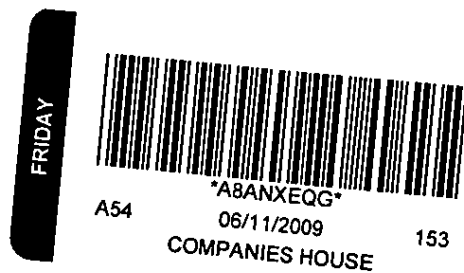


SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION
FINANCIAL STATEMENTS

31 MARCH 2009

Company Registration Number: 2542176
Charity Number: 1000544



SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2009

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SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

The Trustees are pleased to present their report and the financial statements for the year ended 31 March 2009.

STRUCTURE, GOVERNANCE AND MANAGEMENT

What is SCDA?

SCDA is the development trust that runs the Southville Centre in Bristol and leads a number of community development projects across Southville, Bedminster and Ashton – postal code of BS3. SCDA has 363 members who elect the trustees annually to oversee the running of the organisation.

The charity's purposes are to serve the community as a centre for local activities, events and services as set out in the company's 'Memorandum and Articles of Association'. This is a set of rules that was agreed by the members when SCDA was established in 1990. Amendments can be made to the 'Memorandum and Articles of Association' if agreed by a majority of members at the annual SCDA AGM.

The aim of the charity is to provide a day nursery and out of school care for children, day care for older members of the community, a café, various classes and room hire. In addition, SCDA helps the local community to initiate local projects of benefit to local people, details of which are given below.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

SCDA started in the 1980s as a small group of local residents who wished to secure Ashton Park Lower School, a grade 2 listed building, at a time when the school was moving to its main site. Following a financial deal involving Guinness Housing Trust and with support from Bristol City Council, Southville Centre opened in September 1991. Services such as the Day Nursery and the Café began at this time.

The early years at the Southville Centre were financially precarious and most of the energy of the Association went into maintaining the building and its services. By the later '90s the Centre had secured a recognised place both within the community and as an accessible venue used by many groups from across the Greater Bristol area. An investment by the Community Fund in 2001 remodelled the building and secured extra space, thus improving the financial position.

SCDA is both a registered charity and a company limited by guarantee. Being a charity enables us to apply for grants and lottery funding and being a limited company enables us to generate income by running the Nursery, Café and room hire.

How is SCDA funded?

SCDA generates most of its funding through the Café, room hire and Nursery. Bristol City Council awards SCDA a small annual grant that accounts for about 2% of our income.

The Café, room hire, and Nursery are all run as social enterprises. Any surpluses generated from these are reinvested in the Southville Centre and community projects that we run. We

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

don't have shareholders – other than the community - and so only the local community and local people benefit from any financial surplus generated.

Who owns the Southville Centre?

The Southville Centre was built in 1896 as a school and is now owned by Bristol City Council and leased to SCDA for 999 years (ends in 2990!). SCDA is responsible for all running costs, maintenance, and repairs to the structure of the Southville Centre.

Who runs SCDA?

The local community runs SCDA – that means any local resident (BS3) can become a member of SCDA. Membership is free - you can join now by filling in a membership form.

Who makes decisions about the organisation?

The SCDA Board of Trustees is responsible for the running of SCDA. The Trustees consult with SCDA managers and users of the Centre on all major decisions.

A chief executive is employed to run SCDA and oversee the management of the Southville Centre. Day to day decisions about the Southville Centre are made by the management team. To contact the SCDA director email anne@southvillecentre.org.uk

Each year SCDA has an Annual General Meeting (AGM) where all members are entitled to vote for those standing for the 12 places on the Board of Trustees and who are responsible for running SCDA, agreeing policy and ensuring that the organisation abides by any legal requirements.

The 12 members of the SCDA Board of Trustees are all volunteers. Each member is elected for a period of 3 years and at the end of that period, can stand for re-election. Each year at the SCDA AGM a percentage of the Board of Trustees places come up for re-election and a Chair, Vice Chair and Treasurer are elected annually.

To ensure that new Trustees are appointed regularly, the Board has continued to invite potential new Trustees to shadow their meetings.

