

# financial statements

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**Deafblind UK**

**Company Limited By Guarantee**

For the year ended 31 March 2005

Company registration number: 02426281



**MacIntyre Hudson**

THE FUTURE IS WHAT YOU MAKE IT®

**DEAFBLIND UK  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2005**

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# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

<b>The board of trustees</b>	P Gafga (Chair)	deafblind
	S Arnall	deafblind
	H Beaumont	deafblind
	Father C Axelrod	deafblind
	D Evans	deafblind
	C Fenwick	deafblind
	K Maynard	deafblind
	G Milne	
	R Sandford	deafblind
	P Skivington	deafblind
	J Tillet	deafblind
<b>Company secretary</b>	D Stonehouse	
<b>Registered office</b>	National Centre for Deafblindness John and Lucille van Geest Place Cygnet Road Hampton Peterborough PE7 8FD	
<b>Auditors</b>	MacIntyre Hudson Chartered Accountants & Registered Auditors 8-12 Priestgate Peterborough PE1 1JA	
<b>Bankers</b>	Lloyds TSB 30-31 Long Causeway Peterborough PE1 1XP	

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

The trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2005.

### **LEGAL STATUS**

Founded in 1928, by deafblind people and their carers, Deafblind UK is a registered charity and company limited by guarantee.

The company is a registered charity (registration number 802976) limited by guarantee and is governed by its Memorandum and Articles which give deafblind people full voting rights as members of the company.

The Board of Directors is composed of persons (herein called directors) elected by the deafblind members. The Board must include a minimum of 50% deafblind directors. Every year, subsequent to the first Annual General Meeting, one third of the directors shall retire from office. A retiring director shall be eligible for re-election.

### **ORGANISATIONAL STRUCTURE**

The Board of Directors is responsible for the strategic direction and policy of the organisation and identifies priorities through a Five Year Planning process. Decisions are taken at quarterly Board meetings and through day to day contact with Board members where required. The Chief Executive Officer takes responsibility for the delivery of strategy and policy determined by the Board and has delegated decision making powers agreed in advance by the Directors. Management of specific work areas and departments is further delegated to two senior managers (Director of Finance and Administration and Director of Development) and a team of Service Managers.

### **OBJECTIVES OF DEAFBLIND UK**

To further the interests of deafblind people by every means and in every way open to it. In particular:

To help deafblind people live as rightful members of their communities and to encourage and support contact and friendship between deafblind people and sighted-hearing people.

To encourage health and social service providers to make appropriate support available to deafblind people.

To provide and encourage provision of facilities for the support and personal development of deafblind people, including the provision of regional workers and clubs for deafblind people.

To develop and/or maintain appropriate accommodation for the benefit and use of deafblind people.

To encourage the public at large to be aware of the needs and abilities of deafblind people.

### **INVESTMENT POWERS AND RESTRICTIONS**

The company has the power to invest monies, not immediately required for the furtherance of its objectives, in or upon such investments, securities or property as may be thought fit, subject to any statutory requirements.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

### **Deafblind Membership**

Deafblind UK has 3482 deafblind members. In March 2005 we took a snapshot of our membership. This showed:

966 of our deafblind members live alone

1105 of our deafblind members live with family (often an elderly relative is the sole carer)

2729 have additional disabilities

420 deafblind members do not have speech

Of the 844 deafblind members under 60yrs old only 61 are employed.

### **Staffing**

All Deafblind UK staff are trained in deafblind communication, while many have additional qualifications in interpreting, social work and rehabilitation work.

The number of staff employed by Deafblind UK is 72 full-time staff and 184 part-time staff.

### **Affiliates**

11 Deafblind clubs are affiliated to Deafblind UK.

## **REVIEW OF THE ACTIVITIES IN THE YEAR ENDED 31 MARCH 2005**

Deafblind UK continued to deliver more services to more deafblind people, with significant expansion and improvement in almost every area of work.

### **REGIONAL AND REHABILITATION SERVICES**

This year has seen a number of significant achievements within Regional Services which independently reinforces the work done and gives national recognition for our service delivery. During the year we registered with CSCI (Commission for Social Care Inspection) and were also successful in getting external funding for three new key positions in relation to Direct Payments, Black & Ethnic Minorities, and Pension Credit/Benefits. With the creation of these new positions it means that we are able to assist our members and service users with specialist support, and can cascade this knowledge across all key members of staff.

