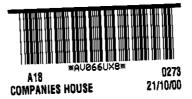
# THE MARIA GREY NURSERY SCHOOL FINANCIAL STATEMENTS

For the year ended

31st August 2000



Charities Registration No. 1002985 Registered in England and Wales No. 2608790

#### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2000

DIRECTORS

**B.Berns Berry** 

S. Cotham-Ratcliffe

S.B.Forster

J.A.Freeman

K. Hagan

A.Hallwood

I.Kysela

S.Mackenzie

**B.Marshall** 

A.M.C.Sinnott

V.L.Smallwood

T.Heffernan Vukasinovic

**SECRETARY** 

F.Ashley Bach

**REGISTERED OFFICE** 

Field House

18a Friars Stile Road

Richmond

Surrey TW10 6NE

**BANKERS** 

**HSBC** 

67 George Street

Richmond

Surrey TW9 1HG

# FINANCIAL STATEMENTS for the year ended 31st August 2000

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#### **DIRECTORS' REPORT**

The directors present their report and the financial statements for the year ended 31st August 2000.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

- Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:
- select suitable accounting policies and then apply them consistently:
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### PRINCIPAL ACTIVITY

The company is a registered charity, the principal activity of which is running a nursery school.

#### **RESULTS**

The surplus of income over expenditure for the year was £362 (1999 £4,267).

#### YEAR 2000 AND INTRODUCTION OF THE EURO

The directors have considered the year 2000 problem and the introduction of the Euro and do not consider any problems will arise because of these.

#### THE MARIA GREY NURSERY SCHOOL **DIRECTORS' REPORT** (continued)

#### DIRECTORS AND THEIR INTERESTS

The directors who served during the year were as follows:

| V.Adams (resignation of the control | med 13.10.99) |
|---|---------------|
|---|---------------|

**B.Berns Berry** 

S.P.Cooper (resigned 13.10.99)

S.Cotham-Ratcliffe (appointed 18.10.99)

(resigned 13.10.99) L.Cowan

S.B.Forster (appointed 13.10.99)

(appointed 13.10.99) J.A.Freeman

K. Hagan

A.M.Hallwood

S.M. Harvey Taylor (resigned 13.10.99)

(appointed 13.10.99) I.Kysela

S. Mackenzie

W.J.McCaffer (resigned 13.10.99)

(appointed 13.10.99) B. Marshall

(resigned 13.10.99) K.H.Schiller

A.M.C.Sinnott (appointed 13.10.99)

V.L.Smallwood

(resigned 13.10.99) P.A. Thompson

T.Heffernan Vukasinovic (appointed 13.10.99)

The directors have prepared this report in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board on 27 Sept 00.

and signed on its behalf by

S.A.F. Asuley Booky Mrs F. Ashley Bach

Secretary

. . . .

THE MARIA GREY NURSERY SCHOOL

# INCOME AND EXPENDITURE ACCOUNT for the year ended 31st August 2000

|                                     | Note | 2000                                    | 1999   |
|-------------------------------------|------|---|--------|
|                                     |      | £                                       | £      |
| INCOME                              |      |   |        |
| School Fees                         |      | 57,993                                  | 59,325 |
| Registrations and retained deposits |      | 1,915                                   | 1,515  |
| Fund raising activities             |      | 1,043                                   | 1,944  |
| Other income                        |      | 572                                     | 436    |
|                                     |      | 4 - 4 - 4 - 4 4                         |        |
| Voluntary income                    |      | 61,523                                  | 63,220 |
| Grants received                     |      | 7,697                                   | 8,100  |
| Interest receivable                 |      |   | 628    |
| TOTAL INCOME                        |      | 69,792                                  | 71,948 |
| INDIRECT EXPENDITURE                |      | *************************************** |        |
| Fund raising expenses               |      | 519                                     | 1,314  |
| Administration expenses             |      | 6,632                                   |        |
|                                     |      | 7,151                                   | 7,413  |
| Income less indirect expenditure    |      | 62,641                                  |        |
| Direct charitable expenditure       |      | 62,279                                  | •      |
| Excess of income over expenditure   |      | 362                                     | 4,267  |
| *                                   |      |   |        |

