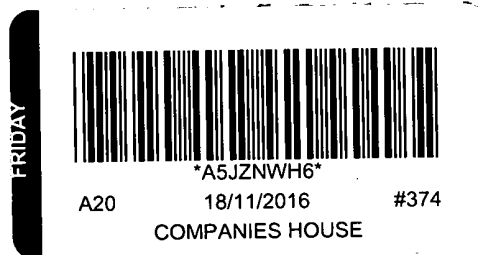


**SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**Registered number: 2542176**  
**Charity number: 1000544**



**SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

---

**CONTENTS**

**PAGE**

Reference & Administrative details	1
Trustees' Annual Report	2 - 16
Independent Auditors' Report	17 -18
Statement of Financial Activities	19
Balance sheet	20
Cashflow Statement	21
Notes to the Financial Statements	22 - 34

**SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

**CHAIRMAN'S STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2016**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2016**

---

<b>Trustees</b>	Matthew Symonds, Chair	
	Jenny Brown, Vice Chair	(*)
	Lloyd Nelson, Treasurer	
	Jennifer Gerrard, Vice Treasurer	(*)
	Peter Bird	(appointed 14 July 2014)
	Debra Hiom	(*)
	Richard Lawrence	
	Celia Phipps	
	Jill Walsh	(co-opted September 2016)†

(\*) Period of office ends at the AGM, 2016; required to stand for re-election.

† Co-opted during 2014/15 period, required to stand for election.

**Company registered  
number** 2542176

**Charity registered  
number** 1000544

**Registered office** The Southville Centre  
Beauley Road, Southville  
Bristol  
BS3 1QG

**Chief executive officer** Dr Simon D Hankins

**Auditors** Burton Sweet  
Chartered Accountants & Statutory Auditors  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

**Bankers** Co-Operative Bank  
PO Box 250  
Delf House  
South Way  
Skelmersdale WN8 6WT

The chairman presents his statement for the period.

Name Matthew Symonds  
Chairman

Date 30 September 2016

---

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

## **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Southville Community Development Association (SCDA) (the company) for the year ended 31 March 2016. The Trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

### **Objectives and Activities**

#### **a. POLICIES AND OBJECTIVES**

The SCDA's Charitable Purposes, as laid out in our Articles of Association (our governing document - a set of rules that has been agreed by the members when the SCDA was established in 1990 and revised in 2012) are, in summary, to serve the community, develop its social capital, improve the local environment and help ensure that the area is a great place to live, work and be in, in order to improve the health, wellbeing and happiness of our community.

#### **b. ACTIVITIES FOR ACHIEVING OBJECTIVES**

We continue to provide a level of support and encouragement to, and involvement with, many of the groups which we have historically helped start (most notably the South Bristol Arts Trail, the Greater Bedminster Front Garden Awards and the Greater Bedminster Community Partnership), the vast majority have been successfully "spun-out", are now independently constituted, have the confidence to self-manage, raise funds and defend and promote their causes.

We have secured and retained the Social Enterprise Mark, our social return is driven by our Charitable Purposes, and, where practically possible, we continue to reduce our environmental impact, as demonstrated through our retaining the Gold Award for Green Tourism for a third time, as well as in how we manage and operate the Centre.

We provide support to new local community groups and are in discussion with a number of them to provide encouragement and explore how we could provide practical support as they develop and evolve. During this year we have provided advice and support to local groups seeking to improve or develop local facilities and services.

During 2015/16 the SCDA has been active in supporting the local community to campaign to save local community assets for continued community use. We have supported and helped lead the 'Keep the Faith' campaign to save the former FaithSpace building on Stackpool Road from being sold for development into housing. The campaign has led to the outcome of the building being sold for continued use as a church that may still be used by the community. We have continued to develop detailed proposals for a new nursery and community space in the Boys Brigade Building on Chessel Street that we acquired in 2015. The SCDA offers a number of benefits and facilities for local people, these include:

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

Three nurseries – the SCDA has run a day nursery since we first opened the Southville Centre in 1991. We currently provide nursery places for 84 children between the ages of 12 months and 5 years. The nurseries are funded by a mixture of charges including the delivery of government funded Free Early Education Entitlement spaces.

Out-of-school clubs - we run a Breakfast Club and an After School Club for children between the ages of 4 and 11 from Holy Cross RC School and Southville Primary School. These Out-of-school clubs are funded mostly by charges but also through the re-investment of some of the SCDA's in-year surplus.

Holiday Play Scheme - during the school holidays the SCDA runs a daily play scheme for children aged between 4 and 11 years. The Holiday Play Scheme is funded by charges and re-investment of some of the SCDA's in-year surplus.

Play (Toddler) Group - we run a drop-in Play Group (for babies through to toddlers, plus their parents) every Wednesday morning; this is usually attended by between 15 and 25 parents plus children. The group provides play opportunities for children and allows parents to socialise; it is funded by making a small charge and through re-investment of some of the SCDA's in-year surplus.

Older People's "Monday Club" – a set of six Day Opportunities for older people. This continues to thrive, with up to 25 older people participating in the club each Monday. They are treated to a wide and varied range of activities and entertainment; always with a hot, nutritious lunch produced by the In-The-Pink Catering staff (the on-site, independent caterers who run the Southville Centre café), served by others and enjoyed in the company of friends. We also take them out to the seaside, the zoo, visits to stately homes, a trip around the harbour (with cream tea and lunch at a posh restaurant), all on a fairly regular basis. That set of services is mostly supported by grants from various Charitable Trusts as well as a level of self-funding from the older people who access the Monday Club.

We provide discounted or even free room hire to certain local groups, plus, although we receive an income from certain services listed below (marked with an\*), it should be noted that some are heavily subsidised; however, all those listed provide vital community services:

Bristol University research response collection point  
Registered community place of safety  
Member of Tap-It water campaign venue  
Community Police Officers – loo break, place to write-up notes, etc.  
Police – confidential reporting box  
Special needs Judo\*  
Polling Station\*  
Notice board – cheap local advertising\*  
Storage for Streets Alive street party kit  
Photocopying/faxing\*

Room hire, weddings and civil partnerships, community use, meeting space, exercise classes, art gallery, craft markets, food fayres and many other uses - the Southville Centre is a fully accessible community building with a large Main Hall, large conference room and a training / breakout room available for hire.

We also offer use of our hallways and cafe walls for local artists to display their art and other space for other local people and businesses to use, such as the organic veg boxes, organic bread sales, a food co-op outlet (bulk-buying of food) a meeting point for a healthy walking group and much, much more.

The SCDA has a scale of rates for room hire at the Southville Centre; higher rates are charged for private businesses and lower rates for local and national charities and community groups. Some local voluntary groups are subsidised by the SCDA and so are able to meet at greatly reduced cost, or for free.

---

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

In-The-Pink Catering (who run the Southville Centre cafe) - Since 2009 the cafe and catering arrangement have been provided through a contract with an independent catering business. In 2010 In-The-Pink Catering (ITPC) took over the Southville Centre cafe contract which included the provision of nursery and Monday Club food. ITPC and the SCDA have worked closely to develop and market the Southville Centre as a wedding venue, establish a regular calendar of events as well as promote other events in the cafe. The Centre is also a popular venue used by local parents for birthdays and other children's parties, wakes and other occasions.

MusicSpace – The SCDA sub-lets some rooms within the Southville Centre to Bristol MusicSpace, a local charity. Bristol MusicSpace opened in 1991 as part of The MusicSpace Trust (Registered Charity No. 328311) and provides a community-based music therapy service for children, young people and adults (especially those with learning difficulties) in Bristol and the surrounding area. Their team of state-registered Music Therapists currently works with around 400 people each week at the Southville Centre and within outreach in a wide range of other settings from Early Years centres to residential homes. Their therapists and clients also use the Southville Centre as a meeting space enjoying the cafe and making use of the accessible facilities.

Local Employment – The SCDA currently employs 52 people and around 70% of paid staff, volunteers and trustees live within three miles of the Southville Centre allowing them to walk, cycle or use public transport to travel to work. Around 50 local, self-employed people use the Southville Centre to offer evening classes and courses, provide music lessons, sell produce and take-part in our various events.

