



Companies House

**AR01** (ef)

**Annual Return**



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*Company Name:* **Right Document Solutions Limited**

*Company Number:* **02511140**

*Date of this return:* **31/03/2015**

*SIC codes:* **46900**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **17 ROCHESTER ROW  
LONDON  
UNITED KINGDOM  
SW1P 1QT**

**Officers of the company**

## *Company Secretary 1*

*Type:* **Corporate**  
*Name:* **CAPITA GROUP SECRETARY LIMITED**

*Registered or  
principal address:* **17 ROCHESTER ROW  
LONDON  
ENGLAND  
SW1P 1QT**

## *European Economic Area (EEA) Company*

*Register Location:* **UNITED KINGDOM**  
*Registration Number:* **2376959**

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*Company Director*    **1**

*Type:*                      **Person**

*Full forename(s):*        **MR MICHAEL PATRICK**

*Surname:*                **COLLIER**

*Former names:*

*Service Address:*        **17 ROCHESTER ROW  
LONDON  
UNITED KINGDOM  
SW1P 1QT**

*Country/State Usually Resident:*    **UNITED KINGDOM**

*Date of Birth:*    **16/03/1975**                      *Nationality:*    **BRITISH**

*Occupation:*    **DIRECTOR**

*Company Director* 2

*Type:* **Person**  
*Full forename(s):* **MR PAUL MARK**

*Surname:* **GILLET**

*Former names:*

*Service Address:* **17 ROCHESTER ROW  
LONDON  
ENGLAND  
SW1P 1QT**

*Country/State Usually Resident:* **ENGLAND**

*Date of Birth:* **01/09/1967** *Nationality:* **BRITISH**  
*Occupation:* **DIRECTOR**

*Company Director*    **3**

*Type:*                      **Person**

*Full forename(s):*        **DAVID JAMES**

*Surname:*                **LOCKIE**

*Former names:*

*Service Address:*        **17 ROCHESTER ROW  
LONDON  
UNITED KINGDOM  
SW1P 1QT**

*Country/State Usually Resident:*    **UNITED KINGDOM**

*Date of Birth:*    **26/11/1973**                      *Nationality:*    **BRITISH**

*Occupation:*    **DIVISIONAL MANAGING  
DIRECTOR**

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*Company Director* 4

*Type:* **Person**  
*Full forename(s):* **MR STEFAN JOHN**

*Surname:* **MAYNARD**

*Former names:*

*Service Address:* **17 ROCHESTER ROW  
LONDON  
UNITED KINGDOM  
SW1P 1QT**

*Country/State Usually Resident:* **UNITED KINGDOM**

*Date of Birth:* **24/07/1972** *Nationality:* **BRITISH**  
*Occupation:* **DIRECTOR**

*Company Director*    **5**

*Type:*                      **Person**

*Full forename(s):*        **MR CRAIG HILTON**

*Surname:*                **RODGERSON**

*Former names:*

*Service Address:*        **17 ROCHESTER ROW  
LONDON  
UNITED KINGDOM  
SW1P 1QT**

*Country/State Usually Resident:*    **UNITED KINGDOM**

*Date of Birth:*    **15/05/1964**

*Nationality:*    **BRITISH**

*Occupation:*    **DIRECTOR**

## *Company Director 6*

*Type:* **Corporate**

*Name:* **CAPITA CORPORATE DIRECTOR LIMITED**

*Registered or  
principal address:* **17 ROCHESTER ROW  
LONDON  
UNITED KINGDOM  
SW1P 1QT**

## *European Economic Area (EEA) Company*

*Register Location:* **UNITED KINGDOM**

*Registration Number:* **5641516**



## Statement of Capital (Share Capital)

<b>Class of shares</b>	<b>ORDINARY</b>	<i>Number allotted</i>	<b>25000</b>
		<i>Aggregate nominal value</i>	<b>25000</b>
<i>Currency</i>	<b>GBP</b>	<i>Amount paid per share</i>	<b>1</b>
		<i>Amount unpaid per share</i>	<b>0</b>

### *Prescribed particulars*

- EACH SHARE IS ENTITLED TO ONE VOTE IN ANY CIRCUMSTANCES. - EACH SHARE HAS EQUAL RIGHTS TO DIVIDENDS. - EACH SHARE IS ENTITLED TO PARTICIPATE IN A DISTRIBUTION ARISING FROM A WINDING UP OF THE COMPANY.

## Statement of Capital (Totals)

<i>Currency</i>	<b>GBP</b>	<i>Total number of shares</i>	<b>25000</b>
		<i>Total aggregate nominal value</i>	<b>25000</b>

## *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 31/03/2015 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for the company are shown below*

*Shareholding 1* : **25000 ORDINARY shares held as at the date of this return**  
*Name:* **CAPITA HOLDINGS LIMITED**

## *Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.