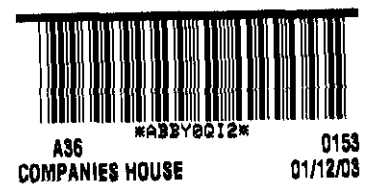


**Depaul
Trust**

Annual Report and Accounts

31 March 2003



Company Limited by Guarantee
Registration Number
2440093 (England and Wales)

Charity Registration Number
802384



Contents

Reports

| | |
|--------------------------------------|----|
| Legal and administrative information | 1 |
| Council of Management report | 3 |
| Independent auditors' report | 14 |

Accounts

| | |
|-----------------------------------|----|
| Statement of financial activities | 16 |
| Balance sheet | 18 |
| Cashflow statement | 19 |
| Principal accounting policies | 21 |
| Notes to the accounts | 24 |
| Income and expenditure account | 36 |

Legal and administrative information

| | |
|--|---|
| Patron | Cardinal Cormac Murphy-O'Connor Archbishop of Westminster |
| President | Sir Trevor McDonald OBE |
| Council of Management members | Chairman – Tim Haigh Deputy Chairman – The Rev Fr Terence Phipps Honorary Treasurer – Clare Gardner ACA Chair of Finance, Fundraising and Development Executive Committee – Clare Gardner ACA Chair of Project Management Executive Committee – Margaret Pitt Lady Arnold Margaret-Ann Fiskien Sister Ellen Flynn DC David Hughes Michael Kenny Charles Leeming Patrick Murray (resigned 25 November 2002) James O'Connor (resigned 25 November 2002) Sister Josephine O'Mahony DC Patrick Revans (resigned 25 November 2002, reappointed 29 March 2003) Leslie Truman (resigned 25 November 2002) The Rev Jonathan Wilkes |
| Chief Executive | Mark McGreevy |
| Secretary | Mark Breedon |

Legal and administrative information

| | |
|---|---|
| Principal office and Registered Office | 1 St Vincent Street London W1U 4DA |
| Company registration number | 2440093 (England and Wales) |
| Charity registration number | 802384 |
| Auditors | Buzzacott 12 New Fetter Lane London EC4A 1AG |
| Bankers | HSBC plc 89 Buckingham Palace Road London SW1W 0QL |
| Solicitors | Witham Weld 70 St George's Square London SW1V 3RD Denton Wilde Sapte 1 Fleet Place London EC4M 7WS |

Council of Management report for the year to 31 March 2003

Introduction

The Council of Management, who are the directors of Depaul Trust for the purposes of the Companies Act and trustees for the purposes of charity law, submit their annual report and the audited financial statements for the year ended 31 March 2003.

Vision

Everyone has a place to call home and a stake in their community.

Principal aims and activities

The principal activity of the Trust in the year under review was to offer disadvantaged people opportunities to fulfil their potential and move towards an independent and positive future.

Key values and indicators

The Corporate Plan sets out the strategic objectives of the Trust, which can be summarised as follows:

1. Maintain the safety net
2. Continue to develop steps away from the street
3. Provide employment and training opportunities
4. Be innovative in preventing homelessness and exclusion
5. Develop our European connections
6. Continue commitment to quality management
7. Expand and develop volunteering
8. Engage in partnerships

Council of Management report for the year to 31 March 2003

Review of results

The Trust raised £5.4 million for the year ended 31 March 2003 (2002: £4.4 million), continuing the growth of previous years. Total expenditure was up to £4.9 million with expenditure on charitable activities increasing by 9% to £4.6 million. Direct support costs have increased in order to manage the growth and range of projects effectively resulting in a 1% increase in expenditure on fundraising and administration to 8% of total income, which is consistent with 2002. The final out-turn, with net incoming resources of £428,018 includes £215,000 relating to Aldo House, a property in Bradford, which was donated to the Trust during the year to run a hostel (see page 12, donated goods and assets). A further capital development of £200,000 at Spanish Place to open a volunteers centre makes up much of the remainder of the surplus. The majority of the increase in restricted funds is the volunteers centre capital development.

The results for the year are set out in the Statement of Financial Activities on page 16 and the financial position at the end of the year is shown in the Balance Sheet on page 18.

Review of operations

Depaul Trust has remained committed in its drive to provide a safe refuge and support for disadvantaged, homeless and vulnerable people. The increase in expenditure of 10% has allowed us to increase the number of people we have worked with and helped over the past 12 months by 11% to 2,784. These people, some of the most vulnerable in this country, were helped with accommodation needs, training, advice or support.

The Trust aims to give holistic support to every young person with whom it comes into contact by offering assistance in dealing with personal problems, health issues, employment and training issues as well as housing needs.

• *Accommodation and resettlement*

At the core of our work, is the aim to provide safe housing for those most in need. Depaul Trust runs a variety of hostels and housing that are accessible to mainly young people who for a wide variety of reasons are homeless. The projects range from emergency night shelters to more permanent and independent houses. Each is distinctive in what it offers, but all are committed to working with people on the margins of society in a non-judgemental way. To ensure we meet our commitments to the people who live in the projects, we have a range of quality standards and procedures adapted to meet the specific needs of each client group.

Council of Management report for the year to 31 March 2003

At each of our projects, people receive one-to-one keywork sessions and advice on a range of subjects from cooking and budgeting, literacy and numeracy through to finding a new home. We will also encourage them to enrol on a variety of training and general interest courses, some run by Depaul Trust and others by partner organisations. The total numbers of people accommodated at our shelters and hostels were 515 and 300 respectively.

We also run a resettlement service at our hostels, where we were able to work with 357 people to help them find more suitable permanent solutions to their housing needs. The resettlement workers will assess when someone is ready to move forward and then work with them to source accommodation that matches their level of support need. Once they are settled, the team will also continue to be on hand, either visiting the young person in their new home or for meetings at the hostels to support them to make sure that they maintain their tenancies.

- *New accommodation projects in the year*

Aldo House in Bradford was donated to Depaul Trust and in November 2002 became available to 7 people as temporary accommodation for between 6 months and 2 years. The project provides a high level of support and houses some of the most difficult to place people who may have multiple and complex needs. Aldo House aids in the development of life and social skills, provides access to training and education and provides resettlement advice to the residents.

Ongoing accommodation projects

| | |
|--|---------------|
| Aldo House, Bradford | 7 bedspaces. |
| The Beeches (Burnage Lane), Manchester | 10 bedspaces. |
| Callcott Road, London | 6 bedspaces. |
| Freston Road, London | 8 bedspaces. |
| Gravelly Hill, Birmingham | 12 bedspaces. |
| The Grove, Gravesend | 6 bedspaces. |
| Lord Clyde Nightshelter, London | 26 bedspaces. |
| New to London | 13 bedspaces. |
| Safestop, Manchester | 10 bedspaces. |
| Simonside House, Newcastle | 8 bedspaces. |

Projects in use during 2002/3 now closed

| | |
|---|---------------|
| Willesden, London (refurbishment) | 14 bedspaces |
| Euston Square, London (Rolling temporary shelter) | 46 bedspaces. |
| Dublin Cold Weather (Clancy Barracks) | 16 bedspaces |

Council of Management report for the year to 31 March 2003

The **Willesden Hostel** was closed for refurbishment in April 2002 and is due to reopen in October 2003 with 23 bed spaces.

The **Euston Square Hostel** is a building owned by The Poor Servants of our Mother of God. We used the project to provide emergency accommodation for 6 months. It is currently being used to house single families and we hope to run a new project here in the future.

