

— for the record ——
Company Name

BUSINESS IN FOCUS LIMITED

Company Type
Private Company Limited By
Guarantee Without Share Capital
Company Number

2553654 Information extracted from Companies House records on

list of activity codes.

27th September 2001

363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Section 1: Company details



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		COMPANIES HOUSE STATUTO
Ref: 2553654/15/42	Current details	Amended details
Registered Office Address If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.	Enterprise Centre Tondu Bridgend Mid Glam CF32 9BS	Address UK Postcode
Register of Members If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.	Address where the Register is held At Registered Office	Address UK Postcode
Register of Debenture Holders If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.	Not Applicable	Address UK Postcode
Principal Business Activities If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.	SIC Code Description 7484 Other business activities	SIC CODE Description
 Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for 	:	

Company Number - 2553654

Section 2: Details of Officers of the Company

		Current details	Amended details
>	Company Secretary If any of the details for this person are wrong, strike	Name FILBUK (SECRETARIES) LIMITED	Name
	them through and fill in the correct details in the "Amended details" column.	Address Eversheds Fitzalan House, Fitzalan Road Cardiff	Address
	Particulars of a new Company Secretary must be notified on form 288.	South Glamorgan CF24 0EE	UK Postcode Date of change / / Date FILBUK (SECRETARIES) LIMITED ceased to be secretary (if applicable)
>	Director If any of the details for this person are wrong, strike	Name John Peter BEVAN OBE	Name
	them through and fill in the correct details in the "Amended details" column.	Address 79 Hookland Road Porthcawl	Address
		Mid Glamorgan CF36 5SG	UK Postcode
		Date of birth 06/07/1943	Nationality
		Nationality British	Occupation
	Particulars of a new Director must be notified on form 288.	Occupation Corporate Communication Execu	Date John Peter BEVAN ORE ceased to
>	Director If any of the details for this	Name Gareth BRAY BSC ECON MSC MIED MIBC	Name
	person are wrong, strike them through and fill in the correct details in the	Address	Address
	"Amended details" column.	104 Bishopswood Brackla Bridgend Mid Glamorgan	
		CF31 2LZ	UK Postcode
		Date of birth 06/09/1949	Nationality
		Nationality British	Occupation Date of change / / /
	Particulars of a new Director must be notified on form 288.	Occupation Executive Director	Date Gareth BRAY BSC ECON MSC MIED MIBC ceased to be director (if applicable)

npany Number - 2553654	Section 2: Details of Officers of the Con Current details	Amended details
Director If any of the details for this	Name Cllr Marion Elaine DRAKE	Name
person are wrong, strike		Address
them through and fill in the correct details in the		Address
"Amended details" column.	Address 4 Llwyn Drysgol	
Turrendo de de de la companión	Radyr	
	Cardiff	
	South Glamorgan	
	CF15 8DN	UK Postcode
		Date of birth / _ /
	Date of birth 27/01/1939	Nationality
	Nationality British	Occupation
		Date of change / /
Particulars of a new Director must be notified on form 288.	Occupation Company Director	Date Cllr Marion Elaine DRAKE ceased to be director (if applicable)
Director If any of the details for this	Name Geraint Deiniol EVANS	Name
person are wrong, strike them through and fill in the		Address
correct details in the	Address	
"Amended details" column.	8 The White House	
	Cold Knap Way	
	Barry	
	Vale Of Glamorgan CF62 6FB	UK Postcode
	01 02 01 B	Date of birth
	Date of high 40/00/4054	Nationality
	Date of birth 19/03/1954	·
	Nationality Welsh	Occupation
	Occupation Solicitor	Date of change / /
Particulars of a new Director must be notified on form 288.		Date Geraint Deiniol EVANS ceased to be director (if applicable)
Director If any of the details for this	Name David GILLELAND	Name
person are wrong, strike them through and fill in the		Address
correct details in the	Address	
"Amended details" column.	6 Brambling Drive	
	Thornhill	
	Cardiff	
	South Glamorgan CF14 9FD	UK Postcode
		Date of birth/_//
	Date of high 10/05/1050	Ninetian altera
	Date of birth 19/06/1953	•
	Nationality British	Occupation
		Date of change / /
Particulars of a new Director must be notified on form	Occupation Banker	Date David GILLELAND ceased to be director (if applicable)
must be nouned on form		director (ii applicable)

