## Company Registration No. 02522956 Registered Charity No. 1145007

Royal British Legion Poppy Lottery Limited

Annual Report and Unaudited Financial Statements

For the year ended 30 September 2021



## **Annual Report and Financial Statements 2021**

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### **Annual Report and Financial Statements 2021**

### Officers and professional advisers

### **Trustees**

The Trustees of the charity, who are the Directors for the purposes of company law, who served throughout the year and up to the date of signing this report were:

Daniel Oppenheimer Claire Rowcliffe (Resigned 28 May 2021) Gary Ryan (Appointed 1 November 2021)

### Secretary

Luke Joannou

### **Registered Office**

199 Borough High Street London SE1 1AA

#### **Bankers**

Lloyds Commercial
Public & Community Sector
3<sup>rd</sup> Floor
25 Gresham Street
London
EC2V

### Trustees' annual report (incorporating a Directors' report)

The Trustees present the Trustees' annual report and unaudited financial statements of Royal British Legion Poppy Lottery Limited ("the charitable company") (registered charity number 1145007, company registration number 02522956) for the year ended 30 September 2021. The legal and administrative details on page 1 form part of this report.

The report and financial statements have been prepared in accordance with the Companies Act 2006 and applicable United Kingdom accounting standards, including the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (SORP 2019).

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption, including the exemption from preparing a strategic report.

### Structure, governance and management

Royal British Legion Poppy Lottery Limited is constituted as a charitable company limited by shares and governed by its Articles of Association. The charitable company is a wholly-owned subsidiary of The Royal British Legion (RBL), established to raise funds in support of its parent charity through the running and marketing of lottery activities. All lottery activities were transferred to the parent charity on 1 April 2020 at which time Royal British Legion Poppy Lottery Limited became inactive. It is the intention of the directors/trustees to let the charitable company remain dormant as there may be a need for the charitable company to support RBL in the future. Trustees of the charitable company are appointed by the parent charity Trustees and are not remunerated for their role as Trustees.

The key decisions regarding RBL's fundraising activities are taken by its Trustees, which include the activities of this charitable company. Day-to-day management of the charitable company has been delegated to RBL's Assistant Director of Fundraising: Individual Giving who is jointly employed by RBL and the charitable company.

### Trustees and their interests

The Trustees at the date of this report and who served during the year are identified on page 1.

Newly elected Trustees are given induction training on their duties and responsibilities as members of the Board of Trustees. Training needs are reviewed on an annual basis and specific training is given to Trustees as required.

The trustees in office have no beneficial interest in the shares of the charitable company and are employed by RBL.

### Public benefit statement

In considering the operation, achievements, performance and finances of the charitable company, the Trustees are satisfied that public benefit has been provided in accordance with the Charities Act 2011 and the guidance provided by the Charity Commission. Public benefit is provided through a grant made to support the charitable activities of the parent charity, RBL (charity number 219279).

### Objectives and activities

The objective of the charitable company is to support and facilitate the charitable activities of RBL (charity number 219279) for the public benefit. From 1 April 2020 the charitable company became inactive upon transferring its activities and assets to the parent charity RBL.

During the year, no activity has taken place hence no grant has been made to the parent charity (2020: £2.3 million).

### Trustees' annual report (incorporating a Directors' report) (Continued)

### Achievements and performance

The Royal British Legion Poppy Lottery Ltd was established in December 2011 as a wholly owned subsidiary of RBL to raise funds in support of the charitable objectives of RBL. No activity has taken place in the year as the charitable company is now inactive.

#### Financial review

The results for the year are shown on page 4 of the financial statements; no activity is reported for the year.

At 30 September 2021, the charitable company held no cash (2020: nil) and total current assets of £6 (2020: £6) with no liabilities (2020: £nil).

### Reserves policy

All funds are unrestricted and it is the policy of the charitable company that all profits are disbursed to the parent by way of an annual grant payment, hence no reserves are held beyond the £6 (2020: £6) share capital. The charitable company is a subsidiary of RBL and can call upon the reserves of the parent charity.

