

# **SUNRISE MINISTRIES**

**Company Registration Number: 2433511**

**Charity Registration Number: 802305**

**ANNUAL REPORT AND**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

FRIDAY



\*A4H62S8B\*

A20

02/10/2015

#374

COMPANIES HOUSE

## **SUNRISE MINISTRIES REPORT & ACCOUNTS YEAR ENDING 31 DECEMBER 2014**

<b><u>CONTENTS</u></b>	<b>Page</b>
Company information	2
Report of the Trustees/Directors	3 - 4
Independent Examiner's Report	5
Statement of financial activities	6
Summary income and expenditure account	7
Balance sheet	8
Notes	9-10

### **COMPANY INFORMATION**

<b>DATE OF INCORPORATION</b>	17 October 1989
<b>COMPANY NUMBER</b>	2433511
<b>CHARITY NUMBER</b>	802305
<b>DIRECTORS/TRUSTEES SERVING DURING 2013</b>	Christopher Knott James Murrin Graham Wise Tim Woodward
<b>COMPANY SECRETARY</b>	Barry Charles Osborne
<b>REGISTERED OFFICE</b>	Centre for Rural Mission 4 Clarence Street Market Harborough Leicestershire LE16 7NE
<b>BANKERS</b>	Bank of Scotland 33 Old Broad Street London Branch PO Box 1000 BX2 1LB  CAF Bank Ltd 25 Kings Hill Avenue West Malling Kent ME19 4JQ

**REPORT OF THE TRUSTEES FOR YEAR ENDING 31<sup>ST</sup> DECEMBER 2013**

The Directors/Trustees present their Report and the Financial Statements of the Company for the year ended 31 December 2014.

**PRINCIPAL ACTIVITY**

The Company is a charitable company limited by guarantee (hereinafter called "the Charity"). The principal activity of the Charity is to be of public benefit through advancing the Christian Faith in the United Kingdom and throughout the world by such charitable means as the Directors/Trustees (hereinafter called the Trustees) may determine.

The Charity is particularly concerned to support rural and other smaller churches, in turn helping them to serve their local communities through missional activities. The Charity is non-denominational in character and has a good record of serving across the Christian denominations.

**GOVERNING INSTRUMENT**

The Charity is incorporated and the trustees/directors are currently reviewing the existing Memorandum and Articles to ensure that these meet current requirements of the Charity Commission and Companies House, and are appropriate for the purposes for which the Charity was established.

**REVIEW OF ACTIVITIES**

A major focus of the Charity is its continued support for historic churches in rural areas, though it also serves newer churches when invited to do so. The Charity was established in 1988 but benefits from senior staff members who have specialised in rural ministry and mission since 1963. While much of this is particularly focused on the UK we also provide advice and support for work of a Christian charitable nature in other countries. In each situation we seek to encourage churches to serve the common good of the wider local community through a range of missional activities. We believe that each church and its context present distinct opportunities and challenges which need to be both understood and responded to appropriately.

The work of the Charity/Company is administered from two centres: the East Midlands (based at market Harborough) and East Sussex (based at Battle). The trustees have appointed two local management groups to manage the administration on their behalf. Each centre of operations has its own bank account with financial affairs managed by the local committees. The Summary of Financial Activities and Balance Sheet are presented in a single combined report herein.

The trustees are grateful for the loyal support it receives from individuals and churches that share our concern and vision for rural mission. The trustees ensure that the charity operates as economically as possible but also recognise the need to increase income.

Throughout the year the work of the Charity was carried out in various locations across the UK and abroad, working with various churches and other bodies. The activities of its staff continue to be highly regarded throughout the UK and elsewhere. The Charity therefore makes a contribution within its field considerably above that expected from an organisation of its size. The two staff members are proven field leaders. In addition to the direct work undertaken by the Charity, staff time and other resources are also dedicated to the work of the Rural Evangelism Network - a national and ecumenical body for sharing insight and experience, and encouraging best practice.

The work of the charity from the East Midlands centre is conducted under the title "Rural Mission Solutions". The operating name "Rural Sunrise" is still recognised but not generally used by either centre of operations.

The website continues to attract visitors and results in enquiries and sales. The charity will continue to seek to enhance its internet presence in order to promote its objectives. Programmes that have been conducted by staff members are also being put into print. Since credible research is an essential aspect of the charity's work, the trustees continue their support for the Mission Director undertaking research into how evangelism is understood and practised in rural England.

