



**Companies House**

for the record

Company Name

**HARTLEY PENSIONS**

**ADMINISTRATION LIMITED**

Company Type

**Private Company Limited By Shares**

Company Number

**2455807**

Information extracted from  
Companies House records on  
**6th December 2001**

## 363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capital letters.



A38  
COMPANIES HOUSE

0856  
14/02/02

### Section 1: Company details

Ref: 2455807/03/10

	Current details	Amended details																																
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Gallagher Brocklehurst Chartered Accountants 4 Plantagenet Road New Barnet Herts EN5 5JQ</b>	Address    UK Postcode																																
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<del> <b>Address where the Register is held Locksters Pool Clifford Hereford Herefordshire HR3 5HJ</b> </del>	Address <b>P.O. Box 1198 Park Street BRISTOL</b> UK Postcode <b>BS9 9 2QZ</b>																																
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address    UK Postcode																																
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>7484</b></td> <td><b>Other business activities</b></td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	<b>7484</b>	<b>Other business activities</b>													<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description														
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> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.																																		

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.  Particulars of a new Company Secretary must be notified on form 288.	<b>Name</b> Grace Anne COWGILL  <b>Address</b> Locksters Pool Clifford Hereford HR3 5HJ	<b>Name</b>  <b>Address</b> CASA DO MONTE, 45-2 BARRANCO S MIGUEL ESTOI 659 FARO 8000 UK Postcode 8000 659 Portugal Date of change 16/03/2002 Date Grace Anne COWGILL ceased to be secretary (if applicable) _ _ / _ _ / _ _ _
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.  Particulars of a new Director must be notified on form 288.	<b>Name</b> David Hartley COWGILL  <b>Address</b> Locksters Pool Clifford Hereford HR3 5HJ  <b>Date of birth</b> 09/10/1944  <b>Nationality</b> British  <b>Occupation</b> Pensions Manager	<b>Name</b>  <b>Address</b> CASA DO MONTE, 45-2 BARRANCO S MIGUEL ESTOI 659, FARO 8000 UK Postcode 8000 659 Portugal Date of birth 16/03/2002 <b>Nationality</b> <b>Occupation</b> Date of change _ _ / _ _ / _ _ _ Date David Hartley COWGILL ceased to be director (if applicable) _ _ / _ _ / _ _ _
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.  Particulars of a new Director must be notified on form 288.	<b>Name</b> Andrew Roy LEIGHTON  <b>Address</b> 8 Sandford Road Hotwells Bristol BS8 4QG  <b>Date of birth</b> 22/10/1949  <b>Nationality</b> British  <b>Occupation</b> Pensions Consultant	<b>Name</b>  <b>Address</b>  UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ <b>Nationality</b> <b>Occupation</b> Date of change _ _ / _ _ / _ _ _ Date Andrew Roy LEIGHTON ceased to be director (if applicable) _ _ / _ _ / _ _ _

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> <b>Ordinary</b> <b>Nominal value of each share</b> <b>£1.00</b> <b>Number of shares issued</b> <b>60,000</b> <b>Aggregate Nominal Value of issued shares</b> <b>£60,000.00</b>	<b>Class of share</b>  <b>Nominal value of each share</b>  <b>Number of shares issued</b>  <b>Aggregate Nominal Value of issued shares</b>  
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> <b>60,000</b> <b>Total Nominal value of shares issued</b> <b>£60,000.00</b>	<b>Total number of shares issued</b>  <b>Total Nominal value of shares issued</b>  
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "*Amended details*" or "*Shares transferred*" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
>	Shareholder Name PRAXIS TRADING (OVERSEAS) LTD	Name		Shares transferred by PRAXIS TRADING (OVERSEAS) LTD		
	Address 59-61 Acropoleos Avenue Savvides Monach Centre Office 102 2012 Nicosia Cyprus	Address				
	Shares held Class Ordinary	UK Postcode				
	Number 60000	Shares held Class				
		Number		Class	Number	Date of transfer
						__/__/__
						__/__/__

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>PRAXIS TRADING (OVERSEAS)</u> <u>LTD</u> Address <u>59-61 ACROPOLEOS AVENUE</u> <u>SAVVIDES MONACH CENTRE</u> <u>OFFICE 102, 2012 NICOSIA</u> <u>CYPRUS</u> UK Postcode    - - - - -	ORDINARY 60,000	—	—
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			
Name _____ Address _____ _____ _____ UK Postcode    - - - - -			



Companies House

— for the record —

**363s Annual Return Declaration**

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

**1. Declaration**

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

G.A. Cowgill  
(Director / Secretary)

Date

05/02/2002

*This date must not be earlier than the return date at 2 below*

**What to do now**

*Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.*

**2. Date of this return**

- ☐ This AR is made up to 28/12/2001 If you are making this return up to an earlier date, please give the date here

\_\_\_ / \_\_\_ / \_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

**3. Date of next return**

- ☐ If you wish to change your next return to a date earlier than **28th December 2002** please give the new date here:

\_\_\_ / \_\_\_ / \_\_\_

**4. Where to send this form**

- ☐ Please return this form to:
- |                        |    |                                  |
|------------------------|----|----------------------------------|
| Registrar of Companies |    | For members of the Hays Document |
| Companies House        |    | Exchange service                 |
| Crown Way              | OR | DX 33050 Cardiff                 |
| Cardiff CF14 3UZ       |    |                                  |

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

Cheque ☒ Postal Order ☐ Cheque / Postal Order Number \_\_\_\_\_

*(Please complete as appropriate)*

**Contact Address**

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

G.A. Cowgill

Telephone number inc code / Fax

00351 289997143

Address

CASA DO MONTE, 45-2

DX number if applicable

BARRANCO S MIGUEL

DX exchange

ESTOI 659, FARO 8000

Postcode

PORTUGAL