



Companies House  
— for the record —

# 225

Please complete in typescript,  
or in bold black capitals  
CHFP000

## Change of accounting reference date

Company Number

2535954

Company Name in Full

OTFORD COMPUTING  
SERVICES (OCS) LIMITED

The accounting reference period  
ending

Day	Month	Year
31	01	1999

is ~~shortened~~/extended<sup>†</sup> so as to end on

Day	Month	Year
30	06	1999

### NOTES

You may use this form to change the accounting date relating to either the current or the immediately previous accounting period.

a. You **may not** change a period for which the accounts are already overdue.

b. You **may not** extend a period beyond 18 months unless the company is subject to an administration order.

c. You **may not** extend periods more than once in five years unless:

1. the company is subject to an administration order, or
2. you have the specific approval of the Secretary of State, (please enclose a copy), or
3. you are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area, or
4. the form is being submitted by an overseas company.

Subsequent periods will end on the same day and month in future years.

If extending more than once in five years, please indicate in the box the number of the provision listed in note c. on which you are relying.

Signed

*F Buckle*

Date

18/05/99

<sup>†</sup> Please delete as appropriate

<sup>†</sup> a director / secretary / administrator / administrative receiver / receiver and manager / receiver (Scotland) / person authorised on behalf of an overseas company

Please give the name, address, telephone number, and if available, a DX number and Exchange, for the person Companies House should contact if there is any query

F BUCKLE	
114 ST JOHNS HILL	
SEVENOAKS Tel 01732 742518.	
DX number	DX exchange

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF4 3UZ DX 33050 Cardiff  
for companies registered in England and Wales  
or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
for companies registered in Scotland

DX 235 Edinburgh



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COMPANIES HOUSE 24/05/99