We would like to thank Eric Booth for his years of valued involvement and advice as he retires from the Board of Trustees at the AGM this year.

How does SCDA benefit the local community?

It offers a number of benefits and facilities for local people, these include:

Nursery

SCDA has run a day Nursery since it first opened the Southville Centre in 1991. We currently provide nursery places for 41 children between the ages of 12 months and 5 years. The Nursery receives no direct council or government funding and is funded solely by charges.

After School Club

We run an after school club for 24 children between the ages of 4 and 11 from Holy Cross School and Southville Primary School. The After School Club receives no council or government funding and is funded solely by charges.

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

Holiday Play Scheme

During the school holidays SCDA runs a daily play scheme for children aged between 4 and 11 years. We receive a very small grant from Bristol City Council Children and Young Peoples department towards running the holiday play scheme but most of the funding is from charges.

Café

The Café and catering arrangement was re-structured during 2008. The Manager's post became redundant and the SCDA would like to thank Pat Biggs for many years of work for the organisation as manager. The contract was put out to tender and awarded to Thyme Catering who began to provide café and catering services, including a bar, at the beginning of March 09. The employment of the remaining café staff employed by SCDA was passed to Thyme by TUPE arrangement. Provision for the Nursery was also contracted to Early Years Catering – part of the same group as Thyme.

Older Peoples Monday Club

SCDA runs an older people's club every Monday for 14 frail, older people, providing company, activities, and entertainment for those who attend. We receive funding from Bristol City Council's Adult Community Care department to run the Monday Club as well as other charges and donations.

Room Hire and Community Meeting Space

The Southville Centre is a fully accessible community building with a large hall and five smaller rooms that are available for hire. SCDA has a scale of rates for room hire at the Southville Centre. Higher rates are charged for private business and lower rates for charities and community groups. Some local voluntary groups meet for free.

Local Employment

SCDA employs about 33 people (11 full time and 22 part time employees). 90% of the staff live within 2 miles of the Southville Centre. In addition to staff directly employed by SCDA, we also rent space to the charity MusicSpace who have three therapy rooms available. A number of local self-employed people use the Southville Centre to offer evening classes and courses.

Who Uses The Southville Centre?

The Southville Centre is used by a wide range of people – more than 2,000 a week at the moment – there is a wide range of users and uses including local families, local organizations and businesses, organic veg box scheme, older people and their carers, visitors to MusicSpace, City Council departments, local Police, celebrations of family and friends' events, workshops of all kinds, summer schools, blood donors, exercise and social groups and just passers-by who pop in for a cup of tea and a chat

Day and Evening Classes

The Southville Centre hires rooms to a number of people who provide day and evening classes. Current information is available from the Reception desk, the Pigeon or the Southville Centre website.

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

Meetings, conferences and Training Events

The Southville Centre is a popular venue used by Bristol City Council, Voluntary organisations and private business for meetings, conferences, and training.

Parties and Social Events

The Southville Centre and Café cater for many weddings and celebrations each year and in 2009 gained a license to hold wedding and civil partnership ceremonies here as well. It is also a popular venue used by local parents for children's parties.

Community Groups

In addition to running the Southville Centre, SCDA is involved in community development work with a huge number of local groups. Support is offered to community groups in many ways including subsidised meeting room use, the Centre's Reception being a contact point for groups and professional expertise and resources being available. Key SCDA volunteers also support local groups.

Public Information Point

The Southville Centre is open to the public from 8.30am – 10pm Monday to Friday and available for hire on Saturday and Sunday. Reception staff answer enquiries from the public on a whole range of questions and provide information and leaflets on a host of events and local services. There are notice boards for the use of local groups and residents.

SCDA's Community Development Work

SCDA continues to play a leading role in community development in Southville, Bedminster and Ashton (BS3) and has been active in helping local residents to establish lots of local groups. To find out more about any of these groups contact the Southville Centre on (0117) 923 1039 or email info@southvillecentre.org.uk

The groups are interconnected and often work together on projects.

