THE MARIA GREY NURSERY SCHOOL FINANCIAL STATEMENTS

For the year ended

31st August 2008

A21

13/12/2008 COMPANIES HOUSE

Charities Registration No. 1002985 Registered in England and Wales No. 2608790

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2008

DIRECTORS

J. Algar-Nicholas (resigned 17.10.07)

S. Bounous (resigned 17.10.07)

S. Crutchfield (resigned 17.10.07)

S. Fussell (resigned 17.10.07)

A. Jackson (resigned 17.10.07)

H. Locke (resigned 17.10.07)

L.S.P. Williams (appointed 2.11.05)

A. Bellamy (appointed 1.11.06)

M. Fulton (appointed 1.11.06)

G. Owen (appointed 1.11.06)

L. Perez (appointed 1.11.06)

D. Resing (appointed 1.11.06)

L. Bassnett-McGuire (appointed 17.10.07)

I. Bearn (appointed 17.10.07)

M. Etchepare (appointed 17.10.07)

H. Holker (appointed 17.10.07)

S. Holley (appointed 17.10.07)

G. Spieler (appointed 17.10.07)

SECRETARY

Sue Richards (appointed 1.11.06)

REGISTERED OFFICE

Field House

18a Friars Stile Road

Richmond

Surrey TW10 6NE

BANKERS

HSBC

67 George Street

Richmond

Surrey TW9 1HG

FINANCIAL STATEMENTS for the year ended 31st August 2008

| INDEX | PAGE |
|-----------------------------------|------|
| Directors' report | 3 |
| Income and Expenditure account | 5 |
| Balance Sheet | 6 |
| Notes to the Financial Statements | 8 |

DIRECTORS' REPORT

The directors present their report and the financial statements for the year ended 31st August 2008.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

- Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:
- select suitable accounting policies and then apply them consistently:
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PRINCIPAL ACTIVITY

The company is a registered charity, the principal activity of which is running a nursery school.

RESULTS

The surplus of income over expenditure for the year was £800 (2007 £669).

THE MARIA GREY NURSERY SCHOOL **DIRECTORS' REPORT** (continued)

DIRECTORS AND THEIR INTERESTS

The directors who served during the year were as follows:

- J Algar-Nicholas
- L. Bassnett-McGuire
- I. Bearn
- A. Bellamy
- S. Bounous
- S. Crutchfield
- M. Etchepare
- M. Fulton
- S. Fussell
- H. Holker
- S. Holley
- A. Jackson
- H. Locke
- G. Owen
- L. Perez
- D. Resing
- G. Spieler L.S.P. Williams

The directors have prepared this report in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board on 8th October 2008 and signed on its behalf by

Miss S. Richards

Secretary

INCOME AND EXPENDITURE ACCOUNT for the year ended 31st August 2008

| | 2008 | 2007 £ |
|--|---------|-----------|
| INCOME | | |
| School Fees | 120,725 | 103,457 |
| Registrations and retained deposits | 4,425 | 3,800 |
| Fund raising activities | 7,769 | 6,377 |
| Other income | 210 | 383 |
| Voluntary income | 133,129 | 114,017 |
| Grants received | 80,067 | 69,061 |
| Interest receivable | 2,926 | 1,430 |
| TOTAL INCOME | 216,122 | 184,508 |
| INDIRECT EXPENDITURE | | |
| Fund raising expenses | 2,840 | 2,818 |
| Administration expenses | 15,951 | 16,878 |
| | 18,791 | 19,696 |
| Income less indirect expenditure | 197,331 | 164,812 |
| Direct charitable expenditure | 196,531 | 164,143 |
| Excess /(deficit) of income over expenditure | 800 | 669 |

| BALANCE SHEET as at 31st August 2008 | Note | 2008 | 2007 £ |
|---|------|---------|-------------|
| FIXED ASSETS | | | |
| Tangible assets | 3 | 19,324 | 21,900 |
| CURRENT ASSETS | | | |
| Prepayments/Accrued Income | | 1,817 | 4,596 |
| Trade Debtors | | 27,221 | 13,465 |
| Cash at bank and in hand | | 94,210 | 80,839 |
| | | 123,248 | 98,900 |
| CREDITORS: Amounts falling due within one year | 4 | 95,064 | 74,092 |
| NET CURRENT ASSETS | | 28,184 | 24,808 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 47,508 | 46,708 |
| CREDITORS: Amounts falling due after more than one year | 5 | | |
| | | 47,508 | 46,708 |
| | | | |
| FUNDS | | | |
| Unrestricted funds | | 44.500 | 46.020 |
| Opening value | | 46,708 | 46,039 |
| Excess / (Deficit) of income over expenditure | | 800 | 669 |
| | | 47,508 | 46,708 |
| | | | |

For the year ended 31st August 2008 the company was entitled to exemption from the requirement to have an audit under the provisions of section 249A(1) of the Companies Act 1985.

No notice has been deposited with the company under section 249B(2) of that Act requiring an audit to be carried out.

The directors acknowledge their responsibility for:

(a) ensuring the company keeps accounting records in accordance with section 221 of the Companies Act 1985; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of its financial year and of its profit for that financial year in accordance with the requirements of section 226 of the Companies Act 1985 and which otherwise comply with the accounting requirements that Act relating to accounts so far as they are applicable to the company.

