

#### **COMPANIES FORM No. 12**

### Statutory Declaration of compliance with requirements on application for registration of a company



Please do not write in

Pursuant to section 12(3) of the Companies Act 1985

this margin For official use For official use To the Registrar of Companies Please complete 2542176 legibly, preferably in black type, or Name of company bold block lettering ひどり たいりへんりつ ASSOCIATION COMMUDITT \* insert full name of Company AT HARDE SOUTHULLE BRISTOL RC3 ILII PLACE do solemnly and sincerely declare that I am a [Solieitor-engaged in the formation of the company]† t delete as appropriate [person named as director or secretary of the company in the statement delivered to the registrar under section 10(2)]† and that all the requirements of the above Act in respect of the registration of the above company and of matters precedent and incidental to it have been complied with, And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835 Niwetres Declarant to sign below Declared at \_ dav of the\_ One thousand nine hundred and A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths. RINTE O ANO SUPECIED BY Presentor's name address and For official Use ) (on (distors) New Companies Section Post room reference (if anv): JORDAN & SONS LTD

JOHDAN & SONS LIMITED JOHDAN HERTISE BHURY, WAR WAR JA CHURGENE OF E THE FREDRICK OF STORY THEE MOREONE OF STORY THEE MOREONE

21 ST. THOMAS ST BRISTOL, BS1 6JS



COMPANIES FORM No. 30(5)(a)

# Declaration on application for the registration of a company exempt from the requirement to use the word "limited" or its Welsh equivalent



Please do not write in this margin

Please complete legibly, preferably in black type, or bold block lettering

Note
This declaration should accompaly the application for the registration of the company
\* insert full name of company

t delete as appropriate

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Pursuant to section 30(5)(a) of the Companies Act 1985

•		
	For official use	Company number 2542176.
Name of company	L_1_i	
Name of Street, or Street, Str	DEUTHAROUT A	SCOCIATION
* SOUTHVILLE COMMUNIT	) W-0 12 311630 1 11	
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I, LAT HAZUET	SOUTHUILL BRIS	TAL RSSILL
of Lis FAIRFIELD PLACE	COO TOTOLES DE LO	
a [Solicitor-engaged-in the formation of secretary of the above company in the solemnly and sincerely declare that the	statement delivered under sec	tion 10 of the above Actif do
above Act.  And I make this solemn Declaration cor	i-ntiqualy balieving the sam	e to be true and by virtue of the
	ascientiously believing the sum	,
Statutory Declarations Act 1835.	that I Dec	clarant to sign below
Declared at Process	11(1)	Sidy Sitt to E.G.
before me S T Hooke	insty instruction	
A Commissioner for Oaths or Notary F the Peace or Solicitor having the powe Commissioner for Oaths	ublic or Justice of ers conferred on a	
	For official Use	
Presentor's name address and reference (if any):	New Companies Section	Post room
JORDAN & SONS LTD 21 ST. THOMAS ST BRISTOL, BS1 6JS		



#### **COMPANIES FORM No. 10**

### Statement of first directors and secretary and intended situation of registered office



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lease complete gibly, preferably black type, or	To the Registrar of Companies	For official use	
old block lettering	Name of company		
insert full name of company	* SOUTHVILLE COMMUNITY DEVELOPMENT	ASSOCIATION	
	The intended situation of the registered office of the company on inco	orporation is as stated b	elow
	THE SOUTHVILLE CENTRE		
	BEALLEY RUAD		<u>,                                      </u>
	BRISTOL	Postcode 353	
	If the memorandum is delivered by an agent for the subscribers of the memorandum please mark 'X'in the box opposite and insert the agent's name and address below	e	×
	JORDAN & SONS LTD 21 ST. THOMAS ST BRISTOL, BS1 6JS	Postcode	
	Number of continuation sheets	attached (see note 1)	

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Presentor's name address and

JOINTEDAND SOFTED Presentor's name address an efference (if any):

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THE PRINCE OF 2930000 JORDAN & SONS LTD

THE PRINCE OF 2930000 JORDAN & SONS LTD 21 ST. THOMAS ST BRISTOL, BS1 6JS TUILYKJ

For official Use **General Section** 

Post room

The name(s) and particulars of the person who is, or the persons who are, to be the first director or directors of the company (note 2) are as follows:

Please do nat write in this margin

Name (note 3)		Business occupation		
GRAHAM ANDREW RUSSELL		PRETECT MANAGER		
Previous name(s) (note 3) NA		Nationality		
Address (note 4) 14 VIC ACIACO	e Rox	AD.	BRITISH	
SOUTHVILLE			Date of birth (where applicable)	
BRISTOL	Postcode	BES IPD	(note 6) 29.10.53	
Other directorships †				
STRECTWORK LTD				
BRISTOL BRIDGE	INITU	ATIVES .		
I consent to act as director of the consignature (TA Rustell	rypany nar	ned on page 1	Date & (9(90	
	The second second			

enter particulars of other directorships held or previously held (see note 5) if this space is insufficient use a continuction sheet.