Sustainable Southville Project (SSP)

This is a general name for several projects that have run since 2002 and aim to make our community more sustainable, promote environmental awareness, enhance green spaces and reduce negative impacts on our environment, e.g. from cars, CO2 emissions. Although the Sustainable Southville Project started off in the neighbourhood nearest Southville Centre, it now includes a much wider area across 'Greater Bedminster' - roughly the area covered by the postal code BS3. There is a SSP Steering Group which co-ordinates SSP and is advisory to SCDA's board of trustees.

Current SSP activities include:

- **Southville Green Team**

This is a group of nearly 200 volunteers who work on projects that protect and promote wildlife and other environmental issues across Southville, Bedminster and Ashton.

- **Front Garden Competition**

The competition has run each summer since 2004 and is sponsored by SCDA, and Highcroft vets this year. The competition was established to encourage local residents to

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YEAR ENDED 31 MARCH 2009

improve their front gardens and make BS3 a more pleasant neighbourhood in which to walk and cycle. For more information visit www.frontgarden.org.uk

- **Keep North Street Special**

A project concentrating on promoting and protecting North Street as a local shopping street with a wide range of local independent traders. The project is also looking at improving the quality of the Street Scene. Supporting our retail streets, including North, East and West Streets) has been identified as a priority for the Greater Bedminster Community Partnership (local neighbourhood partnership).

- **'Patchwork' Community Garden Project**

We have identified several small bits of 'waste ground' locally. Since 2004 we have cleared them of plastic bags, needles and other detritus and planted them. Sometimes we have added art works and somewhere to sit. A small group from the Green Team looks after these spaces.

- **Benches Project**

To make it more attractive for people, especially older people, to walk around the area, rest when shopping etc, we have installed six street benches locally – including three new ones close to North Street Green. We are looking for further sites and in 2009 have produced a free map of places to sit and places offering access to toilets.

- **Butterfly Junction**

Butterfly Junction is a piece of 'waste ground' belonging to Bristol City Council and near to the Create Centre. The Green Team and FrANC have been monitoring this site since 2002 and, so far, we have identified 20 species of butterfly as well as other creatures. Six butterfly species breed on site. Although it would make a perfect car park, we hope to protect this space as an urban wildlife reserve.

Greater Bedminster Rivers and Green Spaces Network

This network sits within the Greater Bedminster Community Partnership. Its aim is that every significant green space and river in the Greater Bedminster area should have a support group of local people to speak up for it and ensure that its quality is maintained for the use of local people and wildlife. SCDA has therefore worked with local people, helped raise money, organised events and made links with agencies such as Bristol City Council and the police.

Most of the groups are currently developing five-year plans (2007-2012) in conjunction with the Parks Service which will guide future investment. Most of our local green spaces and rivers now have a support group, many of these have arisen from the Sustainable Southville Project and started off as part of SCDA, but are now independent organisations. Independent groups are marked**

- **Climate Action Bedminster (CAB)****

A group working to promote projects that will reduce the impact of global warming and climate change. CAB organised the third successful Best of Bedminster Show this year.

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- **Dame Emily Park Project (DEPP)****

This group works to promote facilities and improve maintenance in Dame Emily Park. This group has been partially funded with a Heritage Lottery grant secured by SCDA. It has also raised over £60K itself, mainly for play equipment. It organises events in the park.

- **Friends of Greville Smyth Park (FroGS)****

This group works to promote and improve maintenance and facilities in Greville Smyth Park. This group was established in 2004 as part of a lottery funded SCDA project. FroGS is now self governing and has raised over £60K towards play equipment and facilities for young people. For more information visit www.frogs.org.uk

- **Friends of the Avon New Cut (FrANC)****

This group works to promote and improve maintenance and access to the banks of the River Avon New Cut where it runs through Southville, Bedminster and Spike Island. This group has been partially funded with a Heritage Lottery grant secured by SCDA and became self governing in 2006. 2009 marks the 200th anniversary of the digging of the New Cut and there have been various celebrations organized with the help of FRANC.

