

COMPANIES FORM No. 12

Statutory Declaration of compliance with requirements on application for registration of a company



Please do not write in this margin

Pursuant to section 12(3) of the Companies Act 1985

Please complete To the Registrar of Companies For official use For official use legibly, preferably In black type, or 25225 bold block lottering Name of company *Insert full name of company C.L.T. PROFESSIONAL TRAINING LIMITED I Anne Michelle Whitaker of 3 Tennyson Avenue, Sutton Coldfield, West Midlands do solemnly and sincerely declare that I am a (প্রতানিতাই ইন্তুরভূতির নিশ্বনিত নিজনিতাই মান্ত ক্রিকান্ত নিজনিত করিব বিদ্যালয় †Delete as appropriate [person named as director or secretary of the company in the statement delivered to the registrar under section 10(2)]† and that all the requirements of the above Act in respect of the registration of the above company and of matters precedent and incidental to it have been complied with, And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835 Birmingham Declared at _ Declarant to sign below A. Nh. Valor 19th June day of_ Ninety One thousand nine hundred and before me_. A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths. Presentor's name, address and For official use

reference (if any):
MIDLAND COMPANY FORMATIONS LIMITED 3 TENNYSON AVENUE, SUTTON COLDFIELD, WEST MIDLANDS.

New Companies Section

Post room



COMPANIES FORM No. 10

Statement of first directors and secretary and intended situation of registered office



27.519 5

Please do not write in this margin	Pursuant to section 10 of the Companie	3 Act 1985	
Please complete legibly, preferably in black type, or bold block lettering	To the Registrar of Companies		For official use
	Name of company		
* insort full name of company	* C.L.T. PROFESSIONAL TE	AINING LIMITED	
	The intended situation of the registered	office of the company on inco	rporation is as stated balow
	3 TENNYSON AVENUE, FOU WEST MIDLANDS	IR OAKS, SUTTON COL	DFIELD,
			Postcode B74 4YG.
	If the memorandum is delivered by an a memorandum please mark 'X'in the box the agent's name and address below		X
	MIDLAND COMPANY FORMATI 3, TENNYSON AVENUE, FOU		DFIELD, WEST MIDLANDS
			Postcode B74 4YG.
	N.	umber of continuation sheets a	attached (see note 1)
	•	or official Use	
- 100 100 100 100 C	reference (if any): PANY FORMATIONS LTD., EVENUE, FOUR OAKS, EVELO, WEST MIDLANDS.	Seneral Section	Post room

The name(s) and particulars of the person who is, or the persons who are, to be the first director or Please do not directors of the company (note 2) are as follows: write in this margin Name (note 3) ANNE MICHELLE WHITAKER **Eusiness** occupation COMPANY DIRECTOR Previous name(s) (note 3) Nationality Address (note 4) BRITISH 3 Tennyson Avenue, Sutton Coldfield, West Midlands Date of birth (where applicable) Postcode B74 4YG. (note 6) Other directorships † † enter particulars of other Midland Company Formations Limited I consent to act as director of the company named on page 1 Signature 19.6.90 Date Name (note 3) ROBERT ALSTON WHITAKER Business occupation COMPANY DIRECTOR Previous name(s) (note 3) Nationality BRITISH Address (note 4) 3 Tennyson Avenue, Sutton Coldfield, West Midlands Date of birth (where applicable) Postcode B74 4YG. (note 6) Other directorships † Midland Company Formations Limited I consent to act as director of the company named on page 1 Signature 19.6.90 Date Name (note 3) **Business** occupation Previous name(s) (note 3) Nationality Address (note 4) Date of birth (where applicable) Postcode l (note 6) Other directorships t

Date

I consent to act as director of the company named on page 1

Shine third

directorships held or previous held (see note 5 if this space is insufficient use i continuation she Please do not write in this margin

Please complete legibly, preferably in black type, or bold block lettering The name(s) and particulars of the person who is, or the persons who are, to be the first secretary, or joint secretaries, of the company are as follows:

Name (notes 3 & 7) ANNE MICHELLE WE	HITAKER
Previous name(s) (note 3)	
Address (notes 4 & 7) 3 Tennyson Ave West Midlands	enue, Four Oaks, Sutton Coldfield,
	Postcode B74 4YG.
I consent to act as secretary of the company na	med on page 1
Signature A. Whitaben	Date 19.6.90
Name (notes 3 & 7)	
Previous name(s) (note 3)	
Address (notes 4 & 7)	
	Postcode
I consent to act as secretary of the company na	med on page 1
Signature	

delete if the form is signed by the subcribers

delete if the form is signed by an agent on benalf of the aubscribers.

