

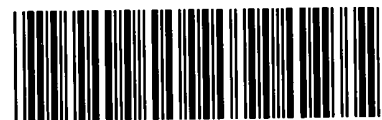
Company no. 02542176
Charity no. 1000544

**Southville Community Development
Association**

Report and Audited Financial Statements

31 March 2017

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COMPANIES HOUSE

Southville Community Development Association

Reference and administrative details

For the year ended 31 March 2017

Company number	02542176
Charity number	1000544
Registered office and operational address	The Southville Centre Beauley Road Bristol BS3 1QG
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: Peter Bird Malcolm Brammar (appointed 19 October 2017) Jenny Brown Mark Coates (appointed 10 November 2017) Catherine Moore (appointed 19 October 2017) Celia Phipps Zoe Rice (appointed 10 November 2017) Matthew Symonds Jill Walsh (appointed 30 September 2016) Jennifer Gerrard (resigned 17 February 2017) Debra Hiom (resigned 30 September 2016) Richard Lawrence (resigned 15 December 2016) David Nelson (resigned 16 January 2017)
Company secretary and chief executive officer	Simon Hankins
Bankers	Co-operative Bank PO Box 250 Delf House South Way Skelmersdale WN8 6WT Lloyds Bank 284 Wells Road Bristol BS4 2PY
Auditors	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor, Mariner House 62 Prince Street Bristol BS1 4QD

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

The trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Southville Community Development Association (SCDA) (the company) for the year ended 31 March 2017. The Trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015). Reference and administrative information set out on page 1 forms part of this report.

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and activities

A. Policies and objectives

The SCDA's Charitable Purposes, as laid out in our Articles of Association (our governing document - a set of rules that has been agreed by the members when the SCDA was established in 1990 and revised in 2012) are, in summary, to serve the community, develop its social capital, improve the local environment and help ensure that the area is a great place to live, work and be in, in order to improve the health, wellbeing and happiness of our community.

B. Activities for achieving objectives

We continue to provide a level of support and encouragement to, and involvement with, many of the groups which we have historically helped start (most notably the South Bristol Arts Trail, the Greater Bedminster Front Garden Awards and the Greater Bedminster Community Partnership), the vast majority have been successfully "spun-out", are now independently constituted, have the confidence to self-manage, raise funds and defend and promote their causes.

We have secured and retained the Social Enterprise Mark, our social return is driven by our charitable purposes, and, where practically possible, we continue to reduce our environmental impact, as demonstrated through our retaining the Gold Award for Green Tourism for a fourth time, as well as in how we manage and operate the Southville Centre.

We provide support to new local community groups and are in discussion with a number of them to provide encouragement and explore how we could provide practical support as they develop and evolve. During this year we have provided advice and support to local groups seeking to improve or develop local facilities and services.

During 2016/17 the SCDA has successfully raised funding from the launch of a Charity Bond, charitable grants and our own reserves to enable the start of construction on the Chessell Centre, our second community building. The demolition and site clearance was completed late 2016 and building work is advancing with anticipated completion and opening of the building expected by the end of 2017. In advance of the opening of our second community building, work is underway to develop a new brand to accompany the organisation's new name 'BS3 Community Development' which was formally adopted at the 2016 AGM.

Southville Community Development Association

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For much of the past year we have been progressing the development and building of our second community centre, the Chessel Centre on Chessel Street, which will house a 54-place, full-time nursery as well as provide a large community room and some much-needed office space for the SCDA staff and volunteers. We have secured the required funding and planning permission and construction work on the new site is well underway.

The development of the Chessel Centre has required significant investment on top of securing a commercial bank loan used to purchase the building. We have worked with Triodos Bank to develop and successfully launch 'Charity Bonds' to help raise sufficient capital for us to develop the site. In January 2017 the Charity Bonds were launched to the BS3 and Bristol-wide community before being opened to everyone and were fully subscribed within five days. The Bonds attract SISR (Social Investment Tax Relief) and the amount raised was matched by Big Society Capital (BSC) purchasing the same value of bonds. The SCDA was the first Voluntary, Community and Social Enterprise (VCSE) organisation to receive the BSC match funding. The funds raised from the bonds have now been drawn down to help fund the construction of the Chessel Centre. In addition to the Charity Bonds we have explored and secured other sources of funding to support the completion and opening period and have identified ways to make efficiencies on building. The complexity around securing funds to complete the project delayed start on site to late 2016; however, the build is progressing well with a projected completion date late 2017.

The SCDA offers a number of benefits and facilities for local people, these include:

Two nurseries – the SCDA has run a day nursery since we first opened the Southville Centre in 1991. We currently provide nursery places for 84 children between the ages of 12 months and 5 years. The nurseries are funded by a mixture of charges including the delivery of government funded Free Early Education Entitlement spaces.

Out-of-school clubs - we run a Breakfast Club and an After School Club for children between the ages of 4 and 11 from Holy Cross RC School and Southville Primary School. These out-of-school clubs are funded mostly by charges but also through the re-investment of some of the SCDA's in-year surplus.

Holiday play scheme - during the school holidays the SCDA runs a daily play scheme for children aged between 4 and 11 years. The holiday play scheme is funded by charges and re-investment of some of the SCDA's in-year surplus.

Play (Toddler) Group - we run a drop-in play group (for babies through to toddlers, plus their parents) every Wednesday morning, this is usually attended by between 15 and 25 parents plus children. The group provides play opportunities for children and allows parents to socialise; it is funded by making a small charge and through re-investment of some of the SCDA's in- year surplus.

Our nurseries and after school provision have both received 'Outstanding' Ofsted reports (2015). These results are a credit to the staff and the quality of their childcare provision. It also reflects the enormous value that the whole of the SCDA places on the provision of exceptional quality service as well as the effort made to achieve and maintain those very high standards across the charity.

Southville Community Development Association

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For the year ended 31 March 2017

Of course, such accreditation adds further to the demand for our nurseries. Our waiting list runs into several hundreds (almost two years-worth of our current provision), and highlights the urgent need for additional quality nursery provision across BS3. In 2016 Southville Primary School reopened their nursery provision; however, this has had limited impact on the SCDA's nursery waiting list. Two-year-old free entitlement to childcare has been rolled-out; central government has highlighted that supported childcare will increase from 15 to 30 hours/week as from September 2017.

There has been continued demand for the SCDA's other family services, particularly the out-of-school services. We continue to have discussions with Southville and Holy Cross primary schools to explore potential options for how, collectively, we can meet the demand and need for after-school-club provision. In the meantime the demand (and our waiting list) is growing. Since receiving Ofsted approval in 2016, we have been able to expand our out-of-school provision by using the Hungary Caterpillar play space on Cannon Street to accommodate additional after-school-club provision.

The Southville Centre

We currently host 33 activity sessions at the Southville Centre and have a good mixture of exercise classes for adults and children and cultural and social activities. We work with In The Pink Catering to provide an increasingly popular space for weddings with both the Main Hall and the Beasley Room being licensed for ceremonies. The rooms are also available for private hire and are in great demand for the many project partnership meetings we are now either supporting or are involved in delivering.