The Dublin cold weather shelter, with its 16 bed capacity, was part of the United Kingdom projects until June 2002. The Council had by then decided that the project would be run more effectively if it were a separate Irish charity, albeit using the Depaul model and named Depaul Trust (Ireland). The Charity was formed on 7th June 2002 and took over running the Irish project on this date. Since that time, it has continued to expand with three new accommodation projects commencing. Those being Aungier Streets 22 bed wetshelter (December 2002), Back Lane Hostel with 75 beds (January 2003) and the North Circular Road six bed women's leaving prison project (February 2003).

- ***Employment and training projects***

The Employment and Training Sector in the past year has continued to deliver tailored training services to people from the age of 11 up to 30.

The pre-employment training projects ***Step Ahead*** and ***Drive Ahead*** have continued to help people take the first steps towards employment. Both are based around a 6 week pre-employment training course and look at interview techniques, self esteem, confidence, CV preparation etc. They worked with 55 people and have responded to client feedback by developing information technology with the launch of the ***Digital Streets*** Project (www.digitalstreets.org) and specifically web design elements in order to help enhance the skill base of the clients. The ***Dependency 2 Work*** scheme is now an integrated part of Step Ahead and delivered support services to 25 people with high support dependency needs around alcohol and drugs.

The supported employment furniture project ***Next Step*** has gone from strength to strength aiding 20 people to gain their Fork-lift truck licenses. 4 people have received supported employment with 2 of them going straight in to employment.

Working Out, the Mentoring scheme providing homeless clients with mentors as they get their first job or start training has developed over 40 relationships in the past year and has created a mentor support group to help the volunteering process.

Council of Management report for the year to 31 March 2003

Brent Linx (Safe in the City) has continued to work with 59 children and young people aged 11-18 who are excluded or at risk of becoming excluded from school. The project works as a partnership with two other local agencies to deliver a 'cluster' of services to people to help with their skills, personal, and family relationship development.

New developments within the sector include a partnership with *Save the Children* to host two young people as supported employee Youth workers as part of a scheme called Activ8. The project along with Working Out is now based in a newly refurbished *Volunteering and Mentoring Centre* in the basement of St James Church, Spanish Place, providing a dedicated area for clients and mentors to meet.

- ***Prison Work and Mentoring***

Our work in prisons has received much interest and praise this year. The One-to-One and Outside Link projects were both initially set up to support homeless young offenders both in prison and preparing them for release and making sure they had somewhere to stay on release. This in turn dramatically reduces the chances of them re-offending.

One to One mentoring is now available in Feltham, Brinsford, Deerbolt and Castington prisons. We have also set up new partnerships with community based mentoring projects such as the central government funded *Mentor Point*, and from the *Dependency 2 Work* offending initiative. This enables us to work with more clients as the project becomes more successful.

Outside Link is established in Feltham and Brinsford with the end of year outcomes showing very positive results. This year we helped 389 young offenders with general advice, access to education, employment or training and housing.

Community Developments

Manchester Family Mediation works with residents at both hostels in Manchester with referrals from other local agencies. The aim is to improve the understanding and communication between young people and their parents in order to develop an ongoing relationship. A variety of methods are used, including one on one meetings and group sessions to look at behaviour and how it can affect the relationships around them. This year the project helped 78 young people.

Council of Management report for the year to 31 March 2003

The *Community Centre in Birmingham* is on the same site as the hostel, providing essential services to the young people staying at the hostel and also for the local community. The centre has been equipped with a suite of computers to deliver Learn Direct courses and provides access for a range of local agencies, without which they would have no way to reach the local community. This year the Centre saw 260 visitors.

Click@depaul provides computer access for groups of people who currently have limited or no access to such technology. In partnership with the St Vincent de Paul Society, Stepping Stones, YMCA, Mental Health Concern and the Newcastle Literacy Trust the project provides 7 centres throughout the Newcastle region to reach those people most excluded and gives access at no cost and in a flexible environment.

Zero Plus, Doncaster is a community-based project providing supported volunteering opportunities for young people at risk of social exclusion, enabling them to make an impact in their local community. The project runs a weekly programme of arts-based sessions at venues across two coalfields communities near Doncaster, leading to a visible difference in the community and public recognition of the young people's achievements. High levels of personal support and opportunities for development are built into the sessions, and additional personal development programmes designed to increase young people's self-esteem are also run in local schools. This project is due to end in 2003.

• *Developments since the year end and Future Plans*

The year 2003-2004 is set to be a busy time for Depaul Trust. We are planning a series of developments in our existing areas of work as well as a number of mergers and partnerships.

On 1 April 2003, The Children's Society In-Line project became part of Depaul Trust's NE Region. The project is a valuable local resource that supports young care leavers in their transition into housing.

On the same date, Step Ahead Wirral Trust became a wholly owned subsidiary of Depaul Trust. Step Ahead Wirral is a furniture restoration project that trains local people and offers them employment in an area where levels of unemployment are as much as 48%.

We have several housing projects in the planning stage. Willesden will re-open with a greater range of accommodation in the autumn. We are also in discussions with various bodies regarding new projects in County Durham, Oldham and South Stanley.

Council of Management report for the year to 31 March 2003

The prisons sector is set to grow with the introduction of Outside Link in Deerbolt to complement the One to One project, and One to One in Chelmsford. We are also exploring the possibility for the first time of opening a project for women prisoners.

We remain committed to meeting need. This year we are planning to help over 4,200 people in the UK and make a real difference in their lives.

Reserves

Depaul Trust's aim is to establish sufficient reserves in order to meet the requirements of the Trust's working capital and to meet any temporary shortfall in funds so as to enable the Trust to meet its charitable objectives.

The Council of Management has agreed that an appropriate level of free reserves represents 12% of total annual expenditure. This will be sufficient to cover working capital for ongoing projects.

The current level of reserves is given in notes 15 and 16. The level of free reserves currently represents 7% of the budgeted expenditure for 2003-04, compared with the Reserves policy target of 12%. The budget has been prepared so as to build reserves to the target level.

A contingency fund has been designated to cover unforeseen one-off non budgeted expenditure, such as major repairs.

A further designated fund for fixed assets represents the net book value of the Trust's fixed assets, excluding those funded from restricted income. These assets are used in the day to day running of the charity's work and therefore cannot be easily realisable to fund general expenditure.

A new developments fund has been established to fund projects for which there is an established need.

Restricted funds represent monies (not yet expensed) received from donors who have specified certain conditions for its use. These funds are fully covered by matched assets (see the Balance sheet on page 18).

The Reserves policy and amount of reserves are considered annually by the Council of Management as part of the budget setting process.

The Council of Management considers that there are sufficient reserves held at the year end to avoid an unacceptable level of disruption to the organisation in the event of a downturn in future income. For this reason, the Council of Management continues to adopt the going concern basis in preparing the accounts.

Council of Management report for the year to 31 March 2003

Risk Management

The Council of Management has assessed and re-visited the major risks to which the charity is exposed relating to the operations and finances of the Trust and is satisfied that systems are in place to mitigate exposure to the major risks.

A formal risk assessment was undertaken during the previous year, and consequently, policy, procedure and internal audit is being reviewed with a view to mitigate identified potential risk.

Voluntary help and donations in kind

The Council of Management recognises the significant contribution made by volunteers, who give freely of their time, or in the case of full time volunteers make a significant contribution in return for a modest reimbursement for travel and subsistence.