The Southville Centre customers - The Southville Centre is used by a wide range of people, more than 2,000 people a week, including local families, local organisations, older people and their carers, City Council departments, local police, celebrations of family and friends' events, workshops of all kinds, summer schools, exercise and social groups and just passers-by who pop-in for a cup-of-tea, a cake and a chat.

Day and evening classes - The Southville Centre hires rooms to a number of people who provide day and evening classes we currently host 33 classes. Current information is available from the reception desk, the Pigeon or the Southville Centre website.

Meetings, conferences and training events - The Southville Centre is a popular venue used by various statutory sector organisations, voluntary organisations and private business for meetings, conferences, and training.

Public information point, fully accessible toilet facilities and chilled tap water - The Southville Centre is open to the public from 9am – 9pm Monday to Friday and available for hire on Saturday and Sunday. Reception staff answer enquiries from the public on a whole range of questions and provide information and leaflets on a host of events and local services. There are notice boards for use by local groups and residents and our fully accessible and disabled accessible toilet facilities are provided free-of-charge to the public as a public service. The SCDA is signed up to 'Tap It' and encourages people to refill their water bottles with chilled tap water to reduce food miles hauling water across the country and the use of huge numbers of plastic bottles.

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

The SCDA's community development work – The SCDA continues to play a leading role in community development within the electoral wards of Southville & Bedminster and its immediate surrounds (basically the post-code area of BS3). Historically the SCDA members and volunteers have been active in helping local residents to establish a great many local groups; we continue to offer advice and practical support to local people who want to develop new groups that help to improve their / our community. Support is offered to community groups in many ways including advice, encouragement, subsidised meeting rooms, use of the Southville Centres reception and the cafe being a contact point for groups, plus various resources, including management of grants/funds. Increasingly we provide advice, information and support online through our Facebook and Twitter social media.

#### **Historic and current community groups set-up and/or supported by the SCDA**

The groups are interconnected and often work together on projects; in no particular order:

**Greater Bedminster Community Partnership (GBCP)** – The SCDA has been an active member of this neighbourhood partnership which aims to bring together the four local Councillors for the Bedminster and Southville electoral wards and representatives from businesses, voluntary groups, residents, schools, police and health groups in the local area. The GBCP aims to develop better communication between all local groups and a better 'joined-up' approach to the delivery of statutory and other services in Bedminster and Southville. It also wants to give local people more influence over local services.

**Greater Bedminster Good Garden Awards** – Since 2004, this runs each summer; sponsored by the SCDA and the GBCP. The awards were established to encourage local residents to improve their front gardens and make BS3 a more pleasant neighbourhood in which to walk and cycle. In 2016 we surveyed local people to find out what they thought of the awards, 89% of the 119 people who completed the survey said they felt that the awards scheme has helped to improve local front gardens.

**Bedminster's Secret Gardens Open Days** – held on two Sundays in April and June, over twenty five local gardeners opened their (normally private) back gardens for people to visit. More than 500 people visited the gardens over the two dates, raising more than £1,200 for the local community gardening and environmental schemes in BS3. The SCDA provided support with advertising, web presents, public liability insurance and by selling brochures.

**Blooming Bedminster Growing Community Group** – An overarching network of gardening and environmental projects in BS3. In addition to the Open Gardens and Good Garden Awards, the group helped coordinate the second Tobacco Factory Plant and Gardening Market in May 2016. The market brought together specialist and community plant growers in a celebration of all things green and growing. For details of more activities see the [www.bloomingbedminster.org.uk](http://www.bloomingbedminster.org.uk) webpage hosted by the SCDA.

**Let's Walk Bedminster** – A project led by GBCP. The SCDA have been actively involved through the development of the Daisy Walking Route from Bedminster Station to Coronation Road. Improvements have included working with local residents to install ceramic and mosaic daisy markers and new planters along the walking route (including at the Southville Centre).

**Southbank Arts Trail** - Founded by the SCDA in 2003, it is now organised independently by Southbank Bristol Arts. For more information see [www.sbaweb.co.uk](http://www.sbaweb.co.uk). The SCDA offers the Southville Centre free-of-charge each year as the largest venue for the Southbank Arts Trail.

**Sustainable BS3 (SBS3, previously Sustainable Southville)** - A general name for several projects that have run since 2002 and aim to make our community more sustainable, promote environmental awareness, enhance green spaces and reduce negative impacts on our environment, e.g. from cars, CO2 emissions, etc.

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

**Southville Green Team** - A group of nearly 200 local volunteers who work on projects which protect and promote wildlife and address other environmental issues across the BS3 area of south Bristol.

**Butterfly Junction** – This is a piece of 'waste ground' belonging to BCC and near to the "Create Centre". The Green Team and FrANC (see below) have monitored this site since 2002 and, so far, have identified 20 species of butterfly as well as other creatures. Six butterfly species breed on-site. Although it would make a perfect car park, the Team have helped to protect the space as an urban wildlife reserve. The group has ensured that Butterfly Junction has been protected amongst the current Metro Bus works.

**'Patchwork' Community Garden Project** - SBS3 identified several small bits of local 'waste ground'. Since 2004 volunteers have cleared those of plastic bags, needles and other detritus and planted them. Sometimes art work is added plus a bench - somewhere to sit. A small group from the SBS3 looks after these spaces.

**Bedminster Energy Group (BEG)** – An off-shoot of SBS3 that enhances local awareness of energy usage and energy conservation; helping to improve the energy efficiency of local homes. The SCDA has acted as the responsible (constituted) organisation for a government grant that BEG won; we managed the projects finances for the group.

Supporting our retail streets, including North, East and West Streets, has been identified as a priority for the GBCP (our local Neighbourhood Partnership) which, in 2012 won a Mary Portas grant of £100,000 to help improve all of our retail streets. That was successful such that the local retailers voted to establish a Business Improvement District (BID) that includes our three main retail streets (mentioned above); the work to continue to improve the retail streets is co-ordinated by the Bedminster BID.

**Greater Bedminster Rivers and Green Spaces Network** – This now sits within the GBCP. Its aim is for every significant green space and rivers in the Greater Bedminster area to have a support group of local people to speak up for it and ensure that its quality is maintained for the use of local people and wildlife. The SCDA has worked with local people, helped raise money, organised events and made links with agencies such as BCC and the police.

Most of our local green spaces and rivers now have a support group; many of these have arisen from the SBS3 Project and started-off as part of the SCDA, but are now independent organisations. Independent groups are marked\*\*.

**Dame Emily Park Project (DEPP)\*\*** - Works to promote facilities and improve maintenance in Dame Emily Park. The group has been partially funded with a Heritage Lottery grant secured by the SCDA. It has also raised money itself, mainly for play equipment and organises events in the park. Improvements in the park over the past year have included new pathways, new information and interpretation boards and community planting.

**Friends of Greville Smyth Park (FroGS)\*\*** - Works to promote and improve the maintenance and facilities in Greville Smyth Park. Established in 2004 as part of a Big Lottery funded SCDA-project, FroGS is now self-governing and has raised money for play equipment and facilities for young people.

**Friends of the Avon New Cut (FrANC)\*\*** - Works to promote and improve the maintenance and access to the banks of the River Avon New Cut where it runs through Southville, Bedminster and Spike Island (north of the new cut). This group has been partially funded with a Heritage Lottery grant secured by the SCDA and became self-governing in 2006. For more information visit [www.frogs.org.uk](http://www.frogs.org.uk).

**Gores Marshalls\*\*** - The SCDA initiated a project funded by BCC "Clean and Green fund" to establish a "Friends Group" and a development plan for this open green space. An independent, self-organised friends group for Gores Marsh the "Gores Marshalls" has been established. They have generated substantial funding which has been invested in play equipment for this space.

---



## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

Kingfisher Group\*\* - A group of local people supporting the Malago River and nearby green space (Cotswold Meadow) in Windmill Hill.