## **SUNRISE MINISTRIES REPORT & ACCOUNTS YEAR ENDING 31 DECEMBER 2014**

During 2014 the Charity invested an internet resource providing online seminars known as Webinars. Currently this is a unique service. It is anticipated that this will be developed further in 2015. This compliments the range of resources, written and digital that the trustees seek to promote drawing on the experience of the field staff.

The Trustees express their continued appreciation of the commitment of the staff and the Management Committees to the Charity's objectives. The Trustees and their Committees will continue working towards an improved cash flow to enable it to meet its objectives more effectively.

### **RESERVES POLICY**

The Trustees have determined that the Charity will hold as reserves an amount normally equal to 50% of the expenditure for the previous year in each of the centres of operation respectively.

### **RISK MANAGEMENT**

Much of the work of the Charity is largely carried out by two highly skilled staff members, both of whom have passed the age of retirement. The Charity does not have a retirement policy and is grateful for the dedication shown. However the Trustees recognise that consideration has to be given for the future.

Similarly, the work of the Charity is largely funded by donations from a loyal band of supporters who are also ageing and therefore potentially diminishing. Developing and implementing strategies for addressing this continues to be a high priority to the Trustees.

### **SAFEGUARDING POLICY**

Members of staff and the Board of Trustees hold CRB or DBS Certificates. The Charity takes seriously the issue of ensuring that those who use our services can do so with confidence. The safety and welfare of children and vulnerable adults is of primary importance. All the Policy Documents of the Charity are reviewed annually and updated when necessary. Copies may be obtained from the office. Some might be found on our website at [www.ruralmissionsolutions.org.uk](http://www.ruralmissionsolutions.org.uk).

### **BOARD OF TRUSTEES**

The Trustees who served during the year were as follows:

Mr Christopher Knott, Rev'd James Mullin, Rev'd Graham Wise and Mr Tim Woodward. Additional trustees are appointed by the majority vote of existing trustees. Trustees give their time freely; expenses incurred in attending meetings may be reimbursed. The two management groups also operate on a voluntary basis.

### **SMALL COMPANY EXEMPTIONS**

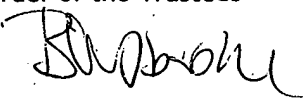
For the year ending 31<sup>st</sup> December 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. However an Independent Examiner's Report is included with the accounts herein.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

By order of the Trustees



B C OSBORNE  
Secretary

Date: 08/06/2015



# Independent Examiner's Report on the Accounts

## Section A

## Independent Examiner's Report

Report to the trustees/members of

Charity Name

SUNRISE MINISTRIES

On accounts for the year ended

311214

Charity no (if any)

802305

Set out on pages

6 to 10

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below)~~:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

Alan E Chantler

Date

6-vi-2015

Name

ALAN CHANTLER

Relevant professional qualification(s) or body (if any)

BUR ING  
Ceng

FBCS  
CITP

Address

THE OLD BAKEHOUSE

HIGH STREET

YELVERTOFT

NORTHAMPTON

NN6 6LF

Give here brief details of any items that the examiner wishes to disclose

**SUNRISE MINISTRIES REPORT & ACCOUNTS YEAR ENDING 31 DECEMBER 2014**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2014**

<b>UNRESTRICTED FUNDS</b>		<b>Notes</b>				
<b>Incoming Resources</b>					<b>2013</b>	
	Donations Received	1	17,575		15,292	
	Stock Sales & Printing	2	789		908	
	Legacies		0		4,500	
	Interest Received (Gross)		23		71	
	Income Tax Recovered		1,138		921	
<b>Total Incoming Resources</b>				19,525		21,692
<b>Resources Expended</b>						
<b>Direct Charitable expenditure:</b>						
	Stock Purchases	2	815		19	
	Ministry Team employment costs	3	12,667		13,227	
	Travel and Ministry Expenses		4,179		3,137	
	Ministry Administration	4	2,032		2,078	
	Exhibition & Publicity Costs		0		0	
				19,693		18,461
<b>Management and Administration:</b>						
	Trustees Meeting Expenses		265			216
	Professional Fees		656			0
	Insurance		187			172
	Bank Charges		8			0
				1,116		388
<b>Total Resources Expended</b>				20,809		18,849
<b>Net Income/Loss</b>				-1,284		2,843

**SUNRISE MINISTRIES REPORT & ACCOUNTS YEAR ENDING 31 DECEMBER 2014**

**SUMMARY INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

	Notes	2014	2013
Gross income of continuing operations	5	19,525	21,692
Total expenditure of continuing operations		20,809	18,849
NET INCOME/LOSS FOR THE YEAR	6	-1,284	2,843

The Summary Income and Expenditure Account is derived from the Statement of Financial Activities on page 6 which, together with the notes to the accounts on pages 9 to 10, provides full information on the movements during the period on all the funds of the Charity.