We have continued to invest in maintaining the infrastructure of the building with work on many vital services being carried out this year including repairs to external stone work and to internal ceilings, internal decoration, upgrade of some of the lighting to LED energy efficient bulbs, improvements to ventilation and extraction systems, upgrades to fire fighting equipment and to emergency lighting and fire alarm system. As well as maintaining the grade II listed building managing the premises day to day the SCDA ensures that the building is clean, tidy, safe and welcoming for all visitors. This work has been accomplished to a high standard reflected in the feedback we receive.

We have been working to improve the Southville Centre garden, which has remained largely unchanged since the centre opened in 1991. Over the past year we have worked with a local designer who we challenged with the task of designing a space which would further enhance both the environmental and educational aspects of this space for the community.

Our intention is for the garden to continue to be a positive space for people across the community to use a space for events, parties and weddings as well as for children and families and older people.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

We provide discounted or even free room hire to certain local groups, plus, although we receive an income from certain services listed below (marked with an *), it should be noted that some are heavily subsidised; however, all those listed provide vital community services:

- Special needs Judo*
- Storage for Streets Alive street party kit
- Leigh Court Farm Organic Veg Box Collection / Trethowan's Dairy / Mark's Bread
- Police – confidential reporting box
- Bristol University research response collection point
- LILAC (Local Isolation & Loneliness Action Committee) group meetings
- SCDA is a registered community place of safety
- Community Police Officers – loo break, place to write-up notes, etc.
- Registered alternative venue for the local GP surgeries
- Polling Station*
- National Fostering Agency
- Vivid Regeneration
- The SCDA is a member of Refill Bristol water campaign
- Notice board – cheap local advertising*
- Photocopying

Room hire, weddings and civil partnerships, community use, meeting space, exercise classes, art gallery, craft markets, food fayres and many other uses - the Southville Centre is a fully accessible community building with a large main hall, large conference room and a training/breakout room available for hire.

We also offer use of our hallways and café walls for local artists to display their art and other space for other local people and businesses to use, such as a bookcase for locally produced gifts, card racks/dispensers for locally produced greeting cards, a meeting point for a healthy walking group and much, much more.

The Southville Centre operates room hire with pricing on a sliding scale with rates that benefit local charities and community groups. Some local voluntary groups are subsidised by SCDA who provide cheap or free room hire.

In-The-Pink catering (who run the Southville Centre cafe): Since 2009 the cafe and catering arrangement have been provided through a contract with an independent catering business. In 2010 In-The-Pink Catering (ITPC) took over the Southville Centre cafe contract, which included the provision of nursery and Monday Club food. ITPC and the SCDA have worked closely to develop and market the Southville Centre as a wedding venue, establish a regular calendar of events as well as promote other events in the cafe. The Centre is also a popular venue used by local parents for birthdays and other children's parties, wakes and many other occasions.

MusicSpace: The SCDA sub-lets some rooms within the Southville Centre to Bristol MusicSpace, a local charity. Bristol MusicSpace opened in 1991 as part of The MusicSpace Trust (registered charity no. 328311) and provides a community-based music therapy service for children, young people and adults (especially those with learning difficulties) in Bristol and the surrounding area. Their team of state-registered music therapists currently works with around 400 people each week at the Southville Centre and within outreach in a wide range of other settings from early years centres to residential homes. Their therapists and clients also use the Southville Centre as a meeting space enjoying the cafe and making use of the accessible facilities.

Southville Community Development Association

Report of the trustees

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Local employment: The SCDA employs about 55 people and around 70% of paid staff, volunteers and trustees live within three miles of the Southville Centre allowing them to walk, cycle or use public transport to travel to work. Around 50 local, self-employed people use the Southville Centre to offer evening classes and courses, provide music lessons, sell produce and take-part in our various events.

The Southville Centre customers: The Southville Centre is used by a wide range of people, more than 2,000 people a week, including local families, local organisations, older people and their carers, City Council departments, local police, it is used for celebrations of family and friends' events, workshops of all kinds, summer schools, exercise and social groups and just passers-by who pop in for a cup-of-tea, a cake, maybe lunch and a chat.

Day and evening classes: The Southville Centre hires rooms to a number of people who provide day and evening classes we currently host 33 classes. Information is available from the reception desk, the Pigeon, the South Bristol Voice or the Southville Centre website.

Meetings, conferences and training events: The Southville Centre is a popular venue used by various statutory sector organisations, voluntary organisations and private business for meetings, conferences, and training.

The Southville Centre provides a public information point, accessible toilet facilities and access to chilled water via a tap refill station. The Southville Centre is open to the public from 9am – 9pm Monday to Friday and available for hire on Saturday and Sunday. Centre Assistants are available to answer enquiries from the public on a whole range of topics, providing information and leaflets on events and local services. There are notice boards for use by local groups and residents. The accessible toilet facilities are provided free-of-charge to the public as a public service including baby changing facilities in both male and female toilets. The SCDA is signed up to Refill Bristol scheme which encourages people to refill their water bottles, reducing food miles, the impact of plastics in the environment whilst supporting health and welfare by enable people to stay hydrated.

The SCDA's community development work: The SCDA continues to play a leading role in community development within the electoral wards of Southville and Bedminster and its immediate surrounds (basically the post-code area of BS3). Historically, the SCDA members and volunteers have been active in helping local residents to establish a great many local groups. We continue to offer advice and practical support to local people who want to develop new groups that help to improve their / our community. Support is offered to community groups in many ways including advice, encouragement, subsidised meeting rooms, use of the Southville Centre's reception and the café being a contact point for groups, plus various resources, including management of grants/funds, being available for use or hire. Increasingly we provide advice, information and support online through our Facebook (1,244 Likes) and Twitter (1,587 Followers).

Members of the management team play an active part in cross city working groups and sit on steering groups with a focus on community cohesion and development.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

Older People's Services

Older People's "Monday Club": A set of six day opportunities for older people. This continues to thrive, with up to 25 older people participating in the club each Monday. They are treated to a wide and varied range of activities and entertainment; always with a hot, nutritious lunch produced by the In-The-Pink Catering staff (the on-site, independent caterers who run the Southville Centre café), served by others and enjoyed in the company of friends. We also take them out to the seaside, the zoo, visits to stately homes, a trip around the harbour (with cream tea and lunch at a posh restaurant), all on a fairly regular basis. That set of services is mostly supported by grants from various charitable trusts as well as a level of self-funding from the older people who access that Monday Club. There have been some challenges with funding this and SCDA have resolved to continue the work with the support of surpluses generated from other areas of activity.

Dementia services: Working closely with the Alzheimer's Society, the Bristol Community Health Dementia Champions and others we have developed a monthly service and set of activities/entertainment for people suffering from dementia and their carers; this has proven so popular that we are exploring how to provide that every other week.