Name (note 3) NORMA CLEEVES	Business occupation
Previous name(s) (note 3)	Nationality
Address (note 4) 30A ALLINGTON RD.,	BRITISH
SOUTHUILE BRESTOL.	Date of birth (where applicable)
Postcode B3 1 PS	(note 6)
Other directorships †	
I consent to act as director of the company named on page 1	
Signature Norma Cleeves	Date 8 9 9 9 0

Name (note 3) ANITTA BETTY WASON	Business occupation  SPECIALIST FOSTER PARENT	
Previous name(s) (note 3)	Nationality BRITISH	
Address (note 4) 116 GREVILLE ROAD  SOUTHWILLE ROLLS THE  Postcode ROS 125	Date of birth (where applicable) (note 6)	
Other directorships t None.		
I consent to act as director of the company named on page 1  Signature	Date 4-9-98	

Please do not write in this margin

Please complete legibly, preferably in black type, or bold black lettering The name(s) and particulars of the person who is, or the persons who are,to be the first secretary, or join secretaries, of the company are as follows:

Name (notes 3 & 7)	(भूग समेर ग्रह)		
Previous name(s) (not	e 3)		
Address (notes 4 & 7)	45 FARFIELD PL	A C C	
	Contholet		
	KK 15TCL	Postcode 653	5 tL-l4
I consent to act as sec	retary of the company named or		· · · · · · · · · · · · · · · · · · ·
Signature A	and an artist	Date RA /	90
			iyali dalir madili Masaliya Maliyati Pamarik Y
Name (notes 3 & 7)		17 M 5 C 1 L 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1	وي سيان بني سياوينيا الآن اس كان
			······································
Previous name(s) (not	e 3)		- 100,000 Comp. (a. 100,000)
Address (notes 4 & 7)			<del></del>
		Postcode	- <del>17   18   18   18   18   18   18   18   </del>
I consent to act as sec	retary of the company named or	page 1	······································

delete if the form is signed by the subcribers

delete if the form is signed by an agent on behalf of the subscribers.

All the subscribers must sign either personally or by a person or persons authorised to sign for them.

Signature of agent on behalf of subsribers	Date
Signed G-A-Russell	Date & (%( Q &
Signed AD wasan	Date 9 9.40
Signed Garrelf	Date 9/9/90
Signed Allhe Johnton	Date 9.9.90
Signed Sarai	Date 9/9/90
Signed	Date

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**COMPANIES FORM No. 10 (cont.)** 

Statement of first directors and secretary and intended situation of registered office (continuation)

Continuation sheet No \_\_\_\_ to Form No. 10

Company number

Please complete legibly, preferably in black type, or hold block lettering

\* Insert full name of company

lame of company	
* SOUTHVILLE COMMUNITY DEVELOPMENT	T ASS OCIATION
Particulars of other directors (continued)	
Particulars of other uncoder (	Business Occupation
Name (note 3) STEPHEN F. FEMELY	PROOF READER
	Nationality
Previous name(s)(note 3)	BRITISH
Address(note 4) 22 CLIFT RD	Date of birth (where applicable)
ASTHON BRISTOL Postcode BS3 IRZ	(note 6)
I consent to act as director of the company named above (notes 9 and 10)	)
	Date 9/9/90
Signature	

Particulars of other directorships

None.

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JORDAN & SONS LIMITED
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COMPANIES FORM No. 10 (cont.)

# Statement of first directors and secretary and intended situation of registered office (continuation)

Continuation sheet No \_\_\_\_\_\_\_ to Form No. 10

Company number

legibly, preferably in black type, or bold block lettering

Please complete

\* insert full name of company

Name o	of cor	npany
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Signature

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* SOUTHVILLE COM	MUNITY DEVELOPMENT	<u> </u>
		والمستقد والم والمستقد والمستقد والمستقد والمستقد والمستقد والمستقد والمستد
Particulars of other directors (co	ntinued)	Business Occupation
Name (note 3) ENDARRE		WIREWORKER
		Nationality
Previous name(s)(note 3)		
Address(note 4) 98 BEA	WLEY Rd	BRITISH.
	W. C. I.	Date of birth (where applicable)
SOUTHVILLE	1000	(note 6)
Re15071-	Postcode RS3 IQG	
Legislant to act as director of	the company named above (notes 9 and 1	10)
1 consent to dot do di solo	A /	1 /

Particulars of other directorships

None.

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COMPANIES FORM No. 10 (cont.)

Statement of first directors and secretary and intended situation of registered office (continuation)

Continuation sheet No 3 to Form No. 10

Date SEPTEMBER 14 1910

Company number

\* insert full name

of company

Please complete

legibly, preferably in black type, or bold block lettering

Name of company

\* SOUTHWILLE COMMUNITY DEVELOPMENT ASSOCIATION

Particulars of other directors (continued)

Name (note 3) ANCHARA. R. (OHASTON)

Business Occupation

BUNDER

Previous name(s)(note 3)

Address(note 4) FEMBROKE ROAD,

SOUTHWALE, BRISTOL

Postcode RS3 IPP

Business Occupation

BUNDER

BRITISH

Date of birth (where applicable)

(note 6)

I consent to act as director of the company named above (notes 9 and 10)