We reviewed the operational departments within Regional Services to ensure that we are meeting our targets and deadlines, and established that our procedures and processes are in place to ensure we continue to meet national and local authority requirements. In addition our services continue to be tailor-made to address the individual needs of our members and contracted service users, in a timely and cost effective delivery.

During this review period we implemented a number of strategic initiatives which included recruiting an Assistant Service manager to help with the increasing workload and produce ideas on the way forward, such as providing further income generation and introduction of cost effective methods of managing our increasing membership and service users. This role has enabled the existing Services manager to further develop relationships with other agencies leading to new contracts and further support initiatives. During the year we identified the need for a regionalisation plan, and started to build the framework for this to further enhance our service as detailed in our five year plan.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

Looking at external relations and publicity, the first ever quarterly regional newsletter has been produced, gaining credit for its quality and appearance and creating a direct interest for partnership working. However, we believe this is only the beginning as we need to reach out to the rural areas, to enable us to identify additional members and develop further partnerships.

Membership has continued to grow from 3157 in April 2004 to 3482 to date, this equates to 325 new members, which is an average of 30 new members per month. Within the department we continue to produce our weekly newspaper snippets and distribute the quarterly open-hand magazine to our members in the appropriate reading format (Braille, Moon, Audio Tape and Print).

Part of our service delivery includes annual visits to members to ensure that we are informed of their changing needs, develop relationships with the local professionals, and ensure the carers' needs are also met. As part of this delivery we have three dedicated Membership Development Officers who are tasked with providing annual visits to the deafblind community.

With regard to Regional Development contracts, we have worked extremely hard to sustain our original contracts, using our expertise and management skills to ensure that improvements have been made where necessary.

In terms of staff we have nineteen Regional Development Officers (RDO) funded by local authorities, of which six were new contracts created since July 2004, and seven core funded Regional Development Officers, three Membership Development Officers and three National Rehabilitation Co-ordinators.

Deafblind UK's three National Rehabilitation Co-ordinators support the team of RDOs and the Services Manager to maintain an effective working partnership with Social Services. In addition to salaried staff we have six Membership Support Workers (MSWs) who are volunteers linked up with deafblind members to give additional peer support on an individual basis and give presentations to schools and other groups to publicise our services.

Apart from our core activities we have undertaken research projects in Northern Ireland and Southampton, and have run user forums and specialist assessment courses nationally.

### **NATIONAL VOLUNTEER SCHEME**

The volunteer scheme now has 507 registered volunteers. There is always a very high turnover in volunteers, not just within Deafblind UK's scheme, but also in all areas where volunteers are used. This is clearly demonstrated when it is considered that the volunteer department has processed and recruited over 815 volunteers. There are many reasons why volunteers 'drop out'. Some begin with great enthusiasm believing they are doing useful work and then realise within a short space of time it is not what they expected and withdraw their services, for others it is a change in personal circumstances and on a more positive note some become so committed to the work they realise it is an area they want to make a career out of and become paid workers which is good news for dual sensory impaired people.

Late in 2004 the volunteer scheme received grants from various sources, one major one from Lloyds TSB Foundation for Northern Ireland, which enabled the post of Volunteer Liaison Worker (VLW) to be created in Northern Ireland. This was great news for the Regional Development Officer for that area and an appointment was made in March 2005. This will help in the development of improved services Deafblind UK provides to its Northern Ireland members. The national scheme now has one full time and eight part time VLWs.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

Volunteers can often be unsung heroes and, recognising this fact, it was decided last year to have a small award ceremony for volunteers in acknowledgement of the work they do. Members were asked to nominate their volunteers, giving a brief description as to why they should receive an award. A short list of eleven was made and these were invited, along with the person who nominated them, to the National Centre. The intimate day was a huge success. The overall winner of the Deafblind UK Volunteer of the Year Award was presented with a wood turned vase made with the help of Walter Lehmann who is himself deafblind. It has been decided an award will be made each year and planning started earlier this year for the day. In future years it will depend on funding as to whether or not an actual ceremony takes place.

