting

COMPANIES HOUSE

2 0 JUN 1991

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3

THE COMPANIES ACT 1985

COMPANY LIMITED BY SHARES

SPECIAL RESOLUTIONS

of

HEXAGON INSURANCE SERVICES LIMITED

Passed 28th June, 1991

At an Extraordinary General Meeting of the above-named Company, duly convened, and held on 28th June, 1991 the following Resolutions were duly passed as Special Resolutions:

#### SPECIAL RESOLUTIONS

#### THAT:

- 1 (i) that the 4,999 issued Ordinary Shares of £1 each in the Company registered in the name of Gibbs Hartley Cooper Limited be and they are hereby designated as "A" Shares of £1 each of the Company and the one issued Ordinary Share of £1 in the Company registered in the name of Bob Bright be and it is hereby designated as a "C" Share of £1 each in the Company;
  - (ii) that 18,751 of the unissued Ordinary Shares of £1 each ir. the Company be and they are hereby designated as "A" Shares of £1 each of the Company, 27,250 of the unissues. Of thary Shares of £1 each in the Company be and they GPE hove by designated as "B" Shares of £1 each of the Company and that 2,499 of the

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unissued Ordinary Shares of £1 each in the Company be and they are hereby designated as "C" Shares of £1 each of the Company; and

- (iii) that the "A" Shares, "B" Shares and the "C" Ordinary Shares of the Company be separate classes of Shares but save as otherwise provided in the Articles of Association the "A" Shares, B Shares and the "C" Shares shall carry the same rights and privileges and rank pari passu in all respects
- THAT the Regulations ("the New Articles") contained in the printed document marked "A" now produced to the Meeting and for the purposes of identification signed by the Chairman thereof be and the same are hereby approved and adopted as the Articles of Association of the Company in substitution for and to the exclusion of all the existing Articles of Association thereof.
- 3 THAT the Directors be and they are hereby authorised to create and issue up to £6,600,000 in aggregate principal amount of floating rate subordinated unsecured Loan Notes 1996 of a principal amount of £1,000 each.

Chairman

cahe0002.Res

#### Private & Confidential

No. 2613429

THE COMPANIES ACTS 1985 AND 1989

COMPANY LIMITED BY SHARES

#### ARTICLES OF ASSOCIATION

of

#### HEXAGON INSURANCE SERVICES LIMITED

(Adopted by Special Resolution passed on 28th June, 1991)

#### 1 **Preliminary**

1.3

In these Articles and in Table A: 1.1

"the Act" means the Companies Act 1985 (as amended).

"Associate" in relation to a member of the Company means

any body corporate (wherever created) which is its subsidiary or holding company from time to time and any subsidiary from time to time of any such

holding company

"Table A" means Table A in the Companies (Tables A to F)

Regulations 1985 as amended by The Companies (Tables A to F) (Amendment) Regulations 1985. References to regulations are to regulations in

Table A.

"the Statutes"

means the Companies Act 1985 and any statutory amendment or replacement thereof for the time being in force and every other Act concerning

companies and affecting the Company.

The expressions "subsidiary" and "holding company" shall have the meanings respectively given thereto in section of the UAEL CARDIFF 1.2

Subject as hereinafter provided, the regulations contained in Mahlega shall apply to the Company.

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Regulations 2, 17, 24, 38, 39, 40, 50, 54, 60, 61, 64, 72 to 80 inclusive, 84, 85, 87, 88 to 91 inclusive, 101, and 118 shall not apply to the Company, but the Articles hereinafter contained and the remaining regulations of Table A, subject to the modifications hereinafter expressed, shall constitute the regulations of the Company.

#### 2 Shares

- 2.1 The share capital of the Company at the date of the adoption of these Articles is £50,000 divided into 23,750 "A" Shares of £1 each, 23,750 "B" Shares of £1 each, and 2,500 "C" Shares of £1 each.
- 2.2 The "A" Shares, "B" Shares and "C" Shares shall be separate classes of shares but save as hereinafter otherwise provided shall carry the same rights and privileges and shall rank pari passu in all respects.
- 2.3 The holders of the "C" Shares shall have no right as such to share in any of the profits of the Company available for distribution to Members or in any of the assets of the Company available for distribution to Members on a winding up of the Company.
- 2.4 Unissued shares in the capital of the Company for the time being shall only be allotted as follows:
  - (a) every allotment shall be of an equal number of "A" Shares and "B" Shares and a proportionate number of "C" Shares;
  - (b) on the occasion of each allotment the "A" Shares, and the "B" Shares shall be allotted at the same price (not being at a discount) and on the same terms as to date for payment, ranking for dividend and otherwise howsoever. The "C" Shares shall be allotted at par or at such other price as the Directors may determine;
  - (c) no shares of any class shall be issued otherwise than to members holding shares of the same class without the prior written consent the holders for the time being of the "A" Shares and the "B" Shares;
  - (d) as between holders of shares of the same class the shares of that class being allotted shall be allotted in proportion to such holders' then existing holdings of shares of the class or in such other proportions between them as all the members holding shares of the same class shall agree in writing;
  - (e) the maximum nominal amount of share capital which the Directors may allot, grant options or subscriptions or conversion rights over or otherwise deal with or dispose of pursuant to Article 2 shall be £45,000. The authority conferred on the

directors by Article 2 shall expire on the day preceding the fifth anniversary of the date of adoption of these Articles.

2.5 Save as provided in Article 2, the Directors shall have no power to issue unissued shares and shall not allot, grant options or subscriptions or conversion rights over or otherwise dispose of the same.