Quarterly social tea dances: The highly successful quarterly social tea dances at the Southville Centre have continued in partnership with the Southville and Bedminster LinkAge Advisory Group and In-The-Pink Catering. Through talking to the participants it became obvious that a whole set of different types of dances would be appreciated and enjoyed, not just 'old time music-hall'-type music (the most recent dance was Latin Jive!).

Free space for two foot-care professionals to provide discounted foot-care to older people in the Monday Club and other older people from nearby the Southville Centre: We continue to provide free space and free marketing of their services to two foot-care professionals to provide their highly valued and essential (charged for) foot-care services. For both providers the number of older people accessing their offered services has grown and now includes older people who live nearby as well as from the Monday Club.

Community Webs: The SCDA is also a key partner in a multi-partner development of 'Shared Well Bristol' that is seeking to re-design how community support is provided to our older residents as well as how primary health care is viewed and accessed within the newly imagined support environment for older people.

We (the SCDA) have also worked with the BMG to successfully secure the Better Care Bristol Transformation Board's 'Community Webs' 'test & learn' 12-months pilot. That project is seeking to reduce the number of inappropriate (non-medical) presentations at three of the BMG surgeries and should start early 2017. Some of the ideas for how the project will be developed have resonance with how we are developing Shared Well Bristol and so we will explore how the two approaches can be merged/integrated.

We continue to support and engage with the Big Lottery Funded, Bristol Aging Better (BAB) project and, where possible, work to support our local LinkAge (charity) to roll-out their BAB Community Development for Older People project by being actively involved in their Partnership Network and providing practical support with their promotional campaign in the local Pigeon magazine by writing and providing the 'copy'.

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The SCDA supports RSVP/Bedminster Medical Group's Social Prescribing/befriending service – the SCDA helped to secure UWE's involvement in developing and undertaking an evaluation of the service.

SCDA is a key broker in the development of a local Social Prescribing service, which continues to thrive. There have been some difficulties in securing DBS checks for volunteer Wellbeing Guides in a timely manner. The SCDA now undertakes the DBS checks for one or some of the Bedminster Medical Group (BMG; the five GP surgeries that service the Greater Bedminster population) which has brought the process back in-line. The local Social Prescribing service is seen as a key service in the development of Shared Well Bristol. Volunteers visit the SCDA and are fully DBS checked and available for training and befriending within 2 weeks.

We will continue to engage with opportunities as they arise as well as seek-out opportunities to develop new services, new partnerships and new approaches as required in order to make the Greater Bedminster area a great place to grow old. As such, we are engaged in the BAB and Bristol City Council 'Age Friendly City' initiative as well as the 'All Age Friendly' initiative that is being led by the University of Bristol. We will continue to work and support work being undertaken to support our older residents and build on the successes which we have had to date.

Historic and current community groups and others set-up and/or supported by the SCDA

The groups are interconnected and often work together on projects; in no particular order:

Greater Bedminster Community Partnership (GBCP)

The SCDA has been an active member of this neighbourhood partnership which aims to bring together the four local Councillors for the Bedminster and Southville Electoral Wards and representatives from business, voluntary groups, residents, schools, police and health groups in the local area. The GBCP aims to develop better communication between all local groups and a better 'joined-up' approach to the delivery of statutory and other services in Bedminster and Southville. It also wants to give local people more influence over local services. In January 2017 Bristol City Council announced that funding for neighbourhood partnerships would end in June 2017. The SCDA has been involved in discussions with other community organisations regarding the continuation of GBCP in some form when council funding ends.

LILAC group

In 2015/16 a group of older people in the community worked with a Bristol University Research Associate and engaged with members of the community in BS3 – Greater Bedminster. Researchers openly discussed loneliness and isolation with older people, at flu clinics, at cafes, at GP surgeries, in the street. The informal talks were to engage people and understand what the community could do to help reduce isolation and loneliness. The group wanted to deliver their findings back to the community and decided that a free to attend play, telling real stories about real people would be a way of achieving this.

Alonely was produced and has been performed at several venues and Age Friendly festivals and events. One of the findings was that technology was daunting to many older people and although some wanted to learn about mobile phones, tablets and laptops, they did not want to attend a class / go on a course.

Southville Community Development Association

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With the support of the SCDA, members of the original research group successfully applied for a Big Lottery grant; which the SCDA holds and manages on their behalf. The application was successful and enabled a new group to be formed – LILAC – local isolation and loneliness action committee. LILAC recruited a community development worker and together a 'Tech & Talk' project was formed.

The project allows people over 50s to come to a safe environment (2 local cafes), fortnightly to ask questions about tech. The approach is very much participant led and volunteers support LILAC and the community development worker. Volunteers include IT students from Ashton Park school and is a fantastic intergenerational project.

The partnership project with the University of Bristol, Cardiff University and the 3G's Development Trust in North Merthyr Tydfil has now finished. The 'Tea & Talk' project in the Greater Bedminster area brought a group of older residents together who then, facilitated by a SCDA-employed Research Associate, received research methodologies training and then co-produced a research project that investigated aspects of isolation and loneliness of local older people. The findings were translated into a set of monologues that were provided at a Connected Communities Festival at Somerset House in London as well as turned into a play entitled 'Alonely' and performed at the Tobacco Factory (a local arts centre, theatre and café). Those Community Researchers who performed the Alonely play have been approached by the organisers of Bristol City's Celebrating Age Festival to provide a version of Alonely at their event at the MShed on Sunday 18 September, 2016 as well as by the founders of the Brigstow Institute (University of Bristol) to put on a performance at their launch ceremony in October, 2016. We are also exploring the potential to take the Alonely play, or the monologues on tour supported by an Arts Council England grant. The full findings of the Tea & Talk project will be shared with BAB and others.

The Community Researchers have identified three of the findings from their work that they wish to take forwards and make happen; those are:

- 1) Developing a café space that is only for older people. A local café has expressed an interest in working with the Community Researchers (and others) to offer such space free of charge. This is being pursued;
- 2) Developing a space for intergenerational tech support (currently entitled 'Tech & Talk') where older and younger people can come together to share knowledge and learning plus teach how to use smartphones, tablets, laptops and computers. We (the SCDA) are working with the Community Researchers (and others from the community) are currently seeking funding to support this development; and
- 3) Developing a 'hyper local' pre/post-retirement programme and space for sharing ideas, worries, etc. Although there are many pre-retirement courses available these tend to be provided by companies or to people drawn from fairly large geographies. The idea is to attract local people to participate in the workshops which would allow connections to be made between local people undergoing a similar experience (retirement). Retirement can evoke a sense of loss and self-worth so the programme we hope to develop will help people to feel and be part of their local community by getting to know others from diverse backgrounds.

Greater Bedminster Good Garden Awards

Since 2004, this runs each summer; sponsored by the SCDA and the GBCP. The awards were established to encourage local residents to improve their front gardens and make BS3 a more pleasant neighbourhood in which to walk and cycle. In 2016 we surveyed local people to find out what they thought of the awards, 89% of the 119 people who completed the survey said they felt that the awards scheme has helped to improve local front gardens.