All the subscribers must sign either personally or by a person or persons authorised to sign for them.

A. Whicaker	(AGENT)			
ature of agent on behalf of subsribers		Date	19 L 90	

Signed	Date
Signed	Date
Signed -	Date
Signed	Date
Signed	Date
Signed	Dâte

2522870

The Companies Act 1985

COMPANY LIMITED BY SHARES

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MEMORANDUM OF ASSOCIATION

of C.L.T. PROFESSIONAL TRAINING LIMITED

- The Company's name is "C.L.T. Professional Training Limited".
- 2. The Company's Registered Office is to be situated in England and Wales.
- The Company's objects are:-
- (A) To engage in the presentation of educational and training courses and preparation and production of materials, equipment, course packs and study documents for all types of education and training; to establish, maintain and operate a consultancy service and pursuant thereto to act as consultants and advisers on any matter relating to the business, administration, organisation, finance and management of companies, firms, businesses and undertakings of whatever kind, and in pursuance thereof to investigate, examine and advise on any aspect of such matters; to maintain and operate schools, colleges and other educational establishments for the education or training of students or other persons.
- (B) To carry on any other trade or business which can, in the opinion of the Board of Directors, be advantageously carried on by the Company in connection with or as ancillary to any of the above businesses or the general business of the Company, or further any of its objects.
- (C) To purchase, take on lease or in exchange, hire or otherwise acquire and hold for any estate or interest any lands, buildings, easements, rights, privileges, concessions, patents, patent rights, licences, secret processes, machinery, plant, stock-in-trade,, and any real or personal property of any kind for such consideration and on such terms as may be considered expedient.
- (D) To erect, construct, lay down, enlarge, alter and maintain any roads, railways, tramways, sidings, bridges, reservoirs, shops, stores, factories, buildings, works, plant and machinery necessary or convenient for the Company's business, and to contribute to or subsidise the erection, construction and maintenance of any of the above.
- (E) To borrow or raise or secure the payment of money for the purposes of or in connection with the Company's business, and for the purposes of

LICO MILLANIA PZ or in connection with the borrowing or raising of money by the Company to become a member of any Building Society.

- (F) To mortgage and charge the undertaking and all or any of the real and personal property and assets, present or future, and all or any of the uncalled capital for the time being of the Company, and to issue at par or at a premium or discount, and for such consideration and with and subject to such rights, powers, privileges and conditions as may be thought fit, debentures or debencure stock, either permanent or redeemable or repayable and coils, rally or further to secure any securities of the Company by a trust deed or other assurance.
- (G) To issue and deposit any securities which the Company has power to issue by way of mortgage to secure any sum less than the nominal amount of such securities, and also by way of security for the performanc of any contracts or any obligations of the Company or of its custom other persons or corporations having dealings with the Company resulting the businesses or undertakings the Company is interested, when directly or indirectly.
- (H) To receive money on deposit or loan upon such terms as the Company may approve, and to guarantee the obligations and contracts of any person or corporation.
- (I) To make advances to customers and others with or without security, and upon such terms as the Company may approve and generally to act as bankers for any person or corporation.
- (J) To grant pensions, allowances, gratuities and bonuses to officers, ex-officers, employees or ex-employees of the Company or its predecessors in business or the dependents or connections of such persons, to establish and maintain or concur in establishing and maintaining trusts, funds or schemes (whether contributory or non-contributory) with a view to providing pensions or other benefits for any such persons as aforesaid, their dependents or connections, and to support or subscribe to any charitable funds or institutions, the support of which may, in the opinion of the Directors, be calculated directly or indirectly to benefit the Company or its employees, and to institute or maintain any club or other establishment or profit sharing scheme calculated to advance the interests of the Company or its officers or employees.
- (K) To draw, make, accept, endorse, negotiate, discount and execute promissory notes, bills of exchange and other negotiable instruments.
- (L) To invest and deal with the moneys of the Company not immediately required for the purposes of its business in or upon such investments or securities and in such manner as may from time to time be determined.
- (N) To pay for any property or rights acquired by the Company, either in cash or fully or partly paid-up shares, with or without preferred or deferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or by any securities which

the Company has power to issue, or partly in one mode and partly in another, and generally on such terms as the Company may determine.