Volunteer hours: year to 31 March 2003

| | Hours |
|--|---------------|
| Volunteer time | |
| Accommodation | |
| Birmingham Hostel | 1,500 |
| Trustees | 1,496 |
| The Grove | 2,470 |
| Lord Clyde Night Shelter | 3,600 |
| Manchester – Burnage Lane | 200 |
| New to London | 988 |
| Newcastle | 3750 |
| Other | |
| Birmingham Community Centre | 2,886 |
| Castington | 1,148 |
| Fundraising | 1,060 |
| ICT Centre, Newcastle | 22 |
| Mentors | 2,040 |
| One to One Deerbolt | 860 |
| Step Ahead | 520 |
| Excluded from the Statement of Financial Activities | 22,540 |

Seven of our hostels belong to housing associations and we manage these hostels on their behalf. Effectively we enjoy the rent free use of these hostels to carry out our activities including the right to collect rent from our clients, mainly in the form of housing benefit, without any requirement to pass this income to the owner of the buildings. The Council of Management has valued this benefit on the basis of the rental value of similar private housing in the locality.

Council of Management report for the year to 31 March 2003

In addition we receive donations in kind in the form of clothing, toiletries, tinned food and household furniture which we are able to pass on to the people we help. The Council of Management has not attributed a value to donated goods that provide welfare to the beneficiaries of the Trust.

The value of other donated goods and services, excluding volunteer time, has been included in the Statement of Financial Activities. The Council of Management has estimated the value of these as:

| | Value (£) |
|--|----------------|
| Donated goods - all sites | 25,304 |
| Use of Hostel: | |
| Simonside, Newcastle | 24,000 |
| Gravelly Hill, Birmingham | 19,800 |
| Freston Road, Kensington & Chelsea | 14,004 |
| Callcott Road, Kilburn | 12,000 |
| Palatine Road, Manchester | 20,796 |
| The Beeches, Manchester | 20,820 |
| Aldo House | 215,000 |
| Included in the Statement of Financial Activities | 351,724 |

The amount of donated goods excludes the interactive advertisement produced by Publicis during the year. Production costs of this advertisement would have been in the vicinity of £40,000.

Governance and the Council of Management

The members of the Council of Management in office during the year are set out on page 1.

The members of the Council are appointed in the following manner. The Trust members in general meeting may appoint up to nine ordinary members of the Council of Management, each for a term of two years. The Council itself may appoint up to four additional members of the Council of Management, subject to their confirmation in post at each annual general meeting of the Trust. In addition to this the three charities which gave financial assistance in setting up Depaul Trust may each appoint a member of the Council. The present membership is made up as follows:

Council of Management report for the year to 31 March 2003

| | |
|-------------------------|---------------------------|
| Ordinary members | Additional members |
| Lady Arnold | Margaret-Ann Fisker |
| Clare Gardner | The Rev Fr Terence Phipps |
| Tim Haigh | |
| Michael Kenny | |
| Charles Leeming | Charity appointed |
| Margaret Pitt | Sr Ellen Flynn |
| Patrick Revans | Sr Josephine O'Mahony |
| Rev Jonathan Wilkes | David Hughes |

Sr Ellen Flynn is appointed by The Passage (charity number 287207), Sr Josephine O'Mahony is appointed by the Sisters of Charity of St Vincent de Paul (charity number 236804) and David Hughes is appointed by the Society of St Vincent de Paul in England and Wales (charity number 231863) but this appointment will cease in the coming year.

The Council of Management meets seven times a year; this includes a weekend meeting to review the strategy and performance of the Trust. The Finance and Fundraising Committee, Project Management Executive Committee and New Developments Committee are made up of trustees and other individuals. Each committee operates under specific terms of reference which delegate certain functions from the Council of Management. Each committee has its decisions ratified by the full Council.

Statement of responsibilities of the Council of Management

Company and charity law requires the Council of Management to prepare accounts for each financial year that give a true and fair view of the state of affairs of the Trust and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Council members have followed best practice and have:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- followed applicable accounting standards, subject to any material departures disclosed and explained in the accounts; and
- prepared the financial statements on the going concern basis, unless it is inappropriate to presume that the Trust will continue in operation.

Council of Management report for the year to 31 March 2003

The Council members have overall responsibility for ensuring that the charity has an appropriate system of controls, financial and otherwise. They are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and which enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Related party transactions

None of the members of the Council of Management had any beneficial interest in any contract with the Trust during the year.

Membership

Depaul Trust is a charity and a company limited by guarantee and was set up on 6 November 1989. In the event of the company being wound up during the period of membership or within the year following, members would be required to contribute an amount not exceeding £1. It is governed by a memorandum and articles of association which were last amended on 2 November 1998.

Auditors

The auditors, Buzzacott, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

Signed on behalf of the Council of Management:



Tim Haigh, Chairman

Approved by the board on:



Independent Auditor's report 31 March 2003

Report of the independent auditors to the members of The Depaul Trust

We have audited the accounts on pages 16 to 36 which have been prepared under the historical cost convention as modified by the inclusion of certain tangible fixed assets at a valuation, and the accounting policies set out on pages 21 to 23.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on pages 12 and 13 the Council of Management (the members of which act as trustees of the charity under charity law and as directors for the purposes of company law) are responsible for the preparation of the Council of Management report and accounts in accordance with applicable law and United Kingdom Accounting Standards. Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the trustees' report is not consistent with the accounts, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charitable company is not disclosed.

We read other information contained in the Council of Management report and consider whether it is consistent with the audited accounts. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts. Our responsibilities do not extend to any other information.

Independent Auditor's report 31 March 2003

Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Council of Management in the preparation of the accounts, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the charitable company's state of affairs as at 31 March 2003 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Buzzacott
Chartered Accountants and Registered Auditors
12 New Fetter Lane
London
EC4A 1AG

8 September 2003

Statement of financial activities for the year ended 31 March 2003

| | Notes | Unrestricted | | Restricted Funds | Total 2003 funds | Total 2002 funds |
|--|-------|--------------|-----------------|------------------|------------------|------------------|
| | | General Fund | Designated Fund | | | |
| | | £ | £ | £ | £ | £ |
| Incoming resources | | | | | | |
| Donations, legacies and similar incoming resources | 1 | 878,958 | - | 589,725 | 1,468,683 | 1,060,966 |
| Activities in furtherance of the charity's objects: | | | | | | |
| Contracts for project work | 2 | 105,146 | - | 2,145,543 | 2,250,689 | 2,858,623 |
| Rents and charges to residents | | 1,602,042 | - | - | 1,602,042 | 475,982 |
| Investment income and interest | | 45,477 | - | - | 45,477 | 31,040 |
| Total incoming resources | | 2,631,623 | - | 2,735,268 | 5,366,891 | 4,426,611 |
| Less: Cost of generating funds | | | | | | |
| Fundraising costs | 7 | 353,769 | - | - | 353,769 | 287,487 |
| Net incoming resources available for charitable application | | 2,277,854 | - | 2,735,268 | 5,013,122 | 4,139,124 |
| Charitable expenditure | | | | | | |
| Grants payable in furtherance of the objects of the charity | 3 | - | - | 40,518 | 40,518 | 185,825 |
| Costs of activities in furtherance of the objects of the charity: | 4 | | | | | |
| Accommodation & Resettlement | | 1,143,365 | - | 1,258,939 | 2,402,304 | 2,319,554 |
| Employment & Training | | - | - | 820,490 | 820,490 | 599,648 |
| Prison Work and Mentoring | | - | - | 172,374 | 172,374 | 167,980 |
| Work in the community | | 75,375 | - | 138,913 | 214,288 | 156,357 |
| Other Projects | | 66,482 | - | 70,897 | 137,379 | 126,860 |
| | | 1,285,222 | - | 2,461,613 | 3,746,835 | 3,370,399 |
| Support costs | 5 | 627,751 | - | 118,492 | 746,243 | 578,203 |
| Managing and Administering the charity | 6 | 51,508 | - | - | 51,508 | 54,153 |
| Total charitable expenditure | | 1,964,481 | - | 2,620,623 | 4,585,104 | 4,188,580 |
| Total resources expended | | 2,318,250 | - | 2,620,623 | 4,938,873 | 4,476,067 |
| Net incoming resources before transfers | | 313,373 | - | 114,645 | 428,018 | (49,456) |
| Transfers between funds | 16 | (195,449) | 195,449 | - | - | - |
| Net incoming resources after transfers | | 117,924 | 195,449 | 114,645 | 428,018 | (49,456) |
| Balance brought forward at 1 April 2002 | | 291,931 | 508,393 | 429,164 | 1,229,488 | 1,278,944 |
| Balance carried forward at 31 March 2003 | | 409,855 | 703,842 | 543,809 | 1,657,506 | 1,229,488 |

All gains and losses recognised in the two financial years shown above are included in the statement of financial activities.

