



Companies House

— for the record —

Company Name

**GUILD CORPORATE
COMMUNICATIONS LIMITED**

Company Type

**Private Company Limited By
Shares**

Company Number

2492620

Information extracted from
Companies House records on
14th June 2000

363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



A05
COMPANIES HOUSE

ATT34TA6

0310
23/08/00

Section 1: Company details

Ref: 2492620/03/10

	Current details	Amended details																		
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	C/O Reed Elsevier (Uk) Ltd 25 Victoria Street London SW1H 0EX	Address _____ _____ _____ UK Postcode _ _ _ _ _																		
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Address where the Register is held 25 Victoria Street London SW1H 0EX	Address _____ _____ _____ UK Postcode _ _ _ _ _																		
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Not Applicable	Address _____ _____ _____ UK Postcode _ _ _ _ _																		
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7499</td> <td>Non-trading company</td> </tr> </tbody> </table>	SIC Code	Description	7499	Non-trading company	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table>	SIC CODE	Description	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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> <i>If no entries are shown, please enter principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>																				

Section 2: Details of Officers of the Company

	Current details	Amended details
> Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Company Secretary must be notified on form 288.</i>	Name RIB SECRETARIES LIMITED Address C/O Reed Elsevier (Uk) Limited 25 Victoria Street London SW1H 0EX	Name Address UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date RIB SECRETARIES LIMITED ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i>	Name RIB DIRECTORS 1 LIMITED Address C/O Reed Elsevier (Uk)Limited 25 Victoria Street London SW1H 0EX Date of birth Please supply date of birth, if applicable Nationality British Occupation Company Director	Name Address UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date RIB DIRECTORS 1 LIMITED ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i>	Name RIB DIRECTORS 2 LIMITED Address C/O Reed Elsevier (Uk) Ltd 25 Victoria Street London SW1H 0EX Date of birth Please supply date of birth, if applicable Nationality British Occupation Company Director	Name Address UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date RIB DIRECTORS 2 LIMITED ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

Section 3: Share Capital

	Current details	Amended details
> Issued Share Capital <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	Class of share Ordinary Nominal value of each share £1.00 Number of shares issued 100 Aggregate Nominal Value of issued shares £100.00	Class of share Nominal value of each share Number of shares issued Aggregate Nominal Value of issued shares
> Total shares issued and value <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Total number of shares issued 100 Total Nominal value of shares issued £100.00	Total number of shares issued Total Nominal value of shares issued
> At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at www.companieshouse.gov.uk or by ringing 029 2038 0801.		

Section 4: Details of Shareholders

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred											
>	Shareholder Name OPG 1 LTD Address Michelin House 81 Fulham Road London SW3 6RB Shares held Class Ordinary	Number 1	Name Address <u>c/o REED ELSEVIER (UK) LIMITED</u> <u>25 VICTORIA STREET</u> <u>LONDON</u> UK Postcode <u>SW1H 0EX</u> Shares held Class 	Number 	Shares transferred by OPG 1 LTD <table border="1"> <thead> <tr> <th>Class</th> <th>Number</th> <th>Date of transfer</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>--/--/----</td> </tr> <tr> <td></td> <td></td> <td>--/--/----</td> </tr> </tbody> </table>		Class	Number	Date of transfer			--/--/----			--/--/----
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		--/--/----													
		--/--/----													
>	Shareholder Name REED CONSUMER BOOKS LTD Address 25 Victoria Street London SW1H 0EX Shares held Class Ordinary	Number 99	Name Address UK Postcode <u>-----</u> Shares held Class 	Number 	Shares transferred by REED CONSUMER BOOKS LTD <table border="1"> <thead> <tr> <th>Class</th> <th>Number</th> <th>Date of transfer</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>--/--/----</td> </tr> <tr> <td></td> <td></td> <td>--/--/----</td> </tr> </tbody> </table>		Class	Number	Date of transfer			--/--/----			--/--/----
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		--/--/----													
		--/--/----													

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (if appropriate)	Date of registration of transfer (if appropriate)
Name _____ Address _____ _____ _____ UK Postcode - - - - -			
Name _____ Address _____ _____ _____ UK Postcode - - - - -			
Name _____ Address _____ _____ _____ UK Postcode - - - - -			
Name _____ Address _____ _____ _____ UK Postcode - - - - -			



Companies House

— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and tick and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☒ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

Date

FOR AND ON BEHALF OF
REED ELSEVIER (UK) LIMITED

 (Director / Secretary)

22/08 new
 14 JUL 2000

This date must not be earlier than the
 return date at 2 below

What to do now

Please detach and retain the covering letter, complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- ☐ This AR is made up to 31/7/2000
- If you are making this return up to an earlier date, please give the date here

31 07 new
 28 / 06 / 2000

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than 31st July 2001 please give the new date here:

28 / 06 / 2001

4. Where to send this form

- ☐ Please return this form to:
 Registrar of Companies
 Companies House
 Crown Way
 Cardiff CF14 3UZ

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Cheque ☒ Postal Order ☐ Cheque / Postal Order
 Number _____

(Please complete as appropriate)

Contact Address

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact N

Margaret Woods

Direct Line 020 7227 5655

Assistant Secretary

Address

Reed Elsevier (UK) Limited

25 Victoria Street

LONDON SW1H 0EX

Postcode