- (N) To accept payment for any property or rights sold or otherwise disposed of or dealt with by the Company, either in cash, by instalments or otherwise, or in fully or partly paid-up shares of any company or corporation, with or without deferred or preferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or in debentures or mortgage debentures or debenture stock, mortgages or other securities of any company or corporation, or partly in one mode and partly in another, and generally on such terms as the Company may determine, and to hold, dispose of or otherwise deal with any shares, stock or securities so acquired.
- (0) To enter into any partnership or joint purse arrangement or arrangement for sharing profits, union of interests or co-operation with any company, firm or person carrying on or proposing to carry on any business within the objects of this Company, and to acquire and hold, sell, deal with or dispose of shares, stock or securities of any such company, and to guarantee the contracts or liabilities of, or the payment of the dividends, interest or capital of any shares, stock or securities of and to subsidise or otherwise assist any such company.
- (P) To establish or promote or concur in establishing or promoting any other company whose objects shall include the acquisition and taking over of all or any of the assets and liabilities of this company or the promotion of which shall be in any manner calculated to advance directly or indirectly the objects or interests of this Company and to acquire and hold or dispose of shares, stock or securities of and guarantee the payment of dividends, interest or capital of any shares, stock or securities issued by or any other obligations of any such company.
- (Q) To purchase or otherwise acquire and undertake all or any part of the business, property, assets, liabilities and transactions of any person, firm or company carrying on any business which this Company is authorised to carry on.
- (R) To sell, improve, manage, develop, turn to account, exchange, let on rent, royalty, share of profits or otherwise, grant licences, easements or other rights in or over, and in any other manner deal with or dispose of the undertaking and all or any of the property and assets for the time being of the Company for such consideration as the Company may think fit.
- (S) To amalgamate with any other company whose objects are to include objects similar to those of this Company, whether by sale or purchase (for fully or partly paid-up shares or otherwise) of the undertaking, subject to the liabilities of this or any such other company as aforesaid with or without winding up, or by sale or purchase (for fully or partly paid up shares or otherwise) of all or a controlling interest in the shares or stock of this or any such company as aforesaid, or by partnership, or any arrangement of the nature of partnership, or in any other manner.

- (T) To distribute among the members in specie any property of the Company, or any proceeds of sale or disposal of any property of the Company, but so that no distribution amounting to a reduction of capital be made except with the sanction (if any) for the time being required by law.
- (U) To do all or any of the above things in any part of the world, and either as principals, agents, trustees, contractors or otherwise, and either alone or in conjunction with others and either by or through agents, trustees, sub-contractors or otherwise.
- (V) To do all such things as are incidental or conducive to the above objects or any of them.

And it is hereby declared that in the construction of this clause the word "company" except where used in reference to the Company shall be deemed to include any person or partnership or other body of persons, whether incorporated or not incorporated, and whether domiciled in Great Britain or elsewhere, and that the objects specified in the different paragraphs of this clause shall, except where otherwise expressed therein, be in nowise limited by reference to any other paragraph or the name of the Company, but may be carried out in as full and ample manner and shall be construed in as wide a sense as if each of the said paragraphs defined the objects of a separate, distinct and independent company.

- 4. The liability of the members is limited.
- 5. The Company's share capital is £100 divided into 100 shares of £1 each.

The shares in the original or any increased capital may be divided into several classes and there may be attached thereto respectively any preferential, deferred or other special rights, privileges, conditions or restrictions as to dividend, capital, voting or otherwise.

We, the several persons whose names and addresses are subscribed, are desirous of being formed into a Company in pursuance of this Memorandum of Association, and we respectively agree to take the number of shares in the capital of the Compay set opposite our respective names.

