

Southville Community Development Association

Accounts for the year ending

31st. March 1999

Charity No. 1000544
Company No 2542176



SOUTHVILLE COMMUNITY DEVELOPMENT ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDING 31 MARCH 1999.

INTRODUCTION

The Trustees submit the Statutory Report and Accounts of the Southville Community Development Association for the year ending 31 March 1999.

The results for the year are presented in the form of a Statement of Financial Activities, which incorporates the traditional income and expenditure account, in order to comply with the revised Statement of Recommended Practice for charities as issued by the Charity Commission in October 1995 and as identified in the Charities Act 1993.

PRINCIPAL AIMS AND ACTIVITIES

SCDA's most substantial asset is the Southville Centre, a multi-purpose building, within which is provided a range of opportunities for local people of all ages in a safe, accessible environment.

The Centre also provides a service to the wider community of Bristol by providing rooms for rent and associated activities.

SCDA aims to develop and deliver sustainable services to meet the needs of local people. It also directly and indirectly provides employment and supports local people to attend training and employment by providing a range of affordable, high quality childcare services.

SCDA works with other groups and organisations in the local community to support developments in the area.

PROGRESS DURING THE YEAR

There have been a number of major initiatives this year. The Association undertook a major public consultation exercise to determine the priorities for the redevelopment of the Southville Centre. This work was supported by grants from RIBA and Bristol City Council and has led to a successful, small application to the Charities Lottery Board to develop the scheme further.

SCDA was also a founder member of NET WORK South Bristol, a grouping of South Bristol Development Trusts who successfully obtained ESF funding to develop the capacity of the voluntary and community sector in South Bristol. NET WORK South Bristol has provided training opportunities for staff and volunteers and funded SCDA's first Social Audit.

Our childcare services have reached capacity, with the Nursery having a long waiting list and the holiday playscheme also being full for the first time over the summer with 100 children on roll. The playscheme was supported by a grant of £1203 from Bristol Holiday Playschemes for summer 98.

Funding was also achieved from Bristol City Council to support the updating of our hearing loops thus making a significant advance in the quality of our disability access.

The level of core funding continues to provide concern to the Association and it is only with the continued loyalty and support of paid workers and volunteers that the level of activity at the Centre can be maintained.

In preparing the attached accounts, the Trustees consider the charity has:

- used suitable accounting policies and applied them consistently
- made judgements and estimates that are reasonable and prudent
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- has prepared the accounts under the historical cost convention, in accordance with applicable accounting standards, following the recommendations Statement of Recommended Practice: Accounting by Charities.

The Trustees have responsibility for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Companies Act 1985. They also have responsibility for safeguarding the assets of the charity and for taking reasonable steps to prevent and detect fraud and other irregularities.

THE TRUSTEES

The Trustees constitute directors of SCDA for the purposes of the Companies Act 1985 and the trustees of the charity for purposes of the Charities Act 1993. There are up to ten Trustees elected by the SCDA membership at the Annual General Meeting. One third of the serving Trustees come up for election each year. The following members were in office at 31 March 1999 and served throughout the year, except where shown:

Ben Barker, Derek Pickup*, Sally Archer, Michele Scott, Annie Cooper, Pat Dunmore, Billy Forsythe, Roger Cleeves and Paul Sankey.

*to 5 October 1998.

No Trustees received any remuneration for services as members of SCDA Management Committee, or for expenses.

No Trustees had any beneficial interest in any contract with SCDA.

SENIOR EXECUTIVE

Company Secretary and Centre Manager – Elaine Flint

Café Manager – Pat Biggs

Nursery Manager – Janice Clark

EMPLOYEES

SCDA had 26 full and part-time staff at 31 March 1999. Recruitment of staff follows our Equal Opportunities Policy and all staff have job descriptions and contracts of employment.

LEGAL STATUS

SCDA is a registered charity no: 1000544, it is also a Company Limited by guarantee no: 2542176.

BANKERS


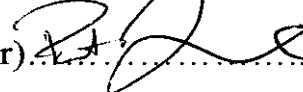
Lloyds Bank, Bedminster Branch, East Street, Bedminster, Bristol BS3

SOLICITORS

Osborne Clarke, 50 Queen Charlotte St, Bristol BS1 4HE

AUDITORS

Dick Maule, Bristol Community Accountants, 12 Picton St, Bristol BS6. The auditor, Dick Maule, has indicated his willingness to accept re-appointment under S385(2) of the Companies Act 1985.

Signed..........(chair)..........(Treasurer)
Date.....18.9.99.....

Auditor's Report to the members of Southville Community Development Association

I have audited the financial statements set out on pages 5 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

Respective responsibilities of the Trustees and auditor

As described on page 2 the Trustees are responsible for the preparation of the accounts. It is my responsibility to form an independent opinion, based on my audit, on these accounts and to report my opinion to you.

Basis of opinion

I conducted my audit in accordance with the Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements by the Trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.


I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In my opinion the financial statements give a true and fair view of the charitable company's affairs at 31st. March 1999, and of its incoming resources and application of resources, including its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985 .

