Companies House
— for the record —

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Received for filing in Electronic Format on the: **18/05/2009**

Company Name: **FIRST OFFICE SYSTEMS LIMITED**

Company Number: **02511016**

Company Details

Period Ending: **30/04/2009**

Company Type: **PRIVATE COMPANY LIMITED BY SHARES**

Pricipal Business Activities:

SIC codes:

7260

7487

Registered Office Address:	*Register of Members Address:*	*Register of Debenture Holders Address:*
14-16A ALBION ROAD TUNBRIDGE WELLS KENT TN1 2NH	**SUNBEAM 6 CROSS LANE GARDENS TICEHURST EAST SUSSEX TN5 7HY**	

Details of Officers of the Company

Company Secretary]:

Name: **JOHN SIMON DONEGAN**   *Address:* **SUNBEAM 6 CROSS LANE GARDENS**
TICEHURST
EAST SUSSEX
TN5 7HY

Director] :

Name: **ANDREW JOHN BRETT**   *Address:* **23 THE SPINNEY**
TONBRIDGE
KENT
TN9 2QQ

Date of Birth: **29/03/1951**   *Nationality:* **BRITISH**   *Occupation:* **COMPANY DIRECTOR**

Director 2 :

Name: **JOHN SIMON DONEGAN**   *Address:* **SUNBEAM 6 CROSS LANE GARDENS**
TICEHURST
EAST SUSSEX
TN5 7HY

Date of Birth: **02/12/1955**   *Nationality:* **BRITISH**   *Occupation:* **COMPANY DIRECTOR**

Share Capital

Issued Share Capital Details:

Class of Share	Number of Shares issued	Aggregate Nominal value of issued Shares
ORDINARY A	**89999**	**GBP89999**
ORDINARY B	**10000**	**GBP10000**
TOTALS		
	99999	**GBP99999**

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 30/04/2009 or that had ceased to be shareholders since the made up date of the previous Annual Return

Shareholding 1:

23001 ORDINARY A Shares held as at 30/04/2009
5000 DISPOSED OF IN PERIOD ON 02/12/2008

Name: **ANDREW JOHN BRETT**

Address:

Shareholding 2:

10000 ORDINARY B Shares held as at 30/04/2009

Name: **FIRST OFFICE NOMINEES LTD**

Address:

Shareholding 3:

24657 ORDINARY A Shares held as at 30/04/2009
5000 DISPOSED OF IN PERIOD ON 19/02/2009

Name: **FIRST OFFICE HOLDINGS LTD**

Address:

Shareholding 4:

32924 ORDINARY A Shares held as at 30/04/2009

Name: **JOHN SIMON DONEGAN**

Address:

Shareholding 5:

4417 ORDINARY A Shares held as at 30/04/2009

Name: **JOHN SIMON DONEGAN**

Address:

Shareholding 6:

5000 ORDINARY A Shares held as at 30/04/2009

Name: **JOHN SIMON DONEGAN**

Address:

Authorisation

Authoriser Designation: **secretary**   *Date Authorised:* **18/05/2009**   *Authenticated:* **Yes (E/W)**