### Key risks and uncertainties

The Trustees are responsible for ensuring that risks are properly considered, for identifying an acceptable level of risk, and for developing control measures to manage and mitigate against those risks. The Board draws on the advice and resources of the parent charity's Audit Committee and Internal Audit Department and adopts its internal control and risk management procedures.

Whilst the charitable company is inactive there are not considered to be any key principal risks or uncertainties.

The charitable company's activities are included in RBL group insurance policy which provides a comprehensive package of insurance against foreseeable risks including public and product liability.

The charitable company is covered by insurance from loss arising from neglect or default of its Trustees, and to indemnify the Trustees against the consequences of neglect or default on their part.

### Plans for future periods

The charitable company will remain inactive for the foreseeable future.

#### Going concern

As the directors do not have charitable plans following the transfer of the lottery arrangements and as the charitable company is inactive at 30 September 2021 these accounts have been prepared on a basis of other than a going concern.

This report was approved by the Board and has been prepared in accordance with the small companies regime of the Companies Act 2006.

Approved by the Board of Trustees and signed on behalf of the Board

Daniel Oppenheimer

Date 20 APRIL 2022

Statement of financial activities (incorporating the income and expenditure account)

### For the Year ended 30 September 2021

		Total Funds 2021	Total Funds 2020
	Note	£	£
Income from:			
Donations		-	27,469
Other trading activities - lotteries		-	3,478,250
Total income		•	3,505,719
Expenditure on:			
Raising Funds	3	-	(1,204,925)
Charitable activities	4	-	(2,300,794)
Total expenditure			(3,505,719)
Net income for the year		-	_
Reconciliation of funds:			
Total funds brought forward		6	
Retained earnings carried forward		6	6

The company has no other comprehensive income or expenditure other than that included above, and therefore no separate statement of comprehensive income or statement of changes in equity has been presented.

All results derive from discontinued operations.

All funds are unrestricted.

### **Balance Sheet**

### As at 30 September 2021

·		2021	2020
	Note	£	£
Current assets			
Debtors	8	6	6
Cash at bank and in hand	_		
		6	6
•			
Liabilities:			
Creditors: amounts falling due within one year	_	. <u>-</u>	
	_		
Net current assets		6	6
	_		
Total net assets, being total assets less current	liabilities	6	6
	_		
Funds			
Unrestricted funds			
Share capital	9 _	6	6
Total charitable funds	_	6	6

For the year ending 30 September 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board of Trustees

Daniel oppenhamer

Trustee

Company Registration No. 02522956

The notes on pages 6-9 form part of these accounts.

#### Notes to the financial statements

### Year ended 30 September 2021

#### 1 Accounting policies

The principal accounting policies which have been applied consistently in both the current and prior years, with the exception of the going concern note, are as follows:

### General information and basis of accounting

Royal British Legion Poppy Lottery Limited is a private charitable company limited by shares, incorporated in England & Wales. The governing document of the charitable company is its Memorandum and Articles of Association. Its registered office is 199 Borough High Street, London, SE1 1AA.

The financial statements have been prepared under the historical cost convention and in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (SORP 2019), and the requirements of the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared in pounds sterling and have been rounded to the nearest pound

The charitable company considers its Key Management Personnel to be its trustees.

The charitable company is a public benefit entity.

#### **Going Concern**

As the directors do not have charitable plans following the transfer of the lottery arrangements and as the charitable company is inactive at 30 September 2021 these accounts have been prepared on a basis of other than a going concern.

#### Income

Income is recognised in the period in which the charity is entitled to receive it, when receipt is probable, and the amount can be measured with reasonable accuracy.

For lotteries sales, income is recognised when the lottery draw has taken place. Cash received in advance from players is held on the Balance Sheet as deferred income until the relevant draw has taken place.

### **Expenditure**

Expenditure is accounted for on an accruals basis. Irrecoverable VAT is included within the expense items to which it relates. Expenditure comprises:

- · Cost of raising funds representing expenditure on lotteries, including employment costs and prize money.
- Charitable activities, which includes all expenditure directly related to the delivery of the company's
  charitable objectives and consists of grant payments to the parent charity. Grants payable
  are recognised in the statement of Financial Activities when awarded and the recipient has a valid
  expectation of receipt.

