# WEDDING LIST SERVICES LIMITED DIRECTORS' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1996

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### Wedding List Services Limited Directors' Report for the year ended 31 December 1996

The directors present their report and the accounts for the year ended 31 December 1996.

#### Principal activity

The company's principal activity in the year under review continued to be that of supplying wedding list services.

#### **Directors**

The Directors who served during the year and their beneficial interests in the company's issued ordinary share capital were:

	Number of ordinary shares	
	<u>31 December 1996</u>	<u>1 January 1996</u>
C C Dachtler	45	45
V J Dachtler	45	45
T Chalwin (resigned 17.10.96)	-	10
C King (appointed 1.11.96)	10	-

#### Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

The auditors, Hextall Meakin, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

In preparing the above report, the directors have taken advantage of special exemptions applicable to small companies provided by Part II of Schedule 8 to the Companies Act 1985.

Signed gn/hehalf of the board of directors

Colin Dachtler

Director

Approved by the board on: 13 October 1997



Argon House, Argon Mews, Fulham Broadway, London SW6 1BJ Telephone: 0171 381 2022 Fax: 0171 385 1087 E-mail: hextallmeakin@compuserve.com

Auditors' report to the shareholders of Wedding List Services Limited

We have audited the accounts on pages 3 to 7 which have been prepared in accordance with the accounting policies set out in note 1 to the accounts.

Respective responsibilities of directors and auditors

As described on page 1, the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

**Opinion** 

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31 December 1996 and of its loss for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

Hextall Meakin

Chartered Accountants

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**Registered Auditors** 

Dated: 14 October 1997

# Wedding List Services Limited Profit and loss account for the year ended 31 December 1996

	<u>Notes</u>	<u>1996</u> <u>£</u>	<u>1995</u> <u>£</u>
			₩.
Turnover	1 & 2	601,088	388,083
Cost of sales		(388,511)	(265,275)
Gross Profit		212,577	122,808
Administrative expenses		(239,896)	(176,137)
Operating loss	3	(27,319)	(53,329)
Interest receivable		8	272
Interest payable		(1,662)	(182)
Loss on ordinary activities before taxati	on	(28,973)	(53,239)
Taxation			1,223
Loss on ordinary activities after taxation	n	(28,973)	(52,016)
Retained profit brought forward		(48,363)	3,653
		£(77,336)	£(48,363)

The company has no recognised gains or losses other than the loss for the above two financial years.

Turnover and operating profit derive wholly from continuing operations.

# Wedding List Services Limited Balance sheet As at 31 December 1996

		<u>199</u>	<u>96</u>	<u>19</u>	<u>95</u>
	<u>Notes</u>	$\underline{\mathfrak{t}}$	£	$\underline{\mathfrak{t}}$	$\overline{\mathfrak{t}}$
Fixed assets					
Tangible assets	4		19,604		18,845
C					
Current assets Stocks	5	23,648		16,528	
Debtors	6	14,667		9,526	
Cash at bank and in hand	U	5,636		589	
Cash at bank and in hand		3,030	_		
		43,951		26,643	
Creditors amounts falling due within one year	7	(126,291)	_	(74,046)	
Net current liabilities			(82,340)		(47,403)
Total assets less current liabilities			(62,736)		(28,558)
Creditors amounts falling due after more than one year	8		(14,500)		(19,705)
			£(77,236)		£(48,263)
Capital and reserves					
Called up share capital	9		100		100
Profit and loss account			(77,336)		(48,363)
	10		£(77,236)		£(48,263)
			<del></del>		-

The directors have taken advantage of special exemptions conferred by Part 1 of Schedule 8 to the Companies Act 1985 applicable to small companies in the preparation of the accounts and have done so on the grounds that, in their opinion, the company qualifies as a small company.