#### 3 Transfer of Shares

- 3.1 No "A" Share or "B" Share shall be transferable except as follows:
  - (a) to a corporation which is its Associate; or
  - (b) to any body corporate or person with the prior written consent (delivered to the Company) of the holder of the "A" Shares or the "B" Shares as the case may be; or
  - (c) as otherwise permitted by these Articles.
- 3.2 None of the "C" Shares shall be transferable save with the prior written consent of all the holders for the time being of the "A" Shares and the "B" Shares.
- 3.3 The Directors may decline to register a transfer permitted under Article 3 if it is a transfer of a partly-paid share and shall decline to register any transfer not so permitted.

#### 4 Transmission of Shares

Notwithstanding anything to the contrary contained in regulations 29 to 31, the Directors shall not be bound to register as a member any person becoming entitled to a share in consequence of the death, bankruptcy or liquidation of a member and may refuse to do so if the Directors are of the opinion that the registration of such person will not be conducive to the interests of the Company and the Directors shall not be bound to give any reason for their opinion.

#### 5 Lien

- 5.1 The lien conferred by regulation 8 shall apply to:
  - (a) all shares of the Company whether fully paid or not;
  - (b) all shares registered in the name of any person indebted or under liability to the Company, whether he be the sole registered holder thereof or one of several joint holders;

and shall be for all indebtedness or other liability to the Company of any member. Regulation 8 shall be modified accordingly.

5.2 All shares to be sold in the enforcement of the Company's lien or rights of forfeiture shall be offered in accordance with Article 2 of these Articles as if they were unissued shares of the Company. Regulation 9 shall be modified accordingly.

#### 6 General Meetings

- 6.1 The words "seven weeks" shall be substituted for the words "eight weeks" in regulation 37.
- 6.2 An annual general meeting and an extraordinary general meeting called for the passing of a special resolution or an elective resolution shall be called by at least 21 clear days' notice. All other extraordinary general meetings shall be called by at least 14 days' notice but a general meeting, other than one called for the passing of an elective resolution, may be called by shorter notice if so agreed by all members entitled to attend and vote thereat.

The notice shall specify the time and place of the meeting, the general nature of the business to be transacted and the terms of any resolution to be proposed at it and, in the case of an annual general meeting, shall specify the meeting as such.

Subject to the provisions of these Articles and to any restrictions imposed on any shares, the notice shall be given to all members and to the directors and the auditors.

- 6.3 No business shall be transacted at any General Meeting unless the requisite quorum is present at the commencement of the business and also when such business is voted upon. Two members present in person or by proxy, including one person being or representing a holder of any of the "A" Shares and one person being or representing a holder of any of the "B" Shares, shall be a quorum for all purposes. A corporation being a member shall be deemed to be personally present if represented by an individual authorised under the written authority of an executive officer of the corporation or, in accordance with the provisions of section 375 of the Act.
- 6.4 Regulation 41 shall be modified by the insertion at the end of that regulation of the following sentence: "If at the adjourned meeting a quorum is not present within two hours from the time appointed for the meeting the meeting shall be dissolved."
- 6.5 A poll may be demanded at any General Meeting by the chairman of the meeting or by any member present in person or by proxy.

  Regulation 46 shall be modified accordingly.
- 6.6 On a show of hands every member present in person or by proxy shall have one vote and on a poll every member so present shall have one vote for every "A" Share, one vote for every "B" Share of which he is

the holder, and one vote for every "C" Share of which he is the holder provided that if at any meeting any holder of shares is not present in person or by proxy the votes exercisable on a poll in respect of the shares of the same class held by members present in person or by proxy shall be pro tanto increased so that such shares shall together entitle such members to the same aggregate number of votes as could be cast in respect of all the shares of that class if all the holders thereof were present.

- No resolution of the members of the Company shall be deemed passed unless all the holders for the time being of the "A" Shares and the "B" Shares has voted in favour of the resolution, and in those circumstances only.
- 6.8 An instrument appointing a proxy may be in any usual or common form or in any other form which the Directors may approve.
- 6.9 The chairman at any General Meeting shall not be entitled to a second or casting vete.
- 6.10 A resolution in writing in accordance with regulation 53 shall be deemed to have been duly executed on behalf of a corporation if signed by one of its directors or its secretary. In the case of a share held by joint holders the signature of any one of them on behalf of all such joint holders shall be sufficient for the purposes of that regulation. The Directors shall cause a record of each resolution in writing, and of the signatures to it, to be entered in a book in the same way as minutes of proceedings of a general meeting of the Company and to be signed by a Director or the Secretary of the Company.
- 6.11 Before a resolution in writing is executed, the Company, if it is required by section 381B of the Act to do so:
  - (a) shall send a copy of the proposed resolution to the auditors; and
  - (b) shall ensure that the resolution is not passed unless either it has received the auditors' notification in the terms of section 381B(3)(a) of the Act or the period for giving a notice under section 381B(2) has expired without any notice having been given to the Company by the auditors in accordance with that sub-section.
- 6.12 The accidental omission to give notice of a meeting to any member entitled to receive notice of and attend and vote at General Meetings shall invalidate the proceedings at that meeting.

#### 7 Directors

7.1 The Directors shall be not more than three in number, of whom one (""A" Director") shall be appointed by the holders of the majority of

the "A" Shares and one (""B" Director") shall be appointed by the holders of the majority of the "B" Shares. The third Director ("C Director") shall be appointed by the Board in accordance with the provisions of Article 13.1.

- 7.2 The holders of the "A" Shares may at any time and from time to time by a memorandum signed by the holders of a majority of the "A" Shares (a corporation which is a holder acting by the signature of any of its directors or of its General Manager or of its secretary) appoint any person to be an "A" Director (but so that not more than one of the Directors for the time being authorised shall at any one time be an "A" Director) and may in like manner remove any Director appointed by the holders of the "A" Shares and appoint another in his place and may similarly fill any other vacancy in the Directors to be appointed by the holders of the "A" Shares. Any such appointment or removal shall take effect at and from the time when the memorandum is lodged at the registered office of the Company or produced to a meeting of the Directors.
- 7.3 The rights conferred by Article 7.2 on the holders of the "A" Shares shall mutatis mutandis apply in respect of the holders of the "B" Shares in relation to the "B" Director or Directors appointed by the holders of the "B" Shares.

