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FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1999

F C GILLMORE & CO
CHARTERED ACCOUNTANTS



DIRECTORS: D F Woolley

L A Woolley

SECRETARY: L A Woolley

REGISTERED OFFICE: 198 Leesons Hill

Chislehurst

Kent BR7 6QH

REGISTERED NUMBER: 2578222

BANKERS: Barclays Bank PLC

131 High Street

Eltham

London S E 9

ACCOUNTANTS: F C Gillmore & Co

Chartered Accountants

198 LEESONS HILL

CHISLEHURST

KENT BR7 6QH

# FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1999

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- 4. Balance Sheet
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# The following pages do not form part of the Statutory Accounts Appendix

- 1. Trading and Profit and Loss Account
- 2. Schedule to the Trading and Profit and Loss Account

## GREATPROCTOR LIMITED REPORT OF THE DIRECTORS

### FOR THE YEAR ENDED 31ST MARCH 1999

The directors present their annual report with the accounts of the company for the Year ended 31st March 1999.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the Year under review was Design Engineers

#### DIRECTORS

The directors in office in the Year and their beneficial interests in the company's issued ordinary share capital were as follows:

	Ordinary	Shares o	f £1	each
	<u>1999</u>		<u> 1998</u>	
D F Woolley L A Woolley	1 1		1 1	

Continued.....

# GREATPROCTOR LIMITED REPORT OF THE DIRECTORS (CONTINUED)

### FOR THE YEAR ENDED 31ST MARCH 1999

#### POLITICAL AND CHARITABLE DONATIONS

No political or charitable donations were made during the year.

#### SMALL COMPANY EXEMPTIONS

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the board of directors

L A Woolley Secretary 25/9/99

# ACCOUNTANTS' REPORT ON THE UNAUDITED FINANCIAL STATEMENTS TO THE DIRECTORS OF GREATPROCTOR LIMITED

As described on the balance sheet you are responsible for the preparation of the financial accounts for the Year ended 31st March 1999, set out on pages 3 to 5, and you consider that the company is exempt both from an audit and a report under section 249A(2) of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited financial accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

F C GILLMORE & CO Chartered Accountants

198 LEESONS HILL CHISLEHURST KENT BR7 6QH

28.9.99

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 1999

	Notes		<u> 1999</u>		1998
		£	£	£	£
TURNOVER	2		50,644		46,659
Net Operating Expenses Administrative Expenses			25,260		24,083
OPERATING PROFIT	3	-	25,384		22,576
		-	25,384		22,576
Income from Investments	4		531		342
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION			25,915		22,918
Tax on Ordinary Activities	5	_	5,471		4,853
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION			20,444		18,065
Dividends			19,050		14,950
RETAINED PROFIT FOR THE YEAR		:	£ 1,394		£ 3,115
STATEMENT OF RETAINED EARNINGS					
Retained Profit Brought Forward			9,018		5,903
Retained Profit for the Year			1,394		3,115
RETAINED PROFIT CARRIED FORWARD			£ 10,412		£ 9,018
		:			

None of the company's activities were acquired or discontinued during the above two financial years.

There were no recognised gains or losses other than the profit or loss for the above two financial years.

The notes on pages 5a to 5c form part of these accounts.

# BALANCE SHEET AS AT 31ST MARCH 1999

	<u>Notes</u>		<u> 1999</u>	•	1998
FIXED ASSETS		£	£	£	£
Tangible Assets	7		768		1,150
CURRENT ASSETS					
Debtors Cash at Bank	8	3,307 12,235		1,385	
CDEDIMORG . Amounta Ealling		15,542		14,869	
CREDITORS : Amounts Falling Due within One Year	9	(5,896)		(6,999)	
NET CURRENT ASSETS			9,646		7,870
TOTAL ASSETS LESS CURRENT LIABILITY	ŒS		£ 10,414		£ 9,020
CAPITAL AND RESERVES					
Share Capital Profit and Loss Account	11 12		2 10,412		2 9,018
TOTAL SHAREHOLDERS' FUNDS	10		£ 10,414		£ 9,020

continued .....

