

**GROUNDWORK CAERPHILLY**  
**(A Company Limited by Guarantee -**  
**Registered Number 2501792)**

**Charity Registration Number 1006811**

**Annual Report**  
**for the year ended 31 March 2000**



# Groundwork Caerphilly

## Annual report for the year ended 31st March 2000

	<b>Pages</b>
Members, Directors and Advisors	1 - 2
Report of the Directors	3 - 17
Report of the Auditors	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to Financial Statements	16 - 22

## **Members, Directors and Advisors**

### **Board of Directors**

#### **Chairman**

Mr L K L Williams

#### **Other Board Members**

Mr R H Cooke (Vice Chairman)

Mr R D Gillings (A Schulman Inc Ltd)

Mr M Bridgman (Gwent Assoc of Voluntary Organisations)

Councillor P D Ford (Caerphilly County Borough Council)

Councillor C P Mann (Caerphilly County Borough Council)

Councillor D Jones (Caerphilly County Borough Council)

Councillor M H Newman (Caerphilly County Borough Council)

Councillor Mrs J A Pritchard (Caerphilly County Borough Council)

### **Board Advisors**

Ms S Price (Groundwork Wales)

### **Executive Director**

Mr P M Williams

### **Secretary & Registered Office**

Mr P G Davy

Mynyddislwyn Offices

Bryn Road

Pontllanfraith

Blackwood

NP12 2BH

### **Registered Auditors**

Arthur Gait & Company

18 Gold Tops

Newport

Gwent

NP9 8WJ

### **Registered Number**

2501792

**Members, Directors and Advisors Continued****Changes****Appointments**

Councillor C P Mann (Caerphilly County Borough Council) - Appointed 20/05/99  
Councillor D Jones (Caerphilly County Borough Council) - Appointed 20/05/99  
Councillor M H Newman (Caerphilly County Borough Council) - Appointed 20/05/99  
Councillor Mrs J A Pritchard (Caerphilly County Borough Council) - Appointed 20/05/99

**Resignations**

Councillor F G Perkins (Caerphilly County Borough Council) - Resigned 20/05/99  
Councillor S Jenkins (Caerphilly County Borough Council) - Resigned 20/05/99  
Councillor D T Davies (Caerphilly County Borough Council) - Resigned 20/05/99  
Councillor J Purnell (Caerphilly County Borough Council) - Resigned 07/05/98  
Mr A Rowden (Nortel UK Ltd.) - Resigned 02/08/99  
Mr R D Gillings (A Schulman Inc Ltd) - Resigned 17/05/00

## **Report of the directors for the year ended 31st March 2000**

The directors present their annual report with the accounts of the Company for the year ended 31st March 2000.

### **PRINCIPAL ACTIVITIES**

The Trust is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association.

Groundwork is a leading U.K. wide environmental partnership organisation which consists of the UK Federation of 45 independent Trusts, which form part of the national Groundwork network, supported by the National Federation Office.

Groundwork's national network mission is *"to be the UK's leading regeneration charity, working through partnerships, to create strong environmentally aware communities in which people enjoy sustainable and fulfilling lifestyles."*

In Wales, Groundwork Caerphilly is currently part of a regional network of 4 Trusts.

Groundwork Caerphilly's mission is *"to bring about the social, environmental and economic regeneration of Caerphilly County Borough, in partnership with the local authority, local communities, voluntary sector and business, by undertaking community led regeneration projects and business environment initiatives, strategic programmes of landscaping, conservation and recreation and promoting education awareness and sustainable development."*

The Trust has the following charitable objectives:-

- a) To promote the conservation, protection and improvement of the physical and natural environment.
- b) To provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living, working and visiting in the area.
- c) To advance public education in environmental matters and in the ways of better conserving, protecting and improving the environment.

The Trust's objectives are achieved through 6 key strategic programmes which form its Principal Activities as follows:-

- 1. Physical environmental improvements.
- 2. Community participation and social inclusion.
- 3. Environmental education, awareness and youth environment programmes.
- 4. Sustainable development, conserving natural resources and healthy living.
- 5. Integrating the economy and the environment.
- 6. Developing multi-sectoral environmental partnerships.

## **Report of the directors for the year ended 31st March 2000 Continued**

### **DIRECTORS AND MEMBERS**

The directors and members as at 31st March 2000 are set out on pages 1 and 2.

### **DIRECTORS RESPONSIBILITIES**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those accounts, the directors are required to:-

1. Select suitable accounting policies and then apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.
4. Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safe guarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **REVIEW OF BUSINESS AND FUTURE DEVELOPMENTS**

The Trust was incorporated as a company on 14th May 1990 and registered as a charity (Charity No. 1006811) with the Charity Commissioners on 13th December 1991.

As a result of local Government reorganisation in Wales the new Unitary Authority of Caerphilly County Borough Council came into existence from the 1st April 1996 and encompasses the former Borough of Islwyn and Rhymney Valley District. The Trust's area of operation now includes the whole of Caerphilly County Borough and the Trust name has been amended to reflect the new County name.

The tenth financial year for the Trust ended on 31st March 2000 with the Trust continuing to further develop and expand its key programmes, as highlighted above, as part of a strategic approach to the environmental regeneration of Caerphilly County Borough.

