FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2001

EDX WEHTNCOONS 19/07/02

Connor, Spencer & Co.
CHARTERED ACCOUNTANTS
The Leys
Suite 1
2c Leyton Road
Harpenden, Herts.
AL5 2TL

#### INDEX TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2001

	Page No.
Company Information	1
Directors' Report	2 - 4
Independent Examiner's Report to the Trustees	5
Statement of Financial Affairs	6
Income and Expenditure Account	7
Balance Sheet	8 - 9
Notes to the Financial Statements	10 - 12
	Appendix
Detailed Income and Expenditure Account  These pages do not form part of the Statutory Account	13 & 14 ounts

Company Registration Number:

2550866

Company Registered Office:

2, Farm Cottages Lawshall Green

Bury St Edmunds

Suffolk.

Secretary:

N. R. Hughes, Esq.

Directors:

Ms J. E. Grzyb

S.T. Boyle, Esq.

J.R. Stebbing, Esq.

A Walters Esq.

D.O. Sands, Esq.

D.C.M. Pike, Esq.

Ms P Carnill

Ms J Kemp

#### DIRECTORS' REPORT FOR THE YEAR ENDED 31ST AUGUST 2001

The Directors present herewith the Annual Report, together with the Audited Financial Statements of the Trust for the year ended 31st August 2001.

#### **Status**

The Trust is a Registered Charity under number 1000977.

#### **Results and Dividends**

The Excess of Income over expenditure for the year was £7,708 (2000 : £10,984)

#### **Review of the Business**

The Trust's principal activities during the year were those of educational workshops and expanding its environmental projects, together with obtaining of grants in support of these aims.

The turnover for the year was £126,035 (2000 : £86,184).

The marked increase in turnover was largely due to a substantial increase in support for People Planting.

The foremost project was again the *People Planting* scheme which enjoyed major progress. The 5 "pilot" projects moved forward well with 3 further projects starting up and a further 6 communities showing keen interest and a strong likelihood of coming on board. To meet the financial demands of this expanding work, the generous B&Q funding was matched by grants from 2 charitable trusts.

Meanwhile, Green Light continued to refine and develop its Education programme offering newly designed workshops for children with special needs and the Education Dept of Highpoint Prison where it worked with groups of both men and women.

A further 10 school programmes for the final year of the Woodland Trust's *Woods on your Doorstep* scheme were also presented and discussions are currently in progress as to the best way forward for a continuing partnership.

### DIRECTORS' REPORT (continued) FOR THE YEAR ENDED 31ST AUGUST 2001

#### Directors and their Interests

The Directors of the Trust during the year were:

Ms J E Grzyb J.R. Stebbing, Esq.

S.T. Boyle, Esq. A Walters, Esq.

D.O. Sands, Esq. Ms P Carnill (appointed 14.7.01)

D.C.M. Pike, Esq. Ms J Kemp (appointed 14.7.01)

#### Patron

Sir Martin Berthoud (appointed 14.7.01)

#### **Directors' Responsibilities**

Company Law requires the Directors to prepare Accounts for each financial year which give a true and fair view of the state of affairs of the Trust as at the end of the financial year and of the profit and loss of the Trust for that period. In preparing those Accounts, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any materials departures disclosed and explained in the Accounts.

The Directors are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the Accounts comply with the Charities Act. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Fixed Assets**

During the year the Trust received grants and donations resulting in the purchase of land for long term planting as woods. In view of the long term nature of the Trust's aims the Directors do not intend to depreciate the land and contents, as there will be a long term increase in the value of the Trust's assets.

### DIRECTORS' REPORT (continued) FOR THE YEAR ENDED 31ST AUGUST 2001

#### **Events since the End of the Year**

There have been no material events since the end of the financial year up to the date of signing the Financial Statements.

#### **Charitable Contributions**

The Trust has made contributions during the year to:

20 Feb 2002

Hunstein Range Environmental Support Fund (of Papua New Guinea) in the sum of £284 (2000 : £ 140).

By Order of the Board

Secretary

Dated:

#### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF GREEN LIGHT TRUST

I report on the accounts of the Association for the year ended 31<sup>st</sup> August 2001, which are set out on pages 1 to 12

#### Respectively responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7) of the Act, whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

#### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met or,

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Connor Spencer & Co.