These accounts have been prepared in accordance with the special provision of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board of Directors on 8th October 2008 and signed on its behalf by:

Monica Fulton Marth Directo

THE MARIA GREY NURSERY SCHOOL STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st August 2008

| | 2008 | 2007 |
|---|-------------|---------|
| | £ | £ |
| Voluntary income | 125,150 | 107,257 |
| Fund raising activities | 7,769 | 6,377 |
| Grants | 80,067 | 69,061 |
| Interest receivable | 2,926 | 1,430 |
| Other income | 210 | 383 |
| Total income | 216,122 | 184,508 |
| Direct charitable expenditure | 196,531 | 164,143 |
| | 2,840 | 2,818 |
| Fund raising expenditure Administration costs | 15,951 | 16,878 |
| | 215,322 | 183,839 |
| Excess / (Deficit) of income over expenditure | 800 | 669 |
| Fund balances brought forward | 46,708 | 46,039 |
| Fund balances carried forward | 47,508 | 46,708 |
| Unrestricted income funds | 47,508 | 46,708 |
| | | |

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August 2008

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention.

Depreciation

Depreciation is calculated to write off the cost of fixed assets in equal annual installments at the following rates:

Office Buildings 10% Fixtures, fittings and equipment 20%

Computers are being written off in one year as technology is changing rapidly – 5 years is no longer valid

2. EMPLOYEES AND DIRECTORS

The average number of employees, including directors of the company during the year and their aggregate emoluments were as follows:

| | Number | • | National Insurance | | Total |
|-----------------------------|--------|---------|-----------------------|-------|---------|
| | | £ | £ | £ | £ |
| Year ended 31st August 2008 | 9 | 138,668 | 11,644 | 4,955 | 155,268 |
| | | - | | | |
| Year ended 31st August 2007 | 9 | 127,565 | 10,309 | -870 | 137,004 |
| | | | | | |

A provision for pensions was made for Pensions in the year ending 31.8.06 but this was not utilised. Pensions were offered to all staff from 1.9.07, by way of a defined contribution scheme.

In addition there were temporary staff costs of £4.1k in 2008 compared to £2.1 in 2007

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August 2008

3. TANGIBLE FIXED ASSETS

| TANGIBLE FIXED ASSETS | Fixtures Fittings & | Office Buildings | Total Fixed Assets |
|---------------------------------------|------------------------|---------------------|-----------------------|
| | Equipment £ | | £ |
| COST | | | |
| At 1st September 2007 Additions | 39,475 4,000 | 18,598 | 58,073 4,000 |
| | | | |
| At 31st August 2008 | 43,475 | 18,598 | 62,073 |
| DEPRECIATION | | | |
| At 1st September 2007 | 34,313 | 1,860 | 36,173 |
| Charge for year | 4,716 | 1,860 | 6,576 |
| At 31st August 2008 | 39,029 | 3,720 | 42,749 |
| - | | | |
| NET BOOK VALUE At 31st August 2008 | 4,445 | 14,878 | 19,324 |
| At 31st August 2007 | 5,162 | 16,738 | 21,900 |
| • • • • • • • • • • • • • • • • • • • | | | |

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2008 £ | 2007 £ |
|---------------------------|-----------|-----------|
| Bank loan | | 15.500 |
| Deposits held for Parents | 13,500 | 15,500 |
| Other creditors | 5,741 | 7,401 |
| Accruals | 24,415 | 10,181 |
| Deferred income | 51,408 | 41,010 |
| | 95,064 | 74,092 |
| | <u>,</u> | |

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August 2008

5. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

There are no longer any creditors falling due after more than one year.

6. PREMISES

The school premises in Friars Stile Road are owned by Richmond Council. The school has negotiated a five year lease with effect from 1st July 2004 which will be due for renewal in July 2009. The rent is £9,750 per annum plus an annual contribution of £1,309 towards a sinking fund. The sinking fund contribution will increase each year in line with the Retail Price Index.

The school receives a rent subsidy grant of £9,750 per annum.

THE MARIA GREY NURSERY SCHOOL DETAILED INCOME AND EXPENDITURE ACCOUNT for the year ended 31st August 2008

| | 2008 | 2007 |
|--|-------------|----------------|
| INCOME | 100 705 | £ |
| Fees | 120,725 | 103,457 |
| Registrations | 2,675 | 2,550 1,250 |
| Retained deposits | 1,750 | 1,230 |
| | 125,150 | 107,257 |
| First spining potivities | 6,768 | 6,377 |
| Fund raising activities Grants received | 80,067 | 69,061 |
| | 210 | 283 |
| Other income | 2,926 | 1,430 |
| Interest received Donations | 1,001 | 100 |
| | 90,972 | 77,251 |
| TOTAL INCOME | 216,122 | 184,508 |
| EXPENDITURE | | |
| Salaries | 159,379 | 139,112 |
| Rent | 9,750 | 9,750 |
| Electricity and telephone | 3,443 | 2,076 |
| Administration and advertising | 3,223 | 5,829 |
| Fund raising expenses | 2,840 | 2,818 |
| Cleaning | 3,885 | 3,756 |
| Piano | 1,984 | 1,755 |
| Classroom supplies | 2,840 | 1,844 |
| Loan interest | | 194 |
| Miscellaneous equipment | 877 | 2,498 |
| Garden costs | 462 | 2,484 |
| Maintenance & repairs | 14,548 | 1,353 |
| · | 1,458 | 1,397 |
| Sinking fund contribution | 2,250 | 994 |
| General expenses | 1,510 | 1,000 |
| Accountancy fees | 297 | 162 |
| Training Depreciation | 6,576 | 6,817 |
| TOTAL EXPENDITURE | 215,322 | 183,839 |
| SURPLUS / (DEFICIT) OF INCOME OVER EXPENDITURE | 800 | 669 |
| | | |

Independent Examiner's Report to the Directors of The Maria Grey Nursery School

I report on the accounts of the company for the year ended 31st August 2008 which are set out on pages 1 to 10.

Respective responsibilities of trustees and examiner

As the charity's directors you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act: and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alison Williamson BA, FCMA

38 Roehampton Gate,

London, SW15 5JS

8th October 2008