Particulars of other directorships

Signature

None

JOHO SUPPLIED LY
JORDAN & SONS LIMITED
JORDAN HOUSE
BROWNSWI. XPI ACE
LONDON NI 66E
TELEPHONE 07 253 1-30
TELEX 200/10



† delete if inappropriate

#### THE COMPANIES ACT 1985



COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

2542 176

MEMORANDUM OF ASSOCIATION OF

SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

- 1. The Company's name is "SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION".
- 2. The Company's registered office is to be situated in England and Wales.
- 3. The Company's objects are:-
- (i) To promote the benefit of the inhabitants of Southville Electoral Ward and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex or of political, religious or other opinions by association the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- (ii) To establish or to secure the establishment of a Community Centre (hereinafter called `the Centre`) and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

In furtherance of the above objects but not further or otherwise the Company shall have the following powers:-

- (iii) The Association shall be non-party in politics and non-sectarian in religion.
- (iv) The Association shall have power to affiliate to the National Federation of Community Organisations and to other organisations with similar charitable objects.
- (v) Bring together in conference representatives of voluntary organisations, Government departments, statutory authorities and individuals.

**GC86** 

- (vi) Arrange and provide for or join in arranging and providing for the holding of exhibitions, meetings, lectures, classes, seminars and training courses, and other leisure-time activities.
- (vii) Collect and disseminate information on all matters affecting the said objects and exchange such information with other bodies having similar objects whether in this country or overseas.
- (viii) Procure to be written and print, publish, issue and circulate either gratuitously or otherwise such papers, books, periodicals, pamphlets or other documents or films or recorded tapes as shall further the said objects.
- (ix) Purchase, take on lease or in exchange, hire or otherwise acquire any property and any rights and privileges necessary for the promotion of the said objects and construct, maintain and alter any buildings or erections necessary for the work of the Association.
  - (x) Make regulations for any property which may be so acquired.
  - (b) Subject to such consents as may be required by law, to borrow and raise money for the furtherance of the objects of the Company in such manner and on such security as the Company may think fit.
  - (c) To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise provided that this shall be without prejudice to the ability of the Company to disclaim any gift, this shall be without prejudice to the ability of the Company to disclaim any gift, the shall be without prejudice to the ability of the Company shall not undertake any permanent think fit and provided also that the Company shall not undertake any permanent think fit and provided also that the Company shall not undertake any permanent trading activities in raising funds for the above mentioned charitable objects.
    - (d) To lend money and give credit to, to take security for such loans or credit from, and to guarantee and become or give security for the performance of contracts and obligations by, any person or company.
    - (e) To draw, make, accept, indorse, discount, execute and issue promissory notes, bills of exchange, bills of lading, warrants, and other negotiable, transferable, or mercantile instruments.
    - (f) To subscribe for either absolutely or conditionally or otherwise acquire and hold shares, stocks, debentures, debenture stock or other securities or obligations of any other company.
    - (g) To invest the moneys of the Company not immediately required for the furtherance of its objects in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law.
    - (h) To purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges and to construct, maintain

and alter any buildings or erections which the Company may think necessary for the promotion of its objects.

- Subject to such consents as may be required by law, to sell, let, mortgage, dispose of or turn to account all or any of the property or assets of the Company with a view to the furtherance of its objects.
- Subject to Clause 4 hereof to employ and pay such architects, surveyors, solicitors and other professional persons, workmen, clerks and other staff as are necessary for the furtherance of the objects of the Company.
- To make all reasonable and necessary provision for the payment of pensions and superannuation to or on behalf of employees and their widows and other dependants.
- To subscribe to, become a member of, or amalgamate or co-operate with any other charitable organisation, institution, society or body not formed or established for purposes of profit (whether incorporated or not and whether in Great Britain or Northern Ireland or elsewhere) whose objects are wholly or in part similar to those of the Company and which by its constitution prohibits the distribution of its income and property amongst its members to an extent at least as great as is imposed on the Company under or by virtue of Clause 4 hereof and to purchase or otherwise acquire and undertake all such part of the property, assets, liabilities and engagements as may lawfully be acquired or undertaken by the Company of any such charitable organisation, institution, society or body.
  - To establish and support or aid the establishment and support of any charitable trusts, associations or institutions and to subscribe or guarantee money for charitable purposes in any way connected with or calculated to further any of the objects of the Company.
  - To do all or any of the things hereinbefore authorised either alone or in conjunction with any other charitable organisation, institution, society or body with which this Company is authorised to amalgamate.
  - To pay all or any expenses incurred in connection with the promotion, formation and incorporation of the Company.
  - To do all such other lawful things as are necessary for the attainment of the above objects or any of them.

#### Provided that:-

- In case the Company shall take or hold any property which may be subject to any trusts, the Company shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts.
- The objects of the Company shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers.

- (c) In case the Company shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Company shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property the Council of Management or Governing Body of the Company shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts receipts neglects and defaults, and for the due administration of such property in the same manner and to the same extent as they would as such Council of Management or Governing Body have been if no incorporation had been effected, and the incorporation of the Company shall not diminish or impair any control or authority exercisable by the Chancery Division or the Charity Commissioners over such Council of Management or Governing Body but they shall as regards any such property be subject jointly and separately to such control or authority as if the Company were not incorporated.
  - 4. The income and property of the Company shall be applied solely towards the promotion of its objects as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit, to members of the Company, and no member of its Council of Management or Governing Body shall be appointed to any office of the Company paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Company.

