Company Registration No 2518921

## JULIUS A MELLER MANAGEMENT SERVICES LIMITED

## **DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2011

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#### **COMPANY INFORMATION**

Directors

M J Meller D R Meller J N Curtis FCA J C McGrath ACMA

Secretary

J C McGrath ACMA

Company Number

2518921

Registered Office

Unit H

Bedford Business Park

Mile Road Bedford MK42 9TW

**Auditors** 

Milton Avis

Chartered Accountants Statutory Auditors Wellington Building 28-32 Wellington Road St John's Wood London NW8 9SP

Bank

Lloyds Bank 25 Gresham Street

London

EC2V 7HN

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#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2011

The directors present their report and financial statements for the year ended 31 December 2011. The company registration number is 2518921.

#### Principal activities and review of the business

The principal activity of the company continued to be that of the provision of management services, which it re-charges to other group companies. The company's directors consider the company's financial position and the business performance to be satisfactory. The company has kept close control over costs and the directors will continue to monitor cost levels to ensure an adequate return is achieved in the current economic climate.

#### Results and dividends

The results for the year are set out on page 4

The directors do not recommend the payment of an ordinary dividend (2010 £nil)

#### **Directors**

The following directors have held office since 1 January 2011

M J Meller
D R Meller
J N Curtis FCA
J C McGrath ACMA

#### Directors' interests

There are no directors' interests requiring disclosure under the Companies Act 2006. Their interests in the parent undertaking are disclosed in that company's financial statements.

#### Statement of disclosure to auditors

So far as the directors in office at 31 December 2011 are aware, there is no relevant audit information of which the auditors are unaware and they have individually taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of the information

#### Auditors

Milton Avis, Chartered Accountants have expressed their willingness to continue in the office as auditors and a resolution proposing their reappointment will be submitted at the Annual General Meeting

### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

### Directors' responsibilities for the preparation of financial statements

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- a select suitable accounting policies and then apply them consistently,
- b make judgements and estimates that are reasonable and prudent,
- c state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- d prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

J N Curtis F

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## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF JULIUS A MELLER MANAGEMENT SERVICES LIMITED

We have audited the financial statement of Julius A Meller Management Services Limited for the year ended 31 December 2011 on pages 4 to 14 The financial information reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditors report, and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the Company's members, as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities on page 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with the applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's (ASB'S) Ethical Standards for Auditors

#### Scope of the Audit

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

## Opinion on the Financial Statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 December 2011 and of the company's profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

## Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if in our opinion

- Adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- The company financial statements are not in agreement with the accounting records and returns, or
- Certain disclosures of directors' remuneration specified by law are not made, or
- We have not received all the information and explanations we require for our audit

Simon Young – Senior Statutory Auditor
For and on behalf of Milton Avis
Chartered Accountants- Statutory Auditors
Wellington Building
28 – 32 Wellington Road, St John's Wood
London, NW8 9SP

78 SEPTEMBER

<u>2012</u>

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2011

	Notes	2011 £	2010 £
Turnover	2	2,418,445	2,503,706
Administrative expenses		(2,095,621)	(2,243,644)
Operating profit	3	322,824	260,062
Interest receivable Interest payable and similar charges	4	5,251 (30,461)	( 32,613)
Profit on ordinary activities before taxation		297,614	227,449
Tax on profit on ordinary activities	. 5	(83,188)	(91,337)
Profit on ordinary activities after taxation	12	214,426	136,112

The profit and loss account has been prepared on the basis that all operations are continuing operations

There are no recognised gains and losses other than those passing through the profit and loss account

The notes on pages 6 to 14 form part of these financial statements

## BALANCE SHEET AS AT 31 DECEMBER 2011

	Madaa	£	<b>2011</b> £	£	2010 £
Fixed assets	Notes	L	£	L	L
Tangible assets	6		73		515
Current assets	·				
Debtors	7	15,401,167		8,449,440	
Cash at bank and in hand		54,076		47,644	
		15,455,243		8,497,084	
Creditors: amounts falling due within one year	8	(12,656,372)		(5,471,673)	
				<del></del>	
Net current assets			2,798,871		3,025,411
Total assets less current liabilities			2,798,944		3,025,926
Creditors: amounts falling due after more than one year	9		(480,967)		(922,375)
			2,317,977		2,103,551
					<del></del>
Capital and reserves					
Called up share capital	11		1,000		1,000
Profit and loss account	12		2,316,977		2,102,551
Shareholders' funds – equity interests	13		2,317,977		2,103,551
					<del></del>

The financial statements were approved by the Board on 28 SEPTERBER 2012

J*I*N Curtis P <del>Durect</del>or

The notes on pages 6 to 14 form part of these financial statements

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011

#### 1. Accounting policies

#### 11 Basis of Accounting

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards

The company has taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from the requirement to produce a cash flow statement on the grounds that it is a subsidiary undertaking where 90 percent or more of the voting rights are controlled within the group

#### 12 Turnover

Turnover represents the invoiced value of services provided net of VAT

## 13 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Fixtures, fittings & equipment

33% per annum straight line basis

#### 1.4 Leasing and hire purchase commitments

Where assets are financed by leasing agreements that give rights approximating to ownership ("finance leases"), the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments payable during the lease term. The corresponding leasing commitments are shown as obligations to the lessor.

Lease payments are treated as consisting of capital and interest elements, and the interest is charged to the profit and loss account in proportion to the remaining balance outstanding

All other leases are "operating leases" and the annual rentals are charged to the profit and loss account on a straight line basis over the lease term

#### 15 Pensions

The company operates a defined contribution pension scheme covering the majority of its permanent employees. Pension costs charged against profit, represent the amount payable to the scheme in respect of the period.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

#### 1 Accounting policies (continued)

#### 16 Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events that result in an obligation to pay more tax in the future or a right to pay less tax in the future have occurred at the balance sheet date. Timing differences are differences between the company's taxable profit and its results as stated in the financial statements.