Co	mpany Number - 2553654	Section 2: Details of Officers of the Con	npany (continued)
	·	Current details	Amended details
>	Director If any of the details for this	Name Jennifer GRIFFITHS	Name
	person are wrong, strike them through and fill in the correct details in the	Address	Address
	"Amended details" column.	Wallas Fach Cottage Wick Road Ewenny	
		Bridgend Mid Glamorgan	
		CF35 5AE	UK Postcode
		B as a filtration of the same	Date of birth
		Date of birth 19/11/1946	Nationality
		Nationality British	Occupation
		Occupation Managing Director	Date of change / /
	Particulars of a new Director must be notified on form 288.		Date Jennifer GRIFFITHS ceased to be director (if applicable)
>	Director If any of the details for this	Name Councillor Michael Raymond	Name
	person are wrong, strike them through and fill in the correct details in the	HARVEY	Address
	"Amended details" column.	Address 87 Wallston Road	
		Wenvoe Cardiff	
		CF5 6AW	UK Postcode
		:	Date of birth
		Date of birth 27/05/1940	Nationality
		Nationality British	Occupation
		•	Date of change / /
	Particulars of a new Director must be notified on form 288.	Occupation Councillor	Date Councillor Michael Raymond HARVEY ceased to be director (if applicable)
<u> </u>	Director	Name	Applicable) / _ / Name
	If any of the details for this	Stephen Dennis HUDD	
	person are wrong, strike them through and fill in the correct details in the		Address
	"Amended details" column.	Address 7 Magnolia Close	
		Cyncoed Cardiff	
		South Glamorgan CF2 7HQ	UK Postcode
			Date of birth
		Date of birth 09/01/1950	Nationality
		Nationality British	Occupation
		•	Date of change / /
	Particulars of a new Director must be notified on form	Occupation Company Director	Date Stephen Dennis HUDD ceased to be director (if applicable)
	288.	:	/

ompany Number - 2553654	Section 2: Details of Officers of the Com	
Director	Current details Name Councillor Jonathan HUISH	Amended details Name
If any of the details for this person are wrong, strike them through and fill in the	Codicillor dollatilati noish	Address
correct details in the	Address	
"Amended details" column.	Frondeg	
	Heol Miskin Pontyclun	
	Mid Glamorgan	
	CF72 9AJ	UK Postcode
		Date of birth / _ / /
	Date of birth 02/04/1970	Nationality
	Nationality British	Occupation
	rationally british	Date of change / / /
Particulars of a new Director must be notified on form 288.	Occupation County Borough Council	Date Councillor Jonathan HUISH ceased to be director (if applicable)
Director	Name	Name
If any of the details for this	David Rhys Hughes JAMES	
person are wrong, strike them through and fill in the		Address
correct details in the	Address	
"Amended details" column.	5 Windsor Road	
	Radyr Cardiff	
	South Glamorgan	
	CF4 8BQ	UK Postcode
		Date of birth/_ //
	Date of birth 07/10/1956	Nationality
	Nationality British	Occupation
		Date of change / /
Particulars of a new Director must be notified on form 288.	Occupation Chartered Surveyor	Date David Rhys Hughes JAMES ceased to be director (if applicable)
Director If any of the details for this	Name Derek William Charles MORGAN	Name
person are wrong, strike them through and fill in the		Address
correct details in the "Amended details" column.	Address	
	Erw Graig Merthyrmawr	
	Bridgend	
	Mid Glamorgan CF32 0NU	UK Postcode
	0: 02 0:10	Date of birth
	Date of birth 28/11/1934	Nationality
	Date of Bildi 20/ [1/1904	, ·
	Nationality British	·
	Occupation Management	Date of change / /
Particulars of a new Director must be notified on form	Consultant	Date Derek William Charles MORGAN ceased to be director (if applicable)
288.		//