Southville Community Development Association

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For the year ended 31 March 2017

Bedminster's Secret Gardens Open Weekend

Held over the weekend of 10/11 June, 2017 over twenty local gardeners opened their (normally private) back gardens for people to visit. More than 500 people visited the gardens over the weekend, raising money for the local community gardening and environmental schemes in BS3. Funds from the 2016 event were given out as small grants to nine local groups to support local gardening and environmental projects. The SCDA provided support with advertising, web presents, public liability insurance and by selling brochures.

Blooming Bedminster Growing Community Group

An overarching network of gardening and environmental projects in BS3. In addition to the Open Gardens and Good Garden Awards, the group helped coordinate the second Tobacco Factory Plant and Gardening Market in May 2017. The market brought together specialist and community plant growers in a celebration of all things green and growing. For details of more activities see the www.bloomingbedminster.org.uk webpage hosted by the SCDA.

Let's Walk Bedminster

A project led by GBCP. The SCDA have been actively involved through the development of the 'Daisy Walking Route' from Bedminster Station to Coronation Road. Improvements have included working with local residents to install ceramic and mosaic daisy markers and new planters along the walking route (including at the Southville Centre).

Southbank Arts Trail

Founded by the SCDA in 2003, it is now organised independently by the Southbank Bristol Arts. The SCDA offers the Southville Centre free-of-charge each year as the largest venue for the Southbank Arts Trail.

Sustainable BS3 (SBS3, previously Sustainable Southville)

A general name for several projects that have run since 2002 and aim to make our community more sustainable, promote environmental awareness, enhance green spaces and reduce negative impacts on our environment, e.g. from cars, CO2 emissions, etc.

Southville Green Team

A group of nearly 200 local volunteers who work on projects which protect and promote wildlife and address other environmental issues across the BS3 area of Bristol.

Butterfly Junction

This is a piece of 'waste ground' belonging to Bristol City Council and near to the "Create Centre". The Green Team and FrANC (see below) have monitored this site since 2002 and, so far, have identified 20 species of butterfly as well as other creatures. Six butterfly species breed on-site. Although it would make a perfect car park, the Team have helped to protect the space as an urban wildlife reserve. The group has ensured that Butterfly Junction has been protected amongst the current Metro Bus works.

'Patchwork' Community Garden Project

SBS3 identified several small bits of local 'waste ground'. Since 2004 volunteers have cleared those of plastic bags, needles and other detritus and planted them. Sometimes art work is added plus a bench - somewhere to sit. A small group from the SBS3 looks after these spaces.

Southville Community Development Association

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Bedminster Energy Group (BEG)

An off-shoot of SBS3 that enhances local awareness of energy usage and energy conservation; helping to improve the energy efficiency of local homes. The SCDA has acted as the responsible (constituted) organisation for a government grant that BEG won; we managed the project's finances for the group.

Sustain Ltd (part of the Anthesis Group)

In 2016 the SCDA supported Sustain to secure a grant from the Department of Energy and Climate Change and managed that grant which allowed Sustain to undertake a 12-month feasibility study to explore the potential for developing local urban combined heat and power systems (which included the Southville Centre). Whilst the economics were marginal Sustain believe that with the backing of the community such energy efficient (and lower CO2) schemes may be developed. Those discussions are continuing.

Supporting our retail streets, including North, East and West Streets

This has been identified as a priority for the GBCP (our local Neighbourhood Partnership) which, in 2012 won a Mary Portas grant of £100,000 to help improve all of our retail streets. That was successful such that the local retailers voted to establish a Business Improvement District (BID) that includes our three main retail streets (mentioned above); the work to continue to improve the retail streets is co-ordinated by the Bedminster BID.

Greater Bedminster Rivers and Green Spaces Network

This now sits within the GBCP. Its aim is for every significant green space and river in the Greater Bedminster area to have a support group of local people to speak up for it and ensure that its quality is maintained for the use of local people and wildlife. The SCDA has worked with local people, helped raise money, organised events and made links with agencies such as Bristol City Council and the police.

Most of our local green spaces and rivers now have a support group; many of these have arisen from the SBS3 Project and started-off as part of the SCDA but are now independent organisations. Independent groups are marked**.

*Dame Emily Park Project (DEPP)***

DEPP works to promote facilities and improve maintenance in Dame Emily Park in South Bristol. The group has secured various funds with the support of SCDA over its lifetime. It has also raised money itself, mainly for play equipment and organises events in the park. Improvements in the park over the past year have included new pathways, new information and interpretation boards and community planting.

*Friends of Greville Smyth Park (FroGS)***

Works to promote and improve the maintenance and facilities in Greville Smyth Park. Established in 2004 as part of a Big Lottery funded SCDA-project, FroGS is now self-governing and has raised money for play equipment and facilities for young people.

*Friends of the Avon New Cut (FrANC)***

Works to promote and improve the maintenance and access to the banks of the River Avon New Cut where it runs through Southville, Bedminster and Spike Island (north of the new cut). This group has been partially funded with a Heritage Lottery grant secured by the SCDA and became self-governing in 2006. For more information visit www.frogs.org.uk.

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*Gores Marshalls***

The SCDA initiated a project funded by Bristol City Council "Clean and Green fund" to establish a "Friends Group" and a development plan for this open green space. An independent, self-organised friends group for Gores Marsh the "Gores Marshalls" has been established. They have generated substantial funding which has been invested in play equipment for this space.

*Kingfisher Group***

A group of local people supporting the Malago River and nearby green space (Cotswold Meadow) in Windmill Hill.

South Bristol Riverscapes Project

Bristol Living Rivers supports local rivers groups to improve their local rivers and streams and to raise awareness of Bristol's hidden urban waterways. The project also helps establish new river groups, providing support and help where needed. The South Bristol Riverscapes Project ran until 2010 in partnership with existing river groups based in South Bristol (the Malago Valley Conservation Group, the Friends of the Avon New Cut, the Kingfisher Group & the Friends of Nightingale Valley). The project was a joint initiative between Bristol City Council and Network South Bristol (NWSB - of which the SCDA was a member until NWSB ceased to operate in 2009). The SCDA managed the funding and was responsible for the employment of the Project Worker (the worker was based at the Create Centre).

*Victoria Park Action Group (VPAG)***

An independent support group for Victoria Park, Windmill Hill. For more information visit www.vpag.org.uk.

University of the West of England (UWE) 'Water City Bristol' project

The SCDA was approached by UWE to help support the 'Hydrocitizenship' part of their large Water City Bristol project. The SCDA made introductions to local community activists interested in the local riverscapes as well as the local schools and have supported the recruitment and payment of one of the Project Workers working in the BS3 area. The work finished with a celebration and exhibition at Windmill Hill City Farm.

BS3 Local Planning Group (formally the Bedminster and Southville Local Planning Group)

A group of local residents that meets occasionally to consider large planning applications in Bedminster and Southville and offers advice and support on planning issues to local voluntary organisations.