    Provided that nothing herein shall prevent any payment in good faith by the Company:-
  - (a) of reasonable and proper remuneration to any member, officer or servant of the Company (not being a member of its Council of Management or Governing Body) for any services rendered to the Company;
  - (b) of interest on money lent by any member of the Company or of its Council of Management or Governing Body at a reasonable and proper rate per annum not exceeding 2 per cent less than the published base lending rate of a clearing bank to be selected by the Council of Management or Governing Body or 3 per cent whichever is the greater;
  - (c) of reasonable and proper rent for premises demised or let by any member of the Company or of its Council of Management or Governing Body;
  - (d) of fees, remuneration or other benefit in money or money's worth to any company of which a member of the Council of Management or Governing Body may also be a member holding not more than 1/100th part of the capital of that company; and
  - (e) to any member of its Council of Management or Governing Body of reasonable and proper out-of-pocket expenses.
  - The liability of the members is limited.
  - 6. Every member of the Company undertakes to contribute such amount as may be required (not exceeding £1) to the Company's assets if it should be wound up while he is a member, or within one year after he ceases to be a member, for

payment of the Company's debts and liabilities contracted before he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

7. If upon the winding-up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Company, but shall be given or transferred to some other charitable institution or institutions having objects similar to the objects of the Company, and which shall prohibit the distribution of its similar to the objects of the Company, and which shall prohibit the distribution of its or their income and property to an extent at least as great as is imposed on the Company under or by virtue of Clause 4 hereof, such institution or institutions to be determined by the members of the Company at or before the time of dissolution, and determined by the members of the Company at or before the time of dissolution if and so far as effect cannot be given to such provision, then to some other charitable object.

We, the Subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum.

# Names and addresses of Subscribers

Graham/Russell.
14 Vicarage Road
Southville
BRISTOR BS3 IPD

G. A. Rossell

ANITH BETTY WASON

116 GREVILLE ROAD

SOUTHVILLE

BLISTOL 853 ILT

Absilon

MICHAEL RICHARD COHNSTON FREMBROKE ROAD SOUTHVILLE BRISTOL BS3 1PM

Mike Shurton

CHRISTOPHER ARTHUR JARRETT

98 BEAULEY Rd SOUTHVILLE BRISTOL BS3 1RG

cfarrell

STEPHEN F. MAIN

22 CLIFT RD

BRISTOL

ASHTON

BS3 IRZ

Sillian

Dated 8 SECTEMBER 1990

Witness to the above Signatures:-

RAT HARDET

45 Fairfield Place

Southville

BRISTOL

### THE COMPANIES ACT 1985

# COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

## ARTICLES OF ASSOCIATION OF

# SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

#### INTERPRETATION

1. In these Articles:

"the Act" means the Companies Act, 1985.

"the Council" means the Council of Management of the Company.

"the seal" means the common seal of the Company.

"secretary" means any person appointed to perform the duties of the secretary of the Company.

"the United Kingdom" means Great Britain and Northern Ireland.

Expressions referring to writing shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography, and other modes of representing or reproducing words in a visible form.

Unless the context otherwise requires, words or expressions contained in these Articles shall bear the same meaning as in the Act or any statutory modification thereof in force at the date at which these Articles become binding on the Company.

#### **OBJECTS**

2. The Company is established for the objects expressed in the Memorandum of Association.

#### **MEMBERS**

- The subscribers to the Memorandum of Association and such other persons as the Council shall admit to membership shall be members of the Company. Every member of the Company shall either sign a written consent to become a member or sign the register of members on becoming a member.
- Unless the members of the Council or the Company in General Meeting shall make other provision pursuant to the powers contained in Article 68, the members of the Council may in their absolute discretion permit any member of the Company to retire, provided (regardless of any other provision pursuant to Article 68) that after such retirement the number of members is not less than three,

### GENERAL MEETINGS

- The Company shall in each year hold a General Meeting as its Annual General Meeting in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it; and not more than fifteen months shall elapse between the date of one Annual General Meeting of the Company and that of the next. Provided that so long as the Company holds its first Annual General Meeting within eighteen months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The Annual General Meeting shall be held at such time and place as the Council shall appoint. All General Meetings other than Annual General Meetings shall be called Extraordinary General Meetings.
  - The Council may, whenever they think fit, convene an Extraordinary General Meeting, and Extraordinary General Meetings shall also be convened on such requisition, or, in default, may be convened by such requisitionists, as provided by Section 368 of the Act. If at any time there are not within the United Kingdom sufficient members of the Council capable of acting to form a quorum, any member of the Council or any two members of the Company may convene an Extraordinary General Meeting in the same manner as nearly as possible as that in which meetings may be convened by the Council.