The notes on pages 24 to 36 form part of these accounts.

Note of historical cost net movement in funds for the year ended 31 March 2003

Historical cost net movement in funds

| | 2003 | 2002 |
|---|---------|----------|
| | £ | £ |
| Net movement in funds | 428,018 | (49,456) |
| Difference between historical cost depreciation and amount provided in the accounts | 5,113 | 5,113 |
| Historical cost net movement in funds | 422,905 | (44,343) |

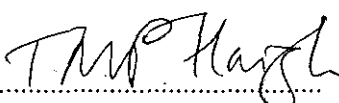
All of the Trust's activities are derived from continuing operations within the overall aims of the Trust during the above two financial periods.

The notes on pages 24 to 36 form part of these accounts.

Balance sheet as at 31 March 2003

| | | Unrestricted | | | Total | Total |
|--|-------|--------------|-----------------|------------------|------------|------------|
| | Notes | General Fund | Designated Fund | Restricted Funds | 2003 funds | 2002 funds |
| | | £ | £ | £ | £ | £ |
| Fixed Assets | | | | | | |
| Tangible fixed assets | 11 | - | 588,842 | 315,742 | 904,584 | 648,095 |
| Current Assets | | | | | | |
| Debtors | 12 | 521,173 | - | 428,836 | 950,009 | 764,172 |
| Cash at bank and in hand | | 160,272 | 115,000 | 156,841 | 432,113 | 579,521 |
| Total Current Assets | | 681,445 | 115,000 | 585,677 | 1,382,122 | 1,343,693 |
| Creditors: in less than one year | 13 | (235,854) | - | (357,610) | (593,464) | (738,454) |
| Net Current Assets | | 445,591 | 115,000 | 228,067 | 788,658 | 605,239 |
| Total Assets less Current Liabilities | | 445,591 | 703,842 | 543,809 | 1,693,242 | 1,253,334 |
| Creditors: amounts due after one year | | | | | | |
| Loans | 14 | (35,736) | - | - | (35,736) | (23,846) |
| Net Assets | | 409,855 | 703,842 | 543,809 | 1,657,506 | 1,229,488 |
| Represented by: | | | | | | |
| Funds and reserves | | | | | | |
| Restricted funds | 15 | - | - | 543,809 | 543,809 | 429,164 |
| Unrestricted funds | 16 | | | | | |
| Designated funds | | | | | | |
| Fixed assets | | - | 588,842 | - | 588,842 | 393,393 |
| New developments fund | | - | 35,000 | - | 35,000 | 35,000 |
| Contingencies fund | | - | 80,000 | - | 80,000 | 80,000 |
| | | - | 703,842 | 543,809 | 1,247,651 | 508,393 |
| General fund | | 409,855 | - | - | 409,855 | 291,931 |
| Net Assets | | 409,855 | 703,842 | 543,809 | 1,657,506 | 1,229,488 |

The accounts were approved by the trustees on [8th September].
2003



Tim Haigh

The notes on pages 24 to 36 form part of these accounts.

Cashflow statement for the year ended 31 March 2003

| | Notes | Total 2003 funds £ | Total 2002 funds £ |
|--|-------|--------------------------|--------------------------|
| Net cash inflow/(outflow) from operating activities | B | 265,094 | (113,166) |
| Returns on investments and servicing of finance | | | |
| Deposit interest received | | 7,618 | 26,976 |
| Loan interest paid | | (6,622) | (161) |
| | | <u>996</u> | <u>26,815</u> |
| Capital expenditure and financial investment | | | |
| Payments to acquire tangible fixed assets | | (421,605) | (282,763) |
| Net Cash inflow before financing | | (155,515) | (369,114) |
| Financing | | | |
| Inception of loans | | 35,167 | - |
| Repayment of loans | | (18,750) | (6,000) |
| Capital element of finance lease rental payments | | (8,310) | (11,524) |
| | | <u>8,107</u> | <u>(17,524)</u> |
| (Decrease)/Increase in cash in the year | | (147,408) | (386,638) |
| Net cash resources at 1 April 2002 | | <u>579,521</u> | <u>966,159</u> |
| Net cash resources at 31 March 2003 | | <u>432,113</u> | <u>579,521</u> |

Notes to the cash flow statement for the year to 31 March 2003

A. Reconciliation of net cash flow to movement in net funds

| | Balance at 1 April 2002 | Cashflows | Other changes | Balance at 31 March 2003 |
|---------------------------|----------------------------|------------------|------------------|-----------------------------|
| Cash at bank and in hand | 579,521 | (147,408) | - | 432,113 |
| Loans due within one year | (3,000) | - | - | (3,000) |
| Loans due after one year | (18,750) | (16,417) | - | (35,167) |
| Finance Leases | (13,406) | 8,310 | - | (5,096) |
| Net funds | 544,365 | (154,015) | - | 390,350 |

B. Reconciliation of surplus of income to net cash inflow from operating activities

| | 2003 | 2002 |
|--|----------------|------------------|
| Surplus/(Deficit) of income | 428,018 | (49,456) |
| Depreciation charges | 165,116 | 101,028 |
| Interest receivable | (7,618) | (26,976) |
| Loan interest payable | 6,622 | 161 |
| (Increase) in debtors | (185,837) | (571,414) |
| (Decrease) in creditors | (141,207) | 433,490 |
| Net cash inflow from operating activities | 265,094 | (113,166) |

Cashflow statement for the year ended 31 March 2003

Reconciliation of net cash flow to movement in net funds

| | £ |
|--|-----------|
| Decrease in cash in the period | (147,408) |
| Cash used to pay loan | 1,500 |
| Cash outflow from decrease in debt and financing | 8,310 |
| Movement in net funds in the period | (137,598) |
| Net funds at 1 April 2002 | 563,115 |
| Net funds at 31 March 2003 | 425,517 |

Principal accounting policies 31 March 2003

Accounting convention

The accounts have been prepared under the historical cost convention, as modified by the inclusion of certain fixed assets at a valuation, and in accordance with applicable Accounting Standards and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" and the requirements of the Companies Act 1985.

Incoming resources

Income is recognised in the period in which the Trust is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Trust has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Rents and charges to residents are included at amounts recoverable from agencies and clients.

Gift aid income is included gross of attributable tax recoverable.

Donated investments and property are included at their probate value or their market value on the date of receipt.

Other donated goods and services, excluding volunteer time, are included in the statement of financial activities at their estimated market value. The value of donated goods and services and the total of volunteer time have been noted in the report of the Council of Management.

