COMPANY NUMBER 2515633

ANNUAL REPORT & FINANCIAL STATEMENTS

31 DECEMBER 1999



SILVER CLEF LIMITED 31 DECEMBER 1999

Directors

S.G. Alder
A.C. Miller
N.M. Jarratt
W.W. Robertson
J.G. Whitehouse
A. Wilkinson

Secretary

J.G. Whitehouse

Business address

55 Fulham High Street London SW6 3JJ

Registered office

2 Lissenden Gardens London NW5 1PP

<u>Auditors</u>

MacIntyre Hudson Greenwood House 4/7 Salisbury Court London EC4Y 8BT

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DIRECTORS REPORT

The directors submit their report and the audited financial statements for the year ended 31 December 1999.

Principal activities and review of the business

The company's principal activity is to carry out trading on behalf of its parent company, Nordoff Robbins Music Therapy, a charitable company limited by guarantee. The company's net taxable income of £290,011 (1998: £321,297) was distributed to the parent company under deed of covenant.

Results

The results are disclosed on page 4 of these financial statements.

Year 2000

The company has so far not encounted any problems relating to the year 2000 issue. As part of the company's year 2000 action plan which included reviewing the company's business, operations, and its relationships with customers, suppliers and other relevant bodies, all key dates were considered and the board believes that it is unlikely that the company will encounter any problems. However due to the complexity of the problem it is not possible for any organisation to guarantee that no problem will occur. The total costs of the year 2000 compliance work are not deemed to be material, and no further costs are anticipated.

Directors

The directors who served during the year were:

S.G. Alder

A.C. Miller

N.M. Jarratt

W.W. Robertson

J.G. Whitehouse

A. Wilkinson

None of the directors had any beneficial interest in the shares of the company or group throughout the year.

<u>Auditors</u>

A resolution for the re-appointment of MacIntyre Hudson will be proposed to the members at the Annual General Meeting.

By Order of the Board

J.G. Whitehouse Secretary

2 Lissenden Gardens London NW5 1PP

20 July 2000

AUDITORS' REPORT TO THE SHAREHOLDERS OF SILVER CLEF LIMITED

We have audited the financial statements on pages 4 to 7 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those financial statements, the directors are required to;

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent;
- -state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- -prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of Auditors' Responsibilities

As described above, the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

AUDITORS' REPORT TO THE SHAREHOLDERS OF SILVER CLEF LIMITED (CONTINUED)

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1999 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

MACINTYRE HUDSON

CHARTERED ACCOUNTANTS
REGISTERED AUDITOR

Greenwood House 4/7 Salisbury Court London EC4Y 8BT

20 July 2000

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 1999

| | | 19 | CONTINUING 1999 | | 'S 98 |
|---|-------|------------------|--------------------|------------------|-----------|
| | Notes | £ | £ | £ | £ |
| Turnover | 2 | | 438,035 | | 396,121 |
| Cost of sales | | | (152,850) | | (83,820) |
| Gross profit | | | 285,185 | | 312,301 |
| Administrative expenses Covenanted donations | | 2,782 290,011 | | 4,121 321,297 | |
| | | | (292,793) | | (325,418) |
| Operating loss | | | (7,608) | | (13,117) |
| Other operating income | | | (2,500) | | 5,120 |
| Operating loss | 3 | | (10,108) | | (7,997) |
| Interest receivable | | 10,108 | | 7,997 | |
| | | • | 10,108 | | 7,997 |
| Profit on ordinary activities before taxation | | | | | _ |
| Tax on profit on ordinary activities | | | - | | _ |
| Profit for the year | | | - | | |
| Retained profit brought forwar | đ | | - | | - |
| Retained profit carried forwar | d | | £ | | £ |

The company made no recognised gains or losses in 1999 and 1998.

The notes on pages 6 to 7 form part of these financial statements.

BALANCE SHEET AS AT 31 DECEMBER 1999

| | | 1999 | | 1998 | |
|--|-------|-------------|-------|-----------|-------|
| | Notes | £ | £ | £ | £ |
| Current assets | | | | | |
| Stocks | 5 | 1,161 | | _ | |
| Debtors | 6 | 93,328 | | 81,241 | |
| Cash at bank and in hand | | 216,242 | | 243,091 | |
| | | 310,731 | | 324,332 | |
| Creditors: Amounts falling due within one year | 7 | (310,631) | | (324,232) | |
| Net current assets | | | 100 | <u></u> | 100 |
| Net assets | | | £ 100 | | £ 100 |
| Capital and reserves Called up share capital | 8 | | 100 | | 100 |
| • | | | | | |
| Shareholders' funds | | | £ 100 | | £ 100 |

The financial statements were approved by the board on 20 July 2000 and signed on its behalf by

A.C. Miller

Director

J.G. Whitehouse

Director

The notes on pages 6 to 7 form part of these financial statements

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1999

1. Accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards. A summary of the principal accounting policies are set out below:

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention.

1.2 Turnover

Turnover represents all amounts receivable in respect of goods and services sold during the year.

1.3 Stock

Stock is valued at the lower of cost and estimated net realisable value.

1.4 Deferred taxation

As the company is required to distribute its entire taxable profit to Nordoff Robbins Music Therapy, no liability to taxation is foreseen. Therefore, no provision for deferred taxation is deemed necessary.

2. Turnover

Turnover arises entirely from sales in the United Kingdom.

3. Result for the year 1999 1998 £ £ The result for the year is stated after charging: Auditors' remuneration 2,500 2,500

4. Directors and employees

Apart from the directors there were no employees during the year. No remuneration was paid in either 1999 or 1998.

| 5. | Stocks | | 1999 £ | 1998 £ |
|----|--|---|-------------------------|-----------------------|
| | Finished goods and goods for resale | | 1,161 | - |
| | | £ | 1,161 £ | - |
| 6. | Debtors | | 1999 £ | 1998 £ |
| | Trade debtors Other debtors Prepayments and accrued income | | 46,600 46,045 683 | 35,795 45,446 - |
| | | £ | 93,328 £ | 81,241 |

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1999

| 7. | Creditors: amounts falling due within one year | 19 9 | 99 E | 1998 £ |
|----|---|-------------|---------|-----------------------------------|
| | Trade creditors Other creditors Income tax Accruals and deferred income | 290 5 | ,000 | 114 250,700 70,597 2,821 |
| 8. | Share capital | 19 | 99 E | 1998 £ |
| | Authorised 1,000 Ordinary shares of £1 each | £ 1 | ,000 £ | 1,000 |
| | Allotted, called up and fully paid 100 Ordinary shares of £1 each | £ | 100 £ | 100 |

9. Ultimate holding company

The ultimate holding company and controlling party is Nordoff Robbins Music Therapy, a registered charity limited by guarantee and incorporated in England.

As disclosed in the directors report, the company is required to distribute its profit to its holding company, and for the year ended 31 December 1999 this amounted to £290,011 (1998: £321,297).