South Bristol Riverscapes Project - Bristol Living Rivers supports local rivers groups to improve their local rivers and streams and to raise awareness of Bristol's hidden urban waterways. The project also helps establish new river groups, providing support and help where needed. The South Bristol Riverscapes Project ran until 2010 in partnership with existing river groups based in South Bristol (the Malago Valley Conservation Group, the Friends of the Avon New Cut, the Kingfisher Group & the Friends of Nightingale Valley). The project was a joint initiative between BCC and Network South Bristol (NWSB - of which the SCDA was a member until NWSB ceased to operate in 2009). The SCDA managed the funding and was responsible for the employment of the Project Worker (the worker was based at the Create Centre).

Victoria Park Action Group (VPAG)\*\* - An independent support group for Victoria Park, Windmill Hill. For more information visit [www.vpag.org.uk](http://www.vpag.org.uk).

BS3 Local Planning Group (formally the Bedminster and Southville Local Planning Group) - A group of local residents that meets occasionally to consider large planning applications in Bedminster and Southville and offers advice and support on planning issues to local voluntary organisations.

#### **c. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT**

Over the past year the Southville Centre has continued to thrive as a community centre and hub. The building provides a home to a wide range of groups and activities, and is open to the public and in active use from 9am to 9pm five days a week. The building is increasingly being used at weekends for events, weddings or private functions. The community centre provides a diverse range of public benefits from free chilled drinking water and toilet facilities, and a place to vote (we have hosted local, general, mayoral and referendum elections this year) through to a space where the community can come together to mingle and socialise over a coffee, whilst exercising or attending an event. The importance of free community spaces to deliver public benefit and to help develop strong and cohesive communities cannot be underestimated.

Our support for the community through locally-led projects has remained an important part of the SCDA's work over the last year. Projects have included work with young people and young adults, inter-generational work between old and young people. Environmental projects that help to improve the appearance and sustainability of our local community. Health and wellbeing projects, particularly those aimed at our older residents to help reduce the level of isolation and loneliness of older people; but increasingly working in ever closer partnership with a range of other VCS organisations as well as primary and community health.

#### **d. VOLUNTEERS**

OPS clubs are supported by volunteers, helping with activities, refreshments and transport

Mo Mulligan sits as community member of the SCDA environmental sub committee

Lillia Manninen is the SCDA volunteer photographer

Lloyds team painted back garden railings as part of CSR

Good Gym trimmed back foliage in back garden

Andy Branson provided pro-bono VAT advice related to the Chessel Centre development

Satyen Joshi is supporting the Chessel Centre development project by providing pro-bono Project Management advice

Jeff Way Electrical continue to provide highly discounted services to the SCDA as part of their CSR provision

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

## **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

### **Achievements and performance**

#### **a. KEY FINANCIAL PERFORMANCE INDICATORS**

As with all organisations the Southville Community Development Association receives close financial monitoring and management from a dedicated sub-committee of the board-of-trustees. This sub-committee includes the Treasurer, Lloyd Nelson and Vice Treasurer, Jen Gerrard, (both of whom are qualified Accountants). In addition the Chair of the trustees and other dedicated trustees attend the Finance sub-committee meetings. The purpose of the Finance sub-committee is to review the financial performance of the organisation, monitor actual performance against budget and review the organisations cashflow. Reports are submitted monthly and accounts are audited annually. In addition to reviewing the actual outturn against projections the Finance sub-committee advise on financial systems, where systems can be improved and levels of authorisation etc. The Southville Community Development Association has robust financial controls in place and the Finance sub-committee also review the effectiveness of these controls and where necessary suggest improvements.

#### **b. REVIEW OF ACTIVITIES**

##### **Nursery provision and family services**

Our nursery and after school provision have both received 'Outstanding' Ofsted reports. This result is a credit to the staff and the quality of their childcare provision. It also reflects the enormous value that the whole of the SCDA places on the provision of exceptional quality service as well as the effort made to achieve and maintain those very high standards across the charity.

Of course, such accreditation adds further to the demand for our nurseries. Our waiting list runs into several hundreds (almost two years-worth of our current provision), and highlights the urgent need for additional quality nursery provision across BS3. This situation was exacerbated in 2014 when Southville Primary School suspended its nursery to accommodate additional classrooms. Although both Ashton Gate and Southville Primaries opened new school sites in September 2015, at that point neither reopened their nursery provision; however, Southville Primary School did re-open its nursery in September, 2016. Two-year-old free entitlement to childcare has been rolled-out; central government has highlighted that supported childcare will increase from 15 to 30 hours/week in the near future.

For much of the past year we have been involved in developing plans to build another community centre on Chessel Street which will house a 54-place, all-day, all-year nursery as well as provide a large community room and some much-needed office space for the SCDA staff and volunteers. We have secured planning permission and are working closely with our appointed architect, development partners and other professionals who are required to complete the project.

The development of the Chessel Centre will require significant investment on top of securing a commercial bank loan used to purchase the building. We have continued to work with Triodos Bank to develop an 'Investment Memorandum' which will support the launch of a 'Social Bond' that will be used to raise sufficient capital for us to develop the site. In addition we have explored other sources of funding to support the project development and identify ways in make efficiencies in the proposed build. The complexity around securing funds to complete the project now means that we anticipate work to start on site in early 2017, with a completion date in late 2017.

There has been continued demand for the SCDA's other Family Services, particularly the Out-of-school services. We have had discussions with Southville and Holy Cross primary schools to explore potential options for how, collectively, we can meet the demand and need for After-school-club provision. Those discussions continue; in the meantime the demand (and our waiting list) is growing. To enable us to expand our out-of-school provision we have been exploring the potential of using the Hungary Caterpillar which we have

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

now received Ofsted approval; this new After-school-club provision started September, 2016.

#### **Older people's services**

Working closely with the Alzheimer's Society, the Bristol Community Health Dementia Champions, Alive! and Sporting Memories we have developed a set of activities/entertainment for people suffering from dementia and their carers; this has proven so popular that we have now managed to secure funding to provide that on a weekly basis.

We continue to provide free space to two foot-care professionals to provide their highly valued and essential (charged for) foot-care services. For both providers the number of older people accessing their offered services has grown and now includes older people who live nearby as well as from the Monday Club.

The highly successful quarterly social tea dances at the Southville Centre have continued in partnership with the Southville & Bedminster LinkAge Advisory Group and In-The-Pink Catering. Through talking to the participants it became obvious that a whole set of different types of dances would be appreciated and enjoyed, not just 'old time music-hall'-type music (the most recent dance was Latin Jive!).

Our community outreach work with and for our older residents continues. We continue to support and engage with the Big Lottery Funded, Bristol Aging Better (BAB) project and where possible work to support our local LinkAge (charity) to roll-out their BAB Community Development for Older People project by being actively involved in their Partnership Network and providing practical support with their promotional campaign in the local Pigeon magazine by writing and providing the 'copy'. Our CEO is on the BAB Evidence & Evaluation sub-group which allows him to feed in the SCDA's and others learning from the work being undertaken in the Greater Bedminster area that seeks to reduce the levels of isolation & loneliness of our older residents.

The partnership project with the University of Bristol, Cardiff University and the 3G's Development Trust in North Merthyr Tydfil has now finished. The 'Tea & Talk' project in the Greater Bedminster area brought a group of older residents together who (facilitated by a SCDA-employed Research Associate) received research methodologies training and then co-produced a research project that investigated aspects of isolation & loneliness of local older people. The findings were translated into a set of monologues that were provided at a Connected Communities Festival at Somerset House in London as well as turned into a play entitled 'Alonely' and performed at the Tobacco Factory (a local arts centre, theatre and café) in July, 2016 and at Bristol City's Celebrating Age Festival at their event at the MShed in September, 2016. They will also provide the Alonely play at the Brigstow Institute (University of Bristol) for their launch ceremony in October, 2016. We are currently exploring the potential to take the Alonely play, or the monologues on tour supported by an Arts Council England grant. The findings of the Tea & Talk project will be shared with BAB and others.

The Community Researchers have identified three of the findings from their work that they wish to take forwards and make happen; those are:

Developing a café space that is only for older people. A local café has expressed an interest in working with the Community Researchers (and others) to offer such space free-of-charge. This is being pursued.