# NOTICE OF GENERAL MEETINGS

An Annual General Meeting and a meeting called for the passing of a special resolution shall be called by twenty-one days' notice in writing at the least, and a meeting of the Company other than an Annual General Meeting or a meeting for the pausing of a special resolution shall be called by fourteen days' notice in writing at the least. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day for which it is given, and shall specify the place, the day and the hour of meeting and, in case of special business, the general nature of that business and shall be given, in manner hereinafter mentioned or in such other manner, if any, as may be prescribed by the Company in general meeting, to such persons as are, under the Articles of the Company, entitled to receive such notices from the Company:

Provided that a meeting of the Company shall, notwithstanding that it is called by shorter notice than that specified in this Article be deemed to have been duly called if it is so agreed:-

- in the case of a meeting called as the Annual General Meeting, by all the members entitled to attend and vote thereat; and
- in the case of any other meeting, by a majority in number of the members having a right to attend and vote at the meeting, being a majority together representing not less than ninety-five per cent. of the total voting rights at that meeting of all the members.
- The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

# PROCEEDINGS AT GENERAL MEETINGS

- All business shall be deemed special that is transacted at an Extraordinary General Meeting, and also all that is transacted at an Annual General Meeting, with the exception of the consideration of the accounts, balance sheets, and the reports of the Gouncil and auditors, the election of members of the Council in the place of those retiring and the appointment of, and the fixing of the remuneration, of the auditors.
  - No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business; save as herein otherwise provided, three members present in person or one-tenth of the membership, whichever shall be the greater shall be a quorum. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week, at the same time and place, or to such other day and at such other time and place as the Council may determine.
    - The chairman, if any, of the Council shall preside as chairman at every General Meeting of the Company, or if there is no such chairman, or if he shall not be present within fifteen minutes after the time appointed for the holding of the meeting or is unwilling to act the members of the Council present shall elect one of their number to be chairman of the meeting.
    - If at any meeting no member of the Council is willing to act as chairman or if no member of the Council is present within fifteen minutes after the time appointed for holding the meeting, the members present shall choose one of their number to be chairman of the meeting.
    - The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

- At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded:
  - by the chairman; or (a)
  - by at least two members present in person or by proxy; or
  - by any member or members present in person or by proxy and (b) representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting.

Unless a poll be so demanded a declaration by the chairman that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost and an entry to that effect in the book containing the minutes of proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

The demand for a poll may be withdrawn.

- Except as provided in Article 17, if a poll is duly demanded it shall be taken in such manner as the chairman directs, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
- In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.
- A poll demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith. A poll demanded on any other question shall be taken at such time as the chairman of the meeting directs, and any business other than that upon which a poll has been demanded may be proceeded with pending the taking of the poll.
  - Subject to the provisions of the Act a resolution in writing signed by all the members for the time being entitled to receive notice of and to attend and vote at General Meetings (or being corporations by the. . / authorised representatives) shall be as valid and effective as if the same had been passed at a general meeting of the Company duly convened and held.

# VOTES OF MEMBERS

- Every member shall have one vote. 19.
- A member of unsound mind, or in respect of whom an order has been made by any court having jurisdiction in lunacy, may vote, whether on a show of hands or on a poll, by his committee, receiver, curator bonis or other person in the nature of a committee, receiver, or curator bonis appointed by that court, and any such committee, receiver, curator bonis or other person may, on a poli, vote by proxy.

- 21. No member shall be entitled to vote at any General Meeting unless all moneys presently payable by him to the Company have been paid.
- 22. On a poll votes may be given either personally or by proxy.
- 23. The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing, or, if the appointor is a corporation, either under seal or under the hand of an officer or attorney duly authorised. A proxy need not be a member of the Company.
- 24. The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority shall be deposited at the registered office of the Company or at such other place within the United Kingdom as is specified for that purpose in the notice convening the meeting, not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or, in the case of a poll, not less than 24 hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid.
- 25. An instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances admit:-

Limited.

I/We of in the County of being a member/members of the above named Company, hereby appoint of or failing him of as my/our proxy to vote for me/us on my/our behalf at the (Annual or Extraordinary, as the case may be) General Meeting of the Company to be held on the day of 19, and at any adjournment thereof.

Signed this day of 19 ."

26. Where it is desired to afford members an opportunity of voting for or against a resolution the instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances admit:-

Limited.

I/We of in the County of being a member/members of the above named Company, hereby appoint of or failing him of as my/our proxy to vote for me/us on my/our behalf at the (Annual or Extraordinary, as the case may be) General Meeting of the Company to be held on the day of 19, and at any adjournment thereof.

Signed this day of 19 ."

This form is to be used \*in favour of the resolution.

against

Unless otherwise instructed, the proxy will vote as he thinks fit.

\*Strike out whichever is not desired."

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- The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
- A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of such death, insanity or revocation as aforesaid shall have been received by the Company at the office before the commencement of the meeting or adjourned meeting at which the proxy is used.

# CORPORATIONS ACTING BY REPRESENTATIVES AT MEETINGS

Any corporation which is a member of the Company may by resolution of its Council or other governing body authorise such person as it thinks fit to act as its representative at any meeting of the Company, and the person so authorised shall be entitled to exercise the same powers on behalf of the corporation which he represents as that corporation could exercise if it were an individual member of the Company.

# COUNCIL OF MANAGEMENT

- The maximum number of the members of the Council shall be determined by the Company in General Meeting, but unless and until so fixed there shall be no maximum number and the minimum number of members of the Council shall be three.
  - The members of the Council shall be paid all reasonable travelling, hotel and other expenses properly incurred by them in attending and returning from meetings of the Council or any committee of the Council or General Meetings of the Company or in connection with the business of the Company.