The notes on pages 9 to 10 form part of these accounts.

There are no recognised gains or losses in 2013 or 2014 other than shown above.



**SUNRISE MINISTRIES REPORT & ACCOUNTS YEAR ENDING 31 DECEMBER 2014**

**BALANCE SHEET AT 31 DECEMBER 2013**

	Notes	2014	2013
<b>FIXED ASSETS</b>			
<b>CURRENT ASSETS</b>			
Stock	2	-	-
Debtors	8	267	663
Cash at Bank & in Hand (Unrestricted)		22,715	27,095
		22,982	27,758
<b>CREDITORS:</b>	9	3,395	6,880
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		19,587	20,878
<b><u>Reserves</u></b>			
Brought forward		20,871	18028
Surplus/loss on year		<u>-1,284</u>	<u>2,843</u>
Carried forward		<u>19,587</u>	<u>20,871</u>

For the year ending 31<sup>st</sup> December 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. However an Independent Examiner's Report is included with the accounts herein.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

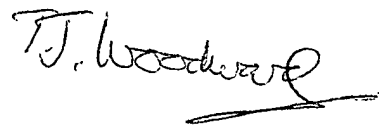
These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Financial Statements on pages 6 to 10 were approved by the Trustees/Directors on and signed on its behalf by:



Graham Wise (Chairman)

and



Trustee

08/06/2015

08/06/2015

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012**

**1 ACCOUNTING POLICIES**

- a. The Accounts have been prepared on an accrual basis in accordance with the Statement of Recommended Practice for Charities.
- b. Voluntary income is received by way of donations, legacies and gifts and is included in full in the Income and Expenditure Account when received.
- c. The Charity does not possess any tangible assets. Any modest acquisitions during the year are treated as current expenditure. We therefore do not operate a depreciation account.
- d. There are currently no restricted funds within these accounts. During the year the charity operated a general fund only.
- e. At the close of 2014 the trustees had set aside £10,000 within the general fund in accordance with the charity's reserves policy.

**2 STOCK**

The charity has moved towards supply on demand. For 2014 some costs were absorbed into printing and stationery under administration. Only a nominal amount of stock is held and has not been shown on the balance sheet.

**3 STAFF COSTS**

The Charity benefits from the dedicated service of voluntary workers. The two senior members of the staff consider much of their work to be of a voluntary nature, with only one staff member employed on a modest salary.

**4 GENERAL ADMINISTRATION**

General Administration refers to internet, post, phone, printing and stationery costs, etc generated in direct pursuance of the objects of the charity, such as the production of resources used in education, correspondence with clients, rather than the administration of the company/charity.

**5 TAXATION**

The organisation is a registered charity and therefore exempt from United Kingdom Taxation.

**6 NET SURPLUS FOR THE YEAR**

The surplus is stated after charging:	<b>2014</b>	<b>2013</b>
Depreciation of tangible fixed assets	Nil	Nil
Council of Management Remuneration	Nil	Nil
Auditors' Remuneration	Nil	Nil

**7 TURNOVER**

The Gross Income of the company represents income from all sources given for the benefit of the charity, all of which is derived in the United Kingdom.

**8 DEBTORS**

	<b>2014</b>
Gift Aid Tax refund due	223
Sundry debtors	<u>44</u>
	<u>267</u>

**SUNRISE MINISTRIES REPORT & ACCOUNTS YEAR ENDING 31 DECEMBER 2014**

**9. CREDITORS:**

**2014**

HMRC (PAYE and NIC)	598
Interest Free Indefinite Loan	500
Other Creditors and Accruals	2297
	<hr/>
	<b><u>3,395</u></b>

**10. LIMITED LIABILITY**

The Company is limited by guarantee and does not have a share capital. The liability of each member is limited to a maximum of £10. The total number of members at 31<sup>st</sup> December 2014 was seven.

**11. STAFF**

Both the two employees earn less than £40,000 pa.