# INDEX TO REPORT AND ACCOUNTS

# FOR THE YEAR ENDED 31ST DECEMBER 1992

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Registered Number

2554477 ( England and Wales )

COMPLATES HOUSE 5 AFT 1583 M 92

EUROPE

The flotel
and Ferry
Specialists
FEMENT

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Greenleaf House,
Darkes lone,
Potters Bar,
Herts,
EN6 1AE
Res: 0707 699011
Sales: 0707 49967

Fax. 0707 49126

CHAIRMANS STATEMENT

Our second year of trading saw the Company consolidate its first year results, with turnover increasing by 78% and profits before tax increasing by 71%. This was achieved by continuing to offer specialised packages including ferry travel, hotel accommodation and insurances at realistic prices.

Driveline Europe's name has appeared frequently during the year on BBC Television, TV AM and B Sky B nationally, on local radio and in four of the major national newspapers linked to promotion. This coverage has increased the public's awareness of the Company and has enabled a large database of clients to be established. We have also introduced our own travel club which ensures all members are kept up to date with the latest travel opportunities.

I feel that the next twelve months will offer much scope for travel in and around Europe with the opening of the Eurotunnel and increases in the duty-free allowances. Our established relations with ferry companies and media contacts place us in a strong position to continue our growth. Furthermore, membership of ABTA or AITO is expected in March 1993, as is our switch to a fully tested computerised office reservations and management system.

I feel that while 1993 will see difficult trading conditions and further uncertainty in exchange rates, our loyal and committed staff have secured a firm foundation for future development.

D BRAZIER

Gaze.

Directors: D Brazier, N Murray

Regd. Office Driveline Europe Ltd , Clifton Clouse, 68 Castle Succe, Luton, Beds., LUI 34G. Regd No. 2554477

# DIRECTORS REPORT

The Directors submit their Annual Report and the Company's Audited Accounts for the year ended 31st December 1992.

#### **ACTIVITIES**

Tour Operators and Agents, specialising in Hotel and Ferry Services.

#### DIRECTORS

The Directors of the Company are:-

D J Brazier Esq (Chairman and Managing Director)
Miss N A Murray

#### ACCOUNTS

The profit for the year before taxation amounted to £88,997 ( Profit 1991 £52,182 ) after charging Directors Emoluments of £83,333 ( 1991 £43,953 ).

A Dividend of £37,500 was paid during the year ( 1991 £30,000 ).

#### REVIEW OF THE BUSINESS

The Company has traded profitably during the year under review and the state of affairs at the date of the Balance Sheet is considered to be satisfactory.

#### FIXED ASSETS

Details are shown in note 3 of the Notes to the Accounts.

# DIRECTORS REPORT

# DIRECTORS INTERESTS

The Directors interests, including family interests, in the shares of the Company were as follows:-

shares of the Company		Interest at	Interest at
	Class of Share	Financial Year End	Beginning of Year
	Ordinary	10,000	2,500
p J Brazier Esq	_	10 000	2,500
Miss N A Murray	Ordinary	10,000	<del>-</del> ;

# CLOSE COMPANY STATUS

The Company is a close company within the provisions of the Income and Corporation Taxes Act 1988.

# AUDITORS

In accordance with Section 385 of the Companies Act 1985 a resolution proposing the reappointment of Messrs Whittaker & Company as auditors to the Company will be put to the annual general meeting.

REGISTERED OFFICE Clifton House, 65 Castle Street, Luton, Beds.

ON BEHALF OF THE BOARD

12th February 1993

MISS N A MUR DIRECTOR

# REPORT OF THE AUDITORS TO THE MEMBERS OF DRIVELINE EUROPE LIMITED

We have audited the financial statements set out on pages 4 to 12 in accordance with Auditing Standards.

In our opinion the financial statements give a true and fair view of the state of the Company's affairs at 31st December 1992 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Clifton House, 65 Castle Street, Luton, Bøds.