NAMES AND ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

NUMBER OF SHARES TAKEN BY EACH SUBSCRIBER

R.A. Whitaker,

3, Tennyson Avenue, Sutton Coldfield, West Midlands.

Company Registration Agent

A.M. Whitaker, 3, Tennyson Avenue,

Sutton Coldfield, West Midlands.

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Company Registration Agent

Dated this 19th June 1990

WITNESS to the above signatures:-

(CDerect) N.C. Devereux, 9 Poplar Rise, Sutton Coldfield, West Midlands.

Company Registration Assistant

The Companies Act 1985

COMPANY LIMITED BY SHARES

ARTICLES OF ASSOCIATION

of C.L.T. PROFESSIONAL TRAINING LIMITED

PRELIMINARY

- 1. (a) Subject as hereinafter provided, the regulations contained in Table A of the companies (Tables A to F) regulations 1985 (hereinafter referred to as "Table A"), shall apply to the Company.
- (b) Regulations 24, 35, 40, 64, 73, 74, 75, 78, 79, 80 and 81 of Table A shall not apply to the Company.
- (c) The expressions "relevant securities" and "equity securities" wheresoever appearing herein, shall bear the meaning ascribed to them by the Act.

SHARES.

- 2. (a) Subject to the provisions of Table A and to the following provisions of these Articles, the Directors shall have authority to exercise any power of the Company to offer, allot or otherwise dispose of any shares in the Company, or any relevant securities, to such persons, at such times and generally on such terms and conditions as they think proper provided that (insofar as the Company in General Meeting shall not have varied, renewed or revoked the said authority):
- (i) The Directors shall not be authorised to make any offer or allotment of shares in the Company, or grant any right to subscribe for, or to convert any securities into shares in the Company if such allotment, or any allotment in pursuance of such offer or right, would or might result in the aggregate of the shares or stock in issue exceeding, in nominal value, the amount of the Authorised Share Capital of the Company for the time being, and such limitation shall determine the maximum amount of the relevant securities which at any time remain to be allotted by the Directors hereunder.
- (ii) The period within which the said authority to allot relevant securities may be exercised shall be limited to five years, commencing upon the date of the incorporation of the Company.
- (b) Any offer or agreement in respect of relevant securities, which is made prior to the expiration of such authority and in all other respects within the terms of such authority, shall be authorised to be made notwithstanding that such offer or agreement would or might require relevant securities to be allotted after the expiration of such authority and,

accordingly, the Directors may at any time allot any relevant securities in pursuance of such offer or agreement.

- (c) The authority conferred upon the Directors to allot relevant securities may at any time, by Ordinary Resolution of the Company in General Meeting, be revoked, varied or renewed (whether or not it has been previously renewed hereunder) for a further period not exceeding five years.
- 3. Section 89(1) and Section 90(1) to (6) of the Act shall not apply to any allotment of equity securities by the Company. The shares comprised in the initial allotment by the Company shall be at the disposal of the Directors as they think proper but thereafter, unless otherwise determined by Special Resolution of the Company in General Meeting, any relevant securities shall, before they are allotted on any terms to any person, be first offered on the same or more favourable terms to each person who holds shares in the Company in the proportion which is, as nearly as practicable, equal to the proportion in nominal value held by him of the aggregate of such shares in issue.

Such offer shall be made by notice in writing specifying the number of shares offered and the period, being not less than twenty one days, within which the offer, if not accepted, will be deemed to have been declined. After the expiration of such period, or on receipt of notice of the acceptable or refusal of every offer so made, the Directors may, subject to these Articles, dispose of such securities as have not been taken up in such manner as they think proper. The Directors may, in like manner, dispose of any such securities as aforesaid, which by reason of the proportion borne by them to the number of persons entitled to such offer as aforesaid or by reason of any other difficulty in apportioning the same, cannot in the opinion of the Directors be conveniently offered in the manner hereinbefore provided.