# THE MARIA GREY NURSERY SCHOOL BALANCE SHEET as at 31st August 2000

|  | Note | 2000   | 1999   |
|--|------|--------|--------|
|  |      | £      | £      |
| FIXED ASSETS                                   |      |        |        |
| Tangible assets                                | 3    | 583    | 1,606  |
|  |      |        | #      |
| CURRENT ASSETS                                 |      |        |        |
| Other debtors                                  |      | 322    | 54     |
| Cash at bank and in hand                       |      | 31,090 | 32,688 |
|  |      |        |        |
|  |      | 31,412 | 32,742 |
| CREDITORS: Amounts falling due within one year | 4    | 5,406  | 8,122  |
|  |      |        |        |
| NET CURRENT ASSETS                             |      | 26,006 | 24,620 |
|  |      |        |        |
| TOTAL NET ASSETS                               |      | 26,589 | 26,226 |
|  |      |        |        |
| FUNDS  |      |        |        |
| Unrestricted funds                             |      |        |        |
| Opening value                                  |      | 26,226 | 21,959 |
| Excess of income over expenditure              |      | 362    | 4,267  |
|  |      |        |        |
|  |      | 26,588 | 26,226 |
|  |      |        |        |

For the year ended 31st August 2000 the company was entitled to exemption from the requirement to have an audit under the provisions of section 249A(1) of the Companies Act 1985.

No notice has been deposited with the company under section 249B(2) of that Act requiring an audit to be carried out.

The directors acknowledge their responsibility for:

- (a) ensuring the company keeps accounting records in accordance with section 221 of the Companies Act 1985; and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of its financial year and of its loss for that financial year in accordance with the requirements of section 226 of the Companies Act 1985 and which otherwise comply with the accounting requirements that Act relating to accounts so far as they are applicable to the company.

|                                      | n accordance with the special provision of Part VII of the |
|--------------------------------------|--|
| Companies Act 1985 relating to small | ll companies.  |
| Approved by the Board of Directors   | onand signed on its behalf by                              |
| -                                    |  |

# STATEMENT OF FINANCIAL ACTIVITIES

# For the year ended 31st August 2000

| •                                 | 2000   | 1999   |
|-----------------------------------|--------|--------|
|                                   | £      | £      |
| Voluntary income                  | 59,908 | 60,840 |
| Fund raising activities           | 1,043  | 1,944  |
| Grants                            | 7,697  | 8,100  |
| Interest receivable               | 572    | 628    |
| Other income                      | 572    | 436    |
|                                   |        |        |
| Total income                      | 69,792 | 71,948 |
|                                   |        |        |
| Direct charitable expenditure     | 62,279 | 60,268 |
| Fund raising expenditure          | 519    | 1,314  |
| Administration costs              | 6,632  | 6,099  |
|                                   | 69,430 | 67,681 |
| Excess of income over expenditure | 362    | 4,267  |
| Fund balances brought forward     | 26,226 | 21,959 |
| Fund balances carried forward     | 26,588 | 26,226 |
| Unrestricted income funds         | 26,588 | 26,226 |
|                                   | 222222 |        |

#### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August 2000

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention.

#### Depreciation

Depreciation is calculated to write off the cost of fixed assets in equal annual instalments at the following rates:

Fixtures, fittings and equipment

20%

#### 2. EMPLOYEES AND DIRECTORS

The average number of employees, including directors of the company during the year and their aggregate emoluments were as follows:

|                             | Number | Wages &<br>Salaries | Social<br>Security | Total  |
|-----------------------------|--------|---------------------|--------------------|--------|
|                             |        | £                   | £                  | £      |
| Year ended 31st August 2000 | 6      | 46,873              | 2,402              | 49,275 |
|                             |        |                     |                    |        |
| Year ended 31st August 1999 | 6      | 43,561              | 2,544              | 46,105 |
|                             |        |                     |                    | ~~-~-  |