## **Report of the directors for the year ended 31st March 2000 Continued**

The Trust has continued to further develop and consolidate its strategic role in partnership with the National Assembly for Wales, Local Authority, local communities, voluntary and private sectors in order to bring about sustainable environmental improvements related to local needs and opportunities.

The operating surplus for the year amounted to £56,311 (1998/99 £57,785) of this amount £56,311 was a surplus on restricted funds which has been transferred to unrestricted funds because the restriction of the funders had been met.

The results for the year are set out on page 14 of the Financial Statements.

The achievements for 1999/00 financial year over the previous year is an increase of 22% or £296,638 in the Incoming Resources recognised to the year end and a decrease of 16.7% or £10,229 to the unrestricted fund.

The operating surplus for the year are unrestricted funds which are used to provide the necessary cashflow for the Trust and projects funded on a retrospective basis, to cover running costs, until earned income is certified from measurable stages of work and to provide Trust and project development funding.

### **THE KEY ACHIEVEMENTS IN THE 1999/00 YEAR**

The key achievements in the 1999/00 year, relating to the Trust's Strategic Programmes were as follows:-

### **PHYSICAL ENVIRONMENTAL IMPROVEMENTS**

*Cleaning up environmental problems and dereliction inherited from the past and finding new productive uses for the land and buildings left behind, major strategic programmes to regenerate communities and run-down housing areas.*

#### **Key Achievements**

#### **Penallta Community Park 'Changing Places' Millennium Project**

The Penallta Community Park project forms part of Groundwork's U.K. wide £60 million National 'Changing Places' Millennium programme.

The Penallta Community Park is a £2.2 million major partnership project between Groundwork, Caerphilly County Borough Council and the local communities.

The key aims are to develop a Community Park on previously derelict land, surrounding the former Penallta Colliery near Ystrad Mynach and improve the quality of life, regenerate the local economy and create opportunities for local people to participate directly in local environmental action determining the future of six communities surrounding the Community Park in the new Millennium.

## **Report of the directors for the year ended 31st March 2000 Continued**

In 1999/2000 major works were carried out both within the park and the six surrounding communities. Phase I of the reclamation works to Penallta Tip was completed in November 1999, Phase II, started on site in November and other contracts for tree planting, fencing and access works were also carried out.

A major art feature, the 200m long pit pony earth sculpture has also been created. A new parking area and the first phase of a new visitor centre has been installed. Extensive wetlands have also been created adjacent to Nelson Bog and a design study carried out to examine the opportunities for development of the Penallta Wildlife Corridor.

In addition, extensive improvements were carried out within the communities surrounding the park. The European Regional Development Fund assisted programme was completed at the end of December 1999, community appraisals and an action plan for the six communities adjacent to the Park in Gelligaer, Hengoed, Cefn Hengoed, Maesycwmmmer, Nelson and Penpedairheol.

The Trust has continued to co-ordinate this programme of community led projects and participation in the Penallta Community Park project through the Penallta Community Forum and by working directly in each community with a programme of village improvements, access, arts and schools projects. 2,278 people were involved in projects during 1999/2000 ranging from arts projects, involvement in community forum meetings to practical improvements at a local level. Projects involving 16 schools were undertaken as part of the environmental education strategy for the Community Park.

### **Ystrad Mynach Strategy**

The 3 year Ystrad Mynach Welsh Capital Challenge regeneration programme for 1997-2000 has now been completed. Major projects undertaken as a partnership between Caerphilly County Borough Council and Groundwork Caerphilly, the local community and private sector have included the development of a major new industrial investment site at Tredomen; the 'Trinity Fields' regional centre of excellence for Special Needs children; the Ystrad Mynach town centre regeneration; and a substantial Community Environmental programme covering all 6 settlements within the strategy area led by Groundwork Caerphilly.

In 1999/2000 Groundwork, with Welsh Capital Challenge support, has undertaken a programme of works totalling over £100,000 in the Ystrad Mynach strategy area.

The programme has built on the success of previous years of the strategy but has placed emphasis on the development of projects based around community facilities within the settlements surrounding Ystrad Mynach. These have included community environmental and arts projects at Maesycwmmmer OAP Hall, Maesycwmmmer Community Centre, Hengoed Community Centre and Gelligaer Community Centre, co-ordinated with a refurbishment of the building, a new village centre open space at Penpedairheol and the completion of the South Wales Cycle Route between Penallta Road and Maesycwmmmer ready for the June 21st opening of the route.



## **Report of the directors for the year ended 31st March 2000 Continued**

In addition the programme has included a continuation of the business environment partnership and environmental education programmes, in particular the environmental strategy for Duffryn Industrial Estate has generated significant private sector and Welsh Development Agency partnership funding and been highlighted as a model industrial estate renewal project.

The Ystrad Mynach strategy will continue to be implemented in future years through Groundwork's involvement in the 'Mid Valleys West' Community Planning process, in partnership with Caerphilly County Borough Council and community and local community and private sector partners, with particular focus on the community led environmental programme and environmental education and lifelong learning programmes.