#### 8 Powers and Duties of Directors

- Subject to the provisions of the Statutes, a Director may be interested directly or indirectly in any contract or arrangement or in any proposed contract or arrangement with the Company or with any other company in which the Company may be interested and he may hold and be remunerated in respect of any office or place of profit (other than the office of Auditor of the Company or any subsidiary thereof) under the Company or any such other company and he or any firm of which he is a member may act in a professional capacity for the Company or any such other company and be remunerated therefor. Notwithstanding his interest a Director may vote on any matter in which he is interested and be included for the purpose of a quorum at any meeting at which the same is considered and he may retain for his own benefit all profits and advantages accruing to him. Regulation 94 shall be modified accordingly.
- 8.2 The Directors may exercise all the powers of the Company contained in Clause 3(t) of the Memorandum of Association of the Company.

#### 9 Disqualification of Directors

9.1 The office of a Director shall be vacated if he is removed from office under Article 7.2, or 7.3 or Article 13.1. Regulation 81 shall be modified accordingly.

9.2 Unless and until otherwise determined by the Company by Ordinary Resolution, either generally or in any particular case, no Director shall vacate or be required to vacate his office as a Director on or by reason of his attaining or having attained the age of seventy, and any person proposed to be appointed a Director shall be capable of being appointed as a Director notwithstanding that he has attained the age of seventy, and no special notice need be given of any resolution for the appointment as a Director of a person who shall have attained the age of seventy, and it shall not be necessary to give to the members notice of the age of any Director or person proposed to be appointed as such.

#### 10 Rotation of Directors

The Directors shall not be subject to retirement by rotation and accordingly the second and third sentences of regulation 79 shall be deleted. No Director shall be appointed otherwise than as herein provided.

#### 11 Alternate Directors

- 11.1 The "A" Director and the "B" Director shall each be entitled to appoint up to three alternate Directors to act in sequence, so that the first named alternate director shall be authorised to act in the absence of the director in question, the second named alternate director shall be authorised to act in the absence of the director in question and the first named alternate director, and the third named alternate director shall be authorised to act in the absence of the director in question, and the first and second named alternates. The "C" Director shall not be entitled to appoint any alternate director. Regulation 65 shall be modified accordingly.
- 11.2 Any appointment or removal of an alternate Director made under Table A shall be delivered at the registered office of the Company. Any "A" Director or any "B" Director may appoint any other person willing to act to be an alternate and may remove from office an alternate director so appointed by him, in each case without the sanction of a resolution of the Directors. Regulation 65 shall be modified accordingly.
- 11.3 If his appointor is for the time being absent from the United Kingdom or otherwise not available the signature of an alternate Director to any resolution in writing of the Directors shall be as effective as the signature of his appointor. An alternate Director shall be deemed to be a Director for the purpose of signing instruments pursuant to Article 14.
- An alternate Director shall be entitled to contract and be interested in and benefit from contracts or arrangements with the Company and to be repaid expenses and to be indemnified to the same extent mutatis mutandis as if he were a Director, but he shall not be entitled to

receive from the Company in respect of his appointment as alternate Director any remuneration, except only such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct.

#### 12 Proceedings of Directors

- 12.1 The Directors may meet together for the dispatch of business, adjourn and otherwise regulate their meetings and manner of dispatching business as they think fit. The quorum shall throughout the meeting be two Directors (of whom one at least shall be an "A" Director and one at least a "B" Director). No business shall be transacted at any Board Meeting unless a quorum is present at the commencement of business and also when such business is voted on.
- 12.2 The Directors may from time to time appoint committees consisting of at least one "A" Director and at least one "B" Director and such other persons as the Directors may from time to time determine and may delegate any of their powers to any such committee and from time to time revoke any such delegation and discharge any such committee wholly or in part. Any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations that may from time to time be imposed upon it by the Directors but may meet and adjourn as it thinks proper provided that the quorum for a meeting of any committee shall throughout the meeting be at least one "A" Director and at least one "B" Director. Any committee shall have power unless the Directors direct otherwise to co-opt as a member or members of the committee any person or persons although not being a Director of the Company.
- 12.3 The appointment and removal of the Chairman of the Directors shall be determined by resolution of the Board, but so that the Chairmanship of the Board shall rotate annually so that an "A" Director and a "B" Director shall alternately act as Chairman of the Board, the first Chairman to act being an "A" Director. The Chairman shall not have a second or casting vote.
- 12.4 All business arising at any meeting of the Directors or of any committee of the Directors shall be determined only by resolution and no such resolution shall be effective unless carried by a majority including at least one "A" Director and at least one "B" Director.
- Any Director or member of a committee of the Directors may participate in a meeting of the Directors or such committee by means of conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other and participation in the meeting in this manner shall be deemed to constitute presence in person at such meeting.

12.6 The continuing Directors (provided that there is a quorum as defined above) may act notwithstanding any vacancies.

#### 13 Managing or Executive Directors

- 13.1 The Directors may from time to time appoint the "C" Director, and may appoint the "C" Director to an executive office (including that of Managing Director, Manager or any other salaried office) for such period and upon such terms as shall be thought fit, and subject to the provisions of any agreement entered into in any particular case, may revoke such appointment. A Director so appointed as a Managing Director shall (without prejudice to any claim he may have for damages for breach of any contract of service between him and the Company) ipso facto cease to be Managing Director if he ceases for any cause to be a Director.
- 13.2 The Managing Director, Manager or other executive officer as aforesaid shall receive such remuneration whether by way of salary, commission or participation in profits or otherwise (either in addition to or in lieu of his remuneration as a Director), as the Directors may determine.
- 13.3 The Directors may entrust to and confer upon a Managing Director, Manager or other executive officer as aforesaid any of the powers exercisable by them upon such terms and conditions with such restrictions as they think fit and may from time to time withdraw, alter or vary all or any of such powers.