Chartered Accountants and Registered Auditors

20/2/2

#### STATEMENT OF FINANCIAL AFFAIRS FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2001

	GENERAL	RESTRICTED	
	FUND	FUND	TOTAL
	£	£	£
INCOME RESOURCES			
Grant Income	12,128	20,200	32,328
Educational Workshops Income	3,584		3,584
Donations	10,016		10,016
Rental Income	526		526
Interest on Capital	1,231		1,231
Project Income	77,676		77,676
Trading Income	674		674
	<u>105,835</u>	<u> 20,200</u>	<u>126,035</u>
OUTGOING RESOURCES			
Educational Workshops Expenses	14,544		14,544
Donations	284		284
Project Expenses	66,805	20,200	87,005
Trading & Administration costs	16,494		16,494
	<u>98,127</u>	<u> 20,200</u>	<u>118,327</u>
INTER FUND TRANSFER	-	-	-
RESTRICTED INTER FUND TRANSFER	0	0	0
(Purchase of Fixed Asset)			
			0
	0	0	U
NET MOVEMENT FOR YEAR	7,708	0	7,708
OPENING BALANCE 1 <sup>ST</sup> SEPTEMBER 2000	<u>116,662</u>	-	<u>116,662</u>
CLOSING BALANCE 31 <sup>ST</sup> AUGUST 2001	124,370	- 0	124,370
	======	=======	

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST AUGUST 2001

		2001		2000
Note	s	£		£
INCOME	2			
Grants		12,128		13,313
Grants - Restricted		20,200		5,816
Educational Workshops		3,584		5,070
Donations		10,016		13,378
Land Rental Income		526		526
Interest on Capital		1,231		1,317
Projects		77,676		43,952
Trading		574		2,812
Sale of Land Rover		100		-
		126,035		86,184
EXPENDITURE				
Donation	284		140	
Projects	87,005		47,507	
Education	14,544		15,925	
Trading & Administration	<u>16,494</u>	118,327	11,628	75,200
EXCESS for the year		7,708		10,984
Excess brought forward		116,662		105,678
Tax on Activities	5	ā		•
GENERAL FUND C/FWD		124,370		116,662

#### **CONTINUING OPERATIONS**

None of the Trust's activities were acquired or discontinued during the above two financial years.

#### **TOTAL RECOGNISED GAINS AND LOSSES**

There were no recognised gains or losses in the year other than those shown in the Statement of Financial Affairs.

Page 7

#### **BALANCE SHEET AS AT 31ST AUGUST 2001**

	2001				
	Notes		£		£
FIXED ASSETS					
Tangible Assets	9		85,841		85,841 
			85,841		85,841
CURRENT ASSETS		·	·		
Debtors Cash at Bank and in Ha	6 nd	1,616 68,165		1,517 56,146	
		69,781		57,663	
CREDITORS - amounts	i				
falling due within one year	7	12,752		8,342	
NET CURRENT ASSET	S		57,029		49,321
			142,870		135,162
CREDITORS - amounts	<b>.</b>				
falling due after more than one year	8		18,500		18,500
NET ASSETS			£124,370		£116,662
					,
Financed by:					
GENERAL FUNDS			0404.070		0440.000
			£124,370		£116,662

#### **BALANCE SHEET AS AT 31ST AUGUST 2001 (continued)**

In approving these Financial Statements as Directors of the Company we hereby confirm:

- That for the year in question the Company was entitled to exemption under sub-(a) section (1) of Section 249A of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the Company under sub-section (2) of Section 249B requesting that an audit be conducted for the Year ended 31st August 2001.
- that we acknowledge our responsibilities for: (c)
- **(l)** ensuring that the Company keeps accounting records which comply with Section 221 and
- (ii) preparing Accounts which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its Profit and Loss for the year then ended in view with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act relating to Accounts, so far as applicable to the Company.

Signed on behalf of the Board of Trustees:

Dated: 20/2/02

#### NOTES TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31ST AUGUST 2001

#### 1. ACCOUNTING POLICIES

#### 1.1 Accounting Convention

The Financial Statements are prepared under the historical cost convention, under the going concern which assumes the continuing support of the Trust's bankers, trustees and other creditors.

#### 1.2 Cash Flow

The Accounts do not include a cash flow statement because the Trust, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard 1 "Cash Flow Statements".

#### 1.3 Income

This represents amounts received in the year.

#### 2. INCOME

The Income is wholly attributable to the Trust's main activity and all arises in the United Kingdom.