- **Gores Marshalls****

SCDA initiated a project funded by Bristol City Council (Clean and Green fund) to establish a 'friends' group and a development plan for this open green space. The project has now ended and an independent self organised 'friends group for Gores Marsh 'the Gores Marshalls' has been established. Substantial funding has been received during 2009 for new investment in play equipment for this space.

- **Kingfisher Group****

Local people supporting the Malago River and nearby green space (Cotswold Meadow) in Windmill Hill.

- **North Street Green Project**

This group is part of the Green Team and works to promote and improve maintenance and facilities in North Street Green a 'pocket park', situated in the middle of North Street close to Luckwell Road. Over the last couple of years SCDA has secured small bits of funding to improve this space.

- **South Bristol Riverscapes Project**

Bristol Living Rivers supports local river groups to improve their local rivers & streams & to raise awareness of Bristol's hidden urban waterways. The project also helps establish new river groups, providing support and help where needed. The South Bristol Riverscapes Project will run until 2010 in partnership with existing river groups based in South Bristol - The Malago Valley Conservation Group, the Friends of the Avon New Cut, the Kingfisher Group & the Friends of Nightingale Valley. This project is a joint initiative between Bristol City Council and Network South Bristol (of which SCDA is a member). SCDA manages the funding and is responsible for the employment of the project worker (the worker is based at the CREATE Centre).

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

- **St Johns' Churchyard Group****

SCDA initiated this project working with local people to establish a support group, using funding from Safer Bristol Partnership. The first St John's church was established in the Middle Ages and provided a focus around which the village of Bedminster first formed. This group is now self organised and independent.

- **South Street Park Improvement Group (SPIG)****

This group works to promote facilities and improve maintenance in South Street Park. This group was partially funded with a Heritage Lottery grant secured by SCDA and is now independent.

- **Victoria Park Action Group (VPAG)****

This is an independent support group for Victoria Park, Windmill Hill. For more information visit www.vpag.org.uk

Greater Bedminster Community Partnership (GBCP)

SCDA has been active as a member of this new Neighbourhood Partnership which aims to bring together the 4 local councillors for Bedminster and Southville wards and representatives from business, voluntary groups, residents, schools, police and health groups in the local area. The GBCP aims to develop better communication between all local groups and a better 'joined up' approach to the delivery of statutory and other services in Bedminster and Southville. It also wants to give local people more influence over local services.

The GBCP has established a Co-ordinating Group. It is also promoting:

- **Greater Bedminster Online Forum**

This is an internet chat forum where local residents can raise and discuss local issues of their choice. The forum is open to any local resident to join. For more information visit <http://forums.e-democracy.org/groups/bemmy-forum/>

- **Bedminster and Southville Local Planning Group**

This is a group of local residents that meets occasionally to consider large planning applications in Bedminster and Southville and offers advice and support on planning issues to local voluntary organisations.

- **Southville and Bedminster Local Action Group**

This group is a partnership between the police, ward councillors, local business, voluntary and resident groups to work on tackling crime and making Bedminster and Southville safer. It is part of the Greater Bedminster Community Partnership.

For more information on GBCP visit www.greaterbedminster.org.uk. For more information on Neighbourhood Partnerships visit www.voscur.org/brispartnership/np

Other Groups

Generally, SCDA has been involved in establishing these groups, but they are now independent. These include:

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YEAR ENDED 31 MARCH 2009

- **Bedminster & Southville Healthy Walking Group**

This group became self-governing in 2007. It undertakes a weekly walk to various destinations in and around Bristol. Its members are mostly older people or people recovering from illnesses, operations etc where regular, but not strenuous exercise is health giving. It is also good fun. For more information visit www.whi.org.uk and search 'Southville'

- **Friends of Bristol South Pool (FoBS)**

This group works to retain, promote and improve the Swimming Pool and leisure facilities at Bristol South Pool situated in Dame Emily Park. The group has helped campaign for initial improvements to the pool (work is due to begin shortly). The group wishes to see a full refurbished pool in the coming years. SCDA, DEPP and FoBS will be among the local organisations seeking to influence this process.