### **COMMUNITY INVOLVEMENT**

*Helping people to improve their neighbourhoods and communities and to participate in regenerating and managing new landscapes and community facilities; promoting training through environmental improvements; creating opportunities for more people to understand and enjoy the environment.*

#### **Key Achievements**

##### **Upper Rhymney Valley - Community Regeneration Strategy**

Groundwork, Caerphilly County Borough Council and G.A.V.O. and local residents are strategic partners in the Upper Rhymney Valley Community Regeneration Strategy and Task Force. In particular Groundwork is co-ordinating and developing a Community Environmental Network programme throughout the area and a major Community Recycling project. Current funding, totalling nearly £800,000, is currently committed to the environmental regeneration programme supported by the National Assembly for Wales, European Regional Development Fund, National Lottery Charities Board, Caerphilly County Borough Council and Barclays. Substantial achievements have already been made in the two previous years of the strategy.

The Trust was also a partner in the successful bid by Caerphilly County Borough Council for the Welsh Office 'People in Communities' Social Exclusion pilot project, for the Rhymney area. The Trust has also secured funding from Barclays Bank to undertake a social exclusion 'community indicators' project in Rhymney as part of a U.K. wide pilot research initiative with the New Economics Foundation.

The main elements of the three year programme for 1999/2000 were as follows:-

- Community Environmental appraisals for the Community Plan and Strategy area as a whole and for the individual communities within the strategy with Rhymney and New Tredegar and implementation of priority projects for improvement identified as part of the community appraisals.

## **Report of the directors for the year ended 31st March 2000 Continued**

- A flagship Community Recycling and Enterprise project co-ordinated and managed by Groundwork, in partnership with Caerphilly County Borough Council, G.A.V.O. and the local community. Due to its success in donations and referrals, funding has been secured by Caerphilly County Borough Council and Groundwork from the National Assembly for Wales, Whitbread and European Regional Development Fund to construct a new purpose built premises for the Community Furniture Enterprise as part of a Community Business Village on the Lawn Industrial Estate in Rhymney.
- Development of environmental partnerships with local community groups and voluntary organisations as part of a Community Environmental Network in areas such as the Anne Harris Park with the Pen-y-Dre Youth Group, Maerdy Play Area, Bedlwyn Road Community Garden, Phillipstown and Pontlloftyn Church Hall Community Gardens, Ael-y-Bryn Community Centre, Lower Rhymney Playground, Fochriw Boys and Girls Club and Coed Cefn Rhychdir Woodland for example. Many of these projects are also supported by the National Lottery Charities Fund which is supporting Groundwork over the three years of the strategy.
- An extensive range of environmental improvements within housing areas in partnership with Caerphilly County Borough Council Housing Department in Rhymney and throughout the strategy area at Glan-y-Nant and Ael-y-Bryn, Rhymney and Greenfield Street, New Tredegar.
- A programme of community routeways and cycleways is being developed throughout the strategy area and the New Tredegar to Abertysswg cycle route was implemented linking into a joint 'Safe Route to Schools' project being developed by Caerphilly County Borough Council in partnership with Groundwork.

### **Regeneration of Mining Villages and Housing Estates**

A strategic approach to the regeneration of former mining villages and housing areas has been undertaken by the Trust in partnership with the Local Authority and local residents as an ongoing programme supported by the Welsh Office, European Regional Development Fund, Caerphilly County Borough Council and Groundwork National Programmes.

The emphasis in 1999/2000 and for subsequent years has been to develop and implement, on a phased basis, environmental improvements to those housing areas for which regeneration strategies have been prepared by Groundwork in partnership with Caerphilly County Borough Council Housing Department.

## **Report of the directors for the year ended 31st March 2000 Continued**

In 1999/2000 housing areas regeneration strategies were completed for the Lansbury Park, Apollo Way, Gilfach Bargoed, Gelligaer and Graig-y-Rhacca.

In addition, community capacity building projects have been carried out at St. Gladwys Court, Bargoed on the Heolddu Estate, at Markham and a further phase of works at Highmead Community Park, Penllwyn, in partnership with Caerphilly County Borough Council Housing.

### **Southern Mining Villages Programme (and Aber Valley Regeneration Strategy)**

Groundwork has developed and implemented a major strategic programme in the five Southern Mining 'Satellite' Villages (Bedwas, Trethomas, Llanbradach, Abertridwr and Senghenydd) in the Caerphilly area, supported by the Welsh Office, Caerphilly County Borough Council and European Regional Development Fund.

Fundamental to the programme is significant resident and community involvement in planning and design and implementation, where appropriate, through workshops, exhibitions and video documentaries with young people.

In 1999/2000 the emphasis has been on the regeneration programme in the Aber Valley, including the villages of Abertridwr and Senghenydd.

At the heart of the Aber Valley programme is the regeneration of Abertridwr Square, a project essential as a catalyst for inward investment in the area. The project is supported under the National Assembly for Wales Capital Challenge and European Regional Development Funds and the first phase has been completed in 1999/2000, as a result of a community partnership programme between Caerphilly County Borough Council, the Community Council, local residents, Groundwork and other partners. The project, which includes a major community led artworks programme, will be continued in 2000/2001.

A wide range of community groups are being engaged, such as the Community Council, YMCA, Senghenydd Action Linking Together and the Aber Valley Steering Group and Groundwork is working with these groups and others to further develop and sustain the strategy, as part of the Community Plan for the area.

### **Greater Bargoed Community Regeneration Programme**

Groundwork Caerphilly has an ongoing programme with its key partners to undertake the initial phase of capacity building and a community regeneration programme for Caerphilly County Borough Council's strategic area of Greater Bargoed, covering the settlements of Aberbargoed, Bargoed, Gilfach and Britannia.