Developing a space for intergenerational tech support (currently entitled 'Tech & Talk') where older and younger people can come together to share knowledge and learning plus teach how to use smartphones, tablets, laptops and computers. We (the SCDA) are working with the Community Researchers (and others from the community); we have secured a level of funding to support this development.

Developing a 'hyper local' retirement course and space for sharing ideas, worries, etc. Although there are many retirement courses available; these tend to be provided by companies or to people drawn from fairly large geographies. The idea is to attract local people to participate in the workshops which would allow connections to be made between local people undergoing a similar experience (retirement); which will help people to feel and be part of their local community by getting to know others from diverse backgrounds.

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

The SCDA is also a key partner in a multi-partner development of 'Shared Well Bristol' that is seeking to re-design how community support is provided to our older residents as well as how primary health care is viewed and accessed within the newly imagined support environment for older people.

The local Social Prescribing service that the SCDA was instrumental in brokering the development of continues to thrive. There have been some difficulties in securing DBS checks for volunteer Wellbeing Guides in a timely manner. The SCDA now undertakes the DBS checks for one, or some, of the Bedminster Medical Group (BMG; the five GP surgeries that service the Greater Bedminster population) which has brought the process back in-line. The local Social Prescribing service is seen as a key service in the development of Shared Well Bristol.

We (the SCDA) have also worked with the BMG to secure the Better Care Bristol Transformation Board's 'Community Webs' 'test & learn' 12-months pilot. That project is seeking to reduce the number of inappropriate (non-medical) presentations at three of the BMG surgeries. Some of the ideas for how the project will be developed have resonance with how we are developing Shared Well Bristol and so we will explore how the two approaches can be merged/integrated.

We will continue to engage with opportunities that align with our Business Plan as they arise as well as seek-out opportunities to develop new services, new partnerships and new approaches as required in order to make the Greater Bedminster area a great place to grow old. As such, we are engaged in the BAB and Bristol City Council 'Age Friendly City' initiative as well as the 'All Age Friendly' initiative that is being led by the University of Bristol.

We will continue to work and support work being undertaken to support our older residents and build on the successes which we have had to date.

#### **The Southville Centre**

We currently host 33 activity sessions at the Southville Centre and have a good mixture of exercise classes for adults and children and cultural and social activities. We work with In-The-Pink Catering to provide an increasingly popular space for weddings with both the Main Hall and the Beauely Room being licensed for ceremonies. The rooms are also available for private hire and are in great demand for the many project partnership meetings we are now either supporting or are involved in delivering.

We have continued to invest in maintaining the infrastructure of the building with work on many vital services being carried out this year including installation of curtains in the main hall with sound proofing and energyefficiency properties, as well as having the benefit of keeping the sunlight out when presentations are taking place. Managing and maintaining such an old building (about 125 years old) means that there is always a lot to do to ensure that the building is clean, tidy, safe and welcoming. This work has been accomplished to a high standard reflected in the feedback we have received from customers of the Southville Centre.

We have been working to improve the Southville Centre garden, which has remained largely unchanged since the centre opened in 1991. Over the past year we have worked with a local designer who we challenged with the task of designing a space which would further enhance both the environmental and educational aspects of this space for the community. The first part of the renovation, the resurfacing of the old tarmac areas, has been completed.

Our intention is for the garden to continue to be a positive space for people across the community to use the space for events, parties and weddings as well as for children and families, older people and for us to engage with projects such as Avon Wildlife.

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

#### **Staff and operations**

With the focus on developing the Chessel Centre we have not seen any major changes in staff over the past year. We anticipate undertaking some organisation re structuring once the Chessel Centre opens to respond to the challenge of an increased number of staff and operations across two sites.

We have a high staff retention rate at the SCDA which we hope reflects that staff enjoy working for the organisation. However, each year we always say farewell to some staff who leave us, but we also welcome new members to the SCDA team. This year we have made a number of key appointments including a new Finance Manager, a PA to the CEO/Senior Administrator as well as a Finance Officer.

We have moved closer to the goal of ensuring all staff are paid the Living Wage Foundation Living Wage (all staff are currently paid above the governments Living Wage).

We continue to invest in the professional and personal development of our staff and volunteers as well as develop the culture of the SCDA. In October, 2015 we held a successful workshop facilitated by Vivid Regeneration involving trustees and senior managers where we used the outcomes and suggestions from the whole organisation business planning workshop held in January, 2015 plus the results from our consultations with our members to develop the organisation's business plan for the next three years. We have also held social events for trustees, staff and volunteers to meet in an informal and fun environment. In January this year we all met at the Redpoint Climbing Centre in Bedminster and collectively climbed walls and then eat burgers and chips (at the Climbing Centre) – great fun (and surprisingly good food).

#### **c. FUNDRAISING ACTIVITIES/INCOME GENERATION**

The SCDA generates most of its funding through the services provided and grants which we secured. The vast majority of the trading that we undertake (using social enterprise principles) is within our Charitable Purposes. All surpluses generated from our trading activities are used to support the charity and help us fulfil our Charitable Purposes.

We continue to operate the charity using social enterprise principles in a way that ensures that our core services and activities, as well as the management, maintenance and running of the Southville Centre, remain sustainable; always with an eye on achieving our triple bottom line of making a financial and social return on our investments (with the social return aligning to our charitable objects) and doing that in an environmentally responsible way.

#### **d. INVESTMENT POLICY AND PERFORMANCE**

The SCDA has a low attitude to risk, consciously investing cash funds into financial institutions/companies that are involved in the Financial Services Compensation Scheme (FSCS) which will protect investment up to £75,000 for each completely separate organisation holding the funds.

As at 31 March 2015, the SCDA had investments in three different term funds:

- Instant access;
- 3 month notice account;
- 6 month notice account.

#### **Investment decisions**

The Finance Manager proposes new or updated investments to the Finance sub-committee; those are actioned only if approved by that standing committee.

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

#### **Investment management**

The SCDA investments are reviewed according to the terms of the investment. An annual, or more frequent (as required), review of investments is undertaken to ensure that the interest rate secured is acceptable to the Finance sub-committee.

#### **Financial review**

##### **a. GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

##### **b. FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES**

The Southville Community Development Association maintains a comprehensive risk register relating to the financial activities of the organisation. This register is up-dated and reviewed regularly. In addition all payments must be authorised by at least two members of the SMT and for transactions exceeding £1,000 one Trustee, for transactions exceeding £2,000 two Trustees authorisations are also required.

The Finance sub-committee supports the Senior Management Team in reviewing all major risks and organisational plans and are closely involved in the execution of any such plans.

The Southville Community Development Association and within that the Finance sub-committee and Board of Trustees review financial reports on a regular basis and monitor performance against expectation regularly.

##### **c. PRINCIPAL RISKS AND UNCERTAINTIES**

The principal risk for the Southville Community Development Association is currently the purchase and planned development of the Chessel Centre. At the current time we have secured several capital grants and are exploring a variety of additional ways to raise the capital required to convert this premises into a purpose community centre that will incorporate childcare provision for the local area and in addition providing further facilities for local community and voluntary groups.

Additional risks, given the economic climate, are the cutback in funding by Charitable Trusts and local authorities which may affect the fundraising that the Southville Community Development Association is able to achieve.

##### **d. RESERVES POLICY**

The trustees wish to build a free cash reserve which is proportionate to the financial risks and liabilities that the charity could be exposed to within the next year of operation should it be forced to close. However, and more likely, we can use those reserves to pay for any unexpected but required maintenance of the Southville Centre and/or to keep core and/or agreed services and projects going should we unexpectedly lose income, or do not find alternative income streams fast enough for known reductions in income.

It is the aim of the trustees to build free reserves to a level of £350,000 in order to provide for between three and six months of operational and building maintenance costs. Free reserves are the charity's unrestricted, undesignated general funds not committed or invested in tangible fixed assets. At the year-end free reserves were £158,908 (2014/15 £182,753).

The key strategy to enable the SCDA to achieve its target reserves figure has been developed around the opening of the Chessel Centre; using some of the surplus generated by the Chessel Centre nursery and room

---

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

hire to increase the charity's reserves.

#### **e. PRINCIPAL FUNDING**

The principle funding sources are income from:

- Nurseries;
- Room hire;
- Grants from charitable trusts, foundations and other grant providers.

