#### Registered in England - No. 2481442 NON DESTRUCTIVE INSPECTION SERVICES LIMITED

#### **Directors:**

P R G Howarth E G Bugler

#### Secretary and Registered Office:

J R Cornacchia, Unit 18, Crawley Mill Industrial Estate, Witney, Oxon., OX8 5TJ

# REPORT OF THE DIRECTORS for the year ended 31st December 1999

### **Principal Activity**

The principal activity of the company is that of non destructive testing.

#### **Directors**

The above named served as directors throughout the year and their shareholdings during the year have been as follows:

	Ordinary shares of £1 each		
	31st December 1999	31st December 1998	
P R G Howarth	49	49	
E G Bugler	49	49	

#### **Directors Responsibilities**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business;

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

A J Carter & Co, Chartered Accountants and Registered Auditors, have indicated their willingness to be reappointed under Section 384 of the Companies Act 1985.

The directors have prepared this report in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By Order of the Board

Director \

Crawley, Witney 5th December 2000



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#### **AUDITORS' REPORT TO THE SHAREHOLDERS**

We have audited the financial statements on pages 3 to 9 which have been prepared under the historical cost convention and the accounting policies set out on pages 5 and 6.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 1, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **BASIS OF OPINION**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st December 1999 and of its loss for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

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Chartered Accountants and Registered Auditors

A J Carter & Co 22b High Street WITNEY Oxon OX8 6HB

5th December 2000

PROFIT AND LOSS ACCOUNT for the year ended 31st December 1999				
Notes		£	£	
2.	TURNOVER	636,074	693,368	
	Cost of sales	<u>477,376</u>	<u>477,482</u>	
	GROSS PROFIT	158,698	215,886	
	Administrative expenses	<u>178,736</u>	<u>175,473</u>	
3.	OPERATING (LOSS)/PROFIT	(20,038)	40,413	
4.	Other income	4,291	1,321	
5.	Interest payable	(19,441)	( <u>11,600</u> )	
	(LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	(35,188)	30,134	
6.	TAXATION	<u>4,932</u>	<u>(7,570</u> )	
	(LOSS)/PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION	(30,256)	22,564	
	DIVIDENDS PAID	(45,000)	(22,600)	
	EXCESS DISTRIBUTION for the year	(75,256)	(36)	
	RETAINED PROFIT brought forward	110,514	<u>110,550</u>	
	RETAINED PROFIT carried forward	£ <u>35,258</u>	£ <u>110,514</u>	

There were no recognised gains or losses other than those included in the profit and loss account.

The notes on pages 5 to 9 form part of these financial statements.

BALANCE SHEET Notes		31st December 1999 £ £		1998 £	
11000	FIXED ASSETS	~	~	~	
7.	Tangible assets		223,818	246,458	
8.	Investments		<u>200,000</u>		
			423,818	<u>246,458</u>	
	CURRENT ASSETS				
	Bank and cash balances	2,267		18,541	
9.	Debtors and prepayments	126,463		<u>79,067</u>	
10.	CREDITORS - Amounts falling	128,730		97,608	
10.	due within one year	<u>381,178</u>		<u>123,456</u>	
	NET CURRENT LIABILITIES		(252,448)	( <u>25,848</u> )	
	TOTAL ASSETS LESS CURRENT				
	LIABILITIES		171,370	220,610	
11.	CREDITORS - Amounts falling due after more than one year		(136,012)	(109,077)	
	PROVISIONS FOR LIABILITIES			!	
	AND CHARGES				
6.	Deferred taxation			<u>(919</u> )	
			£ <u>35,358</u>	£ <u>110,614</u>	
	CAPITAL AND RESERVES				
12.	Called up share capital		100	100	
	Profit and loss account		<u>35,258</u>	<u>110,514</u>	
	Shareholders' funds		£ <u>35,358</u>	£ <u>110,614</u>	

These accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

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Directors

Approved by the Board

5th December 2000

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The notes on pages 5 to 9 form part of these financial statements.

