FINANCIAL STATEMENTS
31 DECEMBER 1997

Scrutton Bland Chartered Accountants Colchester



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#### **DIRECTORS, OFFICERS AND ADVISERS**

Directors S Booth

K D Gooday S P Owen C Roberts J Tuer

Secretary K D Gooday

Registered Office Unit 2E

D'Arcy Business Centre

Llandarcy Neath

West Glamorgan

**SA10 6EJ** 

Registered Number 02607259

Auditors Scrutton Bland

18 Sir Isaac's Walk

Colchester CO1 1JL

Bankers Barclays Bank plc 1 Bank Street

Braintree
Essex
CM7 7UQ

Solicitors L C Thomas

Neath

West Glamorgan

#### DIRECTORS' REPORT

The directors present their annual report and the financial statements of the company for the year ended 31 December 1997.

#### Principal activity, review of business and future developments

The principal activity of the company in the year under review was that of land surveying.

#### **Directors**

The directors, who served the company throughout the year, unless otherwise stated, and their beneficial interests in the company's issued ordinary share capital, were as follows:

		1996
S Booth	2,500	2,500
K D Gooday	-	-
S P Owen	2,500	2,500
C Roberts	2,500	2,500
J Tuer	· -	· -

#### Directors' responsibilities for the financial statements

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- ★ select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **DIRECTORS' REPORT**

#### Accounting exemptions

Advantage is taken in the preparation of the directors' report of the special provisions contained in Part VII of the Companies Act 1985 relating to small companies.

#### **Auditors**

A resolution to re-appoint Scrutton Bland as auditors of the company will be put to the members at the Annual General Meeting.

Signed by order of the board

K D Gooday

Secretary

Approved by the board on 18th July 1998

# AUDITORS' REPORT TO THE SHAREHOLDERS OF JOHN VINCENT SURVEYS LIMITED

We have audited the financial statements on pages 5 to 13, which have been prepared under the historical cost convention, and the accounting policies set out on page 8.

### Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1997 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

**SCRUTTON BLAND** 

Chartered Accountants and Registered Auditors

Santon Biand

Colchester

16 Ty 1998

### PROFIT AND LOSS ACCOUNT YEAR ENDED 31 DECEMBER 1997

	Notes		1996
		£	£
Turnover		194,307	165,679
Changes in stocks of finished goods and work in progress		6,252	(1,741)
		200,559	163,938
Depreciation (net)		11,118 117,266	2,009 114,196
Staff costs Other operating charges		59,808	44,108
		188,192	160,313
Operating profit Other interest receivable and similar income	2	12,367 29	3,625
		12,396	3,625
Interest payable and similar charges	3	93	374
Profit on ordinary activities before taxation		12,303	3,251
Tax on profit on ordinary activities	4	2,538	
Profit on ordinary activities after taxation		9,765	3,251
Dividends	5	9,000	3,000
Retained profit for the financial year		765	251
Undistributed profits - brought forward		13,054	12,803
Undistributed profits - carried forward		£ 13,819	£ 13,054

### Continuing operations

None of the company's activities were acquired or discontinued during the above two financial years.

### Total recognised gains and losses

The company has no recognised gains or losses other than the profit or loss for the above two financial years.

#### BALANCE SHEET AS AT 31 DECEMBER 1997

	Notes		1006
		£	1996 £
Fixed assets Tangible assets	6	29,216	22,252
Current assets	_	70 007	E 060
Stocks and work in progress	7 8	12,221 31,167	5,969 34,990
Debtors Cash at bank and in hand	0	26,188	13,448
		69,576	54,407
Creditors: amounts falling due within one year	9	54,973	33,605
Net current assets		14,603	20,802
Total assets less current liabilities		43,819	43,054
Provisions for liabilities and charges			
Deferred taxation	10		
		£43,819	£ 43,054
Capital and reserves	11	30,000	30,000
Called up share capital Profit and loss account	11	13,819	13,054
Shareholders'funds - equity interests	12	£ 43,819	£ 43,054
Arms acrass a service and a se			<del></del>

Advantage is taken in the preparation of the financial statements of the special provisions contained in Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the directors on 15th July 1998

J Tuer

K D Goøday

Director's

## CASH FLOW STATEMENT YEAR ENDED 31 DECEMBER 1997

r	Votes			1000	
		£	£	1996 £	£
Net cash inflow from operating activities	15	-	33,886		2,250
Returns on investments and servicing of finance Interest received Interest paid		29 (93)		- (374)	
			(64)	_	(374)
		•	33,822		1,876
Taxation Corporation tax paid			-		(4,710)
Capital expenditure and financial investment Purchase of tangible fixed assets Sale of tangible fixed assets		(22,707) 4,625		(2,516) 10,850	
			(18,082)	-	8,334
			15,740	_	5,500
Equity dividends paid			(3,000)		(5,400)
Net cash inflow before financing			12,740		100
Financing				<u>-</u>	<u>-</u>
Increase in cash	16		£ 12,740	=	£ 100

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1997

#### 1 ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

#### **Turnover**

Turnover represents net invoiced value of sales and services, net of VAT.

#### Tangible fixed assets

Depreciation is provided on plant and machinery at reducing balance or straight line methods, at rates varying from 20% to 40%, so as to write off the assets over their anticipated useful lives.

#### Stocks and work in progress

Stocks are valued at the lower of cost and net realisable value in the course of normal trading. Short-term work in progress is included at the lower of expected realisable value or cost.