Deferred tax is measured at the average tax rates that are expected to apply in the periods in which timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantially enacted by the balance sheet date. Deferred tax is measured on a non-discounted basis

Deferred tax is recognised in the statement of total recognised gains and losses on revaluations where at the balance sheet date there is an agreement to sell the asset

#### 2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom

3	Operating profit	2011 £	2010 £
	Operating profit is stated after charging		
	Depreciation of tangible assets	442	442
	Auditors' remuneration	14,620	14,640
	Directors' remuneration	1,519,019	1,688,095
4	Interest payable	2011 £	2010 £
	Other interest	30,461	32 613

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

Taxation	2011 £	2010 £
Domestic current tax year U K corporation tax at 26 5% (2010 -28%)	83,188	91,337
Deferred tax	-	-
Deferred tax charge	83,188	91,337
Factors affecting the tax charge for the period profit on ordinary activities before taxation		
	297,614	227,449
Profit on ordinary activities before taxation Multiplied by standard rate of UK corporation tax	78,868	63,686
of 26 5% (2010 28%)		
Effects of		
Non deductible expenses	4,461	27,595
Depreciation add back	117	124
Capital allowances	(258)	(68)
	4,320	27,651
	83,188	91,337

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

## 6. Tangible fixed assets

	Fixtures, fittings & equipment £	Total £
Cost		
At 1 January 2011 Additions	3,903	3,903
At 31 December 2011	3,903	3,903
Depreciation At 1 January 2011 Charge for the year	3,388 442	3,388 442
At 31 December 2011	3,830	3,830
Net book value At 31 December 2011	73	73
At 31 December 2011	515	515

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

7	Debtors	2011 £	2010 £
	Amounts owed by parent and fellow subsidiary undertakings Corporation tax Other debtors	15,388,873 4,361 7,933	8,272,541 - 176,899
		15,401,167	8,449,440
8	Creditors: amounts falling due within one year	2011 £	2010 £
	Amounts owed to subsidiary undertakings Corporation tax Other taxes and social security costs Other creditors Accruals and deferred income	11,061,965 83,188 1,305,152 8,352 197,715	4,652,825 86,976 145,489 6,989 579,394
		12,656,372	5,471,673

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

Cred	litors: amounts falling due after more than one year	2011 £	2010 £
Oth	er loans	480,967	922,375
Analy	ysis of loans		
	ly repayable within five years	480,967	922,375
Includ	ded in current liabilities	-	-
		480,967	922,375
	maturity analysis		
	ore than one year but not more than two years ore than two years but not more than five years	480,967	922,375

Other loans represents a loan from the directors

The loan from directors is payable in full after 2011 Interest paid in the year ended 31 December 2011 amounted to £29,944 (to 31 December 2010 £31,875)

#### 10. Pension costs

Defined contribution	2011 £	2010 £
Contributions payable by the company for the period	13,087	13,296

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

11.	Share capital	2011 £	2010 £
	Authorised 1,000 Ordinary shares of £1 each	1,000	1,000
	Allotted, called up and fully paid 1,000 Ordinary shares of £1 each	1,000	1,000
12.	Statement of movements on reserves	2011	2010
		£	£
	Opening balance Profit for the year	2,102,551 214,426	1,966,439 136,112
	Closing balance	2,316,977	2,102,551
13.	Reconciliation of movements in shareholders' funds	2011 £	2010 £
	Opening shareholders funds Profit for the financial year	2,103,551 214,426	1,967,439 136,112
	Closing shareholders' funds	2,317,977	2,103,551

## 14. Contingent liabilities

The company has guaranteed the borrowing of its parent company and fellow subsidiaries as part of group banking arrangements. The borrowings are secured by a fixed and floating charge over the assets of the companies involved. At 31 December 2011 the contingent liability in respect of this guarantee was £3,339,179 (2010 £5,151,021)

The company is included in a group registration for VAT purposes with its parent company and fellow subsidiaries. All members of the VAT group are jointly and severally liable for the total amount of VAT due, and at 31 December 2011 the contingent liability in respect of this registration was £1,152,295 (2010 £2,527,200)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 2011

15.	Directors' emoluments	2011 £	2010 £
	Emoluments for qualifying services Company pension contributions to money purchase schemes	1,519,019 11,438	1,688,095 13,296
	_	1,530,457	1,701,391
	The number of directors for whom retirement benefits are accrepension schemes amounted to 3 (2010 - 3)	uing under mo	oney purchase
	Emoluments disclosed above include the following amounts paid to the highest paid director.		
	Emoluments for qualifying services	480,170	792,129
	-		<del></del>
16.	Employees		
	Number of employees The average monthly number of employees (including directors) during the year was		
	during the year was	2011 Number	2010 Number
		5	5
	Employment costs		
		£	£
	Wages and salaries Social security costs Other pension costs	1,568,384 214,441 13,087	1,736,233 197,385 13,296
		1,795,912	1,946,914
	-	<u></u>	

#### 17. Control

The company's ultimate parent company is Meller Group Limited

Copies of the group financial statements of the above company are available from Companies House, Crown Way, Maindy, Cardiff, CF14 3UZ

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2011

## 18. Related party transactions

The company has taken advantage of the exemption in Financial Reporting Standard No 8 from the requirement to disclose transactions with group companies on the grounds that consolidated financial statements are prepared by the ultimate parent company