



Companies House
— for the record —

363a_(ef)

Annual Return



X05KIZOR

Received for filing in Electronic Format on the: **13/05/2008**

Company Name: **FIRST OFFICE SYSTEMS LIMITED**

Company Number: **02511016**

Company Details

Period Ending: **30/04/2008**

Company Type: **PRIVATE COMPANY LIMITED BY SHARES**

Principal Business Activities:

SIC codes:

7260

7487

*Registered Office
Address:*

**14-16A ALBION ROAD
TUNBRIDGE WELLS
KENT
TN1 2NH**

*Register of
Members Address:*

**SUNBEAM 6 CROSS
LANE GARDENS
TICEHURST
EAST SUSSEX
TN5 7HY**

*Register of Debenture
Holders Address:*

Details of Officers of the Company

Company Secretary 1:

Name: **JOHN SIMON DONEGAN**

Address: **SUNBEAM 6 CROSS LANE GARDENS
TICEHURST
EAST SUSSEX
TN5 7HY**

Director 1 :

Name: **ANDREW JOHN BRETT**

Address: **23 THE SPINNEY
TONBRIDGE
KENT
TN9 2QQ**

Date of Birth:

29/03/1951

Nationality:

BRITISH

Occupation:

COMPANY DIRECTOR

Director 2 :

Name: **JOHN SIMON DONEGAN**

Address: **SUNBEAM 6 CROSS LANE GARDENS
TICEHURST
EAST SUSSEX
TN5 7HY**

Date of Birth:

02/12/1955

Nationality:

BRITISH

Occupation:

COMPANY DIRECTOR

Share Capital

Issued Share Capital Details:

<i>Class of Share</i>	<i>Number of Shares issued</i>	<i>Aggregate Nominal value of issued Shares</i>
ORDINARY A	89999	GBP89999
ORDINARY B	10000	GBP10000
<i>TOTALS</i>		
	99999	GBP99999

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 30/04/2008 or that had ceased to be shareholders since the made up date of the previous Annual Return

Shareholding 1:

28001 ORDINARY A Shares held as at 30/04/2008

Name: **ANDREW JOHN BRETT**
Address: **23 THE SPINNEY
TONBRIDGE
KENT
TN9 2QQ**

Shareholding 2:

10000 ORDINARY B Shares held as at 30/04/2008

Name: **FIRST OFFICE NOMINEES LTD**
Address: **14-16A ALBION ROAD
TUNBRIDGE WELLS
KENT
TN1 2NH**

Shareholding 3:

**29657 ORDINARY A Shares held as at 30/04/2008
5000 DISPOSED OF IN PERIOD ON 22/01/2008**

Name: **FIRST OFFICE HOLDINGS LTD**

Address: **14-16A ALBION ROAD
TUNBRIDGE WELLS
KENT
TN1 2NH**

Shareholding 4:

22924 ORDINARY A Shares held as at 30/04/2008

Name: **JOHN SIMON DONEGAN**

Address: **SUNBEAM 6 CROSS LANE GARDENS TICEHURST
EAST SUSSEX
TN5 7HY**

Shareholding 5:

4417 ORDINARY A Shares held as at 30/04/2008

Name: **JOHN SIMON DONEGAN**

Address: **SUNBEAM 6 CROSS LANE GARDENS, TICEHURST
WADHURST
EAST SUSSEX
TN5 7HY**

Shareholding 6:

5000 ORDINARY A Shares held as at 30/04/2008

Name:

JOHN SIMON DONEGAN

Address:

**SUNBEAM 6 CROSS LANE GARDENS
TICEHURST
WADHURST
EAST SUSSEX
UNITED KINGDOM
TN5 7HY**

Authorisation

Authoriser Designation: **director**

Date Authorised: **13/05/2008**

Authenticated: **Yes (E/W)**