

The Public Management Foundation
(Company Limited by Guarantee)
A REGISTERED CHARITY
ANNUAL REPORT AND FINANCIAL STATEMENTS

for the year ended
31 July 2000



The Public Management Foundation

(Company Limited by Guarantee)

DIRECTORS AND OFFICERS

DIRECTORS

L Jeding
L McMahon
M Moore
G Parston
AW Foster
J Unwin
HV Rabbatts
SJ Goss
R Douglas
APM Liddell
IW Blair
V Adebawale
IR Corfield
TG Roddick
BG Bender
J Soo-Chung

SECRETARY

G Parston

REGISTERED OFFICE

252b Grays Inn Road
London WC1X 8JT

COMPANY NUMBER

2513936

REGISTERED CHARITY NUMBER

100118

AUDITORS

Baker Tilly
Chartered Accountants
2 Bloomsbury Street
London WC1B 3ST

The Public Management Foundation

(Company Limited by Guarantee)

DIRECTORS' REPORT

The directors, who are the trustees, submit their report and the financial statements of The Public Management Foundation for the year ended 31 July 2000.

LEGAL AND ADMINISTRATIVE INFORMATION

The Public Management Foundation is a company limited by guarantee and a registered charity.

PRINCIPAL ACTIVITIES

The principal activity of the company continues to be a registered charity to promote, maintain, improve and advance the public in the field of public management.

REVIEW OF THE BUSINESS

The company expanded its research and education activities during the year, resulting in the termination of the fellowship schemes associated with the Harkness and Atlantic programmes.

This was compensated for by a significant increase in funding generated through research projects.

Essential core financial support is maintained by the Office for Public Management Limited, which has formally offered increased assistance over the next three-year period to facilitate the Foundation's growth.

DIRECTORS

The following directors have held office since 1 August 1999:

L Jeding	APM Liddell	
L McMahon	IW Blair	
M Moore	V Adebawale	
G Parston	BS Young of Old Scone	(resigned 6 December 1999)
AW Foster	IR Corfield	
J Unwin	TG Roddick	
HV Rabbatts	BG Bender	(appointed 18 October 1999)
SJ Goss	J Soo-Chung	(appointed 6 March 2001)
R Douglas		

AUDITORS

A resolution to reappoint Baker Tilly, Chartered Accountants, as auditors will be put to the members at the annual general meeting.

By order of the board



G Parston
Director

The Public Management Foundation

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DIRECTORS' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS

Company law requires directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the requirements of the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS' REPORT TO THE MEMBERS OF THE PUBLIC MANAGEMENT FOUNDATION

We have audited the financial statements on pages 5 to 11.

Respective responsibilities of directors and auditors

As described on page 3 the trustees, who are also the directors of The Public Management Foundation, for the purpose of company law, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

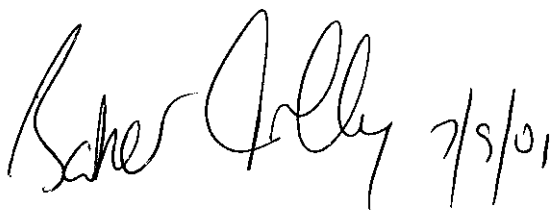
Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures of the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs at 31 July 2000 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Registered Auditor
Chartered Accountants
2 Bloomsbury Street
London WC1B 3ST

The Public Management Foundation

(Company limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT for the year ended 31 July 2000

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
INCOME AND EXPENDITURE					
Incoming resources:					
Research and consultancy	1	93,801	-	93,801	57,804
Joseph Rowntree Charitable Trust for the Stakeholder		-	40,833	40,833	48,333
Subscriptions for the Stakeholder		-	15,940	15,940	9,522
Advertising in the Stakeholder		-	3,410	3,410	-
Sales of publications		6,726	-	6,726	5,063
Donations from the Office for Public Management Limited		87,722	-	87,722	79,221
Atlantic programme		-	-	-	123,912
Harkness Alumni programme		-	1,475	1,475	25,834
Other income		13	-	13	658
Total Incoming Resources		188,262	61,658	249,920	350,347
Resources Expended					
Direct charitable expenditure:					
Publication production		2,555	-	2,555	12,884
Research and consultancy	2	90,152	-	90,152	77,642
Production of the Stakeholder	3	-	76,643	76,643	47,172
Atlantic programme	4	-	3,654	3,654	113,449
Harkness Alumni programme	5	-	9,349	9,349	18,777
Other expenditure:					
Management and administration of the charity	6	55,312	14,961	70,273	87,311
Fund raising and publicity expenditure	7	6,869	-	6,869	7,794
Total Resources Expended		154,888	104,607	259,495	365,029
Net incoming/(outgoing) resources		33,374	(42,949)	(9,575)	(14,682)
Fund balances at 1 August 1999		(22,474)	13,803	(8,671)	6,011
Transfers between funds		(29,146)	29,146	-	-
Fund balances at 31 July 2000	12	(18,246)	-	(18,246)	(8,671)