Signed on behalf of the board of directors

Colin Dachtler (Director)

Approved by the board: 13 October 1997

## Wedding List Services Limited Notes to the accounts for the year ended 31 December 1996

### 1. Accounting policies

#### Basis of accounting

The accounts are prepared under the historical cost convention.

#### Going concern

The accounts have been prepared on a going concern basis on the assumption that the company will not exceed its cash resources and continued support will be provided by the directors and bankers.

The directors are confident that the assumptions are appropriate on the evidence of the current position and of the projected trading in the foreseeable future.

#### Turnover

Turnover comprises the invoiced value of goods and services supplied by the company net of Value Added Tax.

#### Depreciation

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Property improvements	50% on cost
Motor vehicle	25% on cost
Office equipment	25% on cost

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving stocks.

#### Cash flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 'Cash Flow Statements'.

#### 2. Turnover

In the year ended 31 December 1996, none of the company's turnover was to markets outside the United Kingdom.

3.	Operating loss	<u>1996</u>	<u> 1995</u>
		<u>£</u>	£
	The operating loss is stated after charging:		
	Depreciation of tangible fixed assets	8,540	6,156
	Auditors' remuneration	3,000	3,500
	Directors' remuneration	14,199	8,226
	Hire of equipment	666	0

# Wedding List Services Limited Notes to the accounts for the year ended 31 December 1996

4.	Tangible fixed assets	Property	Motor	Office	
		Improvements	Vehicle	Equipment	Total
		£	£	£	$\underline{\mathfrak{t}}$
	Cost			_	<del></del>
	At 1 January 1996	8,674	3,100	18,357	30,131
	Additions	0	0	9,299	9,299
	At 31 December 1996	8,674	3,100	27,656	39,430
	Depreciation				. <u>-</u>
	At 1 January 1996	4,583	1,033	5,670	11,286
	Additions	2,300	775	5,465	8,540
	Additions		113	3,403	0,540
	At 31 December 1996	6,883	1,808	11,135	19,826
	Net Book Value				
	At 31 December 1996	1,791	1,292	16,521	19,604
	At 31 December 1995	4,091	2,067	12,687	18,845
5.	Stocks		<u> 1996</u>		<u>1995</u>
			<u>£</u>		<u>£</u>
	Goods for resale		23,648		16,528
		•		_	
6.	<u>Debtors</u>		<u>1996</u>		<u>1995</u>
			£		£
	Trade debtors		4,499		307
	Corporation tax recoverable		1,472		1,472
	Other debtors	_	8,696		7,747
			14,667		9,526
		-		-	

# Wedding List Services Limited Notes to the accounts for the year ended 31 December 1996

7.	Creditors: amounts falling due within one year	<u> 1996</u>	<u> 1995</u>
		£	$\overline{\mathfrak{t}}$
	Bank loan and overdraft (secured)	9,708	12,326
	Trade creditors	99,718	50,128
	Other taxes and social security costs	6,544	1,430
	Accruals	10,247	9,088
	Directors current accounts	74	1,074
		126,291	74,046
8.	Creditors: amounts falling due after more than	<u>1996</u>	<u> 1995</u>
	one year	£	$\underline{\mathfrak{t}}$
	Bank loan and overdraft (secured)	0	9,705
	Directors loan	14,500	10,000
		14,500	19,705

The director's loan is repayable only when the company is in a position to afford the repayments.

9.	Called up share capital	<u>1996</u>	<u>1995</u>
		$\underline{\mathbf{t}}$	£
	Authorised:		
	Ordinary shares of £1 each	100	100
	Allotted, called up and fully paid:	·	
	Ordinary shares of £1 each	100	100
10.	Shareholders' funds	<u> 1996</u>	<u> 1995</u>
		<u>£</u>	£
	Loss for the year	(28,973)	(52,016)
	New share capital subscribed	0	96
	Net reduction in shareholders' funds	(28,973)	(51,920)
	Opening shareholders funds	(48,263)	3,657
	Closing shareholders funds	(77,236)	(48,263)