#### 3. OPERATING INCOME

	2001	2000
	£	£
This is stated after charging (crediting):		
Staff Costs (see note 4) including Directors'		
emoluments	6,913	5,395
Depreciation	<del>-</del>	-
Goodwill written off	-	_
Hire of Equipment	-	-
Profit on disposal of Fixed Assets	100	-
Transfers to provision for doubtful debts	-	-
	=====	=====

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST AUGUST 2001

		2001	2000
		£	£
4.	EMPLOYEE INFORMATION		
4.1	Staff Costs:		
	Administration	6,913	5,395
	<b>\</b>		
4.2	The average weekly number of employees during		
	the year was made up as follows:		
		No.	No.
	Office and Management	2	2
	Assistants	1	. 1
		3	3
		=====	=====
4.3	Directors' Emoluments		
	No fees were paid in the year.		
5.	TAXATION		
	No tax is chargeable on the Trust's activities and a re-	fund on	
	covenants received in the year of £564 is due. (2000)	£412)	
6.	DEBTORS - due within one year	£	£
	Sundry Debtors	1,052	526
	Income Tax on Covenants	564	991
	•	£1,616	£1,517
		=====	£1,017
7.	CREDITORS – amounts falling due within one year		
1.	Directors' Current Accounts (see Note 11)	7,285	7,285
	Accruals	5,467	1,057
			7
		£12,752	£8,342
			=====

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST AUGUST 2001

		2001	2000
8.	CREDITORS	£	£
	Amounts falling due after more than one year	£18,500	£ 18,500
	Loans are interest free and are repayable within three years.	=====	====
9.	FREEHOLD LAND		
	Balance at 1 <sup>st</sup> September 2000	£ 85,841	<b>£</b> 85,841
	Additions	-	-
	Balance at 31st August 2001	£ 85,841	£85,841

£32,390 of the freehold land is held in trust for Green Light Trust by a nominee. £5,816 of this freehold land represents the cost of creating a track to the Trust's property across neighbouring land. Green Light Trust wholly owns the track, material and right of way though it is on freehold land belonging to a neighbouring landowner.

=====

#### 10. SHARE CAPITAL

The Company is Limited by Guarantee and as such has no Share Capital.

#### 11. DIRECTORS CURRENT ACCOUNTS

This item represents loans to the Trust by the Directors to assist cash flow. The loans are free of all interest and no formal repayment terms exist.

#### DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST AUGUST 2001

	2001		2000	
INCOME	£	£	£	£
Educational Sponsorship		10,000		9,700
Grants		2,128		2,813
Grants Restricted		20,200		5,816
Educational Workshops		3,569		4,614
Donations and Covenants		10,016		13,378
Hunstein Range Environmental Support Fund		15		1,310
Hunstein Range Cultural Exchange		5,167		581
Baua Baua PNG Sponsorship		-		2,441
People Planting Scheme Sponsorship		64,195		35,000
Summer Celebration		1,662		2,248
Bank Interest (Gross)		1,231		1,317
Promotional Income		449		459
Expenses Re-imbursed		125		2,114
Sundry		-		185
Woods on your Doorstep		6,652		3,682
Land Rental Income		526		526
Profit on sale of Land Rover		100		-
		400.005		00.404
LEGO EVERNETURE		126,035		86,184
LESS: EXPENDITURE  Donations: Hunstein Range Environmental	284		140	
Donations . Hunstell hange Environmental	204		140	
Project Expenditure				
Woodland Management	3,496		8,419	
Hunstein Range Cultural Exchange	3,677		10,857	
Brochures & Promotional Material	197		411	
Summer celebration	388		436	
People Planting Scheme	73,090		23,818	
People Planting Legal Costs	588		-	
Woods on Your Doorstep	5,569		3,566	
	87.005		47.507	
Falan etian Fananditana				
Education Expenditure			D AA4	
Baua Baua Project Costs	10.000		2,441	
UK Workshops and Staff Training	12,800		11,016	
UK Travel	1,744		2,468	
	14.544		15.925	
Totals carried forward	101,833	126,035	63,572	86,184

# DETAILED INCOME AND EXPENDITURE ACCOUNT - continued FOR THE YEAR ENDED 31ST AUGUST 2001

	2001 £	£	2000 £	£
Totals brought forward	101,833	126,035	63,572	63.572
Administration				
Office Costs	2,047		806	
Printing, Postage & Stationery	2,259		2,126	
Administration	6,913		5,812	
Telephone	1,508		1,119	
Insurance	392		381	
Accountancy and Audit	1293		1,057	
Bank Charges	51		143	
Sundries	121		184	
Software	249		-	
Planning costs	570		-	
Meeting Costs	1,091		-	
	16,494		11,628	
Total Expenses		118,327	3 <b>3</b>	75,200 
EXCESS INCOME OVER EXPENDITURE		£7,708		£10,984