

SILVER CLEF LIMITED

COMPANY NUMBER 2515633

ANNUAL REPORT & FINANCIAL STATEMENTS

31 DECEMBER 1997



SILVER CLEF LIMITED  
31 DECEMBER 1997

Directors

S.G. Alder  
A.C. Miller  
N.M. Jarratt  
W.W. Robertson  
J.G. Whitehouse

Secretary

J.G. Whitehouse

Business address

55 Fulham High Street  
London SW6 3JJ

Registered office

2 Lissenden Gardens  
London NW5 1PP

Auditors

Hughes Allen  
Greenwood House  
4/7 Salisbury Court  
London EC4Y 8BT

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FOR THE YEAR ENDED 31 DECEMBER 1997

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SILVER CLEF LIMITED

DIRECTORS REPORT

The directors submit their report and the audited financial statements for the year ended 31 December 1997.

Principal activities and review of the business

The company's principal activity is to carry out trading on behalf of its parent company, Nordoff Robbins Music Therapy, a charitable company limited by guarantee. The company's net taxable income of £357,268 (1996: £292,923) was distributed to the parent company under deed of covenant.

Results

The results are disclosed on page 4 of these financial statements.

Directors

The directors who served during the year were:

S.G. Alder

A.C. Miller

N.M. Jarratt

W.W. Robertson

J.G. Whitehouse

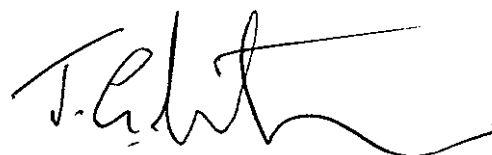
- appointed 1 July 1997

None of the directors had any beneficial interest in the shares of the company or group throughout the year.

Auditors

A resolution for the re-appointment of Messrs. Hughes Allen will be proposed to the members at the Annual General Meeting.

By Order of the Board



J.G. Whitehouse  
Secretary

2 Lissenden Gardens  
London NW5 1PP

1 June 1998

## SILVER CLEF LIMITED

### AUDITORS' REPORT TO THE SHAREHOLDERS OF SILVER CLEF LIMITED

We have audited the financial statements on pages 4 to 7 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

#### Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those financial statements, the directors are required to;

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Statement of Auditors' Responsibilities

As described above, the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

SILVER CLEF LIMITED

AUDITORS' REPORT TO THE SHAREHOLDERS OF  
SILVER CLEF LIMITED (CONTINUED)

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1997 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



HUGHES ALLEN  
CHARTERED ACCOUNTANTS  
REGISTERED AUDITOR

Greenwood House  
4/7 Salisbury Court  
London EC4Y 8BT

1 June 1998

SILVER CLEF LIMITED

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 1997

CONTINUING OPERATIONS

	Notes	£	1997 £	1996 £
Turnover	2		397,920	330,820
Cost of sales			(35,929)	(30,077)
Gross profit			361,991	300,743
Administrative expenses		10,632		12,338
Covenanted donations		357,268		292,923
			(367,900)	(305,261)
Operating loss	3		(5,909)	(4,518)
Interest receivable		5,909		4,518
			5,909	4,518
Profit on ordinary activities before taxation			-	-
Tax on profit on ordinary activities			-	-
Profit for the year			-	-
Retained profit brought forward			-	-
Retained profit carried forward			£ -	£ -

The company made no recognised gains or losses in 1997 and 1996 .

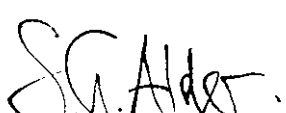
The notes on pages 6 to 7 form part of these financial statements.

SILVER CLEF LIMITED

BALANCE SHEET  
AS AT 31 DECEMBER 1997

	Notes	1997	1996
		£	£
Current assets			
Stocks	5	2,860	-
Debtors	6	81,913	24,085
Cash at bank and in hand		3,999	-
		<u>88,772</u>	<u>24,085</u>
Creditors: Amounts falling due within one year	7	(88,672)	(23,985)
Net current assets		100	100
Net assets		<u>£ 100</u>	<u>£ 100</u>
Capital and reserves			
Called up share capital	8	100	100
Shareholders' funds		<u>£ 100</u>	<u>£ 100</u>

The financial statements were approved by the board on  
1 June 1998 and signed on its behalf by

  
S.G. Alder  
Director

  
A.C. Miller  
Director

The notes on pages 6 to 7 form part of these financial statements

SILVER CLEF LIMITED

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 1997

1. **Accounting policies**

The financial statements have been prepared in accordance with applicable Accounting Standards. A summary of the principal accounting policies are set out below:

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention.

1.2 Turnover

Turnover represents all amounts receivable in respect of goods and services sold during the year.

1.3 Stock

Stock is valued at the lower of cost and estimated net realisable value.

1.4 Deferred taxation

As the company is required to distribute its entire taxable profit to Nordoff Robbins Music Therapy, no liability to taxation is foreseen. Therefore, no provision for deferred taxation is deemed necessary.

2. **Turnover**

Turnover arises entirely from sales in the United Kingdom.

3. **Operating loss**

1997	1996
£	£

The operating loss is stated after charging:-

Auditors' remuneration

2,500	1,763
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4. **Average number of employees**

Apart from the directors there were no employees during the year.

5. **Stocks**

1997	1996
£	£

Finished goods and goods for resale

2,860	-
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£ 2,860	£ -
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6. **Debtors**

1997	1996
£	£

Trade debtors

36,000	24,085
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Amounts owed by group undertakings

467	-
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Other debtors

45,446	-
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£ 81,913	£ 24,085
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SILVER CLEF LIMITED

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 1997

7.	Creditors: amounts falling due within one year	1997 £	1996 £
	Bank loans and overdrafts	-	23,924
	Trade creditors	4,000	-
	Income tax	82,172	-
	Accruals and deferred income	2,500	61
		<u>£ 88,672</u>	<u>£ 23,985</u>

8.	Share capital	1997 £	1996 £
	<u>Authorised</u>		
	1,000 Ordinary shares of £1 each	<u>£ 1,000</u>	<u>£ 1,000</u>
	<u>Allotted, called up and fully paid</u>		
	100 Ordinary shares of £1 each	<u>£ 100</u>	<u>£ 100</u>

9. Ultimate holding company

The ultimate holding company and controlling party is Nordoff Robbins Music Therapy, a registered charity limited by guarantee and incorporated in England.

The company is required to distribute its profit to its holding company, and for the year ended 31 December 1997 this amounted to £357,268 (1996: £292,923).