C. Main activities undertaken to further the charity's purposes for public benefit

Over the past year the Southville Centre has continued to thrive as a community centre and hub. The building provides a home to a wide range of groups and activities, and is open to the public and in active use from 9am to 9pm five days a week. The building is increasingly being used at weekends for events, weddings or private functions. The community centre provides a diverse range of public benefits from free chilled drinking water and toilet facilities, and a place to vote (we have hosted local, general, mayoral, police commissioner and referendum elections this year) through to space where the community can come together to mingle and socialise over a coffee, whilst exercising or attending an event. The importance of free, welcoming and accessible community spaces to deliver public benefit and to help develop strong and cohesive communities cannot be underestimated.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

Our support for the community through locally-led projects has remained an important part of the SCDA's work over the last year. Projects have included work with young people and young adults, inter-generational work between old and young people and working with our older residents specifically. Environmental projects that help to improve the appearance and sustainability of our local community. Health and wellbeing projects, particularly those aimed at our older residents to help reduce the level of isolation and loneliness of older people; but increasingly working in ever closer partnership with a range of other VCS organisations as well as primary and community health.

D. Volunteers

We currently have five volunteers supporting the services we deliver. These five individuals are volunteering for a combined total of approximately 30 hours each week. Four of them are involved with our older people's services, including the Monday Club, Sporting Memories and Activity Afternoon and one is involved with our Family Services.

Thanks to the following volunteers who have supported SCDA over the past year;

- Lloyds team painted back garden railings as part of CSR
- Sally Archer (local resident) replanted pots, planted vegetables & herbs in front and back garden
- Andy Branson provided pro-bono VAT advice related to the Chessel Centre development
- Gabrielle Wheway who is providing pro-bono grant writing for the SCDA

Achievements and performance

A. Key financial performance indicators

As with all organisations, the Southville Community Development Association receives close financial monitoring and management within the 'infrastructure sub-committee, whose chair (a trustee) reports directly to the full board. This sub-committee includes, and is chaired by, the SCDA treasurer. In addition the chair of the trustees and other dedicated trustees attend the infrastructure sub-committee meetings. One of the purposes of the infrastructure sub-committee is to review the financial performance of the organisation, monitor actual performance against budget and review the organisation's cashflow, creditors and debtors. Reports are submitted monthly and accounts are audited annually. In addition to reviewing the actual outturn against projections the infrastructure sub-committee advise on financial systems, where systems can be improved and levels of authorisation etc. The Southville Community Development Association has robust financial controls in place and the infrastructure sub-committee also review the effectiveness of these controls and where necessary suggest improvements.

B. Review of activities

Staff and operations:

With the focus on developing the Chessel Centre we have not seen any major changes in staff over the past year. We anticipate undertaking some organisation re-structuring once the Chessel Centre opens to respond to the challenge of an increased number of staff and operations across two sites.

We have a high staff retention rate at the SCDA which we hope reflects that staff enjoy working for the organisation. However, each year we always say farewell to some staff who leave us, but we also welcome new members to the SCDA team. This year we have made a number of key appointments including a new Finance Manager, a PA to the CEO/Senior Administrator as well as a Finance Officer. A new Buildings Manager is also being recruited for, to start Autumn 2017.

We have moved closer to the goal of ensuring all staff are paid the Living Wage Foundation Living Wage (all staff are currently paid above the government's Living Wage).

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

We continue to invest in the professional and personal development of our staff and volunteers as well as develop the culture of the SCDA. In October, 2015 we held a successful workshop facilitated by Vivid Regeneration involving trustees and senior managers where we used the outcomes and suggestions from the whole organisation business planning workshop held in January, 2015 plus the results from our consultations with our members to develop the organisation's business plan for the next three years. We have also held social events for trustees, staff and volunteers to meet in an informal and fun environment. In January this year we took part in a team building murder mystery event which was a great success and allowed staff from different areas of the charity to mix and work together alongside trustees and volunteers.

C. Fundraising activities / income generation

The SCDA generates most of its funding through the services provided and grants which we secured. The vast majority of the trading that we undertake (using social enterprise principles) is within our charitable purposes. All surpluses generated from our trading activities are used to support the charity and help us fulfil our charitable purposes.

We continue to operate the charity using social enterprise principles in a way that ensures that our core services and activities, as well as the management, maintenance and running of the Southville Centre, remain sustainable; always with an eye on achieving our triple bottom-line of making a financial and social return on our investments (with the social return aligning to our charitable objects) and doing that in an environmentally responsible way.

D. Investment policy and performance

SCDA has a low risk attitude, its cash funds are held in current and savings accounts.

As at 31 March 2017 the SCDA had instant access investments and 95 day access savings accounts.

Investment decisions:

The Finance Manager proposes new or updated investments to the finance sub-committee; those are actioned only if approved by that standing committee.

Investment management:

The SCDA investments are reviewed according to the terms of the investment. An annual, or more frequent (as required) review of investments is undertaken to ensure that the interest rate secured is acceptable to the finance sub-committee.

E. Factors relevant to achieve objectives

1. Financial review

At the beginning of the financial year SCDA moved to on-line accounting software. With the capital costs of the build at The Chessel Centre, a VAT audit for the site was undertaken with the support of Albert Goodman Tax Consultants. The finance department sought to recruit a new Finance Manager towards the end of the financial year.

2. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

3. Financial risk management objectives and policies

Southville Community Development Association maintains a comprehensive risk register relating to the financial activities of the organisation. This register is up-dated and reviewed regularly. In addition all payments must be authorised by at least two members of the SMT and for transactions exceeding £1,000 trustee authorisation is also required.

The infrastructure sub-committee supports the Senior Management Team in reviewing all major risks and organisational plans and are closely involved in the execution of any such plans.

The Southville Community Development Association and within that the infrastructure sub-committee and board of trustees review financial reports on a regular basis and monitor performance against expectation regularly.

4. Principal risks and uncertainties

The principal risk for the Southville Community Development Association is currently the ongoing development of the Chessel Centre.

Additional risks, given the economic climate are the cutback in funding by charitable trusts and local authorities, which may affect the fundraising that the Southville Community Development Association is able to achieve.

5. Reserves policy

The trustees wish to build a free reserve which is proportionate to the financial risks and liabilities that the charity could be exposed to within the next year of operation should it be forced to close. However, and more likely, we can use those reserves to pay for any unexpected but required maintenance of the Southville Centre and/or to keep core and/or agreed services and projects going should we unexpectedly lose income, or do not find alternative income streams fast enough for known reductions in income.

The organisation will review its reserves policies in 2017-18, putting in place Armageddon and Dilapidations Reserves, reviewing its commitment and operating costs to provide three months operating costs. It is still the aim of the trustees to build reserves to a level of £350,000 whilst the review is undertaken. The charity currently has unrestricted, undesignated general funds not committed or invested in tangible fixed assets or long term liabilities of £391,438 (2015-16 £122,804).

6. Principal funding

The principle funding sources are income from:

- Nurseries;
- Room hire and events; and
- Grants from charitable trusts, foundations and other grant providers.