# BORROWING POWERS

The Council may exercise all the powers of the Company to borrow money, and to mortgage or charge its undertaking and property, or any part thereof, and to issue debentures, debenture stock and other securities, whether outright or as security for any debt, liability or obligation of the Company or of any third party subject to such consents as may be required by law.

# POWERS AND DUTIES OF THE COUNCIL

- The business of the Company shall be managed by the Council, who may pay all expenses incurred in promoting and registering the Company, and may exercise all such powers of the Company as are not, by the Act or by these Articles, required to be exercised by the Company in General Meeting, subject nevertheless to the provisions of the Act or these Articles and to such regulations, being not inconsistent with the aforesaid provisions, as may be prescribed by the Company in General Meeting; but no regulation made by the Company in General Meeting shall invalidate any prior act of the Council which would have been valid if that regulation had not been made.
  - In the exercise of the aforesaid powers and in the management of the business of the Company, the members of the Council shall always be mindful that they are charity trustees within the definition of Section 46 of the Charities Act 1960

as the persons having the general control and management of the administration of a charity.

- All cheques, promissory notes, drafts, bills of exchange and other negotiable instruments, and all receipts for moneys paid to the Company, shall be signed drawn, accepted, endorsed or otherwise executed, as the case may be, in such manner as the Council shall from time to time by resolution determine.
- The Council shall cause minutes to be made in books provided for the 35. purpose:
  - of all appointments of officers made by the Council; (a)
- of the names of the members of the Council present at each meeting of the Council and of any committee of the Council;
- of all resolutions and proceedings at all meetings of the Company, and of the Council and of committees of the Council.

# DISQUALIFICATION OF MEMBERS OF THE COUNCIL

- The office of member of the Council shall be vacated if the member:-36.
- becomes bankrupt or makes any arrangement or composition with his (a) creditors generally; or
- becomes prohibited from being a member of the Council by reason of any order made under Section 300 of the Act or an order made under any provision of the Company Directors Disqualification Act 1986; or
- becomes incapable by reason of mental disorder, illness or injury of managing and administering his property and affairs; or
  - resigns his office by notice in writing to the Company; or (d)
- is directly or indirectly interested in any contract with the Company and fails to declare the nature of his interest in manner required by Section 317 of the
- A member of the Council shall not vote in respect of any contract in which he Act. is interested or any matter arising thereout, and if he does so vote his vote shall not be counted.

# ROTATION OF MEMBERS OF THE COUNCIL

- At the first Annual General Meeting of the Company all the members of the Council shall retire from office, and at the Annual General Meeting in every subsequent year one-third of the members of the Council for the time being or, if their number is not three or a multiple of three, then the number nearest one-third, shall retire from office.
  - The members of the Council to retire in every year shall be those who have been longest in office since their last election, but as between persons who became

members of the Council on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

- A retiring member of the Council shall be eligible for re-election. 40.
- The Company at the meeting at which a member of the Council retires in manner aforesaid may fill the vacated office by electing a person thereto, and in default the retiring member of the Council shall, if offering himself for re-election, be deemed to have been re-elected, unless at such meeting it is expressly resolved not to fill such vacated office or unless a resolution for the re-election of such member of the Council shall have been put to the meeting and lost.
- No person other than a member of the Council retiring at the meeting shall unless recommended by the Council be eligible for election to the office of member of the Council at any General Meeting unless, not less than three nor more than twenty-one days before the date appointed for the meeting, there shall have been left at the registered office of the Company notice in writing signed by a member duly qualified to attend and vote at the meeting for which such notice is given, of his intention to propose such person for election, and also notice in writing signed by that person of his willingness to be elected.
- The Company may from time to time by ordinary resolution increase or reduce the number of members of the Council, and may also determine in what rotation the increased or reduced number is to go out of office.
- The Council shall have power at any time, and from time to time, to appoint any person to be a member of the Council, either to fill a casual vacancy or as an addition to the existing members of the Council, but so that the total number of members of the Council shall not at any time exceed any maximum number fixed in accordance with these Articles. Any member of the Council so appointed shall hold office only until the next following Annual General Meeting, and shall then be eligible for re-election, but shall not be taken into account in determining the members of the Council who are to retire by rotation at such meeting.
- The Company may by ordinary resolution, of which special notice has been given in accordance with Section 379 of the Act, remove any member of the Council before the expiration of his period of office notwithstanding anything in these Articles or in any agreement between the Company and such member of the Council.
- The Company may by ordinary resolution appoint another person in place of a member of the Council removed from office under the immediately preceding Article. Without prejudice to the powers of the Council under Article 44 the Company in General Meeting may appoint any person to be a member of the Council either to fill a casual vacancy or as an additional member of the Gouncil. The person appointed to fill such a vacancy shall be subject to retirement at the same time as if he had become a member of the Council on the day on which the member of the Council in whose place he is appointed was last elected a member of the Council.

