LAUNCHFIRM LIMITED
REPORTS AND ACCOUNTS
YEAR ENDED 31ST OCTOBER 1993

111 FEB 1994

CLARK WHITEHILL JOSOLYNE
CHARTERED ACCOUNTANTS
KEIGHLEY

## REPORTS AND ACCOUNTS FOR THE YEAR ENDED 31ST OCTOBER 1993

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#### DIRECTORS' REPORT

The directors present their report and accounts for the year ended 31st October 1993.

## RESULTS AND DIVIDENDS

The loss for the year after taxation amounted to £24,857. It is recommended that this amount be deducted from the reserves and that no dividend be paid.

## PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activities of the company are that of the provision of management services and a holding company. The principal activity of the company's subsidiary undertakings is the manufacture and distribution of vacuum tools.

The directors consider that the state of the company's affairs is satisfactory and is as shown in the attached accounts.

#### **DIRECTORS**

The following served as directors during the year:

Mr H.T. Gibson Mrs. J. Gibson

Mrs. J. Gibson retires by rotation and, being eligible, offers herself for re-election.

#### DIRECTORS' INTERESTS

The interests of the directors in the share capital of the company were as follows:

	Ordinary shares at £1 each	1st November 1992 Ordinary shares at £1 each
Mr H.T. Gibson	26	26
Mrs. J. Gibson	25	25

Mrs. J. Gibson also has a further interest in the share capital of the company by way of her interest in the J. Gibson Settlement which holds 49 Ordinary £1 shares in the company.

# LAUNCHFIRM LIMITED DIRECTORS' REPORT

#### CLOSE COMPANY STATUS

The company is a close company within the meaning of Section 414 of the Income and Corporation Taxes Act 1988.

#### **AUDITORS**

In accordance with Section 385 of the Companies Act 1985 (as inserted by section 119 of the Companies Act 1989), a resolution proposing the reappointment of Clark Whitehill Josolyne as auditors to the company will be put to the members at the annual general meeting.

By order of the board

J. Gibson

Secretary

31st January 1994

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the company's state of affairs at the end of the year and of its profit or loss for that period. In preparing those accounts the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

## AUDITORS' REPORT TO THE SHAREHOLDERS OF LAUNCHFIRM LIMITED

We have audited the accounts on pages 6 to 13 which have been prepared under the accounting policies set out on page 8.

#### Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the accounts.

#### Unqualified opinion

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31st October 1993 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

CLARK WHITEHILL JOSOLYNE

Joseph Whitehill Goody

Keighley 1st February 1994 Chartered Accountants and Registered Auditor

REPORT OF THE AUDITORS TO THE DIRECTORS OF

LAUNCHFIRM LIMITED

## PURSUANT TO SECTION 248 OF THE COMPANIES ACT 1985

We have examined the totals of turnover, total assets and number of employees of each of the company and its subsidiary undertakings, as contained in the audited accounts of those companies. We have compared these totals with the criteria for small and medium-sized groups as set out in Section 249 of the Companies Act 1985.

In our opinion, the company is entitled, for the year ended 31st October 1993 to the exemption from the requirement to prepare group accounts, as provided by Section 248 of the Companies Act 1985.

Keighley 1st February 1994 CLARK WHITEHILL JOSOLYNE
Chartered Accountants and

Elah Chibball Frage

Registered Auditor

## PROFIT AND LOSS ACCOUNT

## YEAR ENDED 31ST OCTOBER 1993

	Notes	1993 £	<u>1992</u> £
TURNOVER	2	702,800	1,011,200
Administrative expenses		733,745	887,756
OPERATING (LOSS) PROFIT	r 3	(30,945)	123,444
Income from shares in group undertakings	5	22,500 (8,445)	96,000 219,444
Other interest receivable and similar income	6	5,267 (3,178)	4,154
Interest payable	7	37,604	46,609
(LOSS) PROFIT ON ORDINA ACTIVITIES BEFORE TAXA	ARY ATION	(40,782)	176,989
Tax on (loss) profit on ordinary activities (LOSS) PROFIT ON ORDINACTIVITIES AFTER TAXAT	8 ARY TION	(15,925) ————————————————————————————————————	132,814
Dividends	9	_	3,000
(LOSS) RETAINED PROFIT FOR THE YEAR	15	(24,857)	129,814

The Profit and Loss Account contains all the gains and losses recognised in the year and in the previous year.