Plans for future periods

A. Future Developments

This year and future years will, we believe, be challenging times for everyone, what with the UK going through a continued period of uncertainty with a degree of political and economic instability and insecurity (with Brexit) making the need for the SCDA (and all that we do) even more pertinent for our community. We fully recognise that we cannot do everything ourselves; that to achieve more we need to work with others, other providers but also members of our community.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

We believe that to effect sustainable and enduring positive change we need to work in a 'co-produced' way with our community to enable the community itself to be part of the solutions ('doing with' and enabling the community to 'do for' themselves, rather than us (or others) simply 'doing to').

We have been, and are, providing, and will continue to provide, opportunities, services and activities that enable people to come together, to talk, laugh, discuss, debate have fun and get things done, make changes to, and within, their community, to be able to support one-another in ways that are appropriate and required or desired – to garner and build a supportive community spirit, a community identity and develop community pride. We will continue to ensure that the Southville Centre remains, and is developed further as, a vibrant community hub, a welcoming and inclusive place that is open to all. We will also ensure that when opened and operational, that the Chessel Centre will also operated with, and for the benefit of, the community.

We will ensure that the work of the SCDA is recognised as being for the benefit of our whole community, for anyone who lives, works or passes through our community; we will continue to focus our efforts on the development of true "social capital" within our community.

The key area of focus over the next year or so will be the opening of the Chessel Centre, the launch of our new name and branding, the growth and sustainability of our older people's services, the maintenance of the Southville Centre and our support for projects and activities in the wider community.

The Chessel Centre will incorporate a 54-space all-day, all-year nursery to help meet the ever-increasing demand for quality childcare in our area as well as a large community hireable room that will support the further development of community cohesion in the area through providing a space for members of the community to come together; that space can be used for parties, clubs, activities, events, etc. The building will also provide the SCDA with much-needed quality office space for about 10 work stations which will help support our current growth and future expansion plans.

Structure, governance and management

A. Constitution

The company is constituted under a Memorandum of Association and is a registered charity number 1000544.

B. Method of appointment or election of trustees

The management of the charitable company is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

The members of the SCDA board of trustees are all volunteers. Each trustee is elected for a period of up to three years. Each year at the SCDA AGM either one-third, or three (whichever is the greater number), of the trustees on the board come up for re-election with the longest serving one-third, or three, trustees having to step down.

A board-of-trustees Chair and Vice-chair are elected annually by the trustees at the first meeting following the AGM. The board can appoint a Treasurer, Deputy-treasurer and/or a Company Secretary from the trustees or seek to recruit either non-trustee volunteers or even pay suitably qualified individuals to undertake either, or both of those roles.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

SCDA undertakes a skills audit of its board of trustees, and actively looks to recruit where there are identified skills gaps. Interested parties are invited to shadow meetings as well as undertake a pre-trustee induction process.

The trustees constitute directors of the SCDA for the purposes of the Companies Act 2006 and are trustees of the charity for the purposes of the Charities Act 2011. There is a limit of 15 trustees who can be elected by the SCDA membership at the Annual General Meeting (AGM).

C. Policies adopted for the induction and training of trustees

An ongoing and ever present challenge is the recruitment and retention of trustees. The SCDA trustee induction process has proved effective.

Since 1 April 2016 five people have completed the pre-trustee probationary period and have been co-opted. One other is currently mid-way through the pre-trustee probationary period. Another person decided not to be co-opted but has remained involved in SCDA through one of our sub groups.

D. Pay policy for senior staff

The SCDA has a small team of senior managers (including the CEO) who are responsible for the performance of the charity, ensuring that all contract, grant or internal targets are achieved and that these results are reported to respective funders and/or the board-of-trustees. They also ensure that the charity's activities are safe, ethical and effective for the beneficiaries in receipt of services and quality standards are maintained throughout.

Senior managers' pay and rewards are associated with specific roles which are not gender specific. Consideration is given to relativities in relation to job content and responsibility and benchmarking remuneration against other similar services, with a view to paying above the local market rate to ensure that the best staff can be recruited and retained; not to individual advocacy or preference. Parity within the same or similar jobs are maintained.

E. Organisational structure and decision making

The board of trustees is responsible for the governance of the SCDA, the setting of its strategic direction, agreeing policies, ensuring that the organisation abides by any legal requirements, signing up new members and the recruitment and management of the Chief Executive Officer (CEO).

Our CEO, Dr Simon D Hankins, is employed by the SCDA board-of-trustees to provide leadership to the SCDA, work with the board and others to develop the organisations strategic direction, as well as develop and manage an organisational structure that is able to manage, maintain and develop the Southville Centre plus the various services and activities that the organisation provides directly and wishes to provide, as given in the annually updated business plan.

The CEO is supported by two senior managers and a Personal Assistant/Senior Administrator:

Dawn Lockhart, Centre Manager;

Tim Clark Head of Family & Older People' Services;

Ruth Green PA to the CEO/Senior Administrator.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

F. Members

The SCDA is a member-led and community-focused organisation; anyone can become a member of the SCDA. Since 2012 a two-year membership costs £2. Each year the SCDA has an Annual General Meeting (AGM) where all signed-up and paid-up SCDA members are entitled to vote for those members standing for available places on the board-of-trustees. The SCDA currently has 298 members. In 2016 an online membership form was created. Members have the option to donate; the SCDA is registered for Gift Aid.

G. Risk management

The trustees have considered the major risks to which the charity is exposed, have reviewed those risks and established systems and procedures to manage the risks.

Apart from financial and reputational risk, one of the greatest risks to the SCDA is its reliance on key staff (particularly at senior management level) and key volunteers. This is understood by trustees and is actively taken into account (where practically possible) in staffing structures, benefits packages, recruitment, review systems and training budgets, including trustee training.

The trustees are satisfied that all operational systems are in place to ensure sound governance and management of the charity; this has been upheld in the monitoring undertaken by our funding bodies and auditors.

Statement of responsibilities of the trustees

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that to the best of their knowledge there is no information relevant to the audit of which the auditors are unaware. The trustees also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant audit information and that this information has been communicated to the auditors.

Southville Community Development Association

Report of the trustees

For the year ended 31 March 2017

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Auditors

Godfrey Wilson Limited were appointed as auditors to the charitable company during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 22 November 2017 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'Matthew Symonds', with a stylized flourish at the end.