12th February 1993

Whittaker & Company Chartered Accountants Registered Auditors

DADANCE SHEET					
	AS AT 31ST DECEMBER 1992				
	Notes	1992	1991		
Fixed Assets					
Tangible Assets	(3)	44,310	12,044		
Current Assets					
Debtors Cash at Bank and	(4)	13,718	16,838		
in Hand	(5)	182,625	228,942		
Creditors		196,343	245,780		
Amounts falling due within one year	(6)	175,497	243,666		
Net Current Assets		20,846	2,114		
Total Assets less Current Liabilities		65,156	14,158		
Creditors Amounts falling due after					
more than one year	(7)	6,000	مغاب خلک قالم منت بندن جرب خبان بندن بندن منتار هنی		
Net Assets		£59,156	£14,158		
Capital and Reserves					
Called Up Share Capital Profit and Loss Account	(2)	20,000 39,156	5,000 9,158		
		£59,156	£14,158		

BALANCE SHEET

Approved by the Board on 12th February 1993

D J Brazier - Director

The notes on pages 6 to 12 form part of these accounts.

#### PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 31ST DECEMBER 1992

	Notes	1992	1991
Turnover		1,248,069	699,053
Cost of Sales		889,183	504,493
Gross Profit for the Year		358,886	194,560
Administrative Expenses		294,396	145,929
Operating Profit		64,490	48,631
Interest Receivable	(9)	24,507	4,372
		88,997	53,003
Interest Payable	(10)		821
Profit on ordinary activition	es	88,997	52,182
Tax on profit on ordinary activities	(11)	21,499	13,024
Profit on ordinary activition taxation	es after	67,498	39,158
Dividends Paid		27,500	30,000
Retained Profit for the Year	,,, ,	29,998	9,158
Accumulated Profit brought	forward	9,158	-
Accumulated Profit carried	Corward	£39,156	£9,158

# DRIVELINE EUROPE LIMITED NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31ST DECEMBER 1992

#### 1. Accounting Policies

#### a) Accounting Convention

The accounts have been prepared under the historical cost convention.

#### b) Depreciation

Depreciation is provided on all tangible fixed assets by the reducing balance method at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:-

Office Equipment	20%
Office Equipment Motor Vehicles	25%
Computer Equipment	20%

#### c) Turnover

Turnover represents tour operating income exclusive of Value Added Tax.

# d) Deferred Taxation

Provision is made at current corporation tax rates for taxation deferred in respect of all material timing differences, except to the extent that, in the opinion of the Directors, there is reasonable probability that the liability will not arise in the foreseeable future.

# e) Foreign Currencies

Assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the Balance Sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Profit and Loss Account.

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# DRIVELINE EUROPE LIMITED NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 1992

#### f) Cash Flow Statement

The Directors have taken advantage of the exemptions provided by Financial Reporting Standard 1 and have therefore elected to dispense with the Cash Flow Statement in these accounts.

#### g) Pension Costs

The Company operates a defined contribution scheme with the pension charge to the Profit and Loss Account representing the contributions payable in the year.

#### 2. Share Capital

## Authorised

	1992 Number	1991 Number
Ordinary Shares of £1 each	100,000	10,000
	=======	
Issued and Fully Paid		
	1992	1991
	£	£
Ordinary Shares of £1 each	20,000	5,000
	**************************************	CORPERSON,

The authorised share capital was increased to 100,000 Ordinary Shares of £1 each on 5th August 1992.

The Issued Share Capital was increased to 20,000 shares of £1 each on 24th August 1992 to allow for additional working capital.