No separate Statement of Total Recognised Gains and Losses has been presented as all such items have been dealt with through the Statement of Financial Activities.

The Public Management Foundation

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BALANCE SHEET

31 July 2000

	<i>Notes</i>	2000 £	1999 £
CURRENT ASSETS			
Stock	9	-	4,617
Debtors	10	22,874	59,842
		<u>22,874</u>	<u>64,459</u>
CREDITORS: Amounts falling due within one year	11	(41,120)	(73,130)
NET CURRENT LIABILITIES		<u>(18,246)</u>	<u>(8,671)</u>
INCOME FUNDS			
Unrestricted funds	12	(18,246)	(22,474)
Restricted funds	13	-	13,803
		<u>(18,246)</u>	<u>(8,671)</u>

Approved by the board on 7/9/01


G Parston Director

The Public Management Foundation

(Company limited by Guarantee)

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with the Charities (Accounts and Reports) Regulations 1995, the Statement of Recommended Practice 'Accounting by Charities' and under the historical cost convention in accordance with applicable accounting concepts.

The following accounting policies have been applied consistently in dealing with items which are considered material to the financial statements.

GOING CONCERN

The financial statements have been prepared on the going concern basis as The Office For Public Management Limited, a major financial supporter of the Charity, has expressed its willingness to support the Charity for the foreseeable future.

INCOMING RESOURCES

Incoming resources are accounted for when receivable.

RESOURCES EXPENDED

All expenditure is accounted for on an accruals basis.

RESEARCH EXPENDITURE

Expenditure on research is written off in the year in which it is incurred.

PENSION CONTRIBUTIONS

The company contributes to the personal pension plan of an employee. Pension contributions are charged in the income and expenditure account as incurred.

WORK IN PROGRESS

Work in progress includes work done but not invoiced at the year end.

The Public Management Foundation

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NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 July 2000

1	RESEARCH AND CONSULTANCY	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
	NHS Clinical Governance Support Team	16,400	-	16,400	-
	Library & Information Commission	39,305	-	39,305	-
	Innovation Policy Analysis	12,500	-	12,500	-
	Office for Public Management Limited	1,182	-	1,182	-
	Development Trusts	8,050	-	8,050	-
	Nuffield Trust	2,194	-	2,194	-
	California Health Care Foundation	4,000	-	4,000	-
	J Bradbury (Step Change Project)	-	-	-	11,400
	University of Bristol	8,195	-	8,195	18,500
	Lord Chancellor's Department	-	-	-	17,000
	LGMB	-	-	-	5,850
	Other	1,975	-	1,975	5,054
		<u>93,801</u>	<u>-</u>	<u>93,801</u>	<u>57,804</u>
2	RESEARCH AND CONSULTANCY	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
	Salary costs	70,669	-	70,669	55,630
	Professional fees	1,986	-	1,986	16,612
	Consultancy	17,497	-	17,497	5,400
		<u>90,152</u>	<u>-</u>	<u>90,152</u>	<u>77,642</u>
3	THE STAKEHOLDER PRODUCTION	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
	Salary costs	-	28,634	28,634	7,777
	Editorial services	-	9,996	9,996	20,165
	Printing costs	-	20,685	20,685	12,309
	Advertising costs	-	14,452	14,452	-
	Other	-	2,876	2,876	6,921
		<u>-</u>	<u>76,643</u>	<u>76,643</u>	<u>47,172</u>