Dick Maule
Chartered Accountant and Registered Auditor
12, Picton Street
Bristol 6

date: 28.9.99



Southville Community Development Association

Balance sheet as at 31st. March 1999

	Notes	1999 £	1998 £
Tangible assets	(2)	3,763	<u>5,581</u>
Current assets			
Cafe stock		2,396	2,458
Debtors and prepayments	(3)	18,440	17,641
Joint bank account with Bristol City Council		49	49
Cash at bank and on hand		<u>26,653</u>	<u>17,931</u>
		47,538	38,079
Current liabilities			
Creditors: amounts falling due within 12 months	(4)	<u>(7,223)</u>	<u>(4,554)</u>
Net Current assets		<u>40,315</u>	<u>33,525</u>
		<u>44,078</u>	<u>39,106</u>

Revenue reserve

Unrestricted Reserves	39,364	39,106
Restricted Funds	4,714	-
	<u>44,078</u>	<u>39,106</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

These financial statements were approved by the Council of Management on.....

On behalf of the Council of Management

Ben Barker
[Signature] dated:- 18.9.99

Southville Community Development Association

Statement of Financial Activities for the year ended 31st. March 1999

	Notes	Unrestricted Funds 1999 £	Restricted Funds 1999 £	Total Funds 1999 £	1998 £
Income					
<i>Incoming resources</i>					
Grants		12,463	22,221	34,684	28,578
Subscriptions		48	-	48	88
Donations and fund-raising		55	-	55	809
Room hire		37,559	-	37,559	39,461
Rent		8,616	-	8,616	8,280
Cafe		47,146	-	47,146	50,558
Nursery		124,274	-	124,274	114,928
Youth club, Daycare and Playscheme		24,656	-	24,656	21,054
Sales and sundry earned income		3,198	-	3,198	1,962
Insurance claim		1,950	-	1,950	6,209
Investment income		655	-	655	513
Other income		-	-	-	221
<i>Total Incoming Resources</i>		<u>260,620</u>	<u>22,221</u>	<u>282,841</u>	<u>272,661</u>
Expenditure					
<i>Resources expended</i>					
Direct charitable expenditure		259,672	17,507	277,179	267,077
Management and administration	[8]	690	-	690	675
<i>Total Resources Expended</i>	[9]	<u>260,362</u>	<u>17,507</u>	<u>277,869</u>	<u>267,752</u>
Net incoming/ (outgoing) resources before transfers					
		258	4,714	4,972	4,909
Balance brought forward at 1st. April 1998		39,106	-	39,106	34,197
Balances carried forward at 31st. March 1999		<u>39,364</u>	<u>4,714</u>	<u>44,078</u>	<u>39,106</u>

Southville Community Development Association

Notes to the accounts for the year ended 31st. March 1999

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(1) Principal Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention, in accordance with applicable accounting standards, and follow the recommendations in Statement of Recommended Practice : Accounting by Charities.

Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor, *unrestricted funds are income received and generated by the objects of the charity without further specified purpose and are available as general funds.*

Depreciation

Equipment and furniture are written off over the expected useful life of the asset, at 25% on the straight line basis.

The building is on a 999 year lease from Bristol City Council and would revert to Bristol City Council if the Association ceased operations. Expenditure on the project is therefore not capitalised.

Cash flow statements

F.R.S. No. 1 exempts small companies from the requirement to produce such statements.

(2) Tangible assets

	Furniture & equipment £	
Cost		
balance brought forward	40,246	
additions in the year	-	
	<u>40,246</u>	
Depreciation		
balance brought forward	34,665	
charge for the year	1,818	
	<u>36,483</u>	
Net book value at 31st. March 1999	<u>3,763</u>	
Net book value at 31st. March 1998	<u>5,581</u>	
	1999	1998
	£	£
(3) Debtors and prepayments		
Sundry debtors	<u>18,440</u>	<u>17,641</u>
(4) Creditors and accruals		
Amounts falling due within 12 months		
Sundry creditors	<u>7,223</u>	<u>4,554</u>

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Notes to the accounts continued

(5) Capital commitments and contingent liabilities

There were none at 31st. March 1999

(6) Joint accounts with Bristol City Council

Representatives of Bristol City Council are joint signatories to these accounts, with the money being strictly spent on the new building project.

(7) Status

Southville Community Development Association is a charity, and a company limited by guarantee. No corporation tax is due.

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Notes to the accounts for the year ended 31st. March 1999

(8) Management and administration of the charity

	Unrestricted Funds	
	1999	1998
	£	£
Audit fees	415	400
Accountancy fees	275	275
<i>Total Resources Expended</i>	<u>690</u>	<u>675</u>

(9) Total Resources Expended

	Staff costs	Depreciation	Other	Total 1999	1998
	£	£	£	£	£
Direct charitable expenditure	190,922	1,818	84,439	277,179	267,077
Management and administration		-	690	690	675
	<u>190,922</u>	<u>1,818</u>	<u>85,129</u>	<u>277,869</u>	<u>267,752</u>

(10) Employee information

	1999	1998
Number of employees	26	26

(11) Trustees information

	£	£
Trustees remuneration and expenses	-	-
	<u>=====</u>	<u>=====</u>