#### 14 The Seal

- 14.1 If the Company has a seal it shall be used with the authority of the Directors or a committee of the Directors. The Directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Director and by the Secretary or second Director. The obligation under regulation 6 relating to the sealing of share certificates shall apply only if the Company has a seal.
- 14.2 If the Company has a Common Seal the Company may also have an official seal for use abroad under the provisions of the Act, where and as the Directors shall determine, and the Company may by writing under the Common Seal appoint any agents or agent, committees or committee abroad to be the duly authorised agents of the Company, for the purpose of affixing and using such official seal, and may impose such restrictions on the use thereof as may be thought fit. Wherever in these Articles reference is made to the Common Seal of the Company, the reference shall, when and so far as may be applicable, be deemed to include any such official seal as aforesaid.

#### 15 Capitalisation of Profits and Reserves

15.1 On any occasion when shares are allotted and distributed credited as fully paid in accordance with regulation 110 the shares allotted to holders of "A" Shares shall forthwith on allotment automatically stand converted into "A" Shares and the shares allotted to holders of "B" Shares shall forthwith on allotment automatically stand converted into "B" Shares and the shares allotted to holders of "C" Shares shall forthwith on allotment stand converted into "C" Shares. Regulation 110 shall be modified accordingly.

#### 16 Notices

- 16.1 Every Director of the Company and every alternate Director shall be entitled to receive notices of general meetings (at his usual address or such other address as he may notify to the Company) in addition to the persons so entitled under the Statutes. The third sentence of Regulation 112 shall be deleted.
- Any notice required by these Articles to be given by the Company may be given by any visible form on paper, including telex, facsimile and electronic mail, and a notice communicated by such forms of immediate transmission shall be deemed to be given at the time it is transmitted to the person to whom it is addressed. Regulations 111 and 112 shall be amended accordingly.
- 16.3 A notice posted to an address outside the United Kingdom shall be deemed, unless the contract is proved to be given at the expiration of 7 days after the envelope containing it was posted and regulation 115 shall be amended accordingly.

#### 17 Indemnity

Subject to the provisions of and so far as may be consistent with the Statutes but without prejudice to any indemnity to which a Director may be otherwise entitled every Director, Auditor, Secretary or other officer of the Company shall be entitled to be indemnified by the Company against all costs charges losses expenses and liabilities incurred by him in the execution and/or discharge of his duties and/or the exercise of his powers and/or otherwise in relation to or in connection with his duties powers or office including (without prejudice to the generality of the foregoing) any liability incurred by him in defending any proceedings, civil or criminal, which relate to anything done or omitted or alleged to have been done or omitted by him as an officer or employee of the Company and in which judgment is given in his favour (or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part) or in which he is acquitted or in connection with any application under any statute for relief from liability in respect of any such act or omission in which relief is granted to him by the Court.

#### 18 Miscellaneous Provisions where material overseas interests exist

#### 18.1 Table A shall be further modified as follows:

- (a) in regulation 37 the words "within the United Kingdom" shall be deleted;
- (b) in regulation 66 the second sentence shall be deleted;
- (c) in regulation 88 the third sentence shall be deleted;
- (d) in regulation 112 the words "(or at such other address, whether within or outside the United Kingdom, as he may supply to the Company for that purpose)" shall be inserted after "registered address";
- (e) regulation 116 shall be modified by the substitution of the words "at the address, if any, whether within or outside the United Kingdom" for the words "the address, if any, within the United Kingdom".



**COMPANIES FORM No. 224** 

### Notice of accounting reference date (to be delivered within 9 months of incorporation)



Please do not write in this margin

Pursuant to section 224 of the Companies Act 1985 as inserted by section 3 of the Companies Act 1989

Please complete legibly, preferably in black type, or To the Registrar of Companies (Address overleaf)

Name of company

Company number

2613429

bold block lettering

\* insert full name of company

HEXAGON INSURANCE SERVICES LIMITED

gives notice that the date on which the company's accounting reference period is to be treated as coming to an end in each successive year is as shown below:

Important The accounting reference date to be entered alongside should be completed as in the following examples:

5 April Month Day

0 5 0 4

30 June Day Month

3 0 0 6

31 December Month

3 1 1 2

Day Month

‡ Insert Director, Secretary, Administrator, Administrative Receiver or Receiver (Scotland) as appropriate

Designation + SECRETARY

Date 21:10.91

Presentor's name address telephone number and reference (if any):

For official use D.E.B.