## BALANCE SHEET AT 31ST OCTOBER 1993

	Notes	£ 19	<u>93</u> £	£ 199	<u>£</u>
FIXED ASSETS Investments	10				-
CURRENT ASSETS					
Debtors Cash at bank and in hand	11	215,885 57,994 273,879		511,862 296,980 808,842	
CURRENT LIABILITIES					
Creditors - amounts falling due within one year	12	90,305		599,914	
NET CURRENT ASSETS		<del></del>	183,574		208,928
TOTAL ASSETS LESS CURREI LIABILITIES	NT		183,574		208,928
PROVISIONS FOR LIABILITIES AND CHARGES	8				
Deferred taxation	13		51		548
			183,523		208,380
CAPITAL AND RESERVES					
Called up share capital Profit and loss account	14 15		100 183,423		100 208,280
SHAREHOLDERS' FUNDS	15		183,523		208,380

Approved by the board of directors on 31st January 1994 and signed on its behalf by:

Mr H.T. Gibson 1 Directo

#### NOTES TO THE ACCOUNTS

#### YEAR ENDED 31ST OCTOBER 1993

#### 1. ACCOUNTING POLICIES

#### a) Basis of accounting

The accounts have been prepared under the historical cost convention adopting the following principal accounting policies.

#### b) Consolidation

Consolidated accounts incorporating the accounts of the company and its subsidiary undertakings have not been prepared as the company has relied upon the exemption from the requirement to prepare consolidated accounts as provided by Section 248 of the Companies Act 1985. The accounts as presented represent the information of the company as an individual undertaking only.

#### c) Peferred taxation

Deferred taxation is accounted for using the liability method on all material timing differences to the extent that it is probable that liabilities or assets will crystallise in the foreseeable future.

#### d) Pension scheme

The company operates a money purchase pension scheme on behalf of the directors.

The company's contributions are charged against the profits in the year in which contributions are made.

#### c) Cash flow statement

As permitted by Financial Reporting Standard Number 1 the company has not produced a cash flow statement on the grounds that the company has satisfied the conditions exempting it as a small company.

#### 2. TURNOVER

Turnover represents the invoiced amount for goods and services provided stated net of value added tax.

## NOTES TO THE ACCOUNTS

## YEAR ENDED 31ST OCTOBER 1993

		<u>1993</u>	1992 F
3,	OPERATING (LOSS) PROFIT	*	~
	This is stated after charging:		
	Directors' emoluments (Note 4) Auditors' remuneration Loss on sale of tangible fixed assets	700,800 750 -	873,881 750 1,500
4.	DIRECTORS AND STAFF		
a)	Directors' emoluments		
	Management remuneration	700,800	873,881
	Emoluments excluding pension scheme contributions:		
	Chairman and highest paid director	399,590 ———	493,007
	The emoluments of the other director were in the following bands:	Number	Number
	£300,001 - £305,000 £325,001 - £330,000	1 - =	- 1 =
		£	£
b)	Staff costs for all employees including executive directors were:		
	Wages and salaries Social security costs Other pension costs	703,600 2,800 706,400	819,791 555 51,000 871,346
	The average weekly number of persons employed by the company during the year was:	Number	Number
	Category		
	Administration	3	2