Matthew Symonds - Chair

Independent auditors' report

To the members of

Southville Community Development Association

We have audited the financial statements of Southville Community Development Association for the year ended 31 March 2017 which comprise the statement of financial activities, balance sheet, statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances, and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Independent auditors' report

To the members of

Southville Community Development Association

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Alison Godfrey

Date: 23 NOVEMBER 2017

Alison Godfrey FCA
(Senior Statutory Auditor)

For and on behalf of:
GODFREY WILSON LIMITED
Chartered accountants and statutory auditors
5th Floor, Mariner House
62 Prince Street
Bristol
BS1 4QD

Southville Community Development Association

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2017

	Note	Restricted £	Unrestricted £	2017 Total £	2016 Total £
Income from:					
Donations		639	795	1,434	12,902
Charitable activities	3	312,113	915,487	1,227,600	1,063,051
Investments		-	2,088	2,088	2,591
Total income		<u>312,752</u>	<u>918,370</u>	<u>1,231,122</u>	<u>1,078,544</u>
Expenditure on:					
Raising funds		-	11,125	11,125	-
Charitable activities		<u>116,730</u>	<u>944,348</u>	<u>1,061,078</u>	<u>985,071</u>
Total expenditure	5	<u>116,730</u>	<u>955,473</u>	<u>1,072,203</u>	<u>985,071</u>
Net income / (expenditure)		196,022	(37,103)	158,919	93,473
Transfers between funds		<u>13,063</u>	<u>(13,063)</u>	-	-
Net movement in funds	6	209,085	(50,166)	158,919	93,473
Reconciliation of funds:					
Total funds brought forward		<u>71,038</u>	<u>539,085</u>	<u>610,123</u>	<u>516,650</u>
Total funds carried forward		<u>280,123</u>	<u>488,919</u>	<u>769,042</u>	<u>610,123</u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 15 to the accounts.

Southville Community Development Association

Balance sheet

As at 31 March 2017

	Note	£	2017 £	2016 £
Fixed assets				
Tangible assets	9		805,340	576,282
Current assets				
Debtors	10	103,079		92,549
Cash at bank and in hand		<u>764,963</u>		<u>275,161</u>
		868,042		367,710
Liabilities				
Creditors: amounts falling due within 1 year	11	<u>(196,481)</u>		<u>(173,868)</u>
Net current assets			<u>671,561</u>	<u>193,842</u>
Total assets less current liabilities			1,476,901	770,124
Creditors: amounts falling due after more than 1 year	12		<u>(707,859)</u>	<u>(160,001)</u>
Net assets	14		<u><u>769,042</u></u>	<u><u>610,123</u></u>
Funds	15			
Restricted funds			280,123	71,038
Unrestricted funds			<u>488,919</u>	<u>539,085</u>
Total charity funds			<u><u>769,042</u></u>	<u><u>610,123</u></u>

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 22 November 2017 and signed on their behalf by



Matthew Symonds - Chair

Southville Community Development Association

Statement of cash flows

For the year ended 31 March 2017

	2017 £	2016 £
Cash used in operating activities:		
Net movement in funds	158,919	93,473
<i>Adjustments for:</i>		
Depreciation charges	7,168	5,267
Interest payable	9,667	8,052
Dividends, interest and rents from investments	(2,088)	(2,591)
Decrease / (increase) in debtors	(10,530)	413
Increase / (decrease) in creditors	18,204	(24,880)
Net cash provided by / (used in) operating activities	181,340	79,734
Cash flows from investing activities:		
Dividends, interest and rents from investments	2,088	2,591
Purchase of tangible fixed assets	(236,226)	(357,688)
Net cash provided by / (used in) investing activities	(234,138)	(355,097)
Cash flows from financing activities:		
Repayment of borrowing	(17,400)	(14,500)
Cash inflows from new borrowing	560,000	172,500
Net cash provided in / (used in) financing activities	542,600	158,000
Increase / (decrease) in cash and cash equivalents in the year	489,802	(117,363)
Cash and cash equivalents at the beginning of the year	275,161	392,524
Cash and cash equivalents at the end of the year	764,963	275,161

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Southville Community Development Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of goods and services being delivered, including nursery provision, events and room hire is deferred until criteria for income recognition are met.

d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

1. Accounting policies (continued)

f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities based on full time equivalent staff numbers, as follows:

Raising funds	1.3%
Charitable activities	98.7%

i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Leasehold improvements	Not depreciated
Fixtures, fittings and equipment	25% straight line
Assets under construction	Not depreciated

The directors consider that the level of repairs and maintenance on leasehold buildings will result in the residual value of these assets exceeding the original cost and therefore have not provided for any depreciation for the year in respect of these assets.

Items of equipment are capitalised where the purchase price exceeds £500.

j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

1. Accounting policies (continued)

l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

The charity bond is recognised as a concessionary loan. The bond is initially recognised at the amount received and is subsequently adjusted to reflect any accrued interest payable. The bond is reviewed for impairment and to the extent the loan is irrecoverable, a corresponding impairment loss is recognised in the SOFA.

n) Pension costs

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

2. Prior period comparatives

	Restricted £	Unrestricted £	2016 Total £
Income from:			
Donations	11,747	1,155	12,902
Charitable activities	138,694	924,357	1,063,051
Investments	-	2,591	2,591
Total income	150,441	928,103	1,078,544
Expenditure on:			
Charitable activities	110,461	874,610	985,071
Total expenditure	110,461	874,610	985,071
Net income	39,980	53,493	93,473
Transfers between funds	4,637	(4,637)	-
Net movement in funds	44,617	48,856	93,473

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

3. Income from charitable activities

	Restricted £	Unrestricted £	2017 Total £	2016 Total £
Grants receivable	302,235	-	302,235	126,424
Childcare income	-	852,622	852,622	850,820
Rental and room hire income	442	37,701	38,143	47,546
Older people services	8,895	-	8,895	11,111
Café	326	15,745	16,071	17,700
Other	215	9,419	9,634	9,450
Total charitable activities	312,113	915,487	1,227,600	1,063,051

4. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council to fund charitable activities. The total value of such grants in the period ending 31 March 2017 was £127,337 (2016: £24,907). There are no unfulfilled conditions or contingencies attached to these grants.

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

5. Total expenditure

	Raising funds £	Charitable activities £	Support and governance costs £	2017 Total £	2016 Total £
Staff costs (note 7)	7,162	553,447	122,507	683,116	646,492
Other staffing costs	-	-	6,519	6,519	6,783
Direct project costs	-	201,409	-	201,409	159,161
Premises costs	-	-	79,016	79,016	79,866
Depreciation	-	-	7,168	7,168	5,267
Professional fees	-	-	15,168	15,168	7,195
Running costs	-	-	66,475	66,475	78,231
Promotion and advertising	-	-	13,332	13,332	2,076
Sub-total	7,162	754,856	310,185	1,072,203	985,071
Allocation of support and governance costs	3,963	306,222	(310,185)	-	-
Total expenditure	11,125	1,061,078	-	1,072,203	985,071

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

6. Net movement in funds

This is stated after charging:

	2017 £	2016 £
Depreciation	7,168	5,267
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	20
Auditors' remuneration:		
▪ Statutory audit	3,800	2,400
▪ Other services	2,400	1,150

No trustees received reimbursement of expenses during the year (2016: 1, £20).

7. Staff costs and numbers

Staff costs were as follows:

	2017 £	2016 £
Salaries and wages	615,093	601,016
Social security costs	37,707	38,054
Pension costs	8,419	7,422
Non-salaried staffing costs	21,897	-
	<u>683,116</u>	<u>646,492</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees, chief executive, head of family services and head of communications. The total employee benefits of the key management personnel were £133,996 (2016: £131,772).