> COMPANIES HOUSE 2 4 DCT 1991 74

Post room



#### **COMPANIES FORM No. 225(1)**

# Notice of new accounting reference date given during the course of an accounting reference period



34

Please do not write in this margin Pursuant to section 225(1) of the Companies Act 1985

1					
Please complete	To the Registrar of Companies		For official use	Company number	
legibly, preferably in that type, or				2613429	
bold block lettering	Name of company				
* insert full name of company	* HEXAGON INSUR	ANCE SERVICES		Limited	
	gives notice that the company's new accounting reference date on which the current accounting				
	reference period and each subsequen				
Note Please read notes	coming, or as having come, to an end	l is as shown below	w:	•	
1 to 5 overleaf before completing this form	Day Month				
	3 0 1 2				
† delete as appropriate	The current accounting reference peri	iod of the compan	y is to be treated	as / standard   [extended] † and	
арргоргіан	lists betweeted subbeving same toxen  Day Month Year	xऋष्रव्रं][will come to	an end]† on	`	
	3 0 1 2 1 9 9	3			
	If this notice states that the current accounting reference period of the company is to be extended, and				
	reliance is being placed on section 225(6)(c) of the Companies Act 1985, the following statement should				
	be completed:				
See note 4c and complete as appropriate	The company is a [subsidiary][holding company]† of				
			company n	ımhar	
	the accounting reference date of which is				
	the accounting releights date of which			**************************************	
	Signed Land	( <del>Dire</del>	sctor][Secretary]†	Date 16/11/92	
		,			
	Presentor's name address and reference (if any):	For official Use General Section	1	t room	
<i>'</i>				COMPANIES PRODE	



	THE COMPANIES ACT 1985
•	COMPANY LIMITED BY SHARES
•	WRITTEN RESOLUTIONS
	of
HE	XAGON INSURANCE SERVICES LIMITED
•	Passed NK December, 1993

By written resolution pursuant to Regulation 53 of the Companies (Table A to F) Regulations 1985, forming part of the Articles of Association of the Company, and Article 6.1 of the Articles of Association of the Company, on IIII. December, 1993 the following Resolutions were duly passed as Special Resolutions:

#### SPECIAL RESOLUTIONS

#### THAT:

the 23,750 "A" Shares of £1 each in the capital of the Company, the 23,750 "B" Shares of £1 each in the capital of the Company and the 2,500 "C" Shares of £1 each in the capital of the Company be redesignated as Ordinary Shares of £1 each in the capital of the Company having the rights set out in the Articles of Association of the Company to be adopted pursuant to Resolution No. 2 below.

the Regulations contained in the printed document marked "A" attached hereto and for the purpose of identification initialled by the Shareholders be and the same are hereby approved and adopted as the Articles of Association of the Company in substitution for and to the exclusion of all the existing Articles of

Association thereof.

for and on behalf of the holders of all the "A" Shares for and on behalf of the holders of all the "B" Shares

R.S. Briget

the holder of all the "C"

21<sup>UEC 1993</sup>

Shares

drc\v100436\caf0007.doc

No. 2613429

Aom.

THE COMPANIES ACTS 1985 AND 1989

**COMPANY LIMITED BY SHARES** 

ARTICLES OF ASSOCIATION

of

#### HEXAGON INSURANCE SERVICES LIMITED

(Adopted by Special Resolution passed on December, 1993)

#### 1 Preliminary

1.1 In these Articles:

"the Act" means the Companies Act 1985 (as amended).

"Table A" means Table A in the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F) (Amendment) Regulations 1985. References to regulations are to regulations in Table A.

"the Statutes" means the Act and any statutory modification or re-enactment thereof for the time being in force and every other Act for the time being in force concerning companies and affecting the Company.

- 1.2 Subject as hereinafter provided, the regulations contained in Table A shall apply to the Company.
- 1.3 Regulations 24, 38, 69, 73 to 78 inclusive, 87, 101 and 118 shall not apply to the Company, but the Articles hereinafter contained and the remaining regulations of Table A, subject to the modifications hereinafter expressed, shall constitute the regulations of the Company.

#### 2 Share capital

- 2.1 The share capital of the Company at the date of the adoption of these Articles is £50,000 divided into 50,000 Ordinary Shares of £1 each.
- 2.2 The provisions of section 89(1) of the Act shall not apply to the Comp

PPF 1993
21 DEC 1993

#### 3 General meetings

- An annual general meeting and an extraordinary general meeting called for the passing of a special resolution or an elective resolution or a resolution appointing a person as a Director shall be called by at least 21 clear days' notice. All other extraordinary general meetings shall be called by at least 14 days' notice but a general meeting, other than one called for the passing of an elective resolution, may be called by shorter notice if it is so agreed:
  - (a) in the case of an annual general meeting, by all the members entitled to attend and vote thereat; and
  - (b) in the case of any other meeting, by a majority in number of the members having a right to attend and vote, being a majority together holding not less than 95 per cent. in nominal value of the shares giving that right, or such less percentage, not being less than 90 per cent., as may be specified in or pursuant to any elective resolution passed by the Company.

The notice shall specify the time and place of the meeting, the general nature of the business to be transacted and the terms of any resolution to be proposed at it and, in the case of an annual general meeting, shall specify the meeting as such.

Subject to the provisions of these Articles and to any restrictions imposed on any shares, the notice shall be given to all members, to all persons entitled to a share in consequence of the death or bankruptcy of a member and to the Directors and the auditors.

- 3.2 The following provisions of this Article apply if the Company has only a single member:
  - (a) regulation 40 shall be modified by the insertion at the end of that regulation of the following proviso: ", provided that if the company has only a single member, the quorum shall be one such person."; and
  - (b) if the single member takes any decision which may be taken by the Company in general meeting and which has effect as if agreed by the Company in general meeting, the single member shall (unless the decision is taken by way of a written resolution) provide the Company with a written record of that decision. However, failure to do so shall not affect the validity of such decision.
- 3.3 Regulation 37 shall be modified by:
  - (a) the substitution of the words "eight weeks" for the words "seven weeks"; and