- **NET-WORK South Bristol (NWSB)**

NET-WORK South Bristol is a group of six South Bristol community organisations, including SCDA, established in 2000. The other members are Hartcliffe and Withywood Community Partnership, Hartcliffe and Withywood Ventures, Knowle West Development Trust, South Bristol Church and Community Trust and Windmill Hill City Farm. NWSB promotes co-operation between organisations across South Bristol and sponsors occasional inter-area projects.

- **Southville LETS**

Southville Local Exchange and Trading Scheme (LETS) was one of the first groups established by SCDA. It is now an independent organisation. Members trade skills, time, lend tools in a collective barter scheme. The unit of currency is the Squid (Southville Quid). The Southville Centre is a collection and meeting point for the LETS scheme. Southville LETS is linked to other Bristol LETS groups through Bristol InterLETS. For more details visit www.bristolinterlets.co.uk

- **Southbank Arts Trail**

The Southbank Arts Trail was founded by SCDA in 2003 and is now organised independently by the Southbank Bristol Arts. For more information see www.sbaweb.co.uk. SCDA offers the Southville Centre free of charge each year as the main host venue for the South Bank Arts Trail.

FINANCIAL REVIEW

Although SCDA has always had limited resources, the trustees have been able to introduce some significant changes in relation to the cafe as described above. The future benefits that these changes will bring include the ability of SCDA to aim for a percentage of turnover as an annual surplus in order to build up the reserves for the future benefit of the local community.

The level of unrestricted general reserves dipped into negative territory at 31st March 2009 (£15,769). Since then the Centre has been consolidating the changes made in 08/09 and monitoring progress carefully. Despite a difficult economic climate the Trustees remain confident that the financial situation at the Centre is satisfactory and is improving.

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

Reserves Policy

The aim of the Trustees is to achieve an unrestricted reserve equivalent to 3 months' salary costs which is approximately £90,000. This will take several years to achieve but Trustees are committed to this policy.

Risk Management

The Trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

Apart from the financial risk mentioned above, one of the greatest risks to the Association is its reliance on key staff -particularly at a managerial level - and key volunteers. This is understood by Trustees and is actively being taken into account in changes to staffing structures, to recruitment systems and to training budgets, including Trustee training. It is recognized that there is a continuing need to review salaries as funds become available in order to reduce this risk.

The Trustees are satisfied that all operational systems are in place to ensure sound governance of the Association and this has been upheld in the monitoring undertaken by our funding bodies.

Related party transactions and Trustees' remuneration

No Trustees received any remuneration for services as members of SCDA Management Committee, or for expenses.

No Trustees had any beneficial interest in any contract with SCDA.

Employees

SCDA has 33 full and part-time staff at 31st March 2009. Recruitment of staff follows our Equal Opportunities Policy and all members of staff have job descriptions and contracts of employment which were revised 30th June 2008.

REFERENCE AND ADMINISTRATIVE DETAILS

The name of the charity

Southville Community Development Association (SCDA)

Charity registration number

1000544.

Company limited by guarantee registration number

2542176.

Registered office address of the charity and the company

The Southville Centre, Beaufey Road, Southville, Bristol BS3 1QG.

The Trustees

The Trustees submit their annual report and the audited financial statements for the year ending 31 March 2009. The Trustees have adopted the provisions of the Statement of

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005 in preparing the annual report and financial statements of the charity.

The Trustees constitute directors of SCDA for the purposes of the Companies Act 1985 and the Trustees of the charity for the purposes of the Charities Act 1993. There are up to twelve Trustees elected by the SCDA membership at the annual general meeting (AGM). One third of the serving Trustees come up for election each year. The following members were in office during the financial year 2008/2009 and/or on the date the report was approved (8th October 2009).