### PROCEEDINGS OF THE COUNCIL

The Council may meet together for the despatch of business, adjourn, and otherwise regulate their meetings, as they think fit. Questions arising at any meeting shall be decided by a majority of votes. In the case of an equality of votes the chairman shall have a second or casting vote. A member of the Council may, and

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the secretary on the requisition of a member of the Council shall, at any time summon a meeting of the Council. It shall not be necessary to give notice of a meeting of the Council to any member of the Council for the time being absent from the United Kingdom.

- 48. The quorum necessary for the transaction of the business of the Council may be fixed by the Council, and unless so fixed shall be three or one-third of the number of members of the Council for the time being whichever shall be the greater number.
- 49. The continuing members of the Council may act notwithstanding any vacancy in their body, but, if and so long as their number is reduced below the number fixed by or pursuant to the Articles of the Company as the necessary quorum of members of the Council, the continuing members or member of the Council may act for the purpose of increasing the number of members of the Council to that number, or of summoning a General Meeting of the Company, but for no other purpose.
- 50. The Council may elect a chairman of their meetings and determine the period for which he is to hold office; but, if no such chairman is elected, or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the members of the Council present may choose one of their number to be chairman of the meeting.
- 51. The Council may delegate any of their powers to committees consisting of such majority of members of their body as they think fit; any committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Council and shall report all acts and proceedings to the Council as soon as is reasonably practicable.
- 52. A committee may elect a chairman of its meetings; if no such chairman is elected, or if at any meeting the chairman is not present within five minutes after the time appointed for holding the same, the members present may choose one of their number to be chairman of the meeting.
- 53. A committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present, and in the case of an equality of votes the chairman shall have a second or casting vote.
- 54. All acts done by any meeting of the Council or of a committee of the Council, or by any person acting as a member of the Council, shall notwithstanding that it be afterwards discovered that there was some defect in the appointment of any such member of the Council or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Council.
- 55. A resolution in writing, signed by all the members of the Council for the time being entitled to receive notice of a meeting of the Council, shall be as valid and effectual as if it had been passed at a meeting of the Council duly convened and held.

#### **SECRETARY**

56. Subject to Section 13(5) of the Act, the secretary shall be appointed by the Council for such term, at such remuneration and upon such conditions as the Council may think fit; and any secretary so appointed may be removed by it:

Provided always that no member of the Council may occupy the salaried position of secretary.

A provision of the Act or these Articles requiring or authorising a thing to be done by or to a member of the Council and the secretary shall not be satisfied by its being done by or to the same person acting both as member of the Council and as, or in place of, the secretary.

#### THE SEAL

The Council shall provide for the safe custody of the seal, which shall only be used by the authority of the Council or of a committee of the Council authorised by the Council in that behalf, and every instrument to which the seal shall be affixed shall be signed by a member of the Council and shall be countersigned by the secretary or by a second member of the Council or by some other person appointed by the Council for the purpose.

#### **ACCOUNTS**

- The Council shall cause accounting records to be kept in accordance with the provisions of the Act.
- The accounting records shall be kept at the registered office of the Company or, subject to the provisions of the Act, at such other place or places as the Council thinks fit, and shall always be open to the inspection of the officers of the Company.
- The Council shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the Company or any of them shall be open to the inspection of members not being members of the Council, and no member (not being a member of the Council) shall have any right of inspecting any account or book or document of the Company except as conferred by statute or authorised by the Council or by the Company in General Meeting.
  - The Council shall from time to time in accordance with the provisions of the Act, cause to be prepared and to be laid before the Company in General Meeting such profit and loss accounts, balance sheets, group accounts (if any) and reports as are referred to in those provisions.
  - A copy of every balance sheet (including every document required by law to be annexed thereto) which is to be laid before the Company in General Meeting, together with a copy of the auditor's report, and Council's report, shall not less than twenty-one days before the date of the meeting be sent to every member of, and every holder of debentures of, the Company. Provided that this Article shall not require a copy of those documents to be sent to any person of whose address the Company is not aware or to more than one of the joint holders of any debentures.

#### **AUDIT**

Auditors shall be appointed and their duties regulated in accordance with the provisions of the Act.

- A notice may be given by the Company to any member either personally or by NOTICES sending it by post to him or to his registered address, or (if he has no registered address within the United Kingdom) to the address, if any, within the United Kingdom supplied by him to the Company for the giving of notice to him. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, and to have been effected in the case of a notice of a meeting at the expiration of 24 hours after the letter containing the same is posted, and in any other case at the time at which the letter would be delivered in the ordinary course of post.
  - Notice of every general meeting shall be given in any manner hereinbefore authorised to:-
  - every member except those members who (having no registered address within the United Kingdom) have not supplied to the Company an address within the United Kingdom for the giving of notices to them;
  - every person being a legal personal representative or a trustee in bankruptcy of a member where the member but for his death or bankruptcy would be entitled to receive notice of the meeting;
    - (c) the auditor for the time being of the Company; and
    - each member of the Gouncil. (d)

No other person shall be entitled to receive notices of General Meetings.

### DISSOLUTION

Clause 7 of the Memorandum of Association relating to the winding up and dissolution of the Company shall have effect as if the provisions thereof were repeated in these Articles.