#### NON DESTRUCTIVE INSPECTION SERVICES LIMITED

#### NOTES TO THE ACCOUNTS

#### for the year ended 31st December 1999

#### 1. Accounting Policies

#### i) Accounting Convention -

The accounts of the company are prepared under the historical cost convention and incorporate the results of the principal activity which is described in the directors' report and which is continuing. The accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### ii) Depreciation -

Depreciation of tangible fixed assets is provided on a straight line basis, calculated at annual rates estimated to write off each asset over the term of its useful life. The rates in use are as follows:

Motor vehicles - 25% per annum
Plant and equipment - 20% per annum
Office equipment - 331/3% per annum

#### iii) Work in Progress -

Work in progress is valued at the lower of cost and net realisable value after making due allowance for any obsolete or slow moving items. In the case of work in progress, cost comprises direct materials, direct labour and an appropriate proportion of manufacturing fixed and variable overheads, according to the stage of completion reached.

#### iv) Deferred Taxation -

The company provides deferred taxation at the rate of 20% under the liability method on a full provision basis to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for corporation tax purposes. The major timing difference involved is the excess of capital allowances claimed over the charge for depreciation on the relevant assets.

### v) Pension Contributions -

The company operates a defined contribution pension scheme for the directors and the pension charge represents the amounts payable by the company to the fund in respect of the year.

# NOTES TO THE ACCOUNTS for the year ended 31st December 1999 (continued)

### 1. Accounting Policies (continued)

#### vi) Hire Purchase

Assets acquired under hire purchase contracts are capitalised as fixed assets and depreciated accordingly. The related obligations are included in creditors net of finance charges. The finance charges are included in the profit and loss account on the straight line basis over the length of the agreement.

#### vii) Turnover -

The turnover represents sales and charges for work done exclusive of VAT for goods and services supplied to customers during the year.

#### 2. Turnover

The turnover and profit before taxation is attributable to the one principal activity of the company. The turnover all arose from the United Kingdom.

#### 3. Operating (Loss)/Profit

	The operating (loss)/profit is after charging:	1999	1998
		£	£
	Depreciation of tangible fixed assets		
	- owned	30,548	34,303
	- under hire purchase agreements	944	2,850
	Loss on disposal of tangible fixed assets	-	2,097
	Directors' remuneration	83,360	78,053
	Auditors' remuneration	2,300	2,150
	Directors pension contributions	15,000	12,120
	Hire purchase charges	593	1,052
	Equipment hire	1,462	3,410
4.	Other Income		
		1999	1998
		£	£
	Rental income	4,000	1,000
	Interest received	15	321
	Dividend received	<u>276</u>	
		£ <u>4,291</u>	£ <u>1,321</u>
5.	Interest Payable	1999	1998
		£	£
	Bank overdraft	880	522
	Bank loans	13,003	8,276
	Other loan interest	1,818	1,123
	Overdue tax	-	1,679
	Factoring interest	<u>3,740</u>	

£19,441

£11,600

## NON DESTRUCTIVE INSPECTION SERVICES LIMITED

### NOTES TO THE ACCOUNTS

for the year ended 31st December 1999 (continued)