Structure, governance and management

#### **a. CONSTITUTION**

The company is constituted under an Articles of Association and is a registered charity number 1000544

#### **b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The members of the SCDA Board of Trustees are all volunteers. Each Trustee is elected for a period of up to three years. Each year at the SCDA AGM either one-third, or three (whichever is the greater number), of the Trustees on the Board come up for re-election with the longest serving one-third, or three, Trustees having to step down.

A Board of Trustees Chair and Vice-chair are elected annually by the Trustees at the first meeting following the AGM. The Board can appoint a Treasurer, Deputy-treasurer and/or a Company Secretary from the Trustees or seek to recruit either non-Trustee volunteers or even pay suitably qualified individuals to undertake either, or both of those roles.

To ensure that new Trustees are appointed regularly the Board has undertaken a skills audit of current Trustees and matched those against and skills requirement after analysing the most recent business plan in order to identify skills gaps. The Board continues to seek to recruit people with appropriate skills, experience and/or passion and invites potential new Trustees to shadow their meetings as well as undertake the SCDA pre-Trustee induction process.

The Trustees constitute Directors of the SCDA for the purposes of the Companies Act 2006 and are Trustees of the charity for the purposes of the Charities Act 2011. There is a limit of 15 Trustees who can be elected by the SCDA membership at the Annual General Meeting (AGM).

#### **c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

An ongoing and ever present challenge is the recruitment and retention of Trustees. The SCDA Trustee induction process has proved effective.

Since 1 April 2016 five people have completed the pre-Trustee probationary period and have been co-opted. One other is currently mid-way through the pre-Trustee probationary period. Another person decided not be co-opted but has remained involved in SCDA through one of our sub-groups.

#### **d. PAY POLICY FOR SENIOR STAFF**

In 2014/15 the SCDA Trustees used the NJC Job Evaluation Scheme to determine senior staff pay for 2014/15; since that date senior staff have received at, or slightly above, inflationary/cost of living pay rises.

---

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

#### **e. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The Board-of-Trustees is responsible for the governance of the SCDA, the setting of its strategic direction, agreeing policies, ensuring that the organisation abides by any legal requirements, signing up new members and the recruitment and management of the Chief Executive Officer (CEO).

Our CEO, Dr Simon D Hankins, is employed by the SCDA Board of Trustees to provide leadership to the SCDA, work with the Board and others to develop the organisations strategic direction, as well as develop and manage an organisational structure that is able to manage, maintain and develop the Southville Centre plus the various services and activities that the organisation provides directly and wishes to provide, as given in the annually updated business plan.

The CEO is supported by two senior managers and a Personal Assistant/Senior Administrator:

- Dawn De Montfort, Centre Manager;
- Tim Clark Head of Family & Older People's Services;
- Ruth Green PA to the CEO/Senior Administrator

#### **f. MEMBERS**

The SCDA is a member-led and community-focused organisation; anyone can become a member of the SCDA. Since 2012 a two-year membership costs £2. Each year the SCDA has an Annual General Meeting (AGM) where all signed-up and paid-up SCDA members are entitled to vote for those members standing for available places on the Board of Trustees. The SCDA currently has 298 members. In 2016 an online membership form was created. Members have the option to donate; the SCDA is registered for Gift Aid.

#### **g. RISK MANAGEMENT**

The Trustees have considered the major risks to which the charity is exposed, have reviewed those risks and established systems and procedures to manage the risks.

Apart from financial and reputational risk, one of the greatest risks to the SCDA is its reliance on key staff (particularly at senior management level) and key volunteers. This is understood by Trustees and is actively taken into account (where practically possible) in staffing structures, benefits packages, recruitment, review systems and training budgets, including Trustee training.

The Trustees are satisfied that all operational systems are in place to ensure sound governance and management of the charity; this has been upheld in the monitoring undertaken by our funding bodies and auditors.

Plans for future periods

#### **a. FUTURE DEVELOPMENTS**

This year and future years will, we believe, be challenging times for everyone, what with the UK going through an exceptional period of political and economic instability and insecurity (with Brexit) making the need for the

SCDA (and all that we do) even more pertinent for our community. We fully recognise that we cannot do everything ourselves; that to achieve more we need to work with others, other providers but also members of our community.



## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

We believe that to effect sustainable and enduring positive change we need to work in a 'co-produced' way with our community to enable the community itself to be part of the solutions ('doing with' and enabling the community to 'do for' themselves, rather than us (or others) simply 'doing to').

We have been, and are, providing, and will continue to provide, opportunities, services and activities that enable people to come together, to talk, laugh, discuss, debate have fun and get things done, make changes to, and within, their community, to be able to support one-another in ways that are appropriate and required or desired – to garner and build a supportive community spirit, a community identity and develop community pride. We will continue to ensure that the Southville Centre remains, and is developed further as, a vibrant community hub, a welcoming and inclusive place that is open to all. We will also ensure that when opened and operational, that the Chessel Centre will also operate with, and for the benefit of, the community.

We will ensure that the work of the SCDA is recognised as being for the benefit of our whole community, for anyone who lives, works or passes through our community; we will continue to focus our efforts on the development of true "social capital" within our community.

The key area of focus over the next year or so will be the development of the Chessel Centre, maintain the excellent childcare and family services, the growth and sustainability of our older people's services, the maintenance of the Southville Centre and our support for projects and activities in the wider community.

The Chessel Centre - The building will incorporate a 54-space all-day, all-year nursery to help meet the ever-increasing demand for quality childcare in our area as well as provide a large community hireable room that will support the further development of community cohesion in the area through providing a space for members of the community to come together; that space can be used for parties, clubs, activities, events, etc. The building will also provide the SCDA with much-needed quality office space for about 8 work stations which will help support our current growth and future expansion plans.

#### **MEMBERS' LIABILITY**

The Members of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

#### **TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also Directors of Southville Community Development Association (SCDA) for the purposes of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

Select suitable accounting policies and then apply them consistently;  
Observe the methods and principles in the Charities SORP;  
Make judgments and accounting estimates that are reasonable and prudent;  
Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

---

## **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **DISCLOSURE OF INFORMATION TO AUDITORS**

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

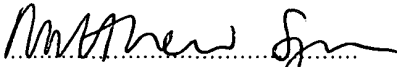
So far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and

That Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

#### **AUDITORS**

Burton Sweet have been the appointed as the SCDA auditors for a number years. Following the AGM the Southville Community Development Association Trustees will begin the process to select and appoint new auditors.

This report was approved by the Trustees on 30th September 2016 and signed on their behalf by:

  
Matthew Symonds, Chair

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

## **INDEPENDENT AUDITORS' REPORT FOR THE YEAR ENDED 31 MARCH 2016**

---

We have audited the financial statements of Southville Community Development Association for the year ended 31 March 2016 which comprise of the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Board Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Basis of audit opinion**

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

**(A company limited by guarantee)**

**INDEPENDENT AUDITORS' REPORT  
FOR THE YEAR ENDED 31 MARCH 2016**

---

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report and the Strategic Review.

  
Neil Kingston FCA  
Senior Statutory Auditor

*For and on behalf of Burton Sweet Chartered Accountants, Statutory Auditor*

The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 UR

Date: 30.9.16.

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **STATEMENTS OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 31 MARCH 2016**

	Notes	Unrestricted Funds £	Restricted Funds £	Total funds 2016 £	Total funds 2015 (Restated) £
<b>Income from:</b>					
Donations and legacies	2	1,155	11,747	12,902	5,255
Other trading activities	3	-	-	-	500
Investments	4	2,591	-	2,591	2,650
Charitable Activities	5	924,357	138,694	1,063,051	1,006,415
<b>Total income</b>		<b>928,103</b>	<b>150,441</b>	<b>1,078,544</b>	<b>1,014,820</b>
<b>Expenditure on:</b>					
Raising funds	8	-	-	-	2,112
Charitable activities	9	874,610	110,461	985,071	970,653
<b>Total expenditure</b>		<b>874,610</b>	<b>110,461</b>	<b>985,071</b>	<b>972,765</b>
<b>Net income/(expenditure)</b>	<b>13</b>	<b>53,493</b>	<b>39,980</b>	<b>93,473</b>	<b>42,055</b>
<b>Transfer between funds</b>	<b>21</b>	<b>(4,637)</b>	<b>4,637</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>48,856</b>	<b>44,617</b>	<b>93,473</b>	<b>42,055</b>
<b>Total funds brought forward</b>	<b>21</b>	<b>490,229</b>	<b>26,421</b>	<b>516,650</b>	<b>474,595</b>
<b>Total funds carried forward</b>	<b>21</b>	<b>539,085</b>	<b>71,038</b>	<b>610,123</b>	<b>516,650</b>

The comparative funds are detailed in note 23

All of the activities of the company are classed as continuing.