Staff numbers were as follows:

	2017 No.	2016 No.
Average head count	49.00	47.50
Full time equivalent	<u>26.70</u>	<u>29.00</u>

8. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

9. Tangible fixed assets

	Leasehold improvements £	Fixtures, fittings and equipment £	Assets under construction £	Total £
Cost				
At 1 April 2016	223,765	147,073	334,041	704,879
Additions in year	-	1,055	235,171	236,226
At 31 March 2017	223,765	148,128	569,212	941,105
Depreciation				
At 1 April 2016	2,782	125,815	-	128,597
Charge for the year	-	7,168	-	7,168
At 31 March 2017	2,782	132,983	-	135,765
Net book value				
At 31 March 2017	220,983	15,145	569,212	805,340
At 31 March 2016	220,983	21,258	334,041	576,282

The Southville Centre (Beauley Road, Bristol) itself is on a 999 year lease from Bristol City Council. The lease was signed in 1990 and is for a peppercorn rent. The costs of renovating the site and building were expensed in the year they were incurred, in line with accounting policies and standards at the time.

10. Debtors

	2017 £	2016 £
Trade debtors	81,769	53,073
Prepayments	6,413	8,637
Accrued income	10,985	21,739
Other debtors	3,912	9,100
	<u>103,079</u>	<u>92,549</u>

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

11. Creditors : amounts due within 1 year

	2017 £	2016 £
Bank loan	10,460	6,051
Trade creditors	125,077	15,155
Accruals	9,405	10,323
Other taxation and social security	16,947	11,854
Deferred income (see note 13)	-	95,877
Other creditors	34,592	34,608
	<u>196,481</u>	<u>173,868</u>

12. Creditors : amounts due after 1 year

	2017 £	2016 £
Bank loan	147,859	160,001
Charity bond	560,000	-
	<u>707,859</u>	<u>160,001</u>

Analysis of debt maturity

Debt due after more than one year:

repayable between one and five years	52,298	38,875
repayable in five years or more	666,021	127,177

The bank loan is a 15 year loan, secured on the Chessel Centre property (The Brigade Centre, Garnet Street, Bristol). Interest is payable quarterly at 5.99%.

The charity bond is repayable in full in February 2023. Interest is payable annually in arrears at 4% gross. There is no interest expense nor any impairment of the financial liability in the year ending 31 March 2017. The bonds are unsecured.

13. Deferred income

	2017 £	2016 £
At 1 April 2016	95,877	-
Deferred during the year	-	95,877
Released during the year	(95,877)	-
At 31 March 2017	<u>-</u>	<u>95,877</u>

Deferred income relates to Free Early Education Entitlement funding for the nursery received in advance of the summer term.

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

14. Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	805,340	805,340
Net current assets	280,123	391,438	671,561
Non current liabilities	-	(707,859)	(707,859)
Net assets at 31 March 2017	280,123	488,919	769,042

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

15. Movements in funds

	At 1 April 2016 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2017 £
Restricted funds					
Bristol Hydroscares project	2,680	7,200	(8,000)	-	1,880
Bristol Water Sports project	-	1,416	(1,416)	-	-
Chessel Centre	10,000	219,050	(23,063)	13,063	219,050
Green Walkway	4,417	-	(2,200)	-	2,217
In community projects	18,789	20,500	(16,551)	-	22,738
Nursery parents' forum	392	-	-	-	392
Older people's services	29,287	39,587	(39,977)	-	28,897
Southville Centre development	4,190	12,811	(14,052)	-	2,949
Sustainable Southville	1,283	-	(221)	-	1,062
Urban Community Energy	-	12,188	(11,250)	-	938
Total restricted funds	71,038	312,752	(116,730)	13,063	280,123
Unrestricted funds					
General funds	539,085	918,370	(955,473)	(13,063)	488,919
Total unrestricted funds	539,085	918,370	(955,473)	(13,063)	488,919
Total funds	610,123	1,231,122	(1,072,203)	-	769,042

Purposes of restricted funds

Bristol Hydroscares project

The University of the West of England fund this project looking at water resources and involving the local community in research, through this restricted grant.

Bristol Water Sports project

A pilot project for a series of intergenerational water based activities at Pooles Wharf, Bristol. This project was delivered in partnership with Young Bristol and funded by Bristol City Council and donations.

Chessel Centre

Capital grant payments from Bristol City Council and Power to Change towards capital expenditure related to the build and fixtures for the Chessel Centre.

Green Walkway

Undertaken in partnership with the Greater Bedminster Community Partnership, this project has primarily been funded via the Bristol City Council, Local Sustainable Transport Fund funding to enhance and revitalise footpaths throughout the BS3 area.

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

15. Movements in funds (continued)

In community projects

University of Bristol connected communities, Awards for All Tech and Talk and University of Bristol Productive Margins covering a number of community activities.

Nursery parents' forum

The Southville Centre Nursery parents' forum is a group for parents of children attending the Southville Centre nursery and out of school services. Its aims include fundraising, increasing parent involvement at the centre and supporting the development of the family services. The group usually raises funds for a specific purpose, such as the purchase of new resources, and, if there are any unallocated funds remaining, they work with the Head of Family Services to agree how any unallocated money will be spent.

Older people's services

Grateful Society, St Monica's Trust several schemes are provided within Older Peoples Services, individual funding from Bristol City Council and donations for activities such as a day club, dementia services, tea dances.

Southville Centre development

John James Foundation grant to improve and develop the Southville Centre garden, with a focus on its educational and environmental value.

Sustainable Southville

Several small projects from historically funded activities, working to promote environment awareness enhance green spaces and reduce the negative impact from emissions in the BS3 area.

Urban Community Energy

Centre for Sustainable Energy Project in conjunction with Sustain to deliver a sustainability energy feasibility study.

16. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2017	2016
	£	£
Amount falling due:		
Within 1 year	1,659	1,659
Within 1 - 5 years	2,074	4,148
	<u>3,733</u>	<u>5,807</u>

Southville Community Development Association

Notes to the financial statements

For the year ended 31 March 2017

17. Capital commitments

At 31 March 2017, capital expenditure commitments were as follows:

	2017 £	2016 £
<i>Contracted but not provided for in the accounts:</i>		
Chessel Centre construction costs	<u>615,975</u>	<u>-</u>

At 31 March 2017, SCDA had entered into various contractual agreements to build the Chessel Centre. These agreements include the main contractor, architects, quantity surveyor and structural engineers. The contracts run in line with the construction period. Further capital commitments have been entered in to post year end for landscaping and fixtures and fittings.

18. Related party transactions

Jennifer Gerrard, who served as a trustee during the year, is also a director and shareholder of Gerrard Financial Consulting Limited. During the year, the charity paid £660 for software costs (2016: £530) and £2,400 for consultancy work to Gerrard Financial Consulting Limited.