### **RESPIRE AND REHABILITATION**

Deafblind UK National Training & Rehabilitation Centre (Rainbow Court) provides supported accommodation to enable deafblind people to live independently as tenants in self-contained, one-bedroom flats. The Centre is also registered as a residential home with three beds and currently provides housing for one deafblind resident as well as fifteen tenants.

In addition, Rainbow Court offers short-stay respite accommodation for deafblind people and their carers, family and friends from anywhere in the country. Whilst at Rainbow Court deafblind people can enjoy respite or learn new skills as part of a rehabilitation programme. Through the Supporting People Initiative, tenants receive twelve hours of communicator guide support a week from highly qualified communicator guides trained by Deafblind UK.

Those people living at Rainbow Court lead active lives and the activities they pursue include attending college, working in paid and voluntary employment and pursuing a wealth of activities including cooking, gardening, aromatherapy, clay model making, woodwork, slimming clubs, Women's Institute, horse riding, tandem riding, ten-pin bowling, carpet bowls, bead making, Tai Chi and running and attending social groups including Rainbow Court's own tenants' association. Braille, Moon and keyboard tuition are also available at Rainbow Court.

The number of people using Rainbow Court from 1<sup>st</sup> April 2004 to 31<sup>st</sup> March 2005 was as follows:

53 deafblind people enjoyed holidays and respite breaks

11 deafblind people underwent rehabilitation training or assessments

30 deafblind people took part in organised activity breaks

3 directors stayed at Rainbow Court in advance of Board meetings

3 deafblind people received emergency placements

2 people received accommodation whilst undergoing specialist IT training

27 relatives, guides or friends stayed at Rainbow Court either to visit deafblind people living there or to accompany a deafblind person on a short-term respite stay.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

### **TRAINING**

The training department now has a policy to ensure staff are trained within reasonable time constraints. All staff should have an induction period with an experienced member of staff. They are also given a one day induction course relevant to working as a communicator guide. A CACDP level two Support worker course follows within six to twelve month's employment and a CACDP level three Communicator Guide course will be completed within twelve to eighteen months. Wherever possible all employees are placed on courses as soon as possible, which can result in staff being trained up to level three within twelve months.

The full time Training Officer recruited last year completed her induction training and was quickly able to deliver the full range of courses offered by Deafblind UK. To meet the requirements of some external commissioners the Training Officer has successfully completed the City and Guilds qualification; Introduction into Delivering Learning, and in the future hopes to attain the next higher level of teaching.

In the last year the Training department has delivered:

CACDP Deafblind Manual Interpreting Course	1
CACDP Communicator Guide Course	7
CACDP Support Worker Course	15
One day Deafblind Awareness	15

324 people received training from the Training Department and the quality of delivery has been proven by the excellent examination pass rate.

### **INFORMATION, ADVICE AND COUNSELLING**

The 24 hour helpline dealt with 13,793 calls during the calendar year 2004. Operators never know what the next call will bring. It may be someone who is desperate to contact a regional worker, someone who is feeling suicidal, someone who is angry and wanting to express their frustration, or someone who just wants to have a brief conversation with another human being. On occasions the helpline receives requests to stop all publications and correspondence, as they can no longer read them.

Simply by advising the caller that the organisation can send these items in different formats and suggesting that a sample of these can be sent for the caller to decide which might be best for them can restore some confidence in the individual who may be struggling with the psychological implications of deteriorating sight and hearing. This is an important element of the helpline, giving sometimes quite basic information that can literally change a person's outlook on their future.

Members are called on their birthday to enquire what type of day they are having. It is imperative that the operator does not enthusiastically wish someone a happy birthday as for some, birthdays may emphasise how lonely and isolated they feel. This was highlighted when, during a birthday call, the member expressed thanks saying that they had forgotten it was their birthday. Analysing the responses to birthday calls raised concerns that many members 'did not like to bother people' and had never called the helpline before, as they did not have anything to ask. Even with assurances they did not have to have a specific reason to call there persisted to be reluctance in 'being a nuisance'. The helpline now makes calls to members who do not usually access the service. The results of these calls have sometimes highlighted problems experienced by members. Referring these calls to a regional worker to visit the member can often prevent crises happening. Often the helpline itself can solve difficulties. One operator discovered a member who was very distressed by sales and silent calls. The member was informed of the Telephone Preference Service and Silent Call Guard feature and the operator was given permission to register the member's number. The caller expressed relief there was such a service as the calls had unnerved her so much she was constantly worried when the phone rang.



# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

The helpline is not only for members, but is a general point of contact for the general public, professionals and students who are looking for information on the subject of deafblindness. It is also a point of contact for carers. One carer who had not been in contact for some time was overwhelmed that an operator from the helpline had called to ask how they were. Their comment was "it made me realise that someone does really care about me." That comment is what the helpline is all about.

### **COMMUNICATIONS**

Deafblind UK continues to provide the following communications to deafblind people:

Open Hand, a quarterly magazine, written and edited by deafblind people, Snippets, a weekly news digest, greetings cards to mark deafblind people's birthdays and other special events, members' letters written by the Chief Executive to all our deafblind members, invitations informing members of any forthcoming opportunities to join other deafblind people on an activity break or the annual rally or to find out their views on issues such as access to healthcare, shopping etc.

Deafblind UK produces all of these publications in 23 specialist formats, including Braille, Moon (a form of large raised lettering which some deafblind people find easier to feel than Braille), audiotape, computer disc and large print. This is a very costly and time-consuming process and we are most grateful to all donors for allowing us to keep in touch with deafblind people in this way.

### **PUBLIC RELATIONS**

The PR department has gone from strength to strength this year. It has been working alongside all departments (particularly fundraising) to maximise opportunities and raise more awareness of deafblindness. It has been building its contacts with journalists and broadcasters to ensure a wider range of national and regional coverage. Here are some of the larger pieces of work in which PR has been involved:

In June the PR department worked to promote a red and white theme during National Deafblind Awareness Week. It achieved more focused awareness of the red and white cane and brought information about deafblindness to the general public.

In August, Head of Challenges, Graham Hicks gained a Guinness World Record for the fastest speed on a Quadbike. This showed what a deafblind person could achieve given the right support and brought messages about deafblindness to a wider audience. PR worked closely with the national press to cover this event and achieved amongst others, an in-depth article in the Sunday Times.

In October, PR worked on the National Deafblind Friendly Corporate Awards which was a joint initiative with Sense. The awards were judged by a panel of deafblind people and were given for good service and good practice. HRH The Princess Royal presented them at a ceremony and winners included Asda, Natwest and Disneyland Resort Paris. PR succeeded in gaining excellent regional coverage and made considerable contacts within the financial, business and trade press.

In December PR worked hand in hand with fundraising to encourage the public to donate their unused mobile phones over the Christmas period by highlighting the work of Deafblind UK's Helpline. This proved to be a successful campaign that can be used as a model to develop even more successful campaigns and cross departmental work in the future.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

February saw the screening of three individual programmes on TV relating to deafblindness. Deafblind UK member, Catherine Field and her family were featured on the Channel 4 production Extraordinary Families. This documentary highlighted the ups and downs of living with deafblindness. Father Cyril Axelrod, a deafblind priest had previously made a documentary with BBC See Hear about his life and featured information about the work of Deafblind UK. The documentary was re-screened ahead of the launch of Father Cyril's autobiography, 'And the Journey Begins'. A short film about Graham Hicks and information about why he undertakes challenges to raise awareness of deafblindness was also featured on The Richard & Judy programme on Channel 4.

### **EDUCATION**

The department's education work with schools continues to grow. This year saw almost 3,000 individual visitors to the National Centre, over 2,000 of these were students. We are aiming to double this figure in 2005 – 2006.

We have been working towards this objective by adopting a focused but multi-stranded approach to marketing. We are using targeted marketing to named individuals with follow up telephone calls, whilst time consuming, this seems to be paying off, with bookings to the National Centre steadily rising.

We have made good head-way with children's community groups. We are working with youth clubs, holiday clubs and girl-guiding groups, tailoring our programmes to their needs, whilst retaining the deafblind awareness content.

We are also routinely offering conference delegates a tour of the National Centre. In this way we gain valuable contacts and they can learn a bit about the building, its special design features as well as our education programmes and deafblindness. We are hoping this will eventually provide a market for our education programmes within the business sector.