## NOTES TO THE ACCOUNTS

## YEAR ENDED 31ST OCTOBER 1993

		<u>1993</u>	<u>1992</u>
5.	INCOME FROM SHARES IN GROUP UNDERTAKINGS	T.	£
	Income from group undertakings	<u>22,500</u>	96,000 =====
6.	OTHER INTEREST RECEIVABLE AND SIMILAR INCOME		
	Bank interest receivable	5,267 ====	4,154 =====
7.	INTEREST PAYABLE		
	On bank loans, overdrafts and other loans:		
	Repayable within 5 years, not by instalments	37,604	46,609
8.	TAX ON (LOSS) PROFIT ON ORDINARY ACTIVITIES		
	Based on (loss) profit for the year		
	Corporation tax at 25% (1992: 25%) Transfer from deferred taxation Tax on franked investment income	(15,428) (497)	20,473 (298) 24,000
		(15,925)	44,175
9.	DIVIDENDS		
	Ordinary shares at £1 each		
	Paid Nil (1992: £30 per share)	-	3,000

#### NOTES TO THE ACCOUNTS

#### YEAR ENDED 31ST OCTOBER 1993

#### 10. INVESTMENTS

Investment in group undertakings

Cost and net book value 1st November 1992 and 31st October 1993

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The interest in the group undertaking was gifted to the company and no consideration passed.

Investments in group undertakings:

Country of registration		Description of shares held	Proportion of nominal value of issued shares held by company	
Acrovac Systems (Keighley) Ltd	England & Wales	Ordinary £1	60%	

The principal activity of the above undertaking is the manufacture and distribution of vacuum tools. Acrovac Systems (Keighley) Limited itself held an investment in a subsidiary undertaking as follows:

Name of undertaking	Country of incorporation	Description of shares held	Proportion of nominal value of issued shares held by company
Acrovac Systems France SARL	France	Ordinary	76%

The principal activity of the above undertaking is the manufacture and distribution of vacuum tools.

The aggregate amount of capital and reserves of the undertakings, as at 31st October 1573 was £317,940 and £58,181 respectively. The undertakings made a profit after taxation of £41,638 and £92,831 respectively for the financial year ended on 31st October 1993.

#### NOTES TO THE ACCOUNTS

#### YEAR ENDED 31ST OCTOBER 1993

	<u>1993</u>	<u>1992</u>
11. DEBTORS	£	£
Trade debtors Amounts owed by group undertakings Corporation tax Prepayments and accrued income	3,290 197,012 15,428 155 215,885	511,862 511,862
	=====	=====
12. CREDITORS		
Amounts falling due within one year:		
Trade creditors Amounts owed to group undertakings Directors' loan accounts Corporation tax Other taxes and social security costs Accruals and deferred income	44,940 - 36,433 8,932	1,000 50,000 499,545 33,129 204 16,036
	90,305	599,914

#### 13. DEFERRED TAXATION

Deferred taxation provided in the accounts and the full potential liability including amounts for which provision has been made is as follows:

	<u>1993</u>		<u> 1992</u>	
	****	Full	<del></del>	Full
	Amount provided	potential liability	Amount provided	potenti <u>liability</u>
	£	£	£	£
Other timing differences	51	51	548	548
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#### NOTES TO THE ACCOUNTS

#### YEAR ENDED 31ST OCTOBER 1993

14. CALLED UP SHARE CAPITAL	1993 £	1992 £
Authorised 1,000 Ordinary shares at £1 each	1,000	1,000
Allotted, called up and fully paid 100 Ordinary shares at £1 each	100	100

#### 15. SHAREHOLDERS' FUNDS

	Share <u>Capital</u> £	Profit and Loss Account £	Total £
1st November 1991	100	78,466	78,566
Profit for the year		129,814	129,814
31st October 1992	100	208,280	208,380
Loss for the year		(24,857)	(24,857)
31st October 1993	100	183,423	183,523

#### 16. PENSION OBLIGATIONS

The company operates a money purchase pension scheme for the company's directors. The total pension cost charge for the year was £2,800 (1992: £51,000). There were no outstanding or prepaid contributions at the balance sheet date.