Matthew Symonds*	(Chair)
Kathy Russell	(Vice Chair)
James Vaccaro**	(Treasurer) co-opted Feb 09
Charlie Bolton	Elected AGM 08
Eric Booth	Resigned Sept 09
Pamela Connor	
Marty Cummins	
Crispin Edmonds	Elected AGM 08
Debra Hiom	Elected AGM 08
Alex Phillips	Resigned Nov 08
Sophia Richards*	
Hannah Harris	
Chris Uttley	Formally elected AGM 08

* period of office ends November 2009

** standing for formal election of co-opted Trustee

SCDA Management

CEO and Company Secretary - Anne Malindine

Commercial Managers (job share) - Dawn De Montfort
- Deborah Wilcox

Family Services Manager - Tim Clark

Day Care Manager - Roma Widger

Bankers

Lloyds TSB Bank plc, PO Box 1000, BX1 1LT

Auditor

Burton Sweet, Thornton House, Richmond Hill, Bristol BS8 1AT

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

The directors who held office at the date of approval of this Trustees' Report, confirm that, so far as they are each aware, there is no relevant Audit information of which the Charity's auditors are unaware; and each Trustee has taken all the steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

Auditors

A resolution to re-appoint Burton Sweet as auditor for the ensuing year will be proposed at the Annual General Meeting

This report and the financial statements have been prepared in accordance with the Companies Act 1985, the charitable Company's Memorandum and Articles of Association and the Statement of Recommended Practice "Accounting and Reporting by Charities".

Registered office:

The SouthvilleCentre
Beauley Road
Southville
Bristol
BS3 1QG

23/10.....2009

Signed by order of the Trustees


.....
Matthew Symonds
Chair

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2009

We have audited the financial statements of Southville Community Development Association for the year ended 31 March 2009, which comprise Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

The trustees' (who are also the directors of Southville Community Development Association for the purposes of company law) responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Trustees' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement.

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2009

whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 31 March 2009 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Trustees' Report is consistent with the financial statements.

Burton Sweet

Thornton House
Richmond Hill
Clifton
Bristol BS8 1AT

Burton Sweet
Chartered Accountants & Registered Auditor

29th October 2009.

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2009

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	14,857	-	14,857	16,637
Interest receivable		794	-	794	2,219
<i>Incoming resources from charitable activities</i>	3	525,167	7,521	532,688	510,814
Total incoming resources		540,818	7,521	548,339	529,670
Resources expended					
<i>Charitable activities</i>	5	573,442	29,744	603,186	546,777
<i>Governance costs</i>	7	7,680	-	7,680	7,625
Total resources expended		581,122	29,744	610,866	554,402
Net incoming/(outgoing) resources					
- net income/(expenditure) for the year	8	(40,304)	(22,223)	(62,527)	(24,732)
Total funds at 1 April 2008		24,535	39,733	64,268	89,000
Total funds at 31 March 2009		(15,769)	17,510	1,741	64,268

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing


The notes on pages 16 to 22 form part of these financial statements

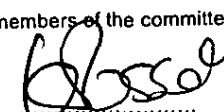
SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION
BALANCE SHEET
AS AT 31 MARCH 2009

		2009	2008
	Note	£	£
Fixed assets			
Tangible assets	11	43,200	39,396
Current Assets			
Stock	12	-	4,052
Debtors	13	32,070	42,965
Cash at bank		19,359	40,567
		<u>51,429</u>	<u>87,584</u>
Creditors : Amounts falling due within one year	14	(73,729)	(49,927)
Net Current Assets		<u>(22,300)</u>	<u>37,657</u>
Creditors: amounts falling due after more than one year	15	(19,159)	(12,785)
Net assets		<u>1,741</u>	<u>64,268</u>
Funds			
Unrestricted	17	(15,769)	24,535
Restricted	17	17,510	39,733
		<u>1,741</u>	<u>64,268</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These financial statements were approved and authorised for issue by the members of the committee on 23/10/2009 and are signed on their behalf by:


Matthew Symonds
Chair


Kathy Russell
Vice Chair

The notes on pages 16 to 22 form part of these financial statements

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007), the Companies Act 1985 and the Statement of Recommended Practice (SORP), Accounting and Reporting by Charities, published in March 2005.

The charity has availed itself of Paragraph 3(3) of Schedule 4 of the Companies Act 1985 and adapted the Companies Act formats to reflect the special nature of the charity's activities.

b) Incoming resources

All income is accounted for as soon as the charity has entitlement to the income and there is certainty of receipt and the amount is quantifiable.