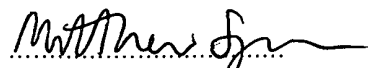
The notes on pages 22 to 34 form part of these financial statements

**SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION****BALANCE SHEET****AT 31 MARCH 2016****Registered number: 2542176**

	Notes	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible assets	15	576,282	223,861
<b>CURRENT ASSETS</b>			
Debtors	16	92,549	92,962
Cash at bank		<u>275,161</u>	<u>392,525</u>
		367,710	485,487
<b>CREDITORS: Amounts falling due within one year</b>	17	(173,868)	(192,698)
<b>NET CURRENT ASSETS</b>		<u>193,842</u>	<u>292,789</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		770,124	
<b>CREDITORS: Amounts falling due after more than one year</b>	18	(160,001)	-
<b>TOTAL NET ASSETS</b>		<u><u>610,123</u></u>	<u><u>516,650</u></u>
<b>CHARITY FUNDS</b>			
Restricted funds	22	71,038	26,421
Unrestricted funds	22	539,085	490,229
		<u><u>610,123</u></u>	<u><u>516,650</u></u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard FRS102 (2015).

The financial statements were approved by the Trustees on 30/9/16 and signed on their behalf, by:

  
Matthew Symonds, Chair

  
Lloyd Nelson, Treasurer

The notes on pages 22 to 34 form part of these financial statements

**SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED 31 MARCH 2016**

	Notes	2016 £	2015 £
Net cash inflows from operating activities	A	<u>71,682</u>	<u>89,763</u>
Cash flows from investing activities			
Purchase of fixed assets		(357,688)	(2,000)
Investment income		2,591	2,650
Net cash provided (used in) investing activities		<u>(355,097)</u>	<u>650</u>
Cash flows from financing activities			
Repayment of borrowing		(6,448)	(15,501)
Cash inflows from new borrowing		172,500	-
		<u>166,052</u>	<u>(15,501)</u>
Net cash outflow for the year	B	<u>(117,363)</u>	<u>74,912</u>

**Notes to the Statement of Cash Flows**

**A Reconciliation of net movement in funds to net cash inflow from operating activities**

Statement of Financial Activities: Net movement in funds	93,473	42,055
Investment income	(2,591)	(2,650)
Depreciation	5,267	1,080
(Decrease)/Increase in creditors	(24,880)	104,939
Decrease/(Increase) in debtors	413	(55,661)
Net cash inflow from operating activities	<u>71,682</u>	<u>89,763</u>

**B Analysis of changes in cash flow during the year**

	2016 £	2015 £	Change £
Cash at bank and in hand	<u>275,161</u>	<u>392,525</u>	<u>(117,364)</u>
	2015 £	2014 £	Change £
Cash at bank and in hand	<u>392,525</u>	<u>317,613</u>	<u>74,912</u>

**C Cashflow restrictions**

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.

**The notes on pages 22 to 34 form part of these financial statements**

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

---

### **1 ACCOUNTING POLICIES**

#### **1.1 Basis of preparation**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard 102 (2015). The financial statements have been prepared in accordance with the Charities Statement of Recommended Practice (SORP FRS102 2015), applicable accounting standards and the Companies Act 2006.

The entity is a Public Benefit entity. In adopting the SORP FRS102 (2015), the comparatives have been restated to remove governance costs from the face of the Statement of Financial Activities and to include them within expenditure as support costs on Charitable Activities.

#### **1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

#### **1.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

#### **1.4 Income**

All income is included in the Statement of Financial Activities when the company has entitlement to the funds, the receipt is probable and the amount can be measured with sufficient reliability.

#### **1.5 Expenditure**

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on the basis of full time equivalent staff numbers across the activities of the organisation.

Raising funds costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Expenditure is inclusive of irrecoverable VAT.



# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

---

### **1 ACCOUNTING POLICIES (continued)**

#### **1.6 Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Leasehold improvements - Not depreciated

Furniture and equipment - 25% straight line

The directors consider that the level of repairs and maintenance on leasehold buildings will result in the residual value of these assets exceeding the original cost and therefore have not provided for any depreciation for the year in respect of these assets.

#### **1.7 Pensions**

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

#### **1.8 Restatement of figures to FRS102**

During the period the charity adopted FRS102. This meant a new accounting basis was used. The remeasured figures were recognised at the same value under both old and new UK GAAP, meaning no restatement of reserves was necessary. The presentation of amounts and balances did alter and where this was the case the column headings were marked as such.

### **2 DONATIONS AND LEGACIES**

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Donations	1,155	11,747	12,902	5,255

### **3 OTHER TRADING ACTIVITIES**

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Fundraising costs	-	-	-	500

### **4 INVESTMENTS**

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Bank interest received	2,591	-	2,591	2,650

---

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

### **5 INCOME FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds 2016 £</b>	<b>Restricted Funds 2016 £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
Family Services	850,820	11,950	862,770	847,519
Older People Services	-	101,012	101,012	78,177
Community Projects	-	20,784	20,784	6,285
Centre	73,537	4,948	78,485	74,434
	<u>924,357</u>	<u>138,694</u>	<u>1,063,051</u>	<u>1,006,415</u>

### **6 INCOME FROM CHARITABLE ACTIVITIES - DETAIL**

	<b>Unrestricted Funds 2016 £</b>	<b>Restricted Funds 2016 £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
Grants receivable (note 7)	-	126,424	126,424	94,545
Childcare income	850,820	-	850,820	823,586
Rental income	6,267	-	6,267	6,576
Room hire	41,279	-	41,279	48,394
Older people services	-	11,111	11,111	13,850
Café commissions income	16,745	955	17,700	15,526
Miscellaneous income	3,651	204	3,855	3,678
Membership fees	208	-	208	260
Advice and consultancy	5,387	-	5,387	-
Total	<u>924,357</u>	<u>138,694</u>	<u>1,063,051</u>	<u>1,006,415</u>

### **7 GRANTS RECEIVABLE**

	<b>Unrestricted Funds 2016 £</b>	<b>Restricted Funds 2016 £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
<b>Family services:</b>				
BAND - Access to Childcare	-	-	-	124
BCC - Inclusive Play Project	-	-	-	309
BCC - Intergenerational Water Sports	-	1,950	1,950	-
Sub total	<u>-</u>	<u>1,950</u>	<u>1,950</u>	<u>433</u>

# SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

### 7 GRANTS RECEIVABLE (continued)

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
<b>Older People services:</b>				
The Grateful Society	-	14,802	14,802	17,801
The Peter Hervé Benevolent Institution	-	-	-	9,083
St Monica Trust Community Fund	-	11,250	11,250	16,417
Age UK	-	240	240	200
John James Bristol Foundation	-	300	300	250
Community Development Foundation - Our Place	-	-	-	11,776
Awards For All	-	-	-	8,800
BCC - Bedminster Community Chest Fund	-	2,784	2,784	-
Productive Margins	-	55,000	55,000	-
Greater Bedminster Community Partnership	-	1,725	1,725	-
Celebrating Age	-	800	800	-
Locality Grant	-	3,000	3,000	-
Sub total	-	89,901	89,901	64,327
<b>Community Projects:</b>				
Police Community Trust, Commissioner's				
Community Action Fund	-	-	-	1,000
Better Bedminster Community Chest	-	-	-	1,785
British Science Week	-	-	-	500
Greater Bedminster Neighbourhood Partnership	-	-	-	1,000
BCC - Active Neighbourhood Transport	-	-	-	2,000
BCC - Green Capital	-	1,384	1,384	-
BCC - LSTF Green Walkway	-	5,000	5,000	-
Bristol Hydrocitizenship Project	-	14,400	14,400	-
Sub total	-	20,784	20,784	6,285
<b>Centre</b>				
BCC - Cities of Service	-	3,189	3,189	-
BCC - Clean and Green	-	600	600	-
Sub total	-	3,789	3,789	-
<b>Chessel Centre Development</b>				
Chessel Centre Development - Bristol City Council	-	10,000	10,000	23,500
<b>Total</b>	-	126,424	126,424	94,545