# RULES OR BYE LAWS

- The Council may from time to time make such Rules or Bye Laws as it may deem necessary or expedient or convenient for the proper conduct and management of the Company and for the purposes of prescribing classes of and conditions of membership, and in particular but without prejudice to the generality of the foregoing, it may by such Rules or Bye Laws regulate:-
  - The admission and classification of members of the Company, and the rights and privileges of such members, and the conditions of membership and the terms on which members may resign or have their membership terminated and the entrance fees, subscriptions and other fees or payments to be made by members.
  - The conduct of members of the Company in relation to one another, and (iii) to the Company's servants.
  - The setting aside of the whole or any part or parts of the Gompany's premises at any particular time or times or for any particular purpose or purposes.

- (iv) The procedure at general meetings and meetings of the Council and Committees of the Council in so far as such procedure is not regulated by these presents.
- (v) And, generally, all such matters as are commonly the subject matter of Company rules.

The Company in General Meeting shall have power to alter or repeal the Rules or Bye Laws and to make additions thereto and the Council shall adopt such means as they deem sufficient to bring to the notice of members of the Company all such Rules or Bye Laws, which so long as they shall be in force, shall be binding on all members of the Company. Provided, nevertheless, that no Rule or Bye Law shall be inconsistent with, or shall affect or repeal anything contained in, the Memorandum or Articles of Association of the Company.

#### INDEMNITY

In the execution of his duties and the exercise of his rights in relation to the 69. affairs of the Company (and without prejudice to any indemnity to which he may otherwise be entitled) every member of the Council shall be entitled to be indemnified out of the assets of the Company against any costs, losses, claims, actions or other liabilities suffered or incurred by him and arising by reason of any improper investment made by or for the Company in good faith (so long as he shall have sought professional advice before making or procuring the making of such investment) or by reason of any negligence or fraud of any agent engaged or employed by him in good faith (provided reasonable supervision shall have been exercised) notwithstanding the fact that the engagement or employment of such agent was strictly not necessary or by reason of any mistake or omission made in good faith by him or by reason of any other matter or thing other than deliberate fraud, wrongdoing or wrongful omission on the part of the member of the Council who is sought to be made liable. This clause shall only have effect insofar as it is not avoided by any provision of the Act.

#### Names and addresses of Subscribers

Graham	Andrew	RUSIELL
14 Vice	wage R	lice
Sarkhi	<i>ville</i>	
BRISTER	883 P	D

G. A. Rustll.

ANITA BETTY WASON

116 GREVILLE ROAD

SCUTHVILLE

BRISTOL BS3 1LT

AB Wason

MICHAEL RICHAD COMNSTON F PEMBROKE ROAD BOUTHVILLE BRISTON BS3 IPP

Mike Voluntar

CHRISTOPHER ARTHUR HARRETT

98 BEAULEY Rol

SOUTHVILLE

BRISTOL BS3 1QQ.

Clarrelt

STEPHEN F MAIN

27 CLIFT RO

ASHTON

RRISTOL RS3 1R2

Jan Land

Dated & September 1990

Witness to the above Signatures:-

RATHARVET

45 Fairfield Place Southville CRISTOL

## FILE COPY



# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

No. 2542176

I hereby certify that

# SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

is this day incorporated under the Companies Act 1985 as a private company and that the Company is limited.

Given under my hand at the Companies Registration Office, Cardiff the 24 SEPTEMBER 1990

M. ROSE

an authorised officer



**COMPANIES FORM No. 225(1)** 

### Notice of new accounting reference date given during the course of an accounting reference period



Please do not write in this margin

Pursuant to section 225(1) of the Companies Act 1985 as inserted by section 3 of the Companies Act 1989

Please complete legibly, proferably in black type, or

1. To the Registrar of Companies (Address overleaf - Note 6)

Name of company

Company number

bold block lettering

\* insert full name of company

Note Details of day and month in 2, 3 and 4 should be the same. Please read notes 1 to 5 overleaf before completing this form.

t delete as appropriate

DEVELOPEMENT SOUTHUILLE COMMUNTY ASSOCIATION

2. gives notice that the company's new accounting reference date on which the current accounting reference period and each subsequent accounting reference period of the company is to be treated as coming, or as having come, to an end is

Day Month

3. The current accounting reference period of the company is to be treated as [shortened][extended]† and [is to be treated as having come to an end][will come to an end]† on

Year Day Month

4. If this notice states that the current accounting reference period of the company is to be extended, and reliance is being placed on the exception in paragraph (a) in the second part of section 225(4) of the Companies Act 1985, the following statement should be completed:

The company is a [subsidiary][parent]† undertaking of

., company number \_\_ the accounting reference date of which is \_

5. If this notice is being given by a company which is subject to an administration order and this notice states that the current accounting reference period of the company is to be extended AND it is to be extended beyond 18 months OR reliance is not being placed on the second part of section 225(4) of the Companies Act 1985, the following statement should be completed:

An administration order was made in relation to the company on .

and it is still in force.

6. Signed

Designation#

Director, Secretary, Receiver. Administrator. Administrative Receiver or Receiver (Scotland) as appropriate

‡ Insert

Presentor's name address telephone number and reference (if any):

For official use D.E.B.

Post room

COMPANIES HOUSE 20 JAN 1992 M