- (b) the deletion of the second sentence thereof and by the addition at the end of the regulation of the following sentence: "If the company has only a single member, such member shall be entitled at any time to call a general meeting.".
- 3.4 Regulation 41 shall be modified by the addition at the end of that regulation of the following sentence: "If at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall be dissolved. Provided that if the company has only a single member, the preceding provisions of this regulation as to adjournment shall not apply and, if within half an hour from the time appointed for the meeting, or if during a meeting such a quorum ceases to be present, the meeting shall be dissolved and shall not be adjourned.".
- 3.5 A resolution in writing in accordance with regulation 53 shall be deemed to have been duly executed on behalf of a corporation if signed by one of its directors or its secretary. In the case of a share held by joint holders the signature of any one of them on behalf of all such joint holders shall be sufficient for the purposes of that regulation. The Directors shall cause a record of each resolution in writing, and of the signatures to it, to be entered in a book in the same way as minutes of proceedings of a general meeting of the Company and to be signed by a Director or the secretary of the Company.
- 3.6 Before a resolution in writing is executed, the Company, if it is required by section 381B of the Act to do so:
  - (a) shall send a copy of the proposed resolution to the auditors; and
  - (b) shall ensure that the resolution is not passed unless either it has received the auditors' notification in the terms of section 381B(3)(a) of the Act or the period for giving a notice under section 381B(2) has expired without any notice having been given to the Company by the auditors in accordance with that sub-section.
- 3.7 A proxy shall be entitled to vote on a show of hands and regulation 54 shall be modified accordingly.

#### 4 Powers and duties of Directors

Subject to the provisions of the Statutes, a Director may be interested directly or indirectly in any contract or arrangement or in any proposed contract or arrangement with the Company or with any other company in which the Company may be interested and he may hold and be remunerated in respect of any office or place of profit (other than the office of auditor of the Company or any subsidiary thereof) under the Company or any such other company and he or any firm of which he is a member may act in a professional capacity for the Company or any such other company and be remunerated therefor. Notwithstanding his interest a Director may vote on any matter in which he is

interested and be included for the purpose of a quorum at any meeting at which the same is considered and he may retain for his own benefit all profits and advantages accruing to him. Regulation 94 shall be modified accordingly.

#### 5 Appointment, removal and disqualification of Directors

- 5.1 Without prejudice to the powers of the Company under section 303 of the Act to remove a Director by Ordinary Resolution, the holder or holders for the time being of more than one half of the issued Ordinary Shares of the Company shall have the power from time to time and at any time to appoint any person or persons as a Director or Directors and to remove from office any Director howsoever appointed. Any such appointment or removal shall be effected by an instrument in writing signed by the member or members making the same or (in the case of a member being a corporation) signed on its behalf by one of its directors or its secretary and shall take effect upon lodgment at the registered office of the Company.
- 5.2 The office of a Director shall be vacated if he is removed from office under Article 5.1. Regulation 81 shall be modified accordingly.

#### 6 Rotation of Directors

The Directors shall not be liable to retire by rotation, and accordingly the second and third sentences of regulation 79 shall be deleted.

#### 7 Alternate Directors

- 7.1 Any appointment or removal of an alternate Director under Table A shall be delivered at the registered office of the Company. In regulation 65 the words "approved by resolution of the directors and" shall be deleted.
- 7.2 If his appointor is for the time being absent from the United Kingdom or otherwise not available the signature of an alternate Director to any resolution in writing of the Directors shall be as effective as the signature of his appointor. An alternate Director shall be deemed to be a Director for the purpose of signing instruments pursuant to Article 9. Save as aforesaid, an alternate Director shall not have power to act as a Director nor shall he be deemed to be a Director for the purposes of these Articles.
- 7.3 An alternate Director shall be entitled to contract and be interested in and benefit from contracts or arrangements with the Company and to be repaid expenses and to be indemnified to the same extent mutatis mutandis as if he were a Director, but he shall not be entitled to receive from the Company in respect of his appointment as alternate Director any remuneration, except only such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct.

#### 8 Proceedings of Directors

- 8.1 Any Director or member of a committee of the Directors may participate in a meeting of the Directors or such committee by means of conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other and participation in a meeting in this manner shall be deemed to constitute presence in person at such meeting.
- 8.2 The following sentence shall be inserted after the first sentence of regulation 72: "Any committee shall have power unless the Directors direct otherwise to co-opt as a member or members of the committee any person or persons although not being a Director of the Company.".
- 8.3 For a signed resolution under regulation 93 to be effective it shall not be necessary for it to be signed by a Director who is prohibited by the Articles or by law from voting thereon. Regulation 93 shall be modified accordingly.

#### 9 The seal

- 9.1 If the Company has a seal, it shall only be used with the authority of the Directors or a committee of the Directors. The Directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Director and by the secretary or second Director. The obligation under regulation 6 relating to the sealing of share certificates shall apply only if the Company has a seal.
- 9.2 If the Company has a common seal, the Company may also have an official seal for use abroad under the provisions of the Act, where and as the Directors shall determine, and the Company may by writing under the common seal appoint any agents or agent, committees or committee abroad to be the duly authorised agents of the Company, for the purpose of affixing and using such official seal, and may impose such restrictions on the use thereof as may be thought fit. Wherever in these Articles reference is made to the common seal of the Company, the reference shall, when and so far as may be applicable, be deemed to include any such official seal as aforesaid.

#### 10 Notices

- 10.1 Every Director of the Company and every alternate Director shall be entitled to receive notices of general meetings (at his usual address or such other address as he may notify to the Company) in addition to the persons so entitled under the Statutes. The third sentence of regulation 112 shall be deleted.
- 10.2 Any notice required by these Articles to be given by the Company may be given by any visible form on paper, including telex, facsimile and electronic mail, and a notice communicated by such forms of immediate transmission shall be deemed to be given at the time it is transmitted to the person to whom it is addressed. Regulations 111 and 112 shall be modified accordingly.