#### **Taxation**

The charge for taxation is based on the profit for the year. The charge also takes into account taxation deferred because of timing differences between the treatment of certain items for accounting and taxation purposes. Provision is made for deferred taxation to the extent that, in the opinion of the directors, there is reasonable probability that the liability will arise in the foreseeable future. The rate of tax used is that which is expected to be applied when the liability is expected to crystallise. No provision is made for advance corporation tax on proposed dividends.

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1997

### 2 OPERATING PROFIT

The operating profit is stated afte	er charging/(crediting)	):
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		1997 £	1996 £
		£	£
	(Profit) on disposal of tangible fixed assets	(1,602)	(10,850)
	Depreciation of tangible fixed assets	12,720	12,859
	Amortisation of grant		(718)
	Auditors' remuneration : in respect of audit services	510	840
	Directors' emoluments (see below)	68,366	60,376
	Directors' remuneration		
	Aggregate emoluments	£ 68,366	£ 60,376
3	INTEREST PAYABLE		
		1997	1996
	Bank loans and overdrafts	£ 93	£ 374
4	TAX ON PROFIT ON ORDINARY ACTIVITIES		
		1997	1996
	Based on the profit for the year		
	Corporation tax at 21.75% (1996 : 24%)	£ 2,538	£ -
		<del></del>	-
5	DIVIDENDS		
		1997	1996
	Final dividend proposed	£ 9,000	£3,000

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1997

## 6 TANGIBLE FIXED ASSETS

•		Plant and nachinery
Cost		
At 1 January 1997 Additions Disposals	_	98,126 22,707 (7,550) 113,283
At 31 December 1997	_	113,203
Depreciation		
At 1 January 1997 On disposals		75,874 (4,527) 12,720
Charge for the year  At 31 December 1997	-	84,067
Net book values		
At 31 December 1997	=	£ 29,216
At 31 December 1996	=	£ 22,252
7 STOCKS		
1	.997 £	1996 £
Stocks Work in progress	800 1,421	800 5,169
£1	2,221	£ 5,969

There is no material difference between the book value of stocks and replacement cost.

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1997

8	DEBTORS		
O	DEBTORS	1997	1996
		£	£
	Trade debtors ACT recoverable	29, <b>4</b> 35 -	31,065 338
	Other debtors	44	-
	Prepayments and accrued income	1,688	2,045
	Amounts owed by holding company		1,542
		£ 31,167	£34,990
9	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	1997 £	1996 £
	Trade creditors	7,894	5,150
	Corporation tax	2,201	-
	Other taxes and social security costs	20,007	20,769
	Amounts owed to holding company	4,042	-
	Accruals	11,829	4,686
	Proposed dividend	9,000	3,000
		£ 54,973	£ 33,605

#### 10 DEFERRED TAXATION

Deferred taxation provided in the financial statements and the potential amounts, including the amounts for which provision has been made, are as follows:

	Provision		Pote	ntial
	1997	1996	1997	1996
Plant and other timing differences	£ -	£ -	£ (1,267)	£ (1,600)
11 CALLED UP SHARE CAPITAL			1997	1996
Authorised : 50,000 ordinary shares of £1 each			£ 50,000	£ 50,000
Allotted, called up and fully paid : 30,000 ordinary shares of £1 each			£ 30,000	£ 30,000

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1997

## 12 RECONCILIATION OF MOVEMENTS ON SHAREHOLDERS' FUNDS

	1997 £	1996 £
Profit for the financial year after taxation Dividends	9,765 (9,000)	3,251 (3,000)
Opening shareholders' funds at 1 January 1997	765 43,054	251 42,803
Closing shareholders' funds at 31 December 1997	£ 43,819	£ 43,054

#### 13 COMMITMENTS

## Capital commitments

At 31 December 1997 capital expenditure of £Nil (1996 : £Nil) was contracted for but not provided for in the financial statements.

## 14 RELATED PARTY TRANSACTIONS

The ultimate holding company is Premier Lime and Stone Company Limited, a company registered in England and Wales.

The Executors of C A R Blackwell Deceased hold 91.08% of the shares in Premier Lime and Stone Company Limited and are therefore the ultimate controlling party of John Vincent Surveys Limited.

During the year the following related party transactions took place with the intermediate holding company, C A Blackwell (Contracts) Limited.

• • •	£ 7,392
Management charge paid	£14,942
Sales	£17,113
Purchases	~

The company has taken advantage of the exemption not to disclose inter company balances as they are eliminated on consolidation.

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1997

# 15 RECONCILIATION OF OPERATING PROFIT TO OPERATING CASH FLOWS

RECONCIDENTAL	1997 £	1996 £
Operating profit Depreciation on tangible fixed assets (Profit) on sale of tangible fixed assets (Increase)/decrease in stocks Increase in trade debtors Decrease/(increase) in amounts owed by holding company Decrease in other debtors Increase in trade creditors (Decrease) in other taxation and social security Increase/(decrease) in accruals and deferred income	12,367 12,720 (1,602) (6,252) 1,630 5,584 314 2,744 (762) 7,143	3,625 12,859 (10,850) 1,741 5,370 (1,272) 637 908 (3,504) (7,264)
Net cash inflow from operating activities	£ 33,886	£ 2,250

## 16 ANALYSIS OF NET FUNDS

	At 31 December 1997	Cash flow	At 31 December 1996
Cash at bank and in hand	£ 26,188	£ 12,740	£ 13,448