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August 2000

#### 3. TANGIBLE FIXED ASSETS

|                       | Fixtures,<br>Fittings &<br>Equipment          |
|-----------------------|---|
|                       | £   |
| COST                  |   |
| At 1st September 1999 | 10,838  |
| Additions             | 386   |
|                       |   |
| At 31st August 2000   | 11,224  |
|                       |   |
| DEPRECIATION          |   |
| At 1st September 1999 | 9,232   |
| Charge for year       | 1,409   |
|                       | in in a 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 |
| At 31st August 2000   | 10,641  |
|                       |   |
| NET BOOK VALUE        |   |
| At 31st August 2000   | 583   |
|                       |   |
| At 31st August 1999   | 1,606   |
|                       |   |

### 4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                              | 1999  | 1999  |
|------------------------------|-------|-------|
| •                            | £     | £     |
| Other creditors              | 4,600 | 4,600 |
| Accruals and deferred income | 806   | 3,522 |
|                              |       | 2854  |
|                              | 5,406 | 8,122 |
|                              | 39    |       |

#### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August 2000

#### 5. PREMISES

The school premises in Friars Stile Road are owned by Richmond Council. The school had a five year lease which expired on 31st August 1998 and a new lease is under negotiation. A five year term is proposed with the option for either party to terminate the agreement by giving six months notice at any time. The proposed rent is £7,400 per annum plus 50% of the cost of external repairs, maintenance and buildings insurance. All internal repairs and decoration costs are to be borne by the school.

The school has received a rent subsidy grant of £7,400 for the year.

# THE MARIA GREY NURSERY SCHOOL DETAILED INCOME AND EXPENDITURE ACCOUNT for the year ended 31st August 2000

| DETAILED INCOME AND EXPENDITURE ACCOUNT IN the ye | 2000    | 1999   |
|---|---------|--------|
| INCOME  | £       | £      |
| Fees  | 57,993  | 59,325 |
| Registrations                                     | 1,215   | 1,315  |
| Retained deposits                                 | 700     | 200    |
|   | 59,908  | 60,840 |
|   | 1.042   |        |
| Fund raising activities                           | 1,043   | 1,944  |
| Grants received                                   | 7,697   | 8,100  |
| Donations   | -       | 20     |
| Other income                                      | 572     | 416    |
| Interest received                                 | 572<br> | 628    |
|   | 9,884   | 11,108 |
| TOTAL INCOME                                      | 69,792  | 71,948 |
| 101 AL INCOME                                     |         |        |
| EXPENDITURE                                       |         |        |
| Salaries  | 49,275  | 46,105 |
| Rent  | 7,400   | 7,400  |
| Electricity and telephone                         | 886     | 912    |
| Administration and advertising                    | 1,922   | 1,549  |
| Fund raising expenses                             | 519     | 769    |
| Cleaning  | 1,377   | 1,314  |
| Piano   | 1,045   | 870    |
| Stock cupboard and cookery                        | 634     | 419    |
| Bank charges                                      | 118     | 122    |
| Miscellaneous equipment                           | 444     | 832    |
| General expenses                                  | 2,592   | 1,859  |
| Accountancy fees                                  | 194     | 100    |
| Training  | 84      | 101    |
| New carpets and vinyl                             | -       | 2,631  |
| Gates   | 417     | -      |
| Prospectus  | 1,114   | -      |
| Sensory garden                                    | -       | 1,352  |
| Depreciation                                      | 1,409   | 1,346  |
|   | 69,430  | 67,681 |
| Surplus of income over expenditure                | 362     | 4,267  |

#### Independent Examiner's Report to the Directors of The Maria Grey Nursery School

I report on the accounts of the company for the year ended 31st August 2000, which are set out on pages 1 to 10.

#### Respective responsibilities of trustees and examiner

As the charity's directors your are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act: and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

. . . . . .

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S.K.Finch FCA 131 High Street, Teddington

Middlesex TW11 8HH

SKI

21st September 2000