Company Num	ber - 2553654	Section 2: Details of Officers of the Com	
> Discatos		Current details	Amended details
> Director If any of the person are w	details for this	Name Clir Melvyn Ernest John NOTT JP	Name
•	h and fill in the		Address
	letails" column.	Address Ashgrove 49 Woodland Way Sarn	
		Bridgend Mid Glamorgan	
		CF32 9QA	UK Postcode
			Date of birth / /
		Date of birth 28/12/1942	Nationality
		Nationality British	Occupation
			Date of change / /
Particulars o must be noti 288.	f a new Director fied on form	Occupation Retired	Date Cllr Melvyn Ernest John NOTT JP ceased to be director (if applicable)
	details for this	Name Allan Jeffrey Keith PEARSON	Name
-	h and fill in the		Address
correct detail "Amended d	is in the letails" column.	Address Elscott House	
		Llysworney	
		Cowbridge South Glamorgan	
		CF7 7NQ	UK Postcode
			Date of birth
		Date of birth 03/12/1961	Nationality
		Nationality British	Occupation
		•	Date of change / /
Particulars o must be noti 288.	f a new Director fied on form	Occupation Solicitor	Date Allan Jeffrey Keith PEARSON ceased to be director (if applicable)
> Director	details for this	Name Graham Vivian REES	Name
person are w them through correct detail	h and fill in the	A Johnson	Address
	etails" column.	Address Sidney House Farm	
		Llysworney	
		Cowbridge South Glamorgan CF71 7NQ	UK Postcode
			Date of birth / /
		Date of birth 30/12/1945	Nationality
		Nationality British	Occupation
			Date of change / / /
must be noti	f a new Director fied on form	Occupation Certified Accountant	Date Graham Vivian REES ceased to be director (if applicable)
288.			/

Co	mpany Number - 2553654	Section 2: Details of Officers of the Compa Current details	any (continued) Amended details
>	Director If any of the details for this	Name John Price SHEPPARD	Name
	person are wrong, strike them through and fill in the correct details in the	Address	Address
	"Amended details" column.	11 Hardwicke Court Llandaff Cardiff	
		South Glamorgan CF5 2LB	UK Postcode
		Date of birth 16/08/1944	Date of birth / /
		Nationality British	Occupation
	Particulars of a new Director must be notified on form 288.	Occupation Director	Date John Price SHEPPARD ceased to be director (if applicable)
>	Director If any of the details for this	Name William Derek SNOWDON	Name
	person are wrong, strike them through and fill in the correct details in the		Address
	"Amended details" column.	Address Llwyn Y Brain Mawr Farm Creigiau Cardiff	
		CF15 9SG	UK Postcode
		Date of birth 12/09/1954	Nationality
		Nationality British	Occupation Date of change / /
	Particulars of a new Director must be notified on form 288.	Occupation Solicitor	Date William Derek SNOWDON ceased to be director (if applicable)
>	Director If any of the details for this	Name Keith THOMAS	Name
	person are wrong, strike them through and fill in the correct details in the	Address	Address
	"Amended details" column.	101 Cyncoed Road Cyncoed	
		Cardiff CF2 6AE	UK Postcode
		Date of birth 14/08/1958	Nationality
		Nationality British	Occupation
	Particulars of a new Director must be notified on form 288.	Occupation Chartered Accountant	Date of change / / Date Keith THOMAS ceased to be director (if applicable)
	200.		/ /

> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column		Amended details Name
If any of the details for this person are wrong, strike them through and fill in th correct details in the	Roger Geraint THOMAS	Name
them through and fill in th correct details in the	; Э	
	Address Cliff Lea	Address
	Cliff Parade Penarth	
	S Glam CF64 5BP	UK Postcode
	1	Date of birth / _ / _ / /
	Date of birth 22/07/1945	Nationality
	Nationality British	Occupation
		Date of change / /
Particulars of a new Direct must be notified on form 288.	Occupation Solicitor	Date Roger Geraint THOMAS ceased to be director (if applicable)
> Director If any of the details for this	Name Timothy John WILLIAMS	Name
person are wrong, strike them through and fill in th	•	Address
correct details in the "Amended details" colum	Address 17 Pickwick Close Thornhill Cardiff	
	South Glamorgan CF14 9DA	UK Postcode
		Date of birth
	Date of birth 10/08/1954	Nationality
	Nationality British	Occupation
	•	Date of change / /
Particulars of a new Direct must be notified on form 288.	Occupation Chief Executive	Date Timothy John WILLIAMS ceased to be director (if applicable)
> Director If any of the details for this	Name Allen Roger WOOD	Name
person are wrong, strike them through and fill in the		Address
correct details in the "Amended details" colum	to outdomes t with Bills	
	Rhiwderin Newport	
	Gwent	LIK Pastanda
	NP10 8RB	UK Postcode
	Date of birth 26/04/1954	Date of birth / / Nationality
	Nationality British	Occupation
	·	Date of change / / /
Particulars of a new Direct must be notified on form 288.	occupation Bank Manager	Date Allen Roger WOOD ceased to be director (if applicable)



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363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- If you want to change the made up date of this annual return, please

1	Declaration		
_	 		ll return are correct as at the made-up-dang fee of £15.
	What to do now Complete this page then declaration to the addres		return date at 2 below nole of the Annual Return and the
2.	Date of this return		
_	This AR is made up to 13/10/2001	-	making this return up to an earlier date, ve the date here
		` -	- / /
			orm must be delivered to CH within 28 days of this
	. Date of next return		
_	If you wish to change you please give the new date		n to a date earlier than 13th October 200
	please give the new date	Here.	
			_ / /
			_ / /
4.	. Where to send this	form	
4	Please return this form to	form	
4.	Please return this form to Registrar of Companies Companies House	s form	For members of the Hays Docu Exchange service
4	Please return this form to Registrar of Companies Companies House Crown Way	form	For members of the Hays Docu
4	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ	or OR	For members of the Hays Docu Exchange service DX 33050 Cardiff
4	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ	or o	For members of the Hays Docu Exchange service
4.	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ Have you enclosed the reverse of the cheque?	or o	For members of the Hays Docu Exchange service DX 33050 Cardiff ith the company number written on the
4.	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ Have you enclosed the reverse of the cheque?	order	For members of the Hays Docu Exchange service DX 33050 Cardiff ith the company number written on the Cheque / P ostal Order
	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ Have you enclosed the reverse of the cheque? Cheque Postal Companies	order	For members of the Hays Docu Exchange service DX 33050 Cardiff ith the company number written on the Cheque / P ostal Order
C	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ Have you enclosed the reverse of the cheque? Cheque Postal Complete as appointment Address	oropriate)	For members of the Hays Docu Exchange service DX 33050 Cardiff ith the company number written on the Cheque / P ostal Order
C	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ Have you enclosed the reverse of the cheque? Cheque Postal Complete as appointed Address case give the name and access	oropriate)	For members of the Hays Docu Exchange service DX 33050 Cardiff ith the company number written on the Cheque / Postal Order Number
Ple the	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ Have you enclosed the reverse of the cheque? Cheque Postal Complete as appropriate the complete as appropriate and accomplete are any queries about the cheque?	oropriate)	For members of the Hays Docu Exchange service DX 33050 Cardiff ith the company number written on the Cheque / Postal Order Number OOQSSS person who should be contacted if
Ple the Co	Please return this form to Registrar of Companies Companies House Crown Way Cardiff CF14 3UZ Have you enclosed the reverse of the cheque? Cheque Postal Complete as appointed Address case give the name and accord are are any queries about the chart Name CARLETTE BR	or OR or or or or or or or or or or or or or o	For members of the Hays Docu Exchange service DX 33050 Cardiff ith the company number written on the Cheque / Postal Order Number OOQEEE