Income from donations is included in incoming resources when these are receivable, except as follows:

- i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

c) Grants

Grants, including grants for fixed assets, are recognised within the accounts as they become receivable. Grants received in the accounting period in respect of future accounting periods are deferred until those periods.

d) Resources expended

Resources expended are accounted for on an accruals basis and have been classified under headings that aggregate all costs related to that activity. Resources expended include attributable VAT which cannot be recovered. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resource.

Direct costs, including directly attributable salaries, are allocated on an actual basis to the activities. Overheads and other salaries are allocated between expense headings on the basis of time spent.

Governance costs include the costs of governance arrangements which relate to the general running of the activity. These costs are associated with constitutional and statutory requirements and include and costs associated with the strategic management of the charity's activities.

e) Fixed Assets

Tangible fixed assets costing more than £100 are capitalised and included at cost including any incidental expenses of acquisition.

Freehold Property - No Depreciation

Equipment, Furniture & Fittings - 15% per annum reducing balance

The directors consider that the level of repairs and maintenance on freehold buildings will result in the residual value of these assets exceeding the original cost and therefore have not provided for any depreciation for the year in respect of these assets.

f) Pension Policy

The charity has arranged a defined contribution scheme for its staff. Pension costs charged in the SOFA represent the contributions payable by the charity in the period.

g) Fund accounting

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

h) Restricted funds

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of support costs where applicable.

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

2 Analysis of voluntary income

	Unrestricted	Restricted	Total Funds 2009	Total Funds 2008
	£	£	£	£
Bristol City Council	14,857	-	14,857	14,637
Quartet	-	-	-	2,000
	14,857	-	14,857	16,637

3 Analysis of incoming resources from charitable activities

	Unrestricted	Restricted	Total 2009	Total 2008
	£	£	£	£
Daycare	25,319	-	25,319	35,400
Centre facilities	105,866	-	105,866	101,311
Family Services	334,092	4,750	338,842	257,336
Café	59,890	-	59,890	74,306
Restricted project grants	-	-	-	41,273
Other project income	-	2,771	2,771	1,188
	525,167	7,521	532,688	510,814

4 Grants receivable

	Unrestricted	Restricted	Total Funds 2009	Total Funds 2008
	£	£	£	£
<i>Restricted projects:</i>				
Heritage Lottery Fund - Riverscapes project	-	-	-	24,450
Bristol City Council - Riverscapes project	-	-	-	1,500
Bristol City Council - other small projects	-	-	-	4,400
Other grants for small projects	-	-	-	10,923
<i>Family Services:</i>				
Bristol Holiday Playschemes	3,071	-	3,071	1,963
BYCA Grant	2,000	-	2,000	4,000
Graduate Leader Fund	-	4,750	4,750	-
<i>Daycare:</i>				
Bristol City Council Daycare grant	20,667	-	20,667	20,691
St Monica Trust	-	-	-	4,000
John James Foundation Grant	-	-	-	4,000
Barchester Healthcare	-	-	-	3,000
Other daycare	-	-	-	50
	25,738	4,750	30,488	78,977

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

5 Analysis of resources expended on charitable activities

	Activities undertaken directly	Support costs	Total	Total
	2009	2009	2009	2008
	£	£	£	£
Daycare	18,053	1,835	19,888	20,174
Centre facilities	69,660	52,875	122,535	118,061
Family Services	279,629	25,803	305,432	259,747
Café	116,940	8,647	125,587	125,411
Restricted project expenditure	29,744	-	29,744	23,384
	514,026	89,160	603,186	546,777

6 Analysis of support costs

	Daycare	Centre facilities	Family Services	Café	Total	Total
	2009	2009	2009	2009	2009	2008
	£	£	£	£	£	£
Premises	813	24,158	11,426	3,829	40,226	51,826
Communication and IT	166	4,937	2,335	782	8,220	8,220
Postage and printing	102	3,047	1,441	483	5,073	4,735
Bank interest and charges	62	1,853	877	294	3,086	1,311
Other	538	14,303	7,559	2,533	24,933	16,017
Depreciation	154	4,578	2,165	726	7,623	2,924
	1,835	52,875	25,803	8,647	89,160	85,033

Support costs are allocated to activity on the basis of staff time spent.

