

# G

## COMPANIES FORM No. 88(2)(Rev 1988)

### Return of allotments of shares

# 88(2)

Pursuant to section 88(2) of the Companies Act 1985 (the Act)

(REVISED 1988)

This form replaces forms  
PUC2, PUC3 and 88(2)

Please do not  
write in this  
margin

To the Registrar of Companies (address overleaf)  
(see note 1)

Please complete  
legibly, preferably  
in black type, or  
bold block lettering

Company number

2511016

#### 1. Name of company

insert full name  
of company

\*FIRST OFFICE SYSTEMS LIMITED

#### 2. This section must be completed for all allotments

distinguish  
between  
ordinary  
preference, etc.

Description of shares †	ORDINARY		
A Number allotted	8999		
B Nominal value of each	£ ONE POUND	£	£
C Total amount (if any) paid or due and payable on each share (including premium if any)	£	£	£

Date(s) on which the shares were allotted

(a) [on 29<sup>th</sup> AUGUST 1988] £, or

(b) [from \_\_\_\_\_ 19 \_\_\_\_\_ to \_\_\_\_\_ 19 \_\_\_\_\_] £

The names and addresses of the allottees and the number of shares allotted to each should be given overleaf

complete  
(a) or (b) as  
appropriate

#### 3. If the allotment is wholly or partly other than for cash the following information must be given (see notes 2 & 3)

D Extent to which each share is to be treated as paid up. Please use percentage.			
E Consideration for which the shares were allotted			

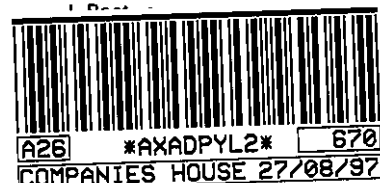
#### NOTES

1. This form should be delivered to the Registrar of Companies within one month of the (first) date of allotment.
2. If the allotment is wholly or partly other than for cash, the company must deliver to the registrar a return containing the information at D & E. The company may deliver this information by completing D & E and the delivery of the information must be accompanied by the duly stamped contract required by section 88(2)(b) of the Act or by the duly stamped prescribed particulars required by section 88(3) (Form No 88(3)).
3. Details of bonus issues should be included only in section 2.

Presenter's name address, telephone  
number and reference (if any):

John Stoddart 69-5, Hill  
First Office Systems Ltd  
100-1000000000000000  
Share capital 1000000  
£ 100,000,000

For official use



4. Names and addresses of the allottees

Please do not  
write in the  
margin

Please complete  
legibly, preferably  
in black type, or  
bold block lettering

Names and Addresses	Number of shares allotted		
	Ordinary	Preference	Other
FIRST OFFICE HOLDINGS LTD	2999		
14-16 HANBLOW ROAD			
CAMBRIDGE WARE			
LEANT TML 2PF			
JOHN SIMON BOWEN	2500		
7 STATION ROAD			
TOWN HALL			
10 THE FLEW			
LEANT TML 35A			
ANDREW JOHN BART	2000		
'NAME'			
LEANT TML			
MARTIN			
LEANT TML 75A			
JOHN JOHN GIBBY	2000		
105 HAZWOOD ROAD			
CAMBRIDGE WARE			
LEANT TML 31F			
Total	8999		

Where the space given on this form is inadequate, continuation sheets should be used and the number of sheets attached should be indicated in the box opposite:

† Insert  
Director,  
Secretary,  
Administrator,  
Administrative  
Receiver or  
Receiver  
(Scotland) as  
appropriate

Signed [Signature] Designation SECRETARY Date 27.07.11

Companies registered in England and Wales  
or Wales should deliver this form to:-

Companies registered in Scotland  
should deliver this form to:-

The Registrar of Companies  
Companies House  
Crown Way  
Cardiff  
CF4 3UZ

The Registrar of Companies  
Companies House  
100-102 George Street  
Edinburgh  
EH2 3DJ