Grants receivable are credited to the statement of financial activities in the period in which they fall due. Grants from the government and other agencies have been included as income from activities in furtherance of the Trust's objects where these amount to a contract for services, but as donations where the money is given in response to a fundraising appeal or with greater freedom of use.

Legacies, are included in the statement of financial activities when the charity is advised by the personal representative of an estate that payment will be made or property transferred and the amount involved can be quantified.

Expenditure

Expenditure is recognised in the period in which it is incurred. Expenditure is attributed directly to the headings set out in the statement of financial activities where possible.

Principal accounting policies 31 March 2003

Where members of staff carry out duties which fall into more than one category, costs, including related overhead costs, have been allocated on the basis of estimates of time spent on their various duties.

Charitable expenditure comprises expenditure, incurred on the defined charitable purposes of the Trust and includes grants payable, direct staff and other costs attributable to those activities, support costs and the costs of managing and administering the charity.

Grants are only made when the Trust receives funds as a result of working with a partner organisation or client. Grants payable are charged in the year when the conditions attached to the funding are fulfilled.

Support costs comprise an allocation of salary and overhead costs related to running the charitable activities of the Trust such as recruitment and quality assurance.

Costs of managing and administering the charity represent costs which are attributable to the running of Depaul Trust as a charity and a company including compliance with its statutory requirements.

Fundraising costs represent the cost of fundraising for incoming resources including donations, gifts, contracts and statutory grants. Three large events in the year have led to an increase in fundraising expenditure.

Foreign currency transactions

Transactions in foreign currencies are translated at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate of exchange prevailing at the year end.

Pensions scheme

The Trust operates a group personal pension scheme. Contributions payable for the year are expensed as incurred.

Tangible fixed assets

Property purchased by the Trust for use in its charitable activities is included in the accounts at cost or, where previously revalued, the revalued amount has been adopted as the historical cost under the transitional provisions of FRS15. Property is written off over a period of 50 years. The cost of improvements and refurbishments is written off over the lesser of the life of the lease or their useful life. The cost of computer equipment is written off over 3 years. Other items of equipment are written off in the year of purchase.

Principal accounting policies 31 March 2003

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the Trust. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. *Designated funds* are funds set aside by the Council of Management out of unrestricted general funds for specific future purposes or projects. *Unrestricted general funds* are those funds which can be used in accordance with the charitable objectives of the Trust at the discretion of the Council of Management.

Operating Leases

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged to the SOFA evenly over the period of the lease.

Notes to the accounts 31 March 2003

1 Donations, legacies and similar incoming resources

| | Unrestricted funds | Restricted funds | Total 2003 | Total 2002 |
|---|-----------------------|---------------------|------------------|------------------|
| | £ | £ | £ | £ |
| Donations from individuals and Legacies | 197,639 | 3,330 | 200,969 | 209,762 |
| Churches, SVP schools & other societies | 110,258 | 28,355 | 138,613 | 119,173 |
| Corporate Donations | 91,706 | 79,370 | 171,076 | 68,707 |
| Grant Making trusts | 107,760 | 367,250 | 475,010 | 578,144 |
| Society of St Vincent de Paul (Ireland) | 25,000 | - | 25,000 | 30,200 |
| Events | 106,291 | - | 106,291 | 10,777 |
| less: Deferred Income | - | - | - | (58,144) |
| | 638,654 | 478,305 | 1,116,959 | 958,619 |
| Gifts in Kind | | | | |
| Donated goods | 240,304 | - | 240,304 | 6,547 |
| Rents | - | 111,420 | 111,420 | 95,800 |
| | 240,304 | 111,420 | 351,724 | 102,347 |
| TOTAL | 878,958 | 589,725 | 1,468,683 | 1,060,966 |

2 Activities in furtherance of the charity's objects: contracts for project work

| | Total 2003 | Total 2002 |
|--|---------------|---------------|
| | £ | £ |
| Grants from UK Government | | |
| Department for Transport, London & the Regions | 773,335 | 1,594,666 |
| The Housing Corporation | 223,111 | 214,449 |
| London Borough Grants | 32,531 | 75,000 |
| Department for Education & Employment | - | 12,750 |
| West Midlands Probation Services | 14,663 | 9,425 |
| Birmingham City Council | 16,089 | 15,825 |
| Newcastle Upon Tyne City Council | - | 5,257 |
| Manchester City Council | 14,000 | - |
| Her Majesty's Young Offenders Institution | 83,000 | - |
| Government Office of the West Midlands | 87,720 | - |
| Government Office of the North East | - | 122,184 |
| Youth Justice Board | 37,500 | 36,250 |
| SOVA | 51,772 | 41,607 |
| Social Services | - | 14,150 |
| New Opportunities Fund | 83,043 | 41,523 |
| Home Office | - | 114,266 |
| | 1,416,764 | 2,297,352 |

Notes to the accounts 31 March 2003

2 Activities in furtherance of the charity's objects: contracts for project work (continued)

| | Total 2003 £ | Total 2002 £ |
|--|--------------------|--------------------|
| Grants from other agencies | | |
| Off the Streets | 457,272 | 510,610 |
| Safe in the City | 122,978 | 68,598 |
| Community Development Foundation | 40,336 | 36,669 |
| Basic Skills Agency | 12,261 | 56,975 |
| Homeless Agency Ireland | 81,932 | - |
| ENTA | 14,000 | - |
| Barnados | - | 10,000 |
| Less: Deferred Income | - | (217,732) |
| | <u>728,779</u> | <u>465,120</u> |
| TOTAL RESTRICTED | <u>2,145,543</u> | <u>2,762,472</u> |
| Unrestricted grants | | |
| BAGJAW (Envol) | - | 6,212 |
| Connect Youth International (EVS/On arrival) | 99,783 | 70,994 |
| Enta - Learn Direct Fund | 5,363 | 25,928 |
| Family Mediation Services | - | 43 |
| Less: Deferred Income | - | (7,026) |
| TOTAL UNRESTRICTED | <u>105,146</u> | <u>96,151</u> |
| TOTAL | <u>2,250,689</u> | <u>2,858,623</u> |

3 Grants payable in furtherance of the objects of the charity

| | Total Restricted 2003 £ | Total Restricted 2002 £ |
|--------------------------------|----------------------------------|----------------------------------|
| Step Ahead Limited | 40,118 | 52,154 |
| Training for Life | - | 52,042 |
| The Passage | - | 10,000 |
| Roo's fund grants | 400 | 100 |
| Catholic Youth Service | - | 10,000 |
| Sisters of Charity | - | 10,529 |
| St Vincent Housing Association | - | 50,000 |
| Community Action Centre | - | 1,000 |
| | <u>40,518</u> | <u>185,825</u> |

