



Companies House

AR01 (ef)

Annual Return



Received for filing in Electronic Format on the: **05/05/2016**

X56CP5Q8

Company Name: **FIRST OFFICE SYSTEMS LIMITED**

Company Number: **02511016**

Date of this return: **30/04/2016**

SIC codes: **33140**

Company Type: **Private company limited by shares**

Situation of Registered Office: **14-16A ALBION ROAD
TUNBRIDGE WELLS
KENT
TN1 2NH**

Officers of the company

Company Secretary 1

Type: **Person**
Full forename(s): **MR JOHN SIMON**

Surname: **DONEGAN**

Former names:

Service Address: **SUNBEAM
6 CROSS LANE GARDENS
TICEHURST
EAST SUSSEX
TN5 7HY**

Company Director **1**

Type: **Person**
Full forename(s): **MR NICHOLAS SIMON SCOTT**

Surname: **BRANDON**

Former names:

Service Address: **14-16A ALBION ROAD
TUNBRIDGE WELLS
KENT
UNITED KINGDOM
TN1 2NH**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: ****/08/1967** *Nationality:* **UK**
Occupation: **SALES DIRECTOR**

Company Director 2

Type: **Person**
Full forename(s): **MR JOHN SIMON**

Surname: **DONEGAN**

Former names:

Service Address: **SUNBEAM
6 CROSS LANE GARDENS
TICEHURST
EAST SUSSEX
TN5 7HY**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: ****/12/1955** *Nationality:* **BRITISH**
Occupation: **COMPANY DIRECTOR**

Company Director **3**

Type: **Person**

Full forename(s): **MR JASON CLIFFORD**

Surname: **SEAL**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: ****/09/1974**

Nationality: **BRITISH**

Occupation: **SERVICE DIRECTOR**

Statement of Capital (Share Capital)

Class of shares	ORDINARY A	<i>Number allotted</i>	74999
		<i>Aggregate nominal value</i>	74999
<i>Currency</i>	GBP	<i>Amount paid per share</i>	0
		<i>Amount unpaid per share</i>	0

Prescribed particulars

ORDINARY A VOTING

Class of shares	ORDINARY B	<i>Number allotted</i>	25000
		<i>Aggregate nominal value</i>	25000
<i>Currency</i>	GBP	<i>Amount paid per share</i>	0
		<i>Amount unpaid per share</i>	0

Prescribed particulars

ORDINARY B NON VOTING

Class of shares	C ORDINARY	<i>Number allotted</i>	100
		<i>Aggregate nominal value</i>	100
<i>Currency</i>	GBP	<i>Amount paid per share</i>	100
		<i>Amount unpaid per share</i>	0

Prescribed particulars

ORDINARY C

Statement of Capital (Totals)

<i>Currency</i>	GBP	<i>Total number of shares</i>	100099
		<i>Total aggregate nominal value</i>	100099

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 30/04/2016 or that had ceased to be shareholders since the made up date of the previous Annual Return

A full list of shareholders for the company are shown below

Shareholding 1 : **25000 ORDINARY B shares held as at the date of this return**
Name: **FIRST OFFICE NOMINEES LTD**

Shareholding 2 : **74999 ORDINARY A shares held as at the date of this return**
Name: **FIRST OFFICE NOMINEES LTD**

Shareholding 3 : **100 C ORDINARY shares held as at the date of this return**
Name: **FIRST OFFICE NOMINEES LIMITED**

Authorisation

Authenticated

This form was authorised by one of the following:

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.





Companies House

COMPANY NAME: FIRST OFFICE SYSTEMS LIMITED

COMPANY NUMBER: 02511016

A second filed AR01 was registered on 22/08/2016