Our marketing has been boosted by the design and production of a professional looking brochure and poster, costs kindly donated by CIE Ltd.

The Heritage Project is now completed. Visitors to the centre are fascinated by the Heritage Room, its timeline and information displays. Curators of museums are particularly interested from an access point of view. One of its functions will be to inform and educate museum curators about accessibility, yet another strand in the marketing strategy.

Programme development has been kept to a minimum in order to concentrate on boosting numbers of visitors. However we were asked to support an IT and business course and consequently we now have an appropriate course which looks at how IT can support deafblind people in their everyday lives, as well as looking at how business can provide services to suit a deafblind person's needs.

All of our programmes aim to teach students about deafblindness using simulation exercises and providing an opportunity for them to meet someone who is deafblind. Teaching them the deafblind manual allows them to talk directly with the deafblind person. Our programmes continue to be well received by students and teachers alike.

### **FUNDRAISING**

To prepare for the organisation's next five year plan beginning in 2005, the Fundraising Department was reviewed to ensure that it was in a position to widen its support base and develop more sustainable fundraising strategies. The review recommended a new management structure and the appointment of a Director of Development to oversee all fundraising activity. It also recommended an increased focus on regional and Corporate fundraising and the development of a legacy strategy. These recommendations were scheduled to be in place at the start of the financial year April 2005-March 2006.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

During the year income was sustained primarily through Trust fundraising and individual giving. Throughout the year relationships with Deafblind UK's major funders were strengthened, while more trusts than ever before supported us for the first time. It was also a good year for income through legacies, although corporate and community fundraising failed to perform to expectations.

Another valuable income stream during the year has been legacies and as part of our legacy strategy, a Legacy Officer will be appointed in 2005 dedicated to developing this area of fundraising.

With an already loyal and committed individual donor base supporting our work with deafblind people, strategies are now in place to maximise our potential in this area.

### **INFORMATION & COMMUNICATIONS TECHNOLOGY**

Our Information & Communications Technology provides deafblind people with computers and training using a variety of assistive hardware and software, including:

- Screen magnifiers
- Electronic Braille displays
- Speech synthesisers
- Text telephones
- Easy use of e-mail
- Text only internet browsers
- Large print and Braille word processors
- Push button scanners for reading news and correspondence

Although funding and resources provided fewer opportunities for new systems, several important areas of need were satisfied, including use of web cams for BSL communications.

Our expertise in the assessment of individual computer requirements and selection of appropriate solutions was in great demand and it is hoped that many of the 35 clients who were assessed will soon receive funding.

Many members sought training to extend and develop computer skills into new areas and, thanks to Rainbow Court, our first 'Fun with Computers' activity break proved a great success and will be repeated in future years.

### **PLANS FOR THE FUTURE AND FINANCIAL OVERVIEW**

The beginning of the financial year April 2005-March 2006 marks the start of Deafblind UK's next Five Year Plan 'End the Exclusion'. This document outlines plans to sustain and improve the central services on which deafblind people depend as well as identifying 11 developmental priorities for the five year period. Among these are sustained drives to raise awareness and educate all sectors of society about this isolating disability as well as beginning to provide support for carers of deafblind people. The theme 'End the Exclusion' reflects the experience of many deafblind people that they are excluded from society and that their needs are overlooked by the majority.

The developmental priorities also aim to improve deafblind people's experience of the health service and to widen their housing options.

The accounts do show an accounting surplus, however almost 60% of this surplus is from designated legacy income, which is earmarked for 2005-06. Changes in accounting policy dictate that this type of income must be accounted for at the date of notification rather the date the income was received. **(To summarise this unrestricted income, approximately £356,000, was received in 2005-06 for planned expenditure, however accounted for in the current financial year (2004-05)).**

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2005**

We also received £148,491 from Deafblind UK Trading Limited. There is a deed of covenant in place to gift profits back to the Charity. This is detailed under income from donations.

### **RESERVES POLICY**

Although the majority of the surplus for the year is restricted income, monies earmarked for specific purposes, the remainder will go towards building up our reserves.

Our reserves policy, at present, is to have at least three months running costs, to cover costs such as salary costs.

In 2004-05 this was achieved after taking into account designated legacy income for 2005-06.