Notes to the accounts 31 March 2003

4 Costs of activities in furtherance of the objects of the charity

| | Staff and Volunteer costs | Premises and equipment costs | Client training, food and welfare | Other costs | Total 2003 | Total 2002 |
|---------------------------------------|---------------------------------|---------------------------------------|--|----------------|---------------|---------------|
| | £ | £ | £ | £ | £ | £ |
| Accommodation and resettlement | | | | | | |
| Lord Clyde Nightshelter | 437,231 | 104,486 | 51,233 | 26,165 | 619,115 | 575,551 |
| Willesden Hostel | 55,654 | 5,780 | 552 | 445 | 62,431 | 296,283 |
| Simonside Hostel, Newcastle | 145,180 | 56,998 | 4,531 | 5,613 | 212,322 | 205,845 |
| Gravelley Hill Hostel, Birmingham | 183,865 | 50,392 | 1,160 | 6,659 | 242,076 | 215,696 |
| Palatine Road, Manchester | 165,873 | 61,529 | 6,004 | 6,175 | 239,581 | 237,501 |
| Freston Road Shared House | 18,243 | 25,496 | 127 | 1,728 | 45,594 | 50,571 |
| Callcott Road Shared House | 23,426 | 22,502 | 599 | 3,066 | 49,593 | 38,301 |
| New To London Hostel | 134,299 | 54,178 | 6,875 | 5,680 | 201,032 | 210,303 |
| Aldo House | 95,251 | 12,469 | 121 | 5,844 | 113,685 | - |
| Burnage Lane, Manchester | 135,730 | 70,491 | 1,162 | 7,473 | 214,856 | 15,888 |
| Euston | 164,939 | 88,907 | 33,196 | 8,388 | 295,430 | 386,356 |
| The Grove, Gravesend | 21,668 | 24,301 | 658 | 2,391 | 49,018 | 26,322 |
| Ireland Cold Weather Shelter | 52,230 | 529 | 2,968 | 1,844 | 57,571 | 60,937 |
| | 1,633,589 | 578,058 | 109,186 | 81,471 | 2,402,304 | 2,319,554 |
| Employment and Training | | | | | | |
| Step Ahead Training | 42,032 | 19,619 | 5,420 | 12,756 | 79,827 | 77,958 |
| Drive Ahead | 14,873 | 1,294 | 2,166 | 1,362 | 19,695 | 55,632 |
| Peer Education | 30,553 | 299 | - | 530 | 31,382 | 32,233 |
| Next Step | 96,399 | 61,564 | 17,991 | 10,653 | 186,607 | 190,440 |
| Newcastle | 107,770 | 47,881 | 2,788 | 16,504 | 174,943 | 92,086 |
| Birmingham | 53,742 | 481 | 2,870 | 1,162 | 58,255 | 25,941 |
| Safe in the City | 90,383 | 27,833 | 2,082 | 6,318 | 126,616 | 38,251 |
| Step Ahead Recruitment | 7,272 | 459 | - | 330 | 8,061 | 66,450 |
| Dependency 2 Work | 41,234 | 6,719 | 80 | 4,121 | 52,154 | 18,978 |
| Online Learning | 16,019 | 11,020 | 140 | 73 | 27,252 | 1,679 |
| Working Out | 36,749 | 336 | 1,970 | 9,628 | 48,683 | - |
| Spanish Place | - | 7,015 | - | - | 7,015 | - |
| | 537,026 | 184,520 | 35,507 | 63,437 | 820,490 | 599,648 |
| Prison work and Mentoring | | | | | | |
| Prison work and Outside Link | 82,871 | 1,115 | 1,937 | 10,707 | 96,630 | 91,872 |
| Mentoring project | - | - | - | - | - | 39,276 |
| One to One mentoring | 66,918 | 179 | 147 | 8,500 | 75,744 | 36,832 |
| | 149,789 | 1,294 | 2,084 | 19,207 | 172,374 | 167,980 |

Notes to the accounts 31 March 2003

4 Costs of activities in furtherance of the objects of the charity (continued)

| | Staff and Volunteer costs | Premises and equipment costs | Client training, food and welfare | Other costs | Total 2003 | Total 2002 |
|-----------------------|---------------------------------|---------------------------------------|--|----------------|------------------|------------------|
| | £ | £ | £ | £ | £ | £ |
| Work in the | | | | | | |
| Newcastle | 18,739 | 10,706 | 1,003 | (6,813) | 23,635 | 52,680 |
| Birmingham | 19,476 | 18,764 | 343 | 5,333 | 43,916 | 50,840 |
| Ireland | 72,535 | 4,085 | 128 | 4,729 | 81,477 | 16,843 |
| Zero Plus | 23,366 | 1,431 | 1,593 | 803 | 27,193 | 28,932 |
| Manchester Family | 34,966 | 1,555 | 170 | 1,376 | 38,067 | 7,062 |
| | 169,082 | 36,541 | 3,237 | 5,428 | 214,288 | 156,357 |
| Other Projects | | | | | | |
| Vincentian Millennium | 20,379 | 4,523 | 303 | 5,708 | 30,913 | 51,553 |
| Volunteer Centre | 67,787 | 206 | 300 | 913 | 69,206 | 27,468 |
| European Volunteer | 2,620 | 8,627 | - | 39 | 11,286 | 37,612 |
| Special Projects | 670 | - | - | - | 670 | 3,680 |
| Donated Goods | - | - | 25,304 | - | 25,304 | 6,547 |
| | 91,456 | 13,356 | 25,907 | 6,660 | 137,379 | 126,860 |
| TOTAL | 2,580,942 | 813,769 | 175,921 | 176,203 | 3,746,835 | 3,370,399 |

As explained in note 19, the work in the community project in Ireland only ran until June 2002.

5 Support Costs

| | Total 2003 £ | Total 2002 £ |
|---------------------------|--------------------|--------------------|
| Staff and volunteer costs | 564,489 | 475,576 |
| Premises and equipment | 89,407 | 65,508 |
| Other Costs | 92,347 | 37,119 |
| | 746,243 | 578,203 |

6 Costs of managing and administering the charity

| | Total 2003 £ | Total 2002 £ |
|---------------------------|--------------------|--------------------|
| Staff and volunteer costs | 30,248 | 31,115 |
| Premises and equipment | 13,447 | 9,043 |
| Other Costs | 7,813 | 13,995 |
| | 51,508 | 54,153 |

Notes to the accounts 31 March 2003

7 Fund-raising costs

| | Total 2003 £ | Total 2002 £ |
|---------------------------|--------------------|--------------------|
| Staff and volunteer costs | 200,076 | 169,851 |
| Premises and equipment | 34,250 | 28,375 |
| Events | 28,056 | 4,023 |
| Pilgrimage Costs | 17,894 | - |
| Other Costs | 73,493 | 85,238 |
| | 353,769 | 287,487 |

8 Net incoming resources

This is stated after charging (crediting):

| | 2003 £ | 2002 £ |
|-----------------------------|-----------|-----------|
| Auditor's remuneration | | |
| Audit 2002/3 | 13,513 | - |
| Audit 2001/2 | 3,624 | 13,100 |
| Other fees paid to auditors | 2,732 | 1,900 |
| Depreciation | 151,417 | 101,029 |
| Operating lease rentals: | | |
| Land and buildings | 212,206 | 157,482 |
| Plant and Machinery | 7,362 | 4,298 |
| Interest payable | 6,622 | 161 |
| Interest receivable | (7,618) | (26,976) |

9 Staff and volunteer costs and Council of Management members' remuneration

| | 2003 £ | 2002 £ |
|--|------------------|------------------|
| Staff costs during the year were as follows: | | |
| Wages and salaries | 2,655,021 | 2,193,710 |
| Social security costs | 236,395 | 201,747 |
| Pension costs | 56,742 | 46,428 |
| | 2,948,158 | 2,441,885 |
| Volunteers expenses | 62,454 | 80,337 |
| Specialist and agency staff | 185,459 | 137,302 |
| Training, travel, insurance and recruitment | 269,124 | 261,301 |
| | 3,465,195 | 2,920,825 |

Notes to the accounts 31 March 2003

Depaul Trust pension scheme operates as a contracted in, non-occupational, group personal pension scheme. The scheme uses Scottish Widows and Scottish Equitable insurance companies and is administered by Alexander Forbes Limited. The assets of the schemes are not held by the Trust. The scheme is open to all employees and has been adapted to meet Stakeholder Pension rules.