The programme commenced in 1999/2000 and included the initial development of a community regeneration strategy for the area, identifying opportunities for social, environmental and economic regeneration. The development of programmes of community capacity building and identification of a network of strategic community routeways linking to the Bargoed Country Park. The implementation of an initial phase of community led pilot projects within each settlement in the strategy area.

## **Report of the directors for the year ended 31st March 2000 Continued**

It is anticipated that this programme could be developed into a major regeneration programme in the Greater Bargoed area as part of the Community Planning process for the area.

### **Caerphilly Community Environmental Networks**

The Trust is committed to community empowerment, capacity building and through local environmental action. The Trust's Community Environmental Network Programme has been supported by Welsh Office, Environment Wales, the Countryside Council for Wales, the European Regional Development Fund and the Groundwork National Programmes.

In 1999/2000 the Trust has linked its Community Environmental Network programmes into key area based regeneration strategies and will be further integrated into the Community Planning process for 7 areas within the County Borough from 2000/2001 onwards.

Examples of schemes undertaken in 1999/2000, part funded by the National Assembly for Wales and Groundwork National Programmes, include the Ystrad Mynach Strategy area, Maesycwmmmer OAP Hall and Community Centre projects, Gelligaer and Hengoed Community Centre environmental improvements and Penpedairheol Village Green and the Artworks programme.

In the Southern Mining Villages programme, Edwards Terrace Embankment, Parc Terrace, further works at Llys Cambria Wetland and Wingfield Colliery wildflower planting with Llanbradach residents and Coed y Brain School. In the Regeneration of Former Mining Villages Programme, areas at Markham, Heolddu, Apollo Way, Highmead and Lansbury Park with local residents. In Penallta Community Park Changing Places Millennium project area, access improvements and assistance to the Nelson Miners Institute.

In the Upper Rhymney Valley, projects with Phillipstown Residents, Pen-y-Dre Youth Watch, Fochriw Boys & Girls Club, Pontlottyn Boys & Girls Club, Pontlottyn Church Hall, Ael-y-Bryn Community Centre, etc.

The Trust will be continuing this approach in 2000/2001 by seeking to support and build on links with established groups and develop new groups in new strategic areas. A particular emphasis will be to develop and co-ordinate local community environmental networks with the area based Community Planning process.

### **ENVIRONMENTAL EDUCATION, AWARENESS AND YOUTH ENVIRONMENT**

*Helping people to improve their neighbourhoods and communities and to participate in regenerating and managing new landscapes and community facilities; promoting training through environmental improvements; creating opportunities for more people to understand and enjoy the environment.*

## **Report of the directors for the year ended 31st March 2000 Continued**

### **Key Achievements**

#### **Environmental Education and Awareness**

This programme has been led by the Trust's Environmental Education Officer and has once again been integrated with other key strategic regeneration programmes being undertaken by the Trust and Caerphilly County Borough Council.

The Trust has undertaken a wide ranging schools programme including school grounds landscape improvements at Tyn-y-Wern Infants, Ystrad Mynach Junior School and Phillipstown Primary, with the support of the Countryside Council for Wales and raising awareness of biodiversity.

The Trust has successfully delivered a major project as part of the U.K. Waste 'Wastesavers' project and Groundwork 'Greenlink' programme.

The Trust has continued to co-ordinate a local 'Trees of Time and Place' campaign through a Schools Tree Nursery, involving 13 local schools from Lewis Cluster who were committed to the project for the second year.

As part of a Youth Environment Programme, the Trust has supported the Pen-y-Dre Youth Watch Group and Summer Scheme project in the Upper Rhymney Valley; undertaken a Summer art and craft scheme in the Penallta Community Park area; hosted a United Nations (Wales) International Youth Service project at Maesycwmmmer and undertaken Agenda 21 projects with local schools and hosted a delegation of school children, teachers and other public sector figures from Japan at Penallta as part of the Groundwork Japan links.

### **CONSERVING NATURAL RESOURCES/SUSTAINABLE DEVELOPMENT**

*Conserving and enhancing biodiversity and improving access to and enjoyment of the countryside. Helping people to make more sustainable choices about what they consume and enabling them to develop life-styles which have less environmental impact.*

#### **Key Achievements**

##### **Access Programme - Community Routeways, Linear Parks, Cycleways**

Groundwork is working in partnership with Caerphilly County Borough Council, local communities, landowners, Sustrans and other key agencies to develop a network of strategic community routeways and links, footpaths, cycleways and linear parks throughout the County Borough.

This strategic network is forming links between communities, villages, town centre and commercial areas, industrial estates and the countryside, tourism and heritage amenities.

## **Report of the directors for the year ended 31st March 2000 Continued**

Linear parks, landscaped corridors and amenity areas are being developed adjacent to and integral to the access network and local people, schools, volunteers, international workcamps, landowners and businesses are being involved in the development and management of the routeways.

In 1999/2000 projects have included a continuation of the South Wales Cycleway National Route and Public Rights of Way improvements within the Upper Rhymney Valley area and a network of routes linking into the Penallta Community Park.