## NOTES TO THE ACCOUNTS

# FOR THE YEAR ENDED 31ST DECEMBER 1992

# 3. Tangible Fixed Assets

	Total	Office Equipment	Motor Vehicles	Computer Equipment
Cost				
At 1st January 1992	14,295	3,445	10,850	•
Additions	40,184	1,181	11,600	27,403
Disposals	(4,855)	(255)	(4,600)	
At 31st December 1992	49,624	4,371	17,850	27,403
Depreciation				
At 1st January 1992	2,251	689	1,562	~
Charge for Year	4,213	747	2,322	1,144
Eliminated on Disposals	(1,150)		(1,150)	-
At 31st December 1992	5,314	1,436	2,734	1,144
Net Book Value				
At 31st December 1992	44,310	2,935	15,116	26,259
At 31st December 1991	12,044	2,756	9,288	

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# DRIVELINE EUROPE LIMITED NOTES TO THE ACCOUNTS

FOR	THE	YEAR	ENDED	31ST	DECEMBER	1992

	FOR THE LEAR ENDED SIST DE	CENDER 199	-
		1992 £	1991 £
4.	Debtors		
	Trade Debtors Other Debtors Prepayments and Accrued Income	6,457 2,045 5,216	12,182 538 4,118
			16,838
5.	Cash at Bank and in Hand		
	Bank Client Accounts Bank Office Accounts Cash in Hand	140,710 41,776 139	216,503 12,415 24
		182,625	228,942
6.	Creditors - amounts falling due within on	e year	
	Client Accounts Current Corporation Tax Other Taxes and Social Security Costs Hire Purchase Account Accruals and Deferred Income	140,710 8,999 3,500 3,000 19,288	216,503 3,024 3,512 20,627
		175,497	243,666

7.	Creditors		amounts	falling	due	after	more	than	one	year
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Hire Purchase	Account	6,000	***

#### NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31ST DECEMBER 1992

		1992	1991
•		£	£
8.	Provisions for Liabilities and Charges		
	The full provision for deferred taxatio date, none of which has been provided i as follows:-	n at the E n these ac	alance Sheet counts was
	Advance Capital Allowances	2,068 ======	
9.	Interest Receivable		
	Bank Deposit Interest	24,507	4,372
10.	Interest Payable		
	Bank Interest		821
11.	Tax on ordinary activities		
	Corporation Tax is calculated at the rate of 25%:-		
	On the profit for the year	21,499	
12.	Operating Profit		
	The profit is stated after charging:-		
	Directors Emoluments:- Fees Pension Scheme Contributions Auditors Remuneration Leasing of Office Equipment Depreciation of Fixed Assets Loss on Sale of Fixed Assets	50,000 33,333 4,000 1,700 4,213 850	43,953 3,500 2,251

## NOTES TO THE ACCOUNTS

# FOR THE YEAR ENDED 31ST DECEMBER 1992

•		1992 £	1991 £	
13.	Directors Emoluments			
	Fees Pension Scheme Contributions	50,000 33,333	43,953	
		83,333	43,953	
	Emoluments ( excluding pension con	tributions ):-		
	Chairman	25,000	19,806	
	Emoluments of the other Director f	ell within the fo	ollowing range:-	ı
	£20,001 - £25,000	1	1	

## 14. Staff Costs (including Directors Emoluments)

Wages and Salaries Social Security Costs Other Pension Costs	118,941 11,044 33,333	74,849 7,167
	163,318	82,016
		**
The average weekly number of employees made up as follows:-	during the	year was
Administration	8:	6

# NOTES TO THE ACCOUNTS

# FOR THE YEAR ENDED 31ST DECEMBER 1992

1992	1991
£	£

#### 15. Capital Commitments

No capital expenditure was authorised or contracted for at the Balance Sheet date.

#### 16. Contingent Liabilities

The Company's bankers have a charge over £15,000 of the Company's bank balance in respect of a guarantee given to a third party.

#### 17. Company Commitments

a) Obligations under Operacing Leases

At 31st December 1992 the Company had annual commitments under non-cancellable operating leases as set out below:-

Operating leases which expire Within one year In the second to fifth year inclusive

1,986

1,986

These obligations are not in respect of land and buildings.

#### b) Pension Commitments

The Company operates a defined contribution pension scheme for its directors. The assets of the scheme are held separately from those of the Company in an independently administered fund. There were no contributions outstanding at the Balance Sheet date.