# EALANCE SHEET (continued) AS AT 31ST MARCH 1999

The directors consider that for the Year ended 31st March 1999 the company was entitled to exemption under subsection 1 of section 249A of the Companies Act 1985. No member or members have deposited a notice requesting an audit for the current financial Year under subsection 2 of section 249B of the Act.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial Year and of its profit or loss for the financial Year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the board of directors

D F Woolley Director

Approved by the board:

25/9/99

The notes on pages 5a to 5c form part of these accounts.

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#### GREATPROCTOR LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1999

#### 1. ACCOUNTING POLICIES

#### Basis of Accounting

The accounts have been prepared under the historical cost convention.

#### Turnover

Turnover represents the net invoiced fees to clients, excluding VAT.

#### Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant and Equipment	25%	on	cost
Fixtures and Fittings	25%	on	cost

#### 2. TURNOVER

The Turnover and Profit (1998 - Profit) before taxation for the Year is attributable to the principal activity of the Company which is Design Engineers

In the opinion of the Directors, Nil% of the company's turnover is attributable to geographical markets outside the UK. (1998 Nil%).

### 3. OPERATING PROFIT

The Operating Profit (1998 - Profit) is stated after charging:

		<u>1999</u>	<u>1998</u>
		£	£
	Depreciation of Tangible Fixed Assets	382	382
	Accountancy Charges	665	584
4.	INCOME FROM INVESTMENTS		
		<u> 1999</u>	<u>1998</u>
		£	£
	Bank Interest Received	531	342

### 5. TAXATION

The tax charge on the profit on ordinary activities was as follows:

activities was as follows:	<u>1999</u> £	<u>1998</u> £
Corporation Tax	5,471	4,853

Corporation tax has been charged on the profit at 21% (1998 21%).

The charge for the year has been increased by expenditure not allowable for taxation.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1999

6.	DIRECTORS' REMUNERATION			
		19	99	1998
		·	£	£
	Directors' Emoluments	18,1	76 <del></del>	17,489
7.	TANGIBLE FIXED ASSETS			
		Plant &	Fixtures &	
		Equipment	Fittings	TOTAL
		£	£	£
	COST			
	At 1st April 1998 and			
	At 31st March 1999	1,531	165	1,696
	At Sist March 1999			
	DEPRECIATION		<del></del>	
	At 1st April 1998	382	164	546
	Charge for the Year	382	-	382
	charge for the rear			
	At 31st March 1999	764 =	164	928
	NET BOOK VALUE			
	At 31st March 1999	767	1	768
	At 31st March 1998	1,149	1	1,150
0	DEDTODE			
٥.	DEBTORS	1 0	99	1998
		<u> </u>	£	1996 £
	Amounts due within one year:		-	7-
	Trade Debtors	3,3	107 ——	1,385
		3,3	107	1,385
			<del></del>	•**
9.	CREDITORS: Amounts Falling Due within One Year			
	Dac within one rear	1.9	99	1998
		<u> </u>	£	£
	Social Security and Other Taxes	2,2	284	1,529
	Other Creditors	3,6		5,470
			<del></del>	
		5,8	396	6,999
		<del></del>	<del></del>	

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1999

# 10. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	SHAREHOLDERS' FONDS	<u>1999</u> £	1998 as restated £
	Profit for the financial year	20,444	18,065
	Dividends	19,050	14,950
	Net addition to shareholders' funds	1,394	3,115
	Opening shareholders' funds	9,020	5,905
	Closing shareholders' funds	10,414	9,020
11.	SHARE CAPITAL	<u>1999</u> £	<u>1998</u> €
	Authorised	£10,000	£10,000
	Allotted, Issued and Fully Paid	2	2

### 12. RESERVES

	Profit & <u>Loss A/c</u> £
At 1st April 1998 Retained Profit	9,018
for the Year	1,394
At 31st March 1999	10,412