#### 11 Indemnity

Subject to the provisions of, and so far as may be consistent with, the Statutes, but without prejudice to any indemnity to which a Director may be otherwise entitled, every Director, auditor, secretary or other officer of the Company shall be entitled to be indemnified by the Company against all costs, charges, losses, expenses and liabilities incurred by him in the execution and/or discharge of his duties and/or the exercise of his powers and/or otherwise in relation to or in connection with his duties, powers or office including (without prejudice to the generality of the foregoing) any liability incurred by him in defending any proceedings, civil or criminal, which relate to anything done or omitted or alleged to have been done or omitted by him as an officer or employee of the Company and in which judgment is given in his favour (or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part) or in which he is acquitted or in connection with any application under any statute for relief from liability in respect of any such act or omission in which relief is granted to him by the Court.

#### THE COMPANIES ACTS 1985 AND 1989

#### COMPANY LIMITED BY SHARES

#### ARTICLES OF ASSOCIATION

of

#### HEXAGON INSURANCE SERVICES LIMITED

(Adopted by Special Resolution passed on December, 1993)

#### 1 Preliminary

1.1 In these Articles:

"the Act" means the Companies Act 1985 (as amended).

"Table A" means Table A in the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F) (Amendment) Regulations 1985. References to regulations are to regulations in Table A.

"the Statutes" means the Act and any statutory modification or re-enactment thereof for the time being in rorce and every other Act for the time being in force concerning companies and affecting the Company.

- 1.2 Subject as hereinafter provided, the regulations contained in Table A shall apply to the Company.
- 1.3 Regulations 24, 38, 69, 73 to 78 inclusive, 87, 101 and 118 shall not apply to the Company, but the Articles hereinafter contained and the remaining regulations of Table A, subject to the modifications hereinafter expressed, shall constitute the regulations of the Company.

#### 2 Share capital

2.1 The share capital of the Company at the date of the adoption of the is £50,000 divided into 50,000 Ordinary Shares of £1 each.

2.2 The provisions of section 89(1) of the Act shall not apply to the Con

e Company.199

#### 3 General meetings

- An annual general meeting and an extraordinary general meeting called for the passing of a special resolution or an elective resolution or a resolution appointing a person as a Director shall be called by at least 21 clear days' notice. All other extraordinary general meetings shall be called by at least 14 days' notice but a general meeting, other than one called for the passing of an elective resolution, may be called by shorter notice if it is so agreed:
  - (a) in the case of an annual general meeting, by all the members entitled to attend and vote thereat; and
  - (b) in the case of any other meeting, by a majority in number of the members having a right to attend and vote, being a majority together holding not less than 95 per cent. in nominal value of the shares giving that right, or such less percentage, not being less than 90 per cent., as may be specified in or pursuant to any elective resolution passed by the Company.

The notice shall specify the time and place of the meeting, the general nature of the business to be transacted and the terms of any resolution to be proposed at it and, in the case of an annual general meeting, shall specify the meeting as such.

Subject to the provisions of these Articles and to any restrictions imposed on any shares, the notice shall be given to all members, to all persons entitled to a share in consequence of the death or bankruptcy of a member and to the Directors and the auditors.

- 3.2 The following provisions of this Article apply if the Company has only a single member:
  - (a) regulation 40 shall be modified by the insertion at the end of that regulation of the following proviso: ", provided that if the company has only a single member, the quorum shall be one such person."; and
  - (b) if the single member takes any decision which may be taken by the Company in general meeting and which has effect as if agreed by the Company in general meeting, the single member shall (unless the decision is taken by way of a written resolution) provide the Company with a written record of that decision. However, failure to do so shall not affect the validity of such decision.
- 3.3 Regulation 37 shall be modified by:
  - (a) the substitution of the words "eight weeks" for the words "seven weeks"; and

- (b) the deletion of the second sentence thereof and by the addition at the end of the regulation of the following sentence: "If the company has only a single member, such member shall be entitled at any time to call a general meeting.".
- 3.4 Regulation 41 shall be modified by the addition at the end of that regulation of the following sentence: "If at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall be dissolved. Provided that if the company has only a single member, the preceding provisions of this regulation as to adjournment shall not apply and, if within half an hour from the time appointed for the meeting, or if during a meeting such a quorum ceases to be present, the meeting shall be dissolved and shall not be adjourned.".
- 3.5 A resolution in writing in accordance with regulation 53 shall be deemed to have been duly executed on behalf of a corporation if signed by one of its directors or its secretary. In the case of a share held by joint holders the signature of any one of them on behalf of all such joint holders shall be sufficient for the purposes of that regulation. The Directors shall cause a record of each resolution in writing, and of the signatures to it, to be entered in a book in the same way as minutes of proceedings of a general meeting of the Company and to be signed by a Director or the secretary of the Company.
- 3.6 Before a resolution in writing is executed, the Company, if it is required by section 381B of the Act to do so:
  - (a) shall send a copy of the proposed resolution to the auditors; and
  - (b) shall ensure that the resolution is not passed unless either it has received the auditors' notification in the terms of section 381B(3)(a) of the Act or the period for giving a notice under section 381B(2) has expired without any notice having been given to the Company by the auditors in accordance with that sub-section.
- 3.7 A proxy shall be entitled to vote on a show of hands and regulation 54 shall be modified accordingly.

#### 4 Powers and duties of Directors

Subject to the provisions of the Statutes, a Director may be interested directly or indirectly in any contract or arrangement or in any proposed contract or arrangement with the Company or with any other company in which the Company may be interested and he may hold and be remunerated in respect of any office or place of profit (other than the office of auditor of the Company or any subsidiary thereof) under the Company or any such other company and he or any firm of which he is a member may act in a professional capacity for the Company or any such other company and be remun rated therefor Notwithstanding his interest a Director may vote on any matter in which he is

interested and be included for the purpose of a quorum at any meeting at which the same is considered and he may retain for his own benefit all profits and advantages accruing to him. Regulation 94 shall be modified accordingly.