The Trust is also a partner in the South Wales Cycleway consortium developing the Celtic Trail - the South Wales Cycleway, through the employment of a Cycleway Development Officer (funded by Environment Wales, Sustrans and the consortium) and by implementing sections of the National Cycle Route at Ystrad Mynach and within the Penallta Community Park - one of the key sites along the route.

In 1999/2000 the Trust has also continued to develop the Community Routeway and cycle route local links in the Aber Valley and Upper Rhymney Valley (New Tredegar-Rhymney route).

### **Countryside Promotion, Access and Awareness**

In partnership with Caerphilly County Borough Council, the Countryside Council for Wales, Countryside Services, conservation volunteers and local landowners, farmers and residents the Trust has continued to promote and deliver a Countryside Awareness and Access programme.

In 1999/2000 projects have included a continuation of the Wasteland to Woodland scheme at Pant-y-Ffynnon, the Community Woodland schemes at Maesycwmmmer and Ystrad Mynach and at Cefn Coed y Rhychdir near New Tredegar. A number of school and community schemes have promoted biodiversity including projects in Phillipstown, Rhymney and Abertridwr and school projects in Bedwas, Ystrad Mynach and Caerphilly.

Volunteer programmes and employee volunteering schemes have continued to be undertaken with local residents and the Royal Mail in Abertridwr and with Community Councils, local ramblers and landowners. Autumn and Spring seasonal planting and volunteer programmes have been promoted. Local schoolchildren have been involved in a number of environmental education projects related to habitat surveys, tree planting and environmental arts projects.

### **INTEGRATING THE ECONOMY AND THE ENVIRONMENT**

*Raising awareness that good environments are good for business, especially targeting small and medium-sized companies; improving the environmental performance of business, securing business involvement and support for the wider regeneration effort, linking business with the local community.*

## **Report of the directors for the year ended 31st March 2000 Continued**

### **Key Achievements**

#### **Caerphilly Business Environment Partnerships - Groundwork Wales Environmental Business Services**

The Trust has continued to develop the Business Environment Partnership programme which provides integrated environmental support to businesses within the Caerphilly County Borough area in partnership with Caerphilly County Borough Council, the Welsh Development Agency, the National Assembly for Wales, Wales Environment Centre and Groundwork Wales.

The programme aims to improve the environmental performance of companies, to integrate environmental and economic regeneration and to improve the perception of businesses, for the benefit of customers, local residents and potential inward investors. This includes the development of local Business Environment Partnerships, networking best practice in environmental performance and management, Baseline Environmental Evaluations, upgrading industrial estates and individual businesses, 'Greenlinks' with local schools and local community and employee volunteering initiatives. The programme is supported by the European Regional Development Fund, the National Assembly for Wales and Welsh Development Agency.

In 1999/2000 the Trust provided advice to 137 companies, undertook landscape improvements on 3 industrial estates, produced 18 'Brightsite' sketch schemes, carried out 12 Baseline Environmental Evaluations, carried out 2 Clean Technology projects, established 1 Supply Chain project, supported 2 graduate placements, carried out 6 schools/industry links and involved 337 employees.

The Trust established an important Business Environment Partnership project on Penallta Industrial Estate working with 26 companies, raising awareness of environmental issues, improving environmental performance and promoting best practice. This project was supported by the National Assembly for Wales, Caerphilly County Borough Council, the Welsh Development Agency and the European Regional Development Fund. A Penallta Business Forum was initiated and extensive landscape works to the strategically important entrance to the industrial estate have been carried out.

### **DEVELOPING MULTI-SECTORAL PARTNERSHIPS**

The Trust continues to play a key role in supporting and facilitating multi-sectoral environmental partnerships at the local, regional and national level in Wales which is fundamental to the Groundwork holistic approach to regeneration.

In 1999/2000 at a local level the Trust Board is a key public, private, voluntary sector partnership forum within Caerphilly County Borough. The Trust is now an established key player in all the major strategic regeneration initiatives within Caerphilly County and the associated public, private, voluntary and community partnerships including:- the Community Planning forums for the County Borough, the Penallta Community Park 'Changing Places' Steering Group with Caerphilly County Borough Council and the Penallta Community Forum, the Ystrad Mynach and Town Centre Forum; the Upper Rhymney Valley Task Force and Rhymney 'People in Communities' Partnership, the Abertridwr Town Centre Forum and the Greater Bargoed Community Forum.

## **Report of the directors for the year ended 31st March 2000 Continued**

In addition, the Trust is a key partner with Caerphilly County Borough Council and the Welsh Development Agency in the Duffryn and Caerphilly County Borough Industrial Estates Regeneration Partnership, the Groundwork Wales Integrated Business Services Partnership, the New Deal Partnership Advisory Group, the G.A.V.O. Caerphilly Voluntary Sector Fora in Islwyn, Caerphilly and the Upper Rhymney Valley and the Caerphilly Environmental Education Working Group.

The Trust is also a partner in the South Wales Cycleway (Celtic Trail) consortium and via the South Wales Cycleway Development Officer and also manages the Environment Wales Development Officer, on behalf of Groundwork Wales, who represents Groundwork on a wide range of environmental networks and multi-sectoral partnerships including Environment Wales, Wales Countryside Link, Cylch (Wales Community Recycling Network), Transport Link, etc.