There are two restricted funds in deficit. Rainbow Court is in deficit because expenditure has been incurred in advance of receiving known future income. Capturing the Deafblind Heritage fund is in deficit as the final part of the project will carry on into the next financial year. Restricted funds are detailed in note 16.

### **RISK MANAGEMENT**

The Board of Directors are responsible for the management of the risks faced by Deafblind UK. Risks are identified, assessed and controls established throughout the year.

The key controls used by Deafblind UK include:

- Formal agenda for Board activity
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of reporting
- Formal written policies
- Hierarchical authorisation and approval levels.

We are extremely grateful to all of our donors who have helped fund Deafblind UK and an ever increasing demand on our services so that we can meet the needs of many new deafblind members.

### **RESULTS**

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

### **THE TRUSTEES**

The trustees who served the charity during the period were as follows:

P Gafga (Chair)	deafblind
S Arnull	deafblind
H Beaumont	deafblind
Father C Axelrod	deafblind
D Evans	deafblind
C Fenwick	deafblind
K Maynard	deafblind
G Milne	
L Read (Co-opted) resigned January 2005	
R Sandford	deafblind
P Skivington	deafblind
J Tillet	deafblind

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2005

### TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended.

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that the accounts comply with current statutory requirements, the requirements of the charity's governing document and the requirements of SORP 2000.

### AUDITORS

A resolution to re-appoint MacIntyre Hudson as auditors for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Registered office:  
National Centre for Deafblindness  
John and Lucille van Geest Place  
Cygnet Road  
Hampton  
Peterborough  
PE7 8FD

Signed by order of the trustees



D STONEHOUSE  
Company Secretary

Approved by the trustees on 16 September 2005

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF DEAFBLIND UK**

**YEAR ENDED 31 MARCH 2005**

We have audited the financial statements of Deafblind UK for the year ended 31 March 2005 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Charity Balance Sheet, the Group Cash Flow Statement, Accounting Policies and the related notes. These financial statements have been prepared under the historical cost convention and on the basis of the accounting policies set out therein.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE AUDITORS**

The trustees' (who also act as Directors for the charitable activities of the company) responsibilities for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it. Our responsibilities do not extend to any other information.

### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**DEAFBLIND UK  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF  
DEAFBLIND UK *(continued)***

**YEAR ENDED 31 MARCH 2005**

**OPINION**

In our opinion the financial statements give a true and fair view of the charity and group's state of affairs as at 31 March 2005 and of the group's incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



8-12 Priestgate  
Peterborough  
PE1 1JA

MACINTYRE HUDSON  
Chartered Accountants  
& Registered Auditors

16 September 2005

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2005

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
<b>INCOMING RESOURCES</b>					
Donations, legacies and similar income	1	554,889	257,955	812,844	301,320
Activities in furtherance of the charity's objects	2	73,461	2,138,457	2,211,918	1,965,977
Activities for generating funds	2	153,845	667,596	821,441	978,102
Big Lottery Fund	2	—	168,078	168,078	173,347
Department of Health		—	132,800	132,800	139,000
Investment income	3	19,202	—	19,202	17,372
Charitable trading income	4	—	—	—	110,418
Trading income – subsidiary company		200,464	—	200,464	—
<b>TOTAL INCOMING RESOURCES</b>		<b>1,001,861</b>	<b>3,364,886</b>	<b>4,366,747</b>	<b>3,685,536</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds:</b>					
Fundraising and publicity	6	253,837	50,000	303,837	271,503
Trading expenses – subsidiary company		23,960	—	23,960	—
<b>Charitable expenditure:</b>					
Costs in furtherance of					
Charitable objects	7	175,691	2,945,655	3,121,346	2,812,618
Support costs	7	55,455	—	55,455	14,372
Management and administration	8	242,830	—	242,830	206,633
		<b>751,773</b>	<b>2,995,655</b>	<b>3,747,428</b>	<b>3,305,126</b>
Loss on disposal of fixed assets		988	—	988	4,685
<b>TOTAL RESOURCES EXPENDED</b>	9	<b>752,761</b>	<b>2,995,655</b>	<b>3,748,416</b>	<b>3,309,811</b>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>					
	10	<b>249,100</b>	<b>369,231</b>	<b>618,331</b>	<b>375,725</b>
Carried forward		<b>249,100</b>	<b>369,231</b>	<b>618,331</b>	<b>375,725</b>

The accounting policies and notes on pages 20 to 32 form part of these financial statements.



# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES *(continued)*

YEAR ENDED 31 MARCH 2005

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Note				
Brought forward	249,100	369,231	618,331	375,725
Net movement in funds relating to the year	<u>249,100</u>	<u>369,231</u>	<u>618,331</u>	<u>375,725</u>
Balances brought forward	1,221,972	3,635,200	4,857,172	4,390,218
Prior year adjustment	—	—	—	91,229
Balances brought forward as restated	<u>1,221,972</u>	<u>3,635,200</u>	<u>4,857,172</u>	<u>4,481,447</u>
Balances carried forward	<u><u>£1,471,072</u></u>	<u><u>£4,004,431</u></u>	<u><u>£5,475,503</u></u>	<u><u>£4,857,172</u></u>

The charity has no recognised gains or losses other than the results for the  
year as set out above.

All of the activities of the charity are classed as continuing.

The accounting policies and notes on pages 20 to 32 form part of these financial statements.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## CONSOLIDATED BALANCE SHEET

31 MARCH 2005

	Note	2005 £	2004 £
<b>FIXED ASSETS</b>			
Tangible assets	11	4,279,310	4,049,506
Investments		—	—
		<u>4,279,310</u>	<u>4,049,506</u>
<b>CURRENT ASSETS</b>			
Debtors	13	604,470	464,615
Cash at bank and in hand		823,348	744,471
		<u>1,427,818</u>	<u>1,209,086</u>
<b>CREDITORS: Amounts falling due within one year</b>	14	<u>(181,625)</u>	<u>(301,420)</u>
<b>NET CURRENT ASSETS</b>		<b>1,246,193</b>	<b>907,666</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>5,525,503</b>	<b>4,957,172</b>
<b>CREDITORS: Amounts falling due after more than one year</b>	15	<b>(50,000)</b>	<b>(100,000)</b>
<b>NET ASSETS</b>		<b><u>£5,475,503</u></b>	<b><u>£4,857,172</u></b>
<b>FUNDS</b>			
Restricted	17	4,004,431	3,635,200
Unrestricted	18	1,471,072	1,221,972
Non charitable trading funds		—	—
<b>TOTAL FUNDS</b>		<b><u>£5,475,503</u></b>	<b><u>£4,857,172</u></b>

These financial statements were approved by the members of the committee on the 16 September 2005 and are signed on their behalf by:



P Gafga  
Chair

The accounting policies and notes on pages 20 to 32 form part of these financial statements.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## CHARITY BALANCE SHEET

31 MARCH 2005

	Note	2005 £	2004 £
<b>FIXED ASSETS</b>			
Tangible assets	11	4,278,022	4,049,506
Investments	12	2	—
		<u>4,278,024</u>	<u>4,049,506</u>
<b>CURRENT ASSETS</b>			
Debtors	13	739,449	464,615
Cash at bank and in hand		<u>674,867</u>	<u>744,471</u>
		1,414,316	1,209,086
<b>CREDITORS: Amounts falling due within one year</b>	14	<u>(166,837)</u>	<u>(301,420)</u>
<b>NET CURRENT ASSETS</b>		<u>1,247,479</u>	<u>907,666</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>5,525,503</u>	<u>4,957,172</u>
<b>CREDITORS: Amounts falling due after more than one year</b>	15	<u>(50,000)</u>	<u>(100,000)</u>
<b>NET ASSETS</b>		<u>£5,475,503</u>	<u>£4,857,172</u>
<b>FUNDS</b>			
Restricted	17	4,004,431	3,635,200
Unrestricted	18	<u>1,471,072</u>	<u>1,221,972</u>
<b>TOTAL FUNDS</b>		<u>£5,475,503</u>	<u>£4,857,172</u>

These financial statements were approved by the members of the committee on the 16 September 2005 and are signed on their behalf by:



P Gafga  
Chair

The accounting policies and notes on pages 20 to 32 form part of these financial statements.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## GROUP CASH FLOW STATEMENT