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NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 July 2000

4	ATLANTIC PROGRAMME	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
	Salary costs	-	2,322	2,322	20,195
	Consultant	-	-	-	15,964
	Stipends	-	-	-	61,130
	Other	-	1,332	1,332	16,160
		-	3,654	3,654	113,449
5	HARKNESS ALUMNI PROGRAMME	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
	Salary costs	-	9,300	9,300	5,049
	Fundraiser costs	-	-	-	12,337
	Other	-	49	49	1,391
		-	9,349	9,349	18,777
6	MANAGEMENT AND ADMINISTRATION OF THE CHARITY	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
	Printing, postage and stationery	2,339	-	2,339	-
	Travel	1,252	-	1,252	1,416
	Recruitment	4,898	-	4,898	-
	Sundry	1,331	-	1,331	1,466
	Bank charges	877	-	877	525
	Rent and rates	2,600	8,200	10,800	10,800
	Publications and subscriptions	1,827	-	1,827	1,085
	Office expenses	5,234	6,761	11,995	17,983
	Temporary staff	3,977	-	3,977	6,900
	Equipment	3,737	-	3,737	6,015
	Trustees expenses	-	-	-	2,608
	Subcontractors	27,240	-	27,240	36,034
	Legal fees	-	-	-	2,479
		55,312	14,961	70,273	87,311
7	FUND RAISING AND PUBLICITY EXPENDITURE	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
	Marketing	6,869	-	6,869	7,794
		6,869	-	6,869	7,794

The Public Management Foundation

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NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 July 2000

8	EMPLOYEES	2000 No.	1999 No.
	The average monthly number of persons, including directors, employed by the company during the year was:	4	3
		<hr/>	<hr/>
		2000 £	1999 £
	Staff costs for the above person:		
	Wages and salaries	97,918	78,398
	Social security costs	9,659	7,643
	Pension contributions	3,348	2,610
		<hr/>	<hr/>
		110,925	88,651
		<hr/>	<hr/>
	The charitable company reimbursed directors' travel expenses of £Nil (1999: £2,608).		
9	STOCKS	2000 £	1999 £
	Work in progress	-	4,617
		<hr/>	<hr/>
10	DEBTORS	2000 £	1999 £
	Due within one year:		
	Trade debtors	15,420	35,921
	Inland revenue	7,454	18,221
	Other debtor	-	5,700
		<hr/>	<hr/>
		22,874	59,842
		<hr/>	<hr/>
11	CREDITORS: Amounts falling due within one year:	2000 £	1999 £
	Bank overdraft	3,683	3,550
	Accruals and deferred income	37,437	69,580
		<hr/>	<hr/>
		41,120	73,130
		<hr/>	<hr/>
12	UNRESTRICTED FUNDS	2000 £	1999 £
	1 August 1999	(22,474)	6,011
	Surplus/(deficit) for the financial year	33,374	(28,485)
	Transfer to restricted funds	(29,146)	-
		<hr/>	<hr/>
	31 July 2000	(18,246)	(22,474)
		<hr/>	<hr/>

The Public Management Foundation

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NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 July 2000

13 RESTRICTED FUNDS

The income funds of the charity include restricted funds comprising the following unexpended balances of donations to be applied for specific purposes:

	Movement in funds				
	Balance 1 August 1999 £	Incoming resources £	Expen- diture £	Transfers from unrestricted funds £	Balance 31 July 2000 £
The Stakeholder	4,683	60,183	(88,354)	23,488	-
Atlantic programme	4,463	-	(4,547)	84	-
Harkness Alumni programme	4,657	1,475	(11,706)	5,574	-
	<u>13,803</u>	<u>61,658</u>	<u>(104,607)</u>	<u>29,146</u>	<u>-</u>
The Stakeholder	-	a bi-monthly journal aimed at those involved in the governance and management of publicly funded bodies.			
Atlantic Programme	-	a scholarship programme for United States' public policy makers. This programme ceased in the year.			
Harkness Alumni programme	-	Alumni association of Harkness Fellowship, which was a United States' programme for British public policy makers. This programme ceased in the year			

14 ANALYSIS OF NET LIABILITIES BETWEEN FUNDS

Net liabilities relate to unrestricted funds.