The employer contribution is 5% of pensionable earnings. The amount paid by the Trust by way of contributions in the year amounted to £56,742 (2002 - £46,428). There were contributions payable at the year end of £10,828.

The average number of employees, analysed by project (full time equivalent) and activity was

| | 2003 £ | 2002 £ |
|-------------------------------|------------|-----------|
| Accommodation & Resettlement | 59 | 58 |
| Employment & Training | 16 | 11 |
| Prison Work and Mentoring | 8 | 6 |
| Work in the community | 7 | 4 |
| Other Projects | 2 | 2 |
| Support | 4 | 4 |
| Fundraising | 6 | 6 |
| Management and administration | 8 | 6 |
| | <u>110</u> | <u>97</u> |

The above numbers are permanent staff, and exclude 59 locums who covered project staff during holidays, training or sickness. In addition some 221 volunteers, of whom 23 were full time, supported the paid staff.

There were three members of staff with emoluments (including benefits in kind but excluding retirement benefits) above £50,000 (2002 – one).

No member of the Council of Management received any remuneration in respect of their services during the year. Travelling and accommodation expenses of £456 for members of the Council of Management (2002 - £794) were borne by the Trust.

10 Taxation

The Depaul Trust is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

Notes to the accounts 31 March 2003

11 Tangible fixed Assets

| | Freehold Property £ | Leasehold improvements and refurbishments £ | Fixtures, Fittings and Equipment £ | Total £ |
|--------------------------------|---------------------------|---|---|------------|
| Cost/valuation | | | | |
| at 1 April 2002 | 370,000 | 124,014 | 427,146 | 921,160 |
| Additions | 415,328 | - | 6,277 | 421,605 |
| at 31 March 2003 | 785,328 | 124,014 | 433,423 | 1,342,765 |
| cost | 200,328 | 124,014 | 433,423 | 757,765 |
| Valuation 1999—Lord Clyde | 370,000 | - | - | 370,000 |
| Valuation 2002 – Aldo House | 215,000 | - | - | 215,000 |
| at 31 March 2003 | 785,328 | 124,014 | 433,423 | 1,342,765 |
| Depreciation | | | | |
| at 1 April 2002 | 26,430 | 68,549 | 178,086 | 273,065 |
| charge for the year | 33,142 | 25,014 | 106,960 | 165,116 |
| at 31 March 2003 | 59,572 | 93,563 | 285,046 | 438,181 |
| Total Assets | | | | |
| at 31 March 2003 | 725,756 | 30,451 | 148,377 | 904,584 |
| at 31 March 2002 | 343,570 | 55,465 | 249,060 | 648,095 |

The historical cost of the Lord Clyde property was £184,874 and the accumulated depreciation on an historical cost basis would have been £44,364 (2002 - £40,667). The cost of acquiring The Lord Clyde Night Shelter and renovating the building amounted to £584,874, £184,874 being borne by the Trust and £400,000 by government grant for which there is no claw back. On 31 March 1999, an independent Chartered Surveyor revalued the Lord Clyde building and in their opinion the property's open market value was £370,000. In respect of this freehold interest, the transitional provisions of FRS15, 'Tangible fixed assets' are being followed. The valuation has therefore not been updated.

The Trust has granted leases on the freehold property at the Lord Clyde in favour of London & Quadrant Housing Association. The lease on the Lord Clyde property was extended under its current terms until 31 March 2003. The property is managed by the Trust. The freehold reverts to the Trust on 1st April 2003.

Notes to the accounts 31 March 2003

During the year ended 31 March 1999, the Trust paid £47,000 for part of the refurbishment of properties in Newcastle owned by Home Housing for the project known as Simonside. The Trust manages and funds the project. The Trust has a legal charge on the building and, in the event of the termination of the project, will recover a proportion (20%) of the market value. The project is expected to be long term but, to be prudent, the Council of Management has decided to write off these costs over five years.

Fixtures, fittings and equipment includes assets with a net book value of £5,459 (2002 : £14,336) held under finance leases.

Owned and leasehold assets at projects were all used in direct charitable activities. Owned and leasehold assets at head office were used for direct project management, fundraising, and management and administration of the Trust.

Spanish Place is valued at cost, and Aldo House as a gift was valued by an independent agent of the Trust.

12 Debtors

| | 2003 £ | 2002 £ |
|---|----------------|----------------|
| Government Grants receivable | 149,078 | 378,365 |
| Other Grants receivable | 189,710 | 154,601 |
| Rents and charges to residents | 285,801 | 91,231 |
| Sundry debtors and prepayments | 237,587 | 139,975 |
| Balance due from Depaul Trust (Ireland) | 87,833 | - |
| | 950,009 | 764,172 |

13 Creditors: amounts falling due in less than one year

| | 2003 £ | 2002 £ |
|---------------------------------------|----------------|----------------|
| Housing benefit overpaid | 150,758 | 38,907 |
| Grants payable | - | 81,874 |
| Expense creditors | 223,618 | 121,536 |
| Accruals | 73,555 | 100,941 |
| Deferred income | 52,554 | 282,902 |
| Social security costs and other taxes | 70,689 | 75,159 |
| Finance Leases | 4,526 | 8,310 |
| Other creditors | 17,764 | 28,825 |
| | 593,464 | 738,454 |

All of the deferred income from the year to 31 March 2003 was released to incoming resources and expended during the year.

Notes to the accounts 31 March 2003

14 Creditors: amounts falling due after more than one year

| | 2003 £ | 2002 £ |
|---------------------|---------------|---------------|
| Childrens Society | 35,167 | - |
| L D Rope Trust Loan | - | 18,750 |
| Finance Leases | 570 | 5,096 |
| | 35,736 | 23,846 |

The amount due to the Childrens Society represents a potential redundancy cost for an old Childrens Society project. It is repayable in 2005 if not used.

15 Restricted funds

The income funds of the Trust include restricted funds comprising the following grants and donations held on trusts to be applied for specific purposes:

| | 2002 £ | Incoming resources £ | Outgoing resources/ utilised £ | 2003 £ |
|--|----------------|----------------------------|---|----------------|
| ACCOMMODATION & RESETTLEMENT | | | | |
| Department of Transport, London and the Regions | 11,677 | 571,610 | 582,875 | 412 |
| The Housing Corporation (SHMG) | - | 223,112 | 223,112 | - |
| London Borough Grants | 13,803 | 32,531 | 46,934 | (600) |
| Home Office | 18,812 | 81,932 | 100,744 | - |
| Birmingham City Council | - | 16,089 | 16,089 | - |
| Youth Justice Board | - | 44,663 | 44,663 | - |
| Grant making trusts | - | 86,675 | 56,675 | 30,000 |
| Other donations | - | 76,567 | 76,427 | 140 |
| Donated services - use of hostels | - | 111,420 | 111,420 | - |
| | 44,292 | 1,244,599 | 1,258,939 | 29,952 |
| EMPLOYMENT & TRAINING | | | | |
| Off the Streets and Into Work | 80,775 | 398,322 | 244,057 | 235,040 |
| Department of the Environment, Transport and Regions | 1,077 | 147,918 | 148,995 | - |
| Government Office for the North East | 102,629 | - | 43,959 | 58,670 |
| Government Office of the West Midlands | - | 87,720 | 72,596 | 15,124 |
| SOVA | 19,783 | 51,772 | 57,829 | 13,726 |
| Barnados | 2,764 | - | 172 | 2,592 |
| Connexions | - | 2,890 | 2,890 | - |
| New Opportunities Fund | - | 83,043 | 83,043 | - |
| Safe in the City | 40,455 | 47,054 | 57,760 | 29,749 |
| Basic Skills Agency | 826 | 33,261 | 2,888 | 31,199 |
| Community Development Foundation | 1,660 | - | 554 | 1,106 |
| Grant making trusts | 2,533 | 131,085 | 112,463 | 21,155 |
| Other donations | - | 205 | 205 | - |
| | 252,502 | 983,270 | 827,411 | 408,361 |

