

**REGISTRAR
OF COMPANIES**

REGISTERED NUMBER:

2494199

England and Wales

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

(LIMITED BY GUARANTEE)

ANNUAL REPORT AND ACCOUNTS

YEAR ENDED 30TH JUNE 2001



A14
COMPANIES HOUSE

ARK9881C

0452
21/02/02

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

DIRECTORS

- G.P. O'Farrell
- A.M. Butwell
- A.J. Rogers
- A.J. Cornwell

SECRETARY

- R. J. B. Anderton

REGISTERED OFFICE

- 1st Floor
- Christopher Wren Yard
- 117 High Street
- Croydon
- Surrey, CR0 1QG

REGISTERED NUMBER

- 2494199 England and Wales

AUDITORS

- Simpson Wreford & Partners,
 - Chartered Accountants,
 - Suffolk House,
 - George Street,
 - Croydon CRO OYN.
-

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

ANNUAL REPORT AND ACCOUNTS - 30TH JUNE 2001

Pages	1 - 2	Report of the directors
	3	Report of the auditors
		Accounts comprising:
	4	Income and expenditure account
	5	Balance sheet
	6 - 7	Notes to the accounts

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

REPORT OF THE DIRECTORS

The directors present their report and financial statements of the company for the year ended 30th June 2001. The company is limited by guarantee and does not have a share capital.

ACTIVITY

The principal activity of the company throughout was to manage the communal areas of 1-38 Friary Court, Goldsworth Park, Woking, Surrey. It does not trade with a view to profit.

RESULTS AND DIVIDENDS

The surplus for the year ended 30th June 2001 was £5,118 compared to a deficit of £6,161 for the previous year.

Since the company does not trade, no dividends are payable and all surpluses and deficits are carried forward to future years.

DIRECTORS AND THEIR INTERESTS

G.P. O'Farrell	
A.M. Butwell	
D.S. Mant	(resigned 22nd September 2000)
A.J. Rogers	
A.J. Cornwell	(appointed 21st June 2001)

Each director has a liability to contribute a sum not exceeding £1 to the company should it be wound up while he is a member or within one year after.

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that period. In preparing these accounts the directors are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

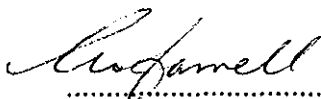
The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED**REPORT OF THE DIRECTORS****AUDITORS**

Messrs. Simpson Wreford & Partners will be proposed for reappointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the
board of directors


.....

Director

Approved by the board:

09 / 02 / 2002

**AUDITORS' REPORT TO THE SHAREHOLDERS OF
BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED**

We have audited the accounts on pages 4 to 7 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), under the historical cost convention and the accounting policies set out on page 6.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 1, the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

OPINION

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 30th June 2001 and of its surplus for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

Simpson Wreford & Partners
SIMPSON WREFORD & PARTNERS
Chartered Accountants and Registered Auditors

Suffolk House
George Street
Croydon
CRO OYN

14th February 2002

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30TH JUNE 2001

	Notes	2001 £	2000 £
INCOME - Service charges		15,933	18,707
- Bank interest	1	<u>30</u>	<u>56</u>
		15,963	18,763
 Expenditure		 <u>(10,845)</u>	 <u>(24,924)</u>
 SURPLUS/(DEFICIT) FOR THE YEAR BEFORE TAXATION	2	 5,118	 (6,161)
 Transfer (to)/from redecoration reserve	5	 <u>(5,100)</u>	 <u>6,117</u>
		18	(44)
 Retained surplus brought forward		 <u>(8)</u>	 <u>36</u>
 Retained surplus carried forward		 <u><u>10</u></u>	 <u><u>(8)</u></u>

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

(LIMITED BY GUARANTEE)

BALANCE SHEET

AS AT 30TH JUNE 2001

	Notes	2001 £	2000 £
CURRENT ASSETS			
Debtors	3	2,140	1,465
Cash at bank		<u>11,790</u>	<u>6,248</u>
		13,930	7,713
CREDITORS: Amounts falling due within one year			
	4	<u>2,081</u>	<u>982</u>
NET CURRENT ASSETS		<u>11,849</u>	<u>6,731</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>11,849</u>	<u>6,731</u>
CAPITAL AND RESERVES			
Income and expenditure account	5	10	(8)
Redecoration reserve	5	<u>11,839</u>	<u>6,739</u>
		<u>11,849</u>	<u>6,731</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

Signed on behalf of the
board of directors

G.P. O'Farrell..... G.P. O'FARRELL
Directors
A.T. Butwell..... A.T. BUTWELL

Approved by the board:

09/02/

2002

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

NOTES TO THE ACCOUNTS - 30TH JUNE 2001

1. ACCOUNTING POLICIES

Company limited by guarantee

The company has no share capital and is limited by guarantee. Each member has a liability to contribute a sum not exceeding £1 to the company should it be wound up while they are a member or within one year after.

Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective March 2000).

Bank interest

Bank interest is accounted for on a receivables basis.

2. INCOME AND EXPENDITURE

The surplus for the year (2000 - deficit) is after charging audit fees of £423 (2000 - £400).

The directors receive no remuneration for their services.

3. DEBTORS

	2001 £	2000 £
Service charges due	1,935	1,409
Other debtors	205	56
	<u>2,140</u>	<u>1,465</u>

4. CREDITORS: Amounts falling due within one year

Service charges paid in advance	433	-
Accruals	1,648	982
	<u>2,081</u>	<u>982</u>

BROOKWOOD MEWS MANAGEMENT COMPANY LIMITED

NOTES TO THE ACCOUNTS - 30TH JUNE 2001

5. RESERVES

	Flats	Income and Expenditure General	Redecoration	Total
	£	£	£	£
Balance at 1st July 2000	47	(55)	6,739	6,731
Surplus for the year	4	5,114	-	5,118
Transfers	-	(5,100)	5,100	-
	<u>51</u>	<u>(41)</u>	<u>11,839</u>	<u>11,849</u>
Balance at 30th June 2001	<u>51</u>	<u>(41)</u>	<u>11,839</u>	<u>11,849</u>

6. CAPITAL COMMITMENTS

There were no capital commitments contracted for at 30th June 2001 (2000 - Nil).

7. CONTINGENT LIABILITIES

There were no contingent liabilities at 30th June 2001 (2000 - Nil).

8. COMPANIES ACT 1985

In certain instances these accounts do not use the terminology laid down by the Companies Act 1985. However, such departures give a better understanding of the results and fulfil the requirement to show a true and fair view.