#### 5 Appointment, removal and disqualification of Directors

- Without prejudice to the powers of the Company under section 303 of the Act to remove a Director by Ordinary Resolution, the holder or holders for the time being of more than one half of the issued Ordinary Shares of the Company shall have the power from time to time and at any time to appoint any person or persons as a Director or Directors and to remove from office any Director howsoever appointed. Any such appointment or removal shall be effected by an instrument in writing signed by the member or members making the same or (in the case of a member being a corporation) signed on its behalf by one of its directors or its secretary and shall take effect upon lodgment at the registered office of the Company.
- 5.2 The office of a Director shall be vacated if he is removed from office under Article 5.1. Regulation 81 shall be modified accordingly.

#### **6** Rotation of Directors

The Directors shall not be liable to retire by rotation, and accordingly the second and third sentences of regulation 79 shall be deleted.

#### 7 Alternate Directors

- 7.1 Any appointment or removal of an alternate Director under Table A shall be delivered at the registered office of the Company. In regulation 65 the words "approved by resolution of the directors and" shall be deleted.
- 7.2 If his appointor is for the time being absent from the United Kingdom or otherwise not available the signature of an alternate Director to any resolution in writing of the Directors shall be as effective as the signature of his appointor. An alternate Director shall be deemed to be a Director for the purpose of signing instruments pursuant to Article 9. Save as aforesaid, an alternate Director shall not have power to act as a Director nor shall he be deemed to be a Director for the purposes of these Articles.
- An alternate Director shall be entitled to contract and be interested in and benefit from contracts or arrangements with the Company and to be repaid expenses and to be indemnified to the same extent mutatis mutandis as if he were a Director, but he shall not be entitled to receive from the Company in respect of his appointment as alternate Director any remuneration, except only such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct.

#### 8 Proceedings of Directors

- 8.1 Any Director or member of a committee of the Directors may participate in a meeting of the Directors or such committee by means of conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other and participation in a meeting in this manner shall be deemed to constitute presence in person at such meeting.
- 8.2 The following sentence shall be inserted after the first sentence of regulation 72: "Any committee shall have power unless the Directors direct otherwise to co-opt as a member or members of the committee any person or persons although not being a Director of the Company.".
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- 9.2 If the Company has a common seal, the Company may also have an official seal for use abroad under the provisions of the Act, where and as the Directors shall determine, and the Company may by writing under the common seal appoint any agents or agent, committees or committee abroad to be the duly authorised agents of the Company, for the purpose of affixing and using such official seal, and may impose such restrictions on the use thereof as may be thought fit. Wherever in these Articles reference is made to the common seal of the Company, the reference shall, when and so far as may be applicable, be deemed to include any such official seal as aforesaid.

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#### 11 Indemnity

Subject to the provisions of, and so far as may be consistent with, the Statutes, but without prejudice to any indemnity to which a Director may be otherwise entitled, every Director, auditor, secretary or other officer of the Company shall be entitled to be indemnified by the Company against all costs, charges, losses, expenses and liabilities incurred by him in the execution and/or discharge of his duties and/or the exercise of his powers and/or otherwise in relation to or in connection with his duties, powers or office including (without prejudice to the generality of the foregoing) any liability incurred by him in defending any proceedings, civil or criminal, which relate to anything done or omitted or alleged to have been done or omitted by him as an officer or employee of the Company and in which judgment is given in his favour (or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part) or in which he is acquitted or in connection with any application under any statute for relief from liability in respect of any such act or omission in which relief is granted to him by the Court.



COMPANIES FORM No. 225(1)

## Notice of new accounting reference date given during the course of an accounting reference period



Company number

2613429

Please do not write in this margin

Pursuant to section 225(1) of the Companies Act 1985 as inserted by section 3 of the Companies Act 1989

Please complete legibly, preferably
in black type, or
bold block lettering

\* insert full name of company

Note
Details of day and month in 2, 3 and 4 should be the same.
Please read notes 1 to 5 overleaf before completing

t delete as appropriate

this form.

 To the Registrar of Companies (Address overleaf - Note 6)

Name of company

HEXAGON INSURANCE SERVICES LIMITED

 gives notice that the company's new accounting reference date on which the current accounting reference period and each subsequent accounting reference period of the company is to be treated as coming, or as having come, to an end is

3. The current accounting reference period of the company is to be treated as [shortened][extended]† and [is-to-be-treated-as-having-come-to-an-ond][will come to an end]† on

Day Month

Day Month Year

3 1 1 2 1 9 9 4

4. If this notice states that the current accounting reference period of the company is to be extended, and reliance is being placed on the exception in paragraph (a) in the second part of section 225(4) of the Companies Act 1985, the following statement should be completed:

The company is a [subsidiary][parent]† undertaking of GIBBS HARTLEY COOPER LIMITED

\_\_\_, company number \_

149013

the accounting reference date of which is 31 DECEMBER

5. If this notice is being given by a company which is subject to an administration order and this notice states that the current accounting reference period of the company is to be extended AND it is to be extended beyond 18 months OR reliance is not being placed on the second part of section 225(4) of the Companies Act 1985, the following statement should be completed:

An administration order was made in relation to the company on

and it is still in force.

6. Signed

Designation‡

SECRETARY

Date 13.12.94

‡ Insert
Director,
Secretary,
Receiver,
Administrator,
Administrative
Receiver or
Receiver
(Scotland) as
appropriate

Presentor's name address telephone number and reference (if any):

MRS JENKINSON
BISHOPS COURT
27-33 ARTILLERY LANE
LONDON E1 7LP
071 247 5433 x2100

For official use D.E.B.

FAGE \*A281W78W\* 143

Post room

OMPONIES HOUSE 16/12/9