The Executive Director is significantly involved as a member of the Caerphilly County Objective 1 local partnership and Steering Group and in a number of regional initiative Objective 1 working groups linked to Community Economic Regeneration, Sustainable Development and Arts and the Cultural Industries. The Director is also involved in a number of National Wales N.G.O. and cross-sectoral working groups advising the National Assembly on Community Development, Sustainable Development and the Social Economy and participates in the Greening the Valleys partnership. The Trust is a member of the Development Trusts network in Wales and the Director is a member of the D.T.A. Board for Wales.

The Trust continues to have strong international links through the United Nations association and hosting workcamps in Wales and through ongoing links with Japan and in 1999/2000 the Trust co-ordinated a visit to South Wales by the Chairman of the Japan Groundwork Association and a delegation of school children and public authority officers from Fukuoka Prefecture.

### **TRUST DEVELOPMENT AND FORWARD PLANS**

As part of the funding arrangements agreed with the National Assembly for Wales, Groundwork National Office and Caerphilly County Borough Council, a 3 Year Plan, 2000-2003, has been produced for Groundwork in Caerphilly identifying key needs and opportunities, a 3 year strategic environmental programme, key objectives and targets and the resources required to fund the Trust's operations and activities.

Forward commitments have been agreed against the 3 Year Plan programmes by the Millennium Commission, European Regional Development Fund, Caerphilly County Borough Council and National Lottery Charities Board.



## **Report of the directors for the year ended 31st March 2000 Continued**

### **Fund by Fund Analysis of Availability of Assets**

The Directors believe that the Trusts Assets are adequate to meet its obligations.

### **Investments**

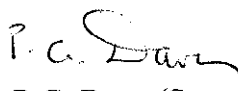
The Trust does not hold any investments.

### **Auditors**

A resolution to re-appoint the auditors, Arthur Gait & Company; will be proposed at the Annual General Meeting in accordance with Section 385 of the Companies Act 1985.

Signed on behalf of the board of directors

REGISTERED OFFICE  
Mynyddislwyn Offices  
Bryn Road  
Pontllanfraith  
Blackwood  
NP12 2BH

  
Mr. P.G. Davy (Secretary)  
Approved by the Board on 2/3/2000

## **Report of the Auditors to the Members of Groundwork Caerphilly**

We have audited the accounts set out on pages 17 to 25 which have been prepared under the historical cost convention and the accounting policies set out on pages 19 and 20.

### **RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS**

As described on page 4, the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

### **BASIS OF OPINION**

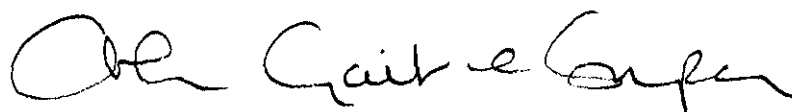
We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements by the directors in the preparation of accounts, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

### **OPINION**

In our opinion the accounts give a true and fair view of the state of the company's affairs at 31st March 2000 and of its surplus for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

Arthur Gait & Company  
Chartered Accountants and Registered Auditors  
18 Gold Tops  
Newport  
Gwent  
NP9 8WJ



Dated: 16th January 2001

# Statement of Financial Activities For the Year Ended 31st March 2000

	NOTES	UN- RESTRICTED £	RESTRICTED FUNDS £	TOTALS 2000 £	TOTALS 1999 £
<b>INCOME AND EXPENDITURE</b>					
<b>INCOMING RESOURCES</b>					
Core Funding			184,349	184,349	184,349
Less Deferred Income					
Project Funding			1,814,607	1,814,607	1,582,744
Less Deferred Income			-380,812	-380,812	-455,751
Interest Received			38,991	38,991	49,084
Other Income			41	41	112
	3		<u>1,657,176</u>	<u>1,657,176</u>	<u>1,360,538</u>
<b>RESOURCES EXPENDED</b>					
Direct Charitable Expenditure:-					
Direct Project Expenditure			1,439,913	1,439,913	1,104,246
Management and Administration of the Charity			166,386	166,386	195,186
Total Resources Expended	5		<u>1,606,299</u>	<u>1,606,299</u>	<u>1,299,432</u>
Net Incoming Resources Before Transfers			50,877	50,877	61,106
Transfers Between Funds		56,311	(56,311)		-
Net Movement in Funds		<u>56,311</u>	<u>(5,434)</u>	<u>50,877</u>	<u>61,106</u>
Balances Brought Forward 1st April 1999		362,352	19,749	382,101	320,995
Balances Carried Forward at 31st March 2000	9	<u>418,663</u>	<u>14,315</u>	<u>432,978</u>	<u>382,101</u>

## CONTINUING OPERATIONS

None of the Company's activities were acquired or discontinued during the above two financial years.

## TOTAL RECOGNISED GAINS AND LOSSES


The Company has no recognised gains or losses other than the surplus for the above two financial years.