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

### **8 EXPENDITURE ON RAISING FUNDS**

	<b>Unrestricted Funds 2016 £</b>	<b>Restricted Funds 2016 £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
Fundraising activities	-	-	-	2,112

### **9 EXPENDITURE BY ACTIVITY**

	<b>(Note 10) Direct Costs 2016 £</b>	<b>(Note 11) Support Costs 2016 £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 (Restated) £</b>
Family Services	529,396	270,952	800,348	723,907
Older People Services	62,070	12,644	74,714	53,174
Community Projects	17,814	-	17,814	2,762
Chessel Centre	-	-	-	60,860
Centre	14,523	77,672	92,195	129,950
<b>Total</b>	<b>623,803</b>	<b>361,268</b>	<b>985,071</b>	<b>970,653</b>

### **10 DIRECT COSTS**

	<b>Family Services £</b>	<b>Older People Services £</b>	<b>Community Projects £</b>	<b>Centre £</b>	<b>Total 2016 £</b>	<b>Total 2015 (Restated) £</b>
Café running costs	-	-	-	1,562	1,562	5,935
Childcare costs	92,954	1,007	14	1,543	95,518	93,980
Other staff costs	409	182	-	295	886	1,409
Project costs	270	33,359	17,800	8,281	59,710	95,337
Rent, rates and utilities	-	228	-	2,090	2,318	6,303
Travel and meetings	179	1,159	-	520	1,858	883
Volunteer costs	-	-	-	13	13	262
Wages and salaries	405,151	24,633	-	215	429,999	471,933
National insurance	25,947	1,449	-	4	27,400	27,314
Pension cost	4,486	53	-	-	4,539	3,372
	<b>529,396</b>	<b>62,070</b>	<b>17,814</b>	<b>14,523</b>	<b>623,803</b>	<b>706,728</b>

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

### **11 SUPPORT COSTS**

	Family Services £	Older People Services £	Centre £	Total 2016 £	Total 2015 (Restated) £
Bank charges and interest	643	30	184	857	1,071
Bad debts	-	-	-	-	932
Cleaning and janitorial costs	20,206	943	5,792	26,941	26,390
Computer costs	9,288	433	2,663	12,384	7,262
Insurance	6,712	313	1,924	8,949	10,053
Irrecoverable VAT	25,283	1,180	7,248	33,711	37,316
Licenses and subscriptions	2,940	137	843	3,920	3,099
Office costs	4,438	207	1,272	5,917	6,808
Staff training and development	4,423	206	1,268	5,897	4,523
Promotional costs	1,557	73	446	2,076	1,753
Rent, rates and utilities	14,635	683	4,195	19,513	18,163
Property repairs and maintenance	20,988	979	6,016	27,983	13,784
Telephone and internet costs	9,270	433	2,657	12,360	8,142
Equipment repairs and maintenance	2,333	109	669	3,111	4,231
Wages and salaries	136,136	6,353	39,026	181,515	111,389
Depreciation	4,325	202	1,240	5,767	1,080
Governance costs (note 12)	7,775	363	2,229	10,367	7,929
	<u>270,952</u>	<u>12,644</u>	<u>77,672</u>	<u>361,268</u>	<u>263,925</u>

### **12 GOVERNANCE COSTS**

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Auditors' remuneration				
- Statutory audit fee	2,400	-	2,400	2,250
- Accountancy	1,150	-	1,150	-
Other accountancy	145	-	145	1,098
Trustee training	-	-	-	110
AGM costs	45	-	45	753
Other general governance costs	87	-	87	340
Consultancy	3,500	-	3,500	-
Wages and salaries	2,625	-	2,625	3,036
National insurance	362	-	362	292
Pension cost	53	-	53	50
	<u>10,367</u>	<u>-</u>	<u>10,367</u>	<u>7,929</u>

**SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2016**

**13 NET INCOME/(EXPENDITURE)**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		<b>(Restated)</b>
Depreciation of tangible fixed assets owned by the charity	5,267	1,080
Auditors' remuneration		
- Statutory audit fee	2,400	2,250
- Accountancy	1,150	-
Pension costs	<u>7,422</u>	<u>5,268</u>

During the year, no Trustees received any remuneration (2015- £Nil)

During the year, no Trustees received any benefits in kind (2015- £Nil)

1 trustees received reimbursement of expenses amounting to £20 in the current year, (2015 - 4 Trustees - £149)

**14 STAFF COSTS**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Staff costs were as follows:		
Wages and salaries	601,016	575,041
Social security costs	38,054	37,077
Other pension costs	7,422	5,268
	<u>646,492</u>	<u>617,386</u>

	<b>2016</b>	<b>2015</b>
	<b>No.</b>	<b>No.</b>
The average monthly number of employees during the year was as follows:		
Service staff	21	20
Administration staff	5	5
Management staff	3	3
	<u>29</u>	<u>28</u>

No employee received remuneration amounting to more than £60,000 in either year.

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

### **15 TANGIBLE FIXED ASSETS**

	<b>Leasehold Improvements</b>	<b>Fixtures fittings &amp; equipment</b>	<b>Asset Under Construction</b>	<b>Total</b>
<b>Cost</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1 April 2015	223,765	123,426	-	347,191
Additions	-	23,647	334,041	357,688
At 31 March 2016	<u>223,765</u>	<u>147,073</u>	<u>334,041</u>	<u>704,879</u>
<b>Depreciation</b>				
At 1 April 2015	2,782	120,548	-	123,330
Charge for the year	-	5,267	-	5,267
At 31 March 2016	<u>2,782</u>	<u>125,815</u>	<u>-</u>	<u>128,597</u>
<b>Net book value</b>				
At 31 March 2016	<u>220,983</u>	<u>21,258</u>	<u>334,041</u>	<u>576,282</u>
At 31 March 2015	<u>220,983</u>	<u>2,878</u>	<u>-</u>	<u>223,861</u>

### **16 DEBTORS**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Trade debtors	53,073	20,859
Other debtors	9,100	6,845
Prepayments and accrued income	30,376	65,258
	<u>92,549</u>	<u>92,962</u>

### **17 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Bank loan	6,051	-
Trade creditors	15,155	67,457
Other taxation and social security	11,854	10,309
Other creditors	34,608	36,498
Accruals and deferred income	106,200	78,434
	<u>173,868</u>	<u>192,698</u>

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

---

### **18 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Bank loan	<u>160,001</u>	<u>-</u>

The above bank loan in both short-term and long-term creditors is secured against the Chessel Centre property. Interest applies to this loan and the amount of the loan that is a creditor due after more than five years is £127,177.

### **19 PENSION COMMITMENTS**

The charitable company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £7,422 (2015 - £5,268). Contributions totalling £409 (2015 - £121) were payable to the fund at the balance sheet date and are included in other creditors.