7 Governance costs

	Unrestricted	Restricted	Total Funds	Total Funds
	2009	2009	2009	2008
	£	£	£	£
Auditor's remuneration	1,680	-	1,680	1,625
Chief Executive's salary	6,000	-	6,000	6,000
	7,680	-	7,680	7,625

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

8 Net incoming/(outgoing) resources for the year

This is stated after charging:

	2009 £	2008 £
Depreciation	7,623	2,925
Auditor's remuneration	1,680	1,625

The aggregate amount of expense reimbursed to trustees in the year was £nil (2008 : £nil). The number of trustees reimbursed was nil (2008 : nil)

9 Staff costs and numbers

The aggregate payroll costs were:

	2009 £	2008 £
Wages and salaries	393,212	342,395
Social security costs	24,486	22,459
Other pension costs	1,273	212
	418,970	365,066

No employee received emoluments of more than £60,000.

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2009 No.	2008 No.
Number of service staff	10.5	11.0
Number of admin staff	3.5	3.5
Number of management staff	4.7	5.0
	18.7	19.5

10 Taxation

The charity is exempt from corporation tax on its charitable activities.

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

11 Tangible fixed assets

	Furniture & Equipment £	Total £
Cost		
As at 1 April 2008	93,641	93,641
Additions	11,427	11,427
At 31 March 2009	105,068	105,068
Depreciation		
At 1 April 2008	54,245	54,245
Charge for the year	7,623	7,623
At 31 March 2009	61,868	61,868
Net book value		
At 31 March 2009	43,200	43,200
At 31 March 2008	39,396	39,396

12 Stocks

	2009 £	2008 £
Trading stocks for resale	-	4,052
	-	4,052

13 Debtors

	2009 £	2008 £
Trade Debtors	28,734	42,105
Prepayments and accrued income	3,336	860
	32,070	42,965

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

14 Creditors: amounts falling due within one year

	2009	2008
	£	£
Trade creditors	16,800	25,596
Other creditors	15,087	8,160
Other loans	10,370	4,015
VAT Liability	2,221	506
Accruals and deferred income	29,250	11,650
	73,729	49,927

15 Creditors: amounts falling due after more than one year

	2009	2008
	£	£
Bristol City Council unsecured loan between 2 to 5 years	19,159	12,785

16 Commitments under operating leases

At 31 March 2009 the organisation had annual commitments under non-cancellable operating leases as set out below.

	Equipment	
	2009	2008
	£	£
Operating leases which expire:		
Between 2 to 5 years	4,654	744

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

17 Movement in funds

	At 01-Apr 2008 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2009 £
Restricted Funds					
Sustainable Southville	7,064	2,771	(4,302)	-	5,533
Older People	1,451	-	(507)	-	944
Riverscapes	23,216	-	(16,184)	-	7,032
Daycare activities and transport	8,002	-	(4,001)	-	4,001
Graduate Leader Fund	-	4,750	(4,750)	-	-
	39,733	7,521	(29,744)	-	17,510
Unrestricted funds					
General funds	24,535	540,818	(581,122)	-	(15,769)
	24,535	540,818	(581,122)	-	(15,769)
Total funds	64,268	548,339	(610,866)	-	1,741

Purpose of restricted funds:

- Sustainable Southville - to develop an understanding of sustainability and to form community groups within Bristol BS3
- Older People - to develop activities and independent organisations for older people in Bristol BS3
- South Bristol Riverscapes - to build links between communities and for rivers in South Bristol
- Daycare activities and transport - funds received from St Monica Trust, Barchester Healthcare and John James Foundation for spending on Daycare activities and transport.

18 Analysis of net assets between funds

	Tangible Fixed assets £	Other Net assets £	Total £
Restricted funds	-	17,510	17,510
Unrestricted funds	43,200	(58,969)	(15,769)
	43,200	(41,459)	1,741

19 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.