**Balance Sheet At 31st March 2000**

	Notes	2000 £	1999 £
<b>FIXED ASSETS</b>			
Tangible Assets	1 6	15,818	24,872
<b>CURRENT ASSETS</b>			
Debtors	7	387,247	773,579
Cash At Bank And In Hand		799,306	614,065
		<u>1,186,553</u>	<u>1,387,644</u>
CREDITORS: Amounts Falling Due Within One Year	8	769,393	1,030,415
<b>NET CURRENT ASSETS</b>		<u>417,160</u>	<u>357,229</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>432,978</u>	<u>382,101</u>
Net Assets		<u>432,978</u>	<u>382,101</u>
<b>CAPITAL AND RESERVES</b>			
Income Funds:-			
General Unrestricted Funds	9	418,663	362,352
Restricted Funds		14,315	19,749
		<u>432,978</u>	<u>382,101</u>
Total Funds		<u>432,978</u>	<u>382,101</u>

The accounts have been prepared in accordance with the special provision of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the board of directors

  
Director L.K.L. Williams  
Approved by the board on 2/8/2000

**Schedule of Fixed Assets As At 31st March 2000****COST OR VALUATION**

	AT 1.4.99 £	ADDITIONS £	DISPOSALS £	AT 31.3.00 £
Plant and Machinery	4,026	-	-	4,026
Motor Vehicles	41,614	1,000	-	42,614
Office Equipment	53,018	-	-	53,018
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	98,658	1,000	-	99,658
	<hr/>	<hr/>	<hr/>	<hr/>

**DEPRECIATION**

	AT 1.4.99 £	CHARGE FOR YEAR £	CHARGE ON DISPOSALS £	AT 31.3.00 £
Plant and Machinery	3,276	375	-	3,651
Motor Vehicles	24,736	6,639	-	31,375
Office Equipment	45,774	3,040	-	48,814
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	73,786	10,054	-	83,840
	<hr/>	<hr/>	<hr/>	<hr/>

**NET BOOK VALUE**

	AT 31.3.00 £	AT 31.3.99 £
Plant and Machinery	375	750
Motor Vehicles	11,239	16,878
Office Equipment	4,204	7,244
	<hr/>	<hr/>
TOTALS	15,818	24,872
	<hr/>	<hr/>

**Debtors and Creditors Breakdown  
As At 31st March 2000**

	2000 £	1999 £
<b>DEBTORS</b>		
Trade and Grant Debtors	352,702	718,097
Prepayments and Accrued Income	34,545	55,482
	<hr/>	<hr/>
	387,247	773,579
	<hr/>	<hr/>
<b>CREDITORS DUE WITHIN ONE YEAR</b>		
Bank Loans and Overdrafts	11,259	177,779
Trade Creditors	61,872	81,832
Customs and Excise	6,664	26,272
Sundry Creditors	2,978	1,860
Accruals and Deferred Income	471,011	514,063
Other Project Reserve	215,609	228,609
	<hr/>	<hr/>
	769,393	1,030,415
	<hr/>	<hr/>

## **Notes to the Financial Statements For the Year Ended 31st March 2000**

### **1. ACCOUNTING POLICIES**

#### **Basis of Accounting**

The accounts have been prepared under the historical cost convention. The accounts, incorporating a statement of financial activities have been prepared in accordance with the Statement of Recommended Practice (SORP) - Accounting by Charities and applicable accounting standards.

#### **Cash Flow**

The accounts do not include a cash flow statement, because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 'Cash Flow Statements.'

#### **Fund Accounting**

General Funds are available for use at the discretion of the directors in furtherance of the Trust's general objectives. Restricted funds are funds subject to specific restrictive conditions imposed by the terms of the grant or funding body.

#### **Incoming Resources**

All income and grants received in advance are treated as deferred income within restricted funds. These are carried forward to future accounting periods to be released when measurable stages of work have been completed, approved or certified. Deferred income will be recognised in future accounting periods when the above conditions are satisfied.

#### **Gifts in Kind**

Gifts in kind are not valued in the accounts.

#### **Resources Expended**

Expenditure has been allocated to management and administration of the Trust, where it relates to the management of the Trust's assets, organisational administration and compliance with constitutional and statutory requirements.

#### **Depreciation**

Depreciation is calculated so that the cost of tangible assets is written off over their estimated useful lives on the following basis:-

Computers	33.33% Straight Line
Motor Vehicles	20% Straight Line
Office Equipment	20% Straight Line
Plant and Machinery	20% Straight Line

#### **Capital Grants Received**

Grants that relate to specific capital expenditure are treated as restricted funds which is released to the credit of the income and expenditure account over the useful life of related assets.

## **Notes to the Financial Statements For the Year Ended 31st March 2000**

In previous years these items have been treated as deferred income. This was contrary to SORP 2 and comparatives have been adjusted in order to reflect the correct treatment.

### **Hire Purchase Contracts and Finance Leases**

Assets acquired under such agreements are recorded in the Balance Sheet at their fair value and as an obligation to pay future rentals at the inception of the contract. The total finance charge is not allocated to accounting periods during the lease term so as to produce a constant periodic rate of charge on the remaining balance sheet obligation, but on a straight line basis as, in the opinion of the Directors, this represents a reasonable approximation thereto. The capital element of future payments is treated as a liability and the interest element is charged to the Income and Expenditure Account.

### **Operating Lease Costs**

The rentals under operating leases, where substantially all the benefits and risks of ownership remain with the lessor, are charged against profit as incurred.

### **Pension Costs**

The Trust contributes to employees' own personal Pension Schemes. This Pension cost charge represents contributions payable by the Trust to the individual schemes.

## **2. STATUS**

Groundwork Caerphilly is a company limited by guarantee, not having a share capital, exempt from the requirement to use the word 'limited' and is a registered charity. The liability of each member under the guarantee is limited to £1 (one pound).

