



Companies House
— for the record —

363S_(ef)

Annual Return

Company Name: **SECURE OFFICE SHREDDING LIMITED**

Company Number: **02590512**



X8EJO3SL

Received for filing in Electronic Format on the: **22/03/2005**

Company Details

Made Up Date: **11/03/2005**

Company Type: **PRIVATE COMPANY LIMITED BY SHARES**

Principle Business Activities:

SIC Codes

7487

OTHER BUSINESS ACTIVITIES

*Registered Office:
Address:*

**SITA HOUSE
GRENFELL ROAD
MAIDENHEAD
BERKSHIRE
SL6 1ES**

*Register of
Members Address:*

**SITA HOUSE
GRENFELL ROAD
MAIDENHEAD
BERKSHIRE
UNITED KINGDOM
SL6 1ES**

*Register of Debenture
Holders Address:*

Not Applicable

Details of Officers of the Company

Company Secretary:

Name: **JOAN KNIGHT**

Address: **49 OAKDALE
BRACKNELL
BERKSHIRE RG12 0TG**

Director 1:

Name: **MR MAREK ROBERT
GORDON**

Address: **7 WOODBANK AVENUE
GERRARDS CROSS
BUCKINGHAMSHIRE SL9 7PY**

Date of Birth: **01/02/1953**

Nationality: **BRITISH**

Occupation: **DIRECTOR**

Director 2:

Name: **IAN ANTHONY SEXTON** *Address:* **31 DEDMERE ROAD**
Date of Birth: **23/05/1956** **MARLOW**
Nationality: **BRITISH** **BUCKINGHAMSHIRE SL7 1PE**
Occupation: **FINANCE DIRECTOR**

Share Capital

Issued Share Capital Details:

<i>Class of share</i>	<i>Number of shares issued</i>	<i>Aggregate nominal value of issued shares</i>
ORDINARY	1000	GBP1000
PREFERENCE	100000	GBP100000
TOTALS	101000	GBP101000

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 11/03/2005, or that had ceased to be shareholders since the made up date of the previous Annual Return.

Shareholding 1:

850 ORDINARY Shares held as at 11/03/2005

Name: **SITA SOUTH EAST LTD**

Address: **SITA HOUSE
GRENFELL RD
MAIDENHEAD
BERKSHIRE SL6 1ES**

Shareholding 2:

150 ORDINARY Shares held as at 11/03/2005

Name: **SITA SOUTH EAST LTD**

Address: **SITA HOUSE
GRENFELL ROAD
MAIDENHEAD
BERKS SL6 1ES**

Shareholding 3:

100000 PREFERENCE Shares held as at 11/03/2005

Name: **SITA SOUTH EAST LIMITED**

Address: **SITA HOUSE
GRENFELL ROAD
MAIDENHEAD
BERKS SL6 1ES**

Changes made to annual return

The following information has been updated on your Annual Return:

CHANGED REGISTER OF MEMBERS ADDRESS

Authorisation

Authoriser Designation: **SECRETARY** *Date Authorised:* **22/03/2005** *Authenticated:* **Yes (E/W)**