### **20 OPERATING LEASE COMMITMENTS**

At 31 March 2016 the company had minimum future commitments under non-cancellable operating leases as follows:

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Expiry date:		
Within 1 year	1,659	1,681
Between 2 & 5 years	<u>4,148</u>	<u>-</u>



# SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

### 21 MOVEMENT IN FUNDS

	At 1 April 2015	Income	Expenditure	Transfers	At 31 March 2016
	£	£	£	£	£
<b>Restricted funds</b>					
Centre	1,000	3,790	(600)	-	4,190
Sustainable Southville	-	1,259	(1,113)	1,137	1,283
Hydrocitizenship	-	14,400	(11,720)	-	2,680
Intergenerational Water Sports	-	1,950	(1,950)	-	-
Blooming Bedminster	-	325	(325)	-	-
Green Walkway	-	5,000	(2,583)	2,000	4,417
Bedminster Radio Project	1,966	-	(1,966)	-	-
Chessel Centre	-	10,000	-	-	10,000
Monday Club	11,350	49,436	(36,526)	-	24,260
OPS Dances	-	1,936	(1,448)	1,500	1,988
OPS Productive Margins	-	55,023	(36,234)	-	18,789
OPS Outings	1,000	1,150	484	-	2,634
OPS Our Place	-	5,928	(5,928)	-	-
OPS Dementia	1,750	229	(1,574)	-	405
BLF A4A	8,600	13	(8,613)	-	-
OPS BAB	-	2	(2)	-	-
Nursery Parents Forum	755	-	(363)	-	392
	<u>26,421</u>	<u>150,441</u>	<u>(110,461)</u>	<u>4,637</u>	<u>71,038</u>
<b>Unrestricted funds</b>					
Designated funds	83,615	-	-	(83,615)	-
General funds	406,614	928,103	(874,610)	78,978	539,085
	<u>490,229</u>	<u>928,103</u>	<u>(874,610)</u>	<u>(4,637)</u>	<u>539,085</u>
<b>Total funds</b>	<u>516,650</u>	<u>1,078,544</u>	<u>(985,071)</u>	<u>-</u>	<u>610,123</u>

### PURPOSES OF RESTRICTED FUNDS

#### Centre

Better Bedminster Community Chest – To support the SCDA in building a suitable bike shed to encourage greener transport. A further £600 was awarded to enhance the garden 'planters' and ensure that they were filled with plants etc. Finally we were awarded funding to install a Defibrillator in the Southville Centre at the end of 2015-16, we are still waiting to receive these funds.

#### Sustainable Southville BS3 project

This is a third party project funded through external sources. In the financial year 2015-16 Restricted Funding of a Bristol City Council: Green Capital Grant of £1,059 was received and passed on to the Patchwork Community Project and a £200 restricted donation for this project which has been used in accordance with the donors wishes to support the Green Walkway project during 2016-17.

#### Waterscapes & Water City Bristol Hydrocitizenship Project

The University of the West of England fund this project looking at water resources and involving the local community in research, through this restricted grant. This work is continuing into 2016-17.

#### Intergenerational Water Sports

This was a six week programme of events working with Young Bristol, but encompassing intergenerational water sports activities. This project has now ended

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

---

### **21 MOVEMENT IN FUNDS (continued)**

#### **Blooming Bedminster**

This was to encourage those interested in the local environment to become involved in planting in community areas.

#### **Green Walkway – Project Greenway**

Undertaken in partnership with the Greater Bedminster Community Partnership, this project has primarily been funded via the Bristol City Council, Local Sustainable Transport Fund funding to enhance and revitalise footpaths throughout the BS3 area.

#### **Bedminster Radio Project**

This project again involved working with young people in our area and Ujimma Radio and resulted in broadcasts to the local community

#### **Chessel Centre Development**

The SCDA has received £10,000 via Bristol City Council towards the costs of introducing new early years provision in our new premises at Chessel Street. This work will be on-going in 2016/17.

#### **Older People's Services – Monday Club**

The Monday Club is a weekly activity for more vulnerable and potentially more isolated older people in the BS3 community to attend the Southville Centre for a programme of activities, entertainment, food, etc. This project has received restricted funding from: St. Monica's Trust, The Grateful Society, Imperial Tobacco, John James Charitable Trust and the Celebrating Age Fund.

#### **Older People's Services – Tea Dances**

As part of the Southville Community Development Associations work with older people, and in close partnership with our local LinkAge, we host quarterly Social Tea Dances at the Southville Centre for the local community. This project has received funding from: Bristol City Council and the Better Bedminster Community Chest.

#### **Older People's Services – Productive Margins**

Funded by Bristol University as part of their much larger 'Productive Margins; Regulation for Engagement project; the work in our community has involved a the development of a co-produced research project that involved a number of older local people trained to be Community Researchers. This project is running over two financial years: 2015-16 and 2016-17.

#### **Older People's Services – Outings**

Closely connected to the Monday Club the Older People's Services Outings provide the opportunity for trips for older people from the Monday Club. This project has received funding from: Celebrating Age Fund and Bristol City Council, Locality Grant.

#### **Older People's Services – Our Place**

To reduce the isolation and loneliness of older people and to facilitate the coming together of key service providers and stakeholders to work towards addressing these issues. This programme was progressed in conjunction with the Greater Bedminster Community Partnership and older people resident in our area.

#### **Older People's Services – Dementia Services**

In close collaboration with Alive! and Sporting Memories the Southville Community Development Association works with older people in the BS3 who suffer from a dementia and their carers. These services have received funding from: The Grateful Society, Celebrating Age Fund and Bristol City Council: Locality Grant.

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

---

### **21 MOVEMENT IN FUNDS (continued)**

#### **BLF A4A**

Funding was awarded to SCDA to enable us to support a group of local older people to expenditure and engage with issues around loneliness and isolation of older people in the Greater Bedminster area.

#### **OPS BAB**

This 'fund' was used to put payments from BAB for work that we did for BAB and off-set the cost of their use of rooms at the Southville Centre. In the end this project code was redundant and so the project has ceased.

#### **Nursery Parents Forum**

The Southville Centre Nursery Parents Forum is a group for parents of children attending the Southville Centre Nursery and Out of School Services. Its' aims include fundraising, increasing parent involvement at the centre and supporting the development of the family services. The group usually raises funds for a specific purpose, such as the purchase of new resources, and if there are any unallocated funds remaining they work with the Head of Family Services to agree how any unallocated money will be spent.

### **PURPOSES OF DESIGNATED FUNDS**

#### **Second Site Nursery - Chessel Centre**

The board had designated funds towards the acquisition of the Boys Brigade Building on Chessel Street. The transfer to general funds indicates the acquisition and no further need for the designation.

### **22 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds 2016 £</b>	<b>Restricted Funds 2016 £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
Tangible fixed assets	576,282	-	576,282	222,941
Current assets	296,672	71,038	367,710	354,819
Creditors due within one year	(173,868)	-	(173,868)	(96,357)
Creditors due in more than one year	(160,001)	-	(160,001)	(6,808)
	<u>539,085</u>	<u>71,038</u>	<u>610,123</u>	<u>474,595</u>

# **SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

### **23 FUND ANALYSIS COMPARATIVE FIGURES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total funds 2015 (Restated) £</b>
<b>Income from:</b>			
Donations and legacies	3,329	1,926	5,255
Other trading activities	500	-	500
Investments	2,650	-	2,650
Charitable Activities	911,870	94,545	1,006,415
<b>Total income</b>	<b>918,349</b>	<b>96,471</b>	<b>1,014,820</b>
<b>Expenditure on:</b>			
Raising funds	2,112	-	2,112
Charitable activities	805,076	165,577	970,653
<b>Total expenditure</b>	<b>807,188</b>	<b>165,577</b>	<b>972,765</b>
<b>Net income/(expenditure)</b>	<b>111,161</b>	<b>(69,106)</b>	<b>42,055</b>
<b>Transfer between funds</b>	<b>1,619</b>	<b>(1,619)</b>	<b>-</b>
<b>Net movement in funds</b>	<b>112,780</b>	<b>(70,725)</b>	<b>42,055</b>
<b>Total funds brought forward</b>	<b>377,449</b>	<b>97,146</b>	<b>474,595</b>
<b>Total funds carried forward</b>	<b>490,229</b>	<b>26,421</b>	<b>516,650</b>

### **24 RELATED PARTY TRANSACTIONS**

During the year, Southville Community Development Association traded on normal commercial terms with Gerrard Financial Consulting Limited, a business in which Jennifer Gerrard (a trustee during the period) is a director and shareholder. Purchases made from Gerrard Financial Consulting Limited since Jennifer was appointed to the board of trustees on 25th November 2015 amounts to £530. These transactions were software costs that were paid by Gerrard Financial Consulting and recharged to SCDA.

### **25 CONTROLLING PARTY**

The charitable company is controlled by the board of directors in their capacity as Trustees.