The Trust's registered name was changed to 'Groundwork Caerphilly' on the 27th April 1999. Its status has not been changed.



**Notes to the Financial Statements  
For the Year Ended 31st March 2000****3. TOTAL INCOMING RESOURCES**

	<b>2000</b>	<b>1999</b>
	<b>£</b>	<b>£</b>
SPONSORSHIP FUNDING		
- Welsh Assembly	141,349	141,349
- Caerphilly County Borough Council	43,000	43,000
PROJECT INCOME		
Public Agencies		
- Environment Wales with funding from The Welsh Office	35,802	47,014
- Others	102,329	34,827
Welsh Assembly	1,300	450,706
Local Authority	321,224	62,748
European Union	479,160	364,081
Lottery	38,376	-
Private Sector	455,604	167,617
	<u>1,618,144</u>	<u>1,311,342</u>
Adjustment on disposal of Fixed Assets	-	-
Other Income	41	112
Interest Received	38,991	49,084
	<u>1,657,176</u>	<u>1,360,538</u>

European Regional Development Fund  
Grant receipts in the financial year totalled £562,609  
Landfill Tax receipts totalled £6,250

**4. NET INCOMING RESOURCES BEFORE TRANSFERS IS STATED AFTER  
CHARGING**

	<b>2000</b>	<b>1999</b>
	<b>£</b>	<b>£</b>
Staff Costs (See Note 5)	367,436	273,414
Auditors Remuneration	3,000	3,250
Depreciation - Owned Fixed Assets	10,054	13,369
Depreciation Adjustment on Disposal of Assets	-	-
Hire of Plant and Machinery	-	1,049

# Notes to the Financial Statements

## For the Year Ended 31st March 2000

### 5. TOTAL RESOURCES EXPENDED

	Staff Costs	Other Direct Costs	2000 Total	1999 Total
	£	£	£	£
Direct Project Expenditure	292,938	1,146,975	1,439,913	1,104,246
- Trust Development	38,878	11,152	50,030	49,343
- Physical Environmental Improvements	49,988	986,670	1,036,658	804,744
- Community Involvement	135,108	12,596	147,704	57,404
- Environmental Education	30,873	24,790	55,663	99,163
- Conserving Natural Resources	12,946	65,308	78,254	49,236
- Integrating the Economy & the Environment	25,145	46,459	71,604	44,356
Management and Administration of the Charity	74,498	91,888	166,386	195,186
	<u>367,436</u>	<u>1,238,863</u>	<u>1,606,299</u>	<u>1,299,432</u>
<b>Staff Costs</b>			<b>£</b>	<b>£</b>
Wages and Salaries			324,953	239,716
Social Security Costs			29,052	22,563
Pension Costs			13,431	11,135
			<u>367,436</u>	<u>273,414</u>

No employee earned £40,000 p.a. or more. The directors neither received nor waived any emoluments during the year (1999 nil).

The average number of employees, analysed by function was:-

Direct Charitable Expenditure	16	7
Management and Administration of the Charity	5	4
	<u>21</u>	<u>11</u>

**Notes to the Financial Statements  
For the Year Ended 31st March 2000**

**6. TANGIBLE FIXED ASSETS**

**Plant and  
Machinery Etc.  
£**

**Cost**

At 1st April 1999	98,658
Additions	1,000
Disposals	-

At 31st March 2000	99,658
--------------------	--------

**Depreciation**

At 1st April 1999	73,786
On disposals	-
Charge for year	10,054

At 31st March 2000	83,840
--------------------	--------

**Net book values**

At 31st March 2000	15,818
--------------------	--------

At 31st March 1999	24,872
--------------------	--------

**7. DEBTORS**

	<b>2000</b>	<b>1999</b>
	<b>£</b>	<b>£</b>
Trade and Grant Debtors	352,702	718,097
Others	34,545	55,482
	<u>387,247</u>	<u>773,579</u>

## Notes to the Financial Statements For the Year Ended 31st March 2000

### 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2000 £	1999 £
Trade Creditors	61,872	81,832
Others	707,521	948,583
	<u>769,393</u>	<u>1,030,415</u>

### 9. FUNDS

	Balance At 1st April 1999 £	Movement in the Year £	Balance At 31st March 2000 £
Unrestricted Funds:-			
General Funds	362,352	56,311	418,663
Restricted Funds	19,749	-5,434	14,315
	<u>382,101</u>	<u>50,877</u>	<u>432,978</u>

### 10. COMMITMENTS

Capital Commitments

At 31st March 2000 there were no capital commitments.

### 11. PENSION COSTS

The Trust contributes to employee's own personal pension schemes. The pension cost charge represents contributions paid by the Trust to the individual schemes and amounted to £14,991 (1999 £11,135).

### 12. OTHER INTEREST RECEIVABLE AND SIMILAR INCOME

	2000 £	1999 £
Bank Interest Received	<u>38,991</u>	<u>49,084</u>



**Notes to the Financial Statements  
For the Year Ended 31st March 2000**

**14. TAXATION**

No provision has been made for taxation as the company was established for charitable purposes and as such will benefit from exemption relating to charities.

**15. PROVISIONS**

The Accounts include a provision of £7,371 for publicity costs. This figure was provided for in previous years, expenditure was postponed due to changes in local authority structures.