

# G

COMPANIES FORM No. 88(2)(Rev 1988)

## Return of allotments of shares

# 88(2)

Pursuant to section 88(2) of the Companies Act 1985 (the Act)

(REVISED 1988)

This form replaces forms  
PUC2, PUC3 and 88(2)

Company number

2511016

Please do not  
write in this  
marginPlease complete  
legibly, preferably  
in black type, or  
bold block lettering\* insert full name  
of company

## 1. Name of company

\* FIRST OFFICE SYSTEMS LIMITED

## 2. This section must be completed for all allotments

† distinguish  
between  
ordinary  
preference, etc.

Description of shares †	ORDINARY SHARES	PREFERENCE SHARES	
A Number allotted	1000	1000	
B Nominal value of each	£ ONE POUND	£ 100/100	£
C Total amount (if any) paid or due and payable on each share (including premium if any)	£	£	£

Date(s) on which the shares were allotted

(a) [on 15.11.85 19 85] £, or

(b) [from 19 85 to 19 85] £

The names and addresses of the allottees and the number of shares allotted to each should be  
given overleaf§ complete  
(a) or (b) as  
appropriate3. If the allotment is wholly or partly other than for cash the following information must be given  
(see notes 2 & 3)

D Extent to which each share is to be treated as paid up. Please use percentage.			
E Consideration for which the shares were allotted			

## NOTES

1. This form should be delivered to the Registrar of Companies within one month of the (first) date of allotment.
2. If the allotment is wholly or partly other than for cash, the company must deliver to the registrar a return containing the information at D & E. The company may deliver this information by completing D & E and the delivery of the information must be accompanied by the duly stamped contract required by section 88(2)(b) of the Act or by the duly stamped prescribed particulars required by section 88(3) (Form No 88(3)).
3. Details of bonus issues should be included only in section 2.

Presenter's name address, telephone  
number and reference (if any):

John Brown & Sons  
100 High Street  
London EC1A 1AA  
Tel: 01-234 5678  
Ref: 12345

For official use

Post room

A31  
COMPANIES HOUSE

\*A27CJ0HJ\*

0407  
03/03/00

Names and Addresses	Number of shares allotted		
	Ordinary	Preference	Other
FIRST SPARE HOLDINGS LTD	5430	-	4' SHARES
14-16A H-BIRDY ROAD			
THUNDERBOLT ROAD			
WELSH POOL ROAD			
JOHN JAMES HOLDINGS LTD	2455	-	4' SHARES
REGENT ROAD	457	-	12' SHARES
THORN HILL			
WATKINS ROAD			
POWELL ROAD THORN 307			
ANDREW JOHN BAKER	4075	-	4' SHARES
MAHE, 23 TITE STREET	453	-	12' SHARES
THUNDERBOLT ROAD			
WELSH POOL ROAD			
JOHN JOHN HOLDINGS	1226	-	4' SHARES
54 PANDERMILL LANE	100	-	12' SHARES
THUNDERBOLT ROAD			
WELSH POOL ROAD			
Total	10000		

Please complete  
legibly, preferably  
in black type, or  
bold block lettering

Where the space given on this form is inadequate, continuation  
sheets should be used and the number of sheets attached should  
be indicated in the box opposite:

‡ Insert  
Director,  
Secretary,  
Administrator,  
Administrative  
Receiver or  
Receiver  
(Scotland) as  
appropriate

Signed

*[Signature]* - Designation ‡ *SECRETARY*

Date

*15/10/51*

Companies registered in England and Wales  
or Wales should deliver this form to:-

The Registrar of Companies  
Companies House  
Crown Way  
Cardiff  
CF4 3UZ

Companies registered in Scotland  
should deliver this form to:-

The Registrar of Companies  
Companies House  
100-102 George Street  
Edinburgh  
EH2 3DJ