

REGISTERED NUMBER:
2494199
England and Wales

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED
REPORT OF THE DIRECTORS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH JUNE 2009

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BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

ANNUAL REPORT AND ACCOUNTS - 30TH JUNE 2009

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BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

COMPANY INFORMATION

DIRECTORS

- G.A.Marshall
G.P.O'Farrell
A.J.Cornwell

SECRETARY

- HML Company Secretarial Services

REGISTERED OFFICE

- Christopher Wren Yard
117 High Street
Croydon
CR0 1QG

REGISTERED NUMBER

- 2494199 (England & Wales)

AUDITORS

- Simpson Wreford & Partners
Chartered Accountants
Suffolk House
George Street
Croydon CR0 0YN

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED**REPORT OF THE DIRECTORS**

The directors present their report and financial statements of the company for the year ended 30th June 2009.

ACTIVITY

The principal activity of the company throughout the year has been to manage the communal areas of 1-38 Friary Court, Goldsworth Park, Woking, Surrey.

The company is limited by guarantee and does not have a share capital.

The company does not trade with a view to profit.

DIVIDENDS AND TRANSFERS TO RESERVES

As all monies collected are for service charges, payments to members as dividends are prohibited. Any surplus arising is carried forward to meet future service charge expenditure. The company itself has no reserves.

DIRECTORS

The directors during the year were:

G.A.Marshall
G.P.O'Farrell
A.J.Cornwell

DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

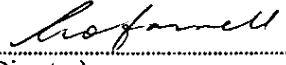
So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

REPORT OF THE DIRECTORS

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of directors


.....
(Director)
G P O'FARRELL

Approved by the board on 15-10-09

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED**

We have audited the financial statements of Brookwood Mews Management Company Limited for the year ended 30th June 2009 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 2006. We also report to you whether in our opinion the information given in the Report of the Directors is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard - Provisions Available to Small Entities, in the circumstances set out in note 9 to the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the company's affairs as at 30th June 2009 and of its result for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 2006; and
- the information given in the Report of the Directors is consistent with the financial statements.

C J Atkinson
Simpson Wreford & Partners
Chartered Accountants & Registered Auditors
Suffolk House
George Street
Croydon CR0 0YN

Dated: 19 October 2009

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30TH JUNE 2009

	Notes	2009 £	2008 £
INCOME			
- Amenity charges		16,858	24,176
- Flat charges		840	800
- Reserve fund		14,402	-
- Bank interest	1	304	383
- Bank interest (Flats)	1	-	13
		<u>32,404</u>	<u>25,372</u>
Expenditure		<u>(26,863)</u>	<u>(18,527)</u>
SURPLUS for the year before taxation	2	5,541	6,845
Taxation	3	<u>(61)</u>	<u>(70)</u>
SURPLUS for the year after taxation		<u><u>5,480</u></u>	<u><u>6,775</u></u>

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED


BALANCE SHEET

AS AT 30TH JUNE 2009

	Notes	2009 £	2008 £
CURRENT ASSETS			
Debtors	4	5,204	5,213
Cash at bank and in hand	5	<u>29,024</u>	<u>23,448</u>
		34,228	28,661
CREDITORS			
Amounts falling due within one year	6	<u>(2,182)</u>	<u>(2,095)</u>
NET CURRENT ASSETS		32,046	26,566
PROVISIONS FOR LIABILITIES AND CHARGES	7	(32,046)	(26,566)
TOTAL NET ASSETS		<u>-</u>	<u>-</u>
CAPITAL AND RESERVES			
Called up share capital		<u>-</u>	<u>-</u>
		<u>-</u>	<u>-</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Signed on behalf of the board of directors



 (Director) **G.P. O'FARRELL**

15-10-09
 Approved by the board on

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BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

NOTES TO THE ACCOUNTS - 30TH JUNE 2009

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Bank interest

Bank interest is accounted for on a receivable basis.

Service charge income

Service charge income represents amounts receivable from tenants in respect of expenditure for the year.

Bank accounts

All service charges are paid into a bank account specifically held in trust for the purpose of meeting relevant costs.

Provisions

Any surplus carried forward is held solely to meet relevant future expenditure and cannot be distributed.

2. INCOME AND EXPENDITURE

The surplus for the year (2008 - surplus) was after charging audit fees of £679 (2008 - £676).

The directors receive no remuneration for their services.

3. TAXATION

Tax of £61 (2008 - £70) has been charged on bank interest received.

4. DEBTORS

	2009	2008
	£	£
Service charges due	4,406	3,183
Other debtors	130	149
Prepayments	668	1,881
	<u>5,204</u>	<u>5,213</u>

5. BANK

Bank accounts are held in the company's name. However, the funds held are in respect of service charges and are held in trust solely for the purpose of relevant expenditure.

6. CREDITORS: Amounts falling due within one year

	2009	2008
	£	£
Service charges in advance	-	689
Gardening	-	505
Electricity	-	63
Audit and accountancy fees	673	658
Trade creditors	1,319	-
Taxation	190	180
	<u>2,182</u>	<u>2,095</u>

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

NOTES TO THE ACCOUNTS - 30TH JUNE 2009

7. PROVISIONS FOR LIABILITIES AND CHARGES

The amounts shown below are held on account of future expenditure either specifically or generally solely in respect of the service charge account. They are not distributable to members of the company.

	Balance brought forward £	Surplus/ (deficit) for the period £	Transfers to/(from) provisions £	Transfers to/(from) provisions £	Balance carried forward £
Income and expenditure flats	591	(45)	-	-	546
Income and expenditure amenity	236	5,525	8,700	(14,400)	61
External decoration provision	-	-	-	10,000	10,000
Future maintenance provision	25,739	-	(8,700)	4,400	21,439
	<u>26,566</u>	<u>5,480</u>	<u>-</u>	<u>-</u>	<u>32,046</u>

8. RELATED PARTY TRANSACTIONS

There are no transactions undertaken with which the directors have a personal interest.

9. ETHICAL STANDARDS - PROVISIONS AVAILABLE TO SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and to assist with the preparation of the financial statements.

10. COMPANIES ACT 2006

In certain instances these financial statements do not use the terminology laid down by the Companies Act 2006. However, such departures give a better understanding of the results and fulfil the requirement to show a true and fair view.