Notes to the accounts 31 March 2003

15 Restricted funds (continued)

PRISON WORK AND MENTORING

| | | | | |
|---|--------|---------|---------|-------|
| Department of the Transport, London and Regions | 9,211 | 41,500 | 49,595 | 1,116 |
| Off the Streets and Into Work | 760 | 58,950 | 57,197 | 2,513 |
| HMYOI | - | 83,000 | 83,000 | - |
| Grant making trusts | 3,445 | 71,542 | 70,105 | 4,882 |
| Other donations | - | 2,000 | 2,000 | - |
| | 13,416 | 256,992 | 261,897 | 8,511 |

WORK IN THE COMMUNITY

| | | | | |
|---|--------|---------|---------|--------|
| Enta | 44,500 | 14,000 | 14,315 | 44,185 |
| Neighbourhood Support Fund (CDF) | 966 | 19,336 | 19,819 | 483 |
| Department of the Transport, London and the Regions | 15,066 | 12,307 | 27,373 | - |
| Youth Justice Board | - | 7,500 | 1,757 | 5,743 |
| Manchester City Council | - | 14,000 | 14,000 | - |
| Grant making trusts | 22,538 | 17,500 | 39,698 | 340 |
| Other donations | - | 21,951 | 21,951 | - |
| | 83,070 | 106,594 | 138,913 | 50,751 |

OTHER PROJECTS

| | | | | |
|-----------------------------------|--------|--------|--------|--------|
| Leonardo project | 1,801 | - | 1,801 | - |
| Vincentian Millennium Partnership | 22,042 | 20,000 | 23,715 | 18,327 |
| Volunteer Centre | 6,638 | - | 6,456 | 182 |
| Grant making trust | - | 31,250 | 31,250 | - |
| Other donations | - | 7,675 | 7,675 | - |
| | 30,481 | 58,925 | 70,897 | 18,509 |

GRANTS

| | | | |
|-------|-------|---|-------|
| 5,402 | (295) | - | 5,107 |
|-------|-------|---|-------|

SUPPORT COSTS

| | | | |
|---|--------|--------|--------|
| 1 | 85,183 | 62,566 | 22,618 |
|---|--------|--------|--------|

TOTAL RESTRICTED

| | | | |
|---------|-----------|-----------|---------|
| 429,164 | 2,735,268 | 2,620,623 | 543,809 |
|---------|-----------|-----------|---------|

Notes to the accounts 31 March 2003

16 Unrestricted Funds

| | 2002 £ | Incoming resources £ | Outgoing resources/ utilised £ | Transfers/ new designation £ | 2003 £ |
|---------------------------------|----------------|----------------------------|---|---------------------------------------|------------------|
| General funds | 291,931 | 2,631,623 | 2,318,250 | (195,449) | 409,855 |
| Designated fund | | | | | |
| Fixed Assets fund | 393,393 | - | - | 195,449 | 588,842 |
| New developments fund | 35,000 | - | - | - | 35,000 |
| Contingencies fund | 80,000 | - | - | - | 80,000 |
| | 508,393 | - | - | 195,449 | 703,842 |
| Total unrestricted funds | 800,324 | 2,631,623 | 2,318,250 | - | 1,113,697 |

The designated funds for fixed assets represents the net book value of the Trust's fixed assets (less those assets funded from restricted funds) as these can not readily be converted to working capital for the Trust. Transfers are made to and from this fund to reflect acquisitions, disposals and depreciation of assets. The new developments fund is for new development that funding is not easily available for but which the trustees wish to pursue. The contingencies fund is for unbudgeted contingencies which may arise within the Trust and is used at the discretion of trustees.

17 Commitments

Operating leases

The Trust holds a lease on 24 George Street, the base for Step Ahead, to 1 October 2009 and under the terms of the lease the Trust has an annual rental commitment of £9,000 (2002 - £9,000).

The Trust also holds two leases in respect of its principal office, one of which runs until 16 October 2004 and the other until 23 February 2005. Under the terms of the leases the Trust has an annual rental commitment of £12,500 and £6,000 respectively. (2002 - £12,500 and £6,000).

18 Post Balance Sheet Events

The Step Ahead Trust became a subsidiary company of Depaul Trust on 1st April 2003

Notes to the accounts 31 March 2003

19 Depaul Trust (Ireland)

The charity has been running a cold weather shelter in Ireland since the beginning of 2002. As the project developed it became clear that it would be run more effectively if it were a separate Irish charity, albeit using the Depaul model and named Depaul Trust (Ireland). The charity was formed on 7th June 2002 and took over running the Irish project on the same date.

The Council can appoint up to four trustees but the Irish charity runs as an autonomous organisation, seeking its own funding and operating with its own Strategic Plan. Consolidated accounts have not been prepared as to do so would involve expense out of all proportion to the value of the members or any other users of these accounts.

Relevant figures from the accounts of Depaul Trust (Ireland) for the period from 7th June 2002 to 31 December 2002 are as follows:

| | |
|--------------------------|----------------|
| | € |
| Total Income: | 506,493 |
| Total Expenditure | 438,544 |
| Net Assets | 67,649 |

Finance Leases

The Trust holds five photocopiers at its central and regional office on finance leases. The total net future obligation is reflected in notes 13 and 14 and can be analysed as:

| | 2003 | 2002 |
|--------------------------|--------------|---------------|
| | £ | £ |
| Payable within | | |
| One year | 4,526 | 8,310 |
| Two to five years | 570 | 5,096 |
| Total | 5,096 | 13,406 |

Notes to the accounts 31 March 2003

Income and Expenditure account as at 31 March 2003

| | 2003 £ | 2002 £ |
|---|------------------|------------------|
| Income | | |
| Donations | 1,331,959 | 958,619 |
| Grants | 2,250,689 | 2,858,623 |
| Rents and charges to residents | 1,602,042 | 475,982 |
| Bank interest | 7,617 | 26,976 |
| Other income | 37,860 | 4,064 |
| Total income | 5,230,167 | 4,324,264 |
| Expenditure | | |
| Charitable expenditure | 4,448,380 | 4,086,233 |
| Fundraising costs | 353,769 | 287,487 |
| Total expenditure | 4,802,149 | 4,373,720 |
| Statement of total recognised gains and losses | | |
| Net incoming resources for the year | 428,018 | (49,456) |
| Balance brought forward at 1 April 2002 | 1,229,488 | 1,278,944 |
| Balance carried forward at 31 March 2003 | 1,657,506 | 1,229,488 |

The income and expenditure account has been prepared to comply with the Companies Act requirements. It differs from the statement of financial activities by virtue of excluding the value of donated goods and services. Included in the expenditure figures in the income and expenditure account are the following items:

| | £ | £ |
|---------------------------------|---------|---------|
| Audit fees | | |
| Audit Fees 2002/3 | 13,513 | 13,100 |
| Audit Fees 2001/02 | 3,624 | - |
| Other fees paid to the auditors | 2,732 | 1,900 |
| Depreciation | 165,116 | 101,029 |
| Property rentals | 212,206 | 157,482 |
| Equipment lease rentals | 7,362 | 4,298 |
| Interest payable | 6,622 | 161 |