YEAR ENDED 31 MARCH 2005

	2005 £	2004 £
<b>NET CASH INFLOW FROM OPERATING ACTIVITIES</b>	<b>501,410</b>	<b>398,802</b>
<b>RETURNS ON INVESTMENT AND SERVICING OF FINANCE</b>		
Interest received	21,063	7,294
Receipts from sale of fixed assets	-	-
Net cash outflow from returns on investment	<u>21,063</u>	<u>7,294</u>
<b>CAPITAL EXPENDITURE</b>		
Payments to acquire tangible fixed assets	(349,339)	(48,795)
Receipts from sale of fixed assets	451	2,000
Net cash outflow from capital expenditure	<u>(348,888)</u>	<u>(46,795)</u>
Cash inflow before financing	<u>173,585</u>	<u>359,301</u>
<b>FINANCING</b>		
New bank loan	-	50,000
Repayments of loan capital	(94,708)	(54,702)
Net cash (outflow)/inflow from financing	<u>(94,708)</u>	<u>(4,702)</u>
<b>INCREASE IN CASH</b>	<u><b>£78,877</b></u>	<u><b>£354,599</b></u>

### RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2005 £	2004 £
Operating profit	597,268	378,430
Loss on disposal	988	4,685
Depreciation	118,096	126,100
Increase in debtors	(139,855)	(128,016)
(Decrease)/Increase in creditors	<u>(75,087)</u>	<u>27,603</u>
Net cash inflow from operating activities	<u><b>£501,410</b></u>	<u><b>£398,802</b></u>

### RECONCILIATION OF NET CASH FLOW MOVEMENT TO MOVEMENT IN NET FUNDS

	2005 £	2004 £
Increase in cash in the period	78,877	354,599
Cash outflow/inflow from bank loans	<u>94,708</u>	<u>4,702</u>
Change in net funds	<u>173,585</u>	<u>359,301</u>
Net funds at 1 April 2004	<u>549,763</u>	<u>190,462</u>
Net funds at 31 March 2005	<u><b>£723,348</b></u>	<u><b>£549,763</b></u>

The accounting policies and notes on pages 20 to 32 form part of these financial statements.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## GROUP CASH FLOW STATEMENT *(continued)*

YEAR ENDED 31 MARCH 2005

### ANALYSIS OF CHANGES IN NET FUNDS

	1 Apr 04 £	Cash flows £	31 Mar 05 £
Cash in hand, at bank	744,471	78,877	823,348
Debt due within 1 year	(94,708)	44,708	(50,000)
Debt due after 1 year	(100,000)	50,000	(50,000)
	<u>(194,708)</u>	<u>94,708</u>	<u>(100,000)</u>
	<u>£549,763</u>	<u>£173,585</u>	<u>£723,348</u>

The accounting policies and notes on pages 20 to 32 form part of these financial statements.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **ACCOUNTING POLICIES**

**YEAR ENDED 31 MARCH 2005**

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2000) and the Companies Act 1985.

### **Group accounts**

These financial statements consolidate the results of the charity and its wholly owned subsidiary Deafblind UK Trading Limited on a line by line basis. A separate statement of financial activities for the charity itself is not presented because the charity has taken advantage of the exemptions afforded by paragraph 304 of the Statement of Recommended Practice.

### **Resources expended**

The costs of operating the charity have been split between costs of generating funds and charitable expenditure, which includes costs of activities in furtherance of the charity's objects, support costs and managing and administering the charity, after careful consideration by the board.

### **Fixed assets**

All fixed assets are initially recorded at cost.

### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold buildings	1% straight line
Electronic equipment	20% straight line
Office equipment	10% straight line
Motor vehicles	25% straight line
Fixtures & fittings	20% on written down value

### **Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

### **Pension costs**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

### **Donated assets**

Donated assets are valued at a reasonable estimate of the value to the charity.

**DEAFBLIND UK  
COMPANY LIMITED BY GUARANTEE**

**ACCOUNTING POLICIES *(continued)***

**YEAR ENDED 31 MARCH 2005**

**Donations**

Donations under gift aid together with the associated income tax recovery are recognised as income when the donation is received.

**Grants**

Grants are included in income when receivable.

**Branch income**

The results of the branches of the charity are consolidated in the accounts