## REPORT AND ACCOUNTS YEAR ENDED 31<sup>ST</sup> DECEMBER 2005

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Patrick Corney Chartered Accountant



#### **GENERAL INFORMATION**

## YEAR ENDED 31st DECEMBER 2005

COUNCIL OF MANAGEMENT: J E Cooper

M J Fielding
S J Girling
J P Holmes
J K Kirkwood
V J A Manton
S Sanderson
P W Scott
M Waters

SECRETARY: Ms S Sanderson

REGISTERED OFFICE: 7 Mansfield Street

London W1G 9NQ

COMPANY REGISTRATION NUMBER: 2538149 (England and Wales)

REGISTERED CHARITY NUMBER: 1000452

INDEPENDENT EXAMINER: Patrick Corney

Chartered Accountant

The Counting House, Foxearth

Sudbury Suffolk CO10 7JF

### REPORT OF THE COUNCIL OF MANAGEMENT

### YEAR ENDED 31st DECEMBER 2005

The Council of Management submit their Report and the Unaudited Accounts of the Company for the above year.

#### 1. FINANCIAL PERFORMANCE

The surplus for the Year was £4,157 and this will be added to the Unrestricted Fund.

#### 2. ACTIVITIES

During the year under review the principal activity of the Company continued to be the management of funds to produce income and the payment of amounts to advance education in veterinary zoological medicine.

The Company is a registered charity (No 1000452)

#### 3. COUNCIL OF MANAGEMENT

The following have served as directors during the year under review:-

J E Cooper

M J Fielding

S J Girling

J P Holmes

J K Kirkwood

V J A Manton

S Sanderson

P W Scott

M Waters

In accordance with the Articles of Association V J A Manton, J E Cooper and M J Fielding retire from office by rotation, and being eligible, offer themselves for reelection.

#### REPORT OF THE COUNCIL OF MANAGEMENT CONTINUED

#### YEAR ENDED 31st DECEMBER 2005

#### 4. COUNCIL OF MANAGEMENT'S RESPONSIBILITIES

Company law requires the Council of Management to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements the Council of Management are required to:-

- \* select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume the Company will continue in business.

The Council of Management are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Company and ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### HISTORY

The Foundation was incorporated on 7th September 1990 since then it has made grants for research in excess of £19,000.

#### 6. RESERVE POLICY

It was minuted at the AGM on 9th March 2004 that reserves of £15,000 should be maintained. Grants are normally made up to the level of the current annual income.

#### 7. RISKS

The Council of Management recognises that fraudulent applicants for grants represent its greatest source of risk. It scrutinises all grant applications which have to be independently monitored. Grants are only approved if the Council of Management are satisfied that they are bona fide.

#### REPORT OF THE COUNCIL OF MANAGEMENT CONTINUED

#### YEAR ENDED 31st DECEMBER 2005

#### 8. FUTURE PLANS

The Council of Management is seeking further sources of income so that it can expand its research activities.

#### 9. ORGANISATION

The Council of Management meets twice a year. New members are appointed on the personal recommendation of existing members.

#### 10. POLITICAL AND CHARITABLE CONTRIBUTIONS

No political contributions have been made.

As the principal objectives of the Company are charitable, any donations made are disclosed in the accounts.

#### 11. PROPRIETORSHIP

The Company is limited by guarantee, not having a share capital and the income and property of the Company must be applied only towards the promotion of its objects as set out in its Memorandum of Association.

The Company has eleven registered members who have each undertaken to contribute an amount not exceeding five pounds to the assets of the Company in the event of the Company being wound up.

By order of the Council of Management

M J Fielding Director

Date 27.03.2006.

#### INDEPENDENT EXAMINER'S REPORT TO THE COUNCIL OF MANAGEMENT

We report on the accounts of the Company for the year ended 31st December 2005 set out on pages 5 to 9.

#### RESPECTIVE RESPONSIBILITIES OF THE COUNCIL OF MANGEMENT AND EXAMINER

As the Company's Council of Management you are responsible for the preparation of the accounts and you consider that the Company is exempt from an audit. It is our responsibility to state whether particular matters have come to our attention.

#### BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express any audit opinion on the view given by the accounts.

### INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention:-

- (1) which gives us reasonable cause to believe that in any material respect the requirements
  - a) to keep accounting records in accordance with Section 41 of the Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

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have not been met: or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Patrick Corney
Chartered Accountant
The Counting House, Foxearth
Sudbury
Suffolk
CO10 7JF

Date Blok Manh 2006

## STATEMENT OF FINANCIAL ACTIVITIES

## YEAR ENDED 31<sup>ST</sup> DECEMBER 2005

		2005	2004
	NOTES	£	£
INCOMING RESOURCES			
Donations	4	7,295	7,120
Investment Income		559	670
TOTAL INCOMING RESOURCES		7854	7,790
RESOURCES EXPENDED		<del></del>	
DIRECT CHARITABLE EXPENDITURE			
Grants	3	3,570	2,900 ———
ADMINISTRATION EXPENSES			
Independent Examiner's Fees Other Expenses		127	272
		127	272
TOTAL EXPENDITURE		3,697	3,172
NET MOVEMENT IN FUNDS		4157	4,618
FUND BALANCE AT 1 <sup>ST</sup> JANUARY 2005		23,395	18,777
FUND BALANCE AT 31 <sup>ST</sup> DECEMBER 2005		27552	23,395

#### **BALANCE SHEET**

## YEAR ENDED 31<sup>ST</sup> DECEMBER 2005

	2005	2004
		· · · · · · · · · · · · · · · · · · ·
	£	£
CURRENT ASSETS		
Cash at Bank	27552	23,395
CAPITAL AND RESERVES		
Unrestricted Fund	27552	23,395

The Council of Management are satisfied as to the Company's exemption under Subsection (1) of Section 249A of the Companies Act 1985 and that no member or members have requested an audit pursuant to Subsection (2) of Section 249B in relation to the accounts for the Financial Year.

The Council of Management acknowledges their responsibilities for:

- i) ensuring that the Company keeps accounting records which comply with Section 221; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of the Financial Year and of its profit or loss for the Financial Year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the Company.

The financial statements have been prepared in accordance with the special provisions of Part V11 of the Companies Act 1985 relating to small companies.

Approved by the Council of Management, and signed on their behalf

Signed

Date 28/3/06

S J Girling Director

The notes on pages 8 to 9 form part of these accounts.

### NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31<sup>ST</sup> DECEMBER 2005

#### 1. ACCOUNTING CONVENTION

- a) The accounts are prepared in accordance with the historical cost convention.
- b) Interest is brought into account as it is received.

### 2. COUNCIL OF MANAGEMENT

The Council of Management do not receive any remuneration for their services to the Trust.

### 3. DONATIONS MADE

	Donations word made to the following.		
		<u>2005</u>	<u>2004</u>
		£	£
	R Allister	400	
	B Daffner	300	
	C Hadfield	250	
	R Concannon	400	
	L Martin	350	
	J Kent	500	
	L Howard	320	
	K Allan	300	
	K Tolliday	350	
	F Molenaar	400	
	C Fairclough		200
	K Syer		250
	S Ralph		250
	R Sekules		500
	O Oni		350
	K Thirwall		600
	K A Dornath		500
	A Jennings		250
	_		
		<del></del>	<del></del>
		3,570	2,900
4.	DONATIONS RECEIVED	<u>2005</u>	<u>2004</u>
	Donations were received from the following:-		
	British Veterinary Zoological Society	7,185	6,765
	A W Sainsbury	10	10
	Vetronic	100	-
	Liverpool Students	-	100
	M Lawton	••	245
	A TOTAL AND THE		2,13
		7,295	$-\frac{1}{7,120}$
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## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

## YEAR ENDED 31<sup>ST</sup> DECEMBER 2005

### 5. TAXATION

The Company is a registered charity and general income of the Company is therefore not subject to taxation.

		2005	2004
		£	£
6.	RECONCILIATION OF MOVEMENTS IN ACCUMULATED FUNDS		
	At 1 <sup>st</sup> January 2005 Surplus for the Financial Year	23395 4157	18,777 4,618
	At 31st December 2005	27552	23,395

There were no other recognised gains or losses apart from the surplus for the financial year.