

**Registered number: 02590512**

## **Secure Office Shredding Limited**

**Director's report and financial statements  
for the year ended 31 December 2009**

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## **Secure Office Shredding Limited**

### **Company Information**

<b>Director</b>	C Chapron
<b>Company secretary</b>	J Knight
<b>Company number</b>	02590512
<b>Registered office</b>	SITA House Grenfell Road Maidenhead Berkshire SL6 1ES

# **Secure Office Shredding Limited**

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**Secure Office Shredding Limited**

**Director's report  
for the year ended 31 December 2009**

The director presents his report and the financial statements for the year ended 31 December 2009

**Principal activities and review of business**

The company did not trade during the current or prior year. The director does not anticipate that the company will trade in the near future.

**Director**

The director who served during the year was

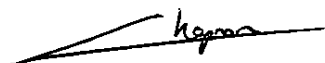
C Chapron

No director who held office on 31 December 2009 had an interest in the company's shares either during the financial year or at 31 December 2009.

This report was approved by the board on

**10 SEP 2010**

and signed on its behalf



**C Chapron**  
Director

**Secure Office Shredding Limited**  
**Registered number: 02590512**

**Balance sheet**  
**as at 31 December 2009**

	Note	£000	2009 £000	£000	2008 £000
<b>Current assets</b>					
Debtors	3	82		82	
Creditors, amounts falling due within one year	4	(109)		(109)	
<b>Net current liabilities</b>			(27)		(27)
<b>Total assets less current liabilities</b>			(27)		(27)
<b>Capital and reserves</b>					
Called up share capital	5		101		101
Profit and loss account			(128)		(128)
<b>Shareholders' deficit</b>			(27)		(27)

For the year ended 31 December 2009 the company was entitled to exemption from audit under section 480 of the Companies Act 2006

Members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The director acknowledges his responsibility for

- (i) ensuring the company keeps accounting records which comply with section 386 of the Companies Act 2006 and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year, in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

The financial statements were approved and authorised for issue by the board and were signed on its behalf on

**10 SEP 2010**



**C Chapron**  
**Director**

The notes on pages 3 to 4 form part of these financial statements

## Secure Office Shredding Limited

### Notes to the financial statements for the year ended 31 December 2009

#### 1. Accounting policies

##### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards

#### 2. Profit and loss account

The company has not traded during the year or the preceding financial year. During these periods, the company received no income and incurred no expenditure and therefore made neither profit or loss.

#### 3. Debtors

	2009 £000	2008 £000
Amounts owed by group undertakings	82	82

#### 4. Creditors: Amounts falling due within one year

	2009 £000	2008 £000
Amounts owed to group undertakings	109	109

#### 5. Share capital

	2009 £000	2008 £000
<b>Allotted, called up and fully paid</b>		
1,000 ordinary shares of £1 each	1	1
100,000 preference shares of £1 each	100	100
	101	101

The holders of the redeemable preference shares are not entitled to interest and possess no voting rights. On a winding up they shall be entitled to repayment at par, ahead of the ordinary shareholders.

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#### 6. Related party transactions

Under the provisions of Financial Reporting Standard 8, the company is not required to disclose details of related party transactions with group entities as it is a wholly owned subsidiary, and the consolidated financial statements in which the company results are included are available to the public.

## **Secure Office Shredding Limited**

### **Notes to the financial statements for the year ended 31 December 2009**

#### **7. Ultimate parent undertaking and controlling party**

At the year end the ultimate parent undertaking was GDF Suez SA, a company incorporated in France

The largest group of which Secure Office Shredding Limited is a member and for which group financial statements are drawn up is that headed by GDF Suez SA, whose consolidated financial statements are available from 72 avenue de la Liberté, 92022, Nanterre, Cedex, France. The smallest such group is that headed by SITA Holdings UK Limited, a company registered in England & Wales. The consolidated financial statements of the SITA Holdings UK Limited Group may be obtained from SITA House, Grenfell Road, Maidenhead, Berkshire, SL6 1ES.

In the opinion of the directors, SITA Holdings UK Limited controls the company as a result of controlling 100% of the issued share capital of Secure Office Shredding Limited. At the year end GDF Suez SA was the ultimate controlling party, being the ultimate controlling party of SITA Holdings UK Limited.