6.	Taxati	on				1999 £	1998 £	
	·	Corpo Defer	t/(charge) for oration tax - co red tax n dividend rec	arrent year		4,041 919 <u>(28</u> )	(8,735) 1,165 ———	
						£ <u>4,932</u>	£( <u>7,570</u> )	
	b) Corporation tax has been provided for at a rate of 2 for the year.			of 21% (1998 2	1%) based on	the results		
	c)	Defer	red tax			1999 £	1998 £	
			ght forward t for the year			919 ( <u>919</u> )	2,084 ( <u>1,165</u> )	
		Carri	ed forward			£	£ <u>919</u>	
7.	Tangil	ole Fix	ked Assets					
			Freehold	Improvement to Leasehold		Environt	Office	Tr.4.1
			Property	to Leasenore	v Cincles	Equipment	Equipment	Total
	Cost At 1.1. Addition		£ 145,722	£ 22,540	£ 22,282	£ 135,328 7,483	£ 20,329 1,369	£ 346,201 8,852
	At 1.1.	ons	£	£	£	£ 135,328	£ 20,329	£ 346,201
	At 1.1. Addition	ons 12.99	£ 145,722 —-	£ 22,540  22,540	£ 22,282	£ 135,328 7,483	£ 20,329 1,369	£ 346,201 8,852
	At 1.1. Addition At 31. Accum At 1.1.	ons 12.99 <b>1ulate</b> 99	£ 145,722  145,722  d Depreciation	£ 22,540  22,540	£ 22,282  22,282 7,026	£ 135,328 7,483  142,811	£ 20,329 1,369 21,698	£ 346,201 8,852 355,053
	At 1.1. Addition At 31.  Accum At 1.1. Charge	ons 12.99 1ulate 99 e for th	£ 145,722  145,722	£ 22,540  22,540	£ 22,282  22,282  7,026 5,571	£ 135,328 7,483  142,811  79,435 20,965	£ 20,329 1,369 21,698  13,282 4,956	£ 346,201 8,852 355,053 99,743 31,492
	At 1.1. Addition At 31. Accum At 1.1.	ons 12.99 1ulate 99 e for th	£ 145,722  145,722  d Depreciation	£ 22,540  22,540	£ 22,282  22,282 7,026	£ 135,328 7,483  142,811	£ 20,329 1,369 21,698	£ 346,201 8,852 355,053
	At 1.1. Addition At 31.  Accum At 1.1. Charge	ons 12.99 1ulate 99 2 for th	£ 145,722  145,722  d Depreciation  - ne year -	£ 22,540  22,540	£ 22,282  22,282  7,026 5,571	£ 135,328 7,483  142,811  79,435 20,965	£ 20,329 1,369 21,698  13,282 4,956	£ 346,201 8,852 355,053 99,743 31,492
	At 1.1. Addition At 31. Accum At 1.1. Charge At 31. Net Bo	ons 12.99 1ulate 99 2 for the 12.99 10 ok V	£ 145,722  145,722  d Depreciation  - ne year -	£ 22,540  22,540	£ 22,282  22,282  7,026 5,571	£ 135,328 7,483  142,811  79,435 20,965	£ 20,329 1,369 21,698  13,282 4,956	£ 346,201 8,852 355,053 99,743 31,492

Included in the above net book values are the following amounts relating to assets held under hire purchase agreements:

Motor vehicles

£1,887

# NOTES TO THE ACCOUNTS for the year ended 31st December 1999 (continued)

#### 8. Investments

During the year the company acquired 100% of the issued share capital of Quest Inspection Limited, a company registered in England. The shares held are as follows:

	Nominal	Proportion of class	Cost
	£	%	£
31.3.1999			
2125 Ordinary shares of £1 each	2,125	100	200,000

Group accounts are not required as the group qualifies for exemption under Section 248 Companies Act 1985 as a small sized group.

Quest Inspection Limited made a profit of £855 for the period from 1st April 1999 to 31st December 1999. At 31st December 1999 the shareholders' funds were £136,043.

9.	Debtors and Prepayments	1999	1998
	Trade debtors	£ 106,962	£ 71,580
		10,210	7,487
	Prepayments	9,291	7,467
	Corporation tax	<u> 9,291</u>	_ <del>-</del>
		£ <u>126,463</u>	£ <u>79,067</u>
10.	Creditors: Amounts falling due	1999	1998
	within one year	£	£
	Trade creditors	69,457	26,804
	Hire purchase (secured)	1,146	3,041
	Bank overdraft (secured)	1,421	·-
	Corporation tax	-	3,085
	Directors' current accounts	5,694	3,963
	Social Security and other taxes	50,442	70,256
	Accruals	5,912	2,807
	Bank loans (secured)	9,500	8,000
	Pension fund loan (secured)	10,982	5,500
	Loan from subsidiary	122,401	, -
	Other loans	20,000	-
	Factoring account	84,223	
		£ <u>381,178</u>	£ <u>123,456</u>

# NOTES TO THE ACCOUNTS for the year ended 31st December 1999 (continued)

11.	Creditors: Amounts falling due after more than one year	1999 £	1998 £
	Repayable by instalments		1 146
	Hire purchase (secured) Bank loan (secured)	98,512	1,146 107,931
	Repayable other than by instalments	25 500	
	Loan from pension fund (secured)	<u>37,500</u>	
		£ <u>136,012</u>	£ <u>109,077</u>
12.	Called up Share Capital	1999	1998
		£	£
	Authorised: 100 Ordinary shares of £1 each	100	100
	Allotted, Issued and Fully paid: 100 Ordinary shares of £1 each	100	100
12	Othor Commitments		

#### 13. Other Commitments

At 31st December 1998 the company had annual commitments under non cancellable operating leases as follows:

Land and buildings	1999	1998
Between two and five years	£ <u>19,640</u>	£ <u>19,452</u>