Notes to the financial statements (continued)

Year ended 30 September 2021

### 1 Accounting policies (continued)

#### **Support costs**

The only support costs are governance costs, which represent the costs of governance arrangements relating to the general running of the charity as opposed to the direct costs of operating the Poppy Lottery. Support costs have been allocated wholly to expenditure on raising funds.

### **Fund Accounting**

All funds raised are unrestricted funds, available for use in furtherance of the objects of the charity.

### **Financial Instruments**

The company only has financial assets and financial liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors are recognised at the settlement amount due after any discount offered and net of any bad debt provision. Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

### 2 Critical accounting judgements and key sources of estimation uncertainty

In the application of the accounting policies, which are described in note 1, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustees do not consider that there are any critical judgements or sources of estimation uncertainty requiring disclosure that are not already disclosed above.

### 3 Expenditure on raising funds

	2021	2020
	£	£
Lotteries costs (excluding staff costs)	-	1,120,189
Lotteries staff and agency staff costs	-	74,506
Support costs (governance costs - note 5)	-	10,230
Total expenditure on raising funds	-	1,204,925

2020

2024

Notes to the financial statements (continued)

Year ended 30 September 2021

### 4 Charitable activities

	2021	2020
	£	£
Grant to The Royal British Legion (parent charity)	-	2,300,794
Total charitable activities	-	2,300,794
Auditor remuneration		
	2021	2020
	£	£
Fees payable to the company's auditor for the audit of the statutory accounts	-	9,200
Fees payable to the company's auditor for other services - other assurance services	-	1,030
Total auditor remuneration	_	10,230

#### 6 Staff and trustee related costs

#### **Employees**

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There were no staff related cost during the financial year ending 2021 as previous employed individuals under joint employment contract have now returned back to the parent charity in accordance with the transfer. In 2020, staff related costs included recharges from the parent charity totalling £80,806 in respect of 4 full-time equivalent employees undertaking work related to the Poppy Lottery. These individuals were employed under joint employment contracts with both the charitable company and its parent charity. In addition, agency staff costs of £nil were incurred (2020 £nil).

No employees received employee benefits of more than £60,000.

#### Trustees' emoluments

The Trustees listed on page 1 are employees of RBL and are remunerated for their services to RBL, however received no remuneration (2020: nil) from Royal British Legion Poppy Lottery Limited for their services as Trustees and Directors of the charitable company. No expenses (2020: nil) have been paid to the Trustees nor did they receive any other benefits.

### 7 Taxation

Royal British Legion Poppy Lottery Limited is a registered charity, and as such is entitled to certain tax exemptions on surpluses on any trading activities carried on in furtherance of the charity's primary objectives, if these surpluses are applied solely for charitable purposes.

No tax liability has arisen during the year.

Notes to the financial statements (continued)

Year ended 30 September 2021

#### 8 Debtors

Amount due from parent	<b>2021</b> £ 6	<b>2020</b> £ 6
9 Share capital	2021	2020
Allotted, called up and fully paid 6 ordinary shares of £1 each	£ 6	<b>£</b>

As part of the transfer of activities to RBL on 1 April 2020 the bank account previously maintained by the Charitable Company was also transferred in ownership, meaning all cash was paid to RBL and a bank account is no longer maintained by the charitable company, therefore an intercompany debtor now exists for the share capital.

### 10 Ultimate parent undertaking

The Trustees regard RBL, a registered charity in England and Wales (registered charity number 219279), as the ultimate parent undertaking and ultimate controlling party. The parent undertaking of the smallest and largest group which includes the charitable company, and for which group accounts are prepared, is RBL. RBL exercises control over the charitable company through it's ability to appoint and remove Trustees.

The objectives of RBL are to safeguard the memory of those who have fought and died in conflicts past and present, and to provide advice, information and support to serving men and women, veterans and their families in areas such as education, employment, mental and physical health and independent living.

Copies of the parent's financial statements may be obtained from The Royal British Legion, Haig House, 199 Borough High Street, London, SE1 1AA.

### 11 Related party transactions

There were no other related party transactions which require disclosure.