- (a) No share shall be issued at a discount.
 - (b) The Company shall not have power to issue share warrants to bearer.
- (c) Any invitation to the public to subscribe for any shares or debentures of the Company is prohibited.
- 5. Subject to the provisions of Part V of the Act:-
- (a) The Company may purchase any of its own shares, provided that the terms of any contract under which the Company will or may become entitled or obliged to purchase its own shares shall be authorised by Special Resolution of the Company in General Meeting before the Company enters into the contract.
- (b) The Company shall be authorised, in respect of the redemption or purchase of any of its own shares, to give such financial assistance, or to make such payments out of capital as may be permissible in accordance with the Act, provided that any such assistance or payment shall first be approved by Special Resolution of the Company in General Meeting.

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6. In regulation 8 of Table A, the words "(not being a fully paid share)" shall be omitted.

TRANSFER OF SHARES

7. The Directors may, in their absolute discretion and without assigning any reason therefor, decline to register any transfer of any share, whether or not it is a fully paid share.

PROCEEDINGS AT GENERAL MEETINGS

- 8. (a) No business shall be transacted at any Meeting unless a quorum is present. Two members entitled to attend at that Meeting, present in person or by proxy or (in the case of a corporation) a duly authorised representative, shall be a quorum.
 - (b) In regulation 59 of Table A, the second sentence shall be omitted.

DIRECTORS

- 9. Unless and until otherwise determined by the Company in General Meeting, the number of Directors shall not be less than one nor more than seven. The first Directors will be the person or persons named in the statement delivered to the Registrar of Companies in accordance with section 10 of the Act.
- 10. If and so long as there shall be one Director only, he shall be entitled to exercise all the powers and shall carry out all the duties assigned to Directors and the provisions of these Articles and the regulations of Table A shall be construed accordingly. In regulation 89 of Table A for the word "two" there shall be substituted the word "one".

DIRECTORS' INTERESTS

11. A Director may vote in respect of any contract or arrangement in which he, or any person with whom he is connected, is interested and be counted in the quorum present at any meeting of the Directors or, if otherwise so entitled, at any General Meeting of the Company at which any such contract or arrangement is proposed or considered, and if he shall so vote, his vote shall be counted. This Article shall have effect in substitution for regulations 94 to 98 inclusive of Table A, which regulations shall not apply to the Company.

APPOINTMENT AND REMOVAL OF DIRECTORS

- 12. The Directors may appoint a person who is willing to act to be a Director, either to fill a vacancy or as an additional Director, provided that the appointment does not cause the number of Directors to exceed any number fixed by or in accordance with the Articles as the maximum number of Directors.
- 13. Subject to the provisions of Table A and Section 303(2) of the Act, the Company may by Ordinary Resolution appoint a person who is willing to act to be a Director either to fill a vacancy or as an additional Director. In regulation 38 of Table A the words "or a resolution appointing a person as a Director" shall be omitted.
- 14 The office of a Director shall be vacated if:-

- (a) he ceases to be a Director by virtue of any provision of the Acts or he becomes prohibited by law from being a Director; or
- (b) he becomes bankrupt or makes any arrangement or composition with his creditors generally; or
- (c) he is, or may be suffering from mental disorder and, in relation thereto, he is admitted to hospital for treatment or an order is made by any court having jurisdiction in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs;
 - (d) he resigns his office by notice to the Company.

PROCEEDINGS OF DIRECTORS

15. An appointment or removal of an alternative Director may be effected at any time by notice in writing to the Company given by his appointor. An alternate Director may also be removed from his office by not less than twenty-four hours notice in writing to the Company and to the appointor given by a majority of his co-Directors. This Article shall have effect in substitution for regulation 68 which shall not apply to the Company.

INDEMNITY

16. Subject to the provisions of Section 310 of the Act, and in addition to such indemnity as is contained in regulation 118 of Table A, every Director, Secretary or other officer of the Company shall be entitled to be indemnified out of the assets of the Company against all losses or liabilities incurred by him in or about the execution and discharge of the duties of his office.

SECRETARY

17. The first Secretary or Secretaries of the Company shall be the person or persons named as such in the statement delivered under Section 10 of the Act.

NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

R.A. Whitaker, 3, Tennyson Avenue, Sutton Coldfield, West Midlands.

Company Registration Agent

A.M. Whitaker, 3, Tennyson Avenue, Sutton Coldfield,

West Midlands.

Company Registration Agent

Dated this 19th June 1990

WITNESS to the above signatures:

N.C. Devereux, 9 Poplar Crescent, Sutton Coldfield, West Midlands.

Company Registration Assistant

FILE COPY



CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

No. 2522870

I hereby certify that

C.L.T. PROFESSIONAL TRAINING LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the Company is limited.

Given under my hand at the Companies Registration Office, Cardiff the 17 JULY 1990

an. Elens.

an authorised officer



COMPANIES FORM No. 224

Notice of accounting reference date (to be delivered within 6 months of incorporation)



Please do not write in this margin

Pursuant to section 224 of the Companies Act 1985

Please complete legibly, preferably in black type, or bold block lettering To the Registrar of Companies

Name of company

	Company number
- T - T - 7	2522870
_ i _ i _ i	2522070

*Insert full name of company

C.L.T. PROFESSIONAL TRAINING LIMITED

gives notice that the date on which the company's accounting reference period is to be treated as coming to an end in each successive year is as shown below:

F

Important The accounting

reference date to be entered alongside should be completed as in the following examples:

5April Day

Month

0 5 0 4

30 June Day Month

3 0 0 6

31 December Month

1 1

Day Month

0 1

finsert Director, Secretary, Administrator, Administrative Receiver or Receiver (Scotland) és appropriate

Boud Signed

Designation t

DIRECTOR Date 20000304C 1990

Presentor's name address and reference (if any): REES EDWARDS MADDOX

KING EDWARD HOUSE NEW STREET

BIRMINGHAM B2 40W

REF: SJM

For official use General Section

Post room

The Solicitors' Law Stationery Society plc, 24 Gray's Inn Road, London WC1X 8HR

1987 Edition 4 87 F7019 5019191

DORMANT COMPANY RESOLUTION

COMPANY No. 2522870

THE COMPANIES ACT 1985, SECTION 25 SPECIAL RESOLUTION OF	Q
CLT PROFESSIONAL TRAINING LIMITED	
AT A GENERAL MEETING OF THE ABOVE NAMED COMPAN	
THE FOLLOWING SPECIAL RESOLUTION WAS DULY PASSE	ED:-
The accounts of the company for the financial year ending 31st July before the company at the meeting, and the company, having qualificand having been dormant since the end of it, resolves to make itself approvisions of Part VII of the Companies Act 1985 relating to the aud	ed as small in that year exempt from the
SIGNED. C. J. Banks Director	
DATE 7/7/52.	TOMPANIES HOUSE

DORMANT COMPANY RESOLUTION

COMPANY NO 2522870

THE COMPANIES ACT 1985. SECTION 250 SPECIAL RESOLUTION OF

CLT PROFESSIONAL TRAINING LIMITED
AT A GENERAL MEETING OF THE ABOVE NAMED COMPANY, HELD ON THE DAY OF LATCL 1993
THE FOLLOWING SPECIAL RESOLUTION WAS DULY PASSED:-
The accounts of the company for the financial year ending 31st July 1992 having been laid before the company at the meeting, and the company, having qualified as small in that year and having been dormant since the end of it, resolves to make itself exempt from the provisions of Part VII of the Companies Act 1985 relating to the audit of accounts.
SIGNED ARES HOUSE

DATE 2>13/93

DORMANT COMPANY RESOLUTION

COMPANY No. 2522870

THE COMPANIES ACT, 1985. SECTION 250 SPECIAL RESOLUTION OF

AT A GENERAL MEETING OF THE ABOVE NAMED COMPANY, HELD ON

CLT PROFESSIONAL TRAINING LIMITED

THE THENTY THRS DAY OF MAY 19 Q4
THE FOLLOWING SPECIAL RESOLUTION WAS DULY PASSED:-
The accounts of the company for the financial year ending 31st July 1993 having been laid before the company at the meeting, and the company, having qualified as small in that year and having been dormant since the end of it, resolves to make itself exempt from the provisions of Part VII of the Companies Act, 1985 relating to the audit of accounts.
SIGNED DIFECTOR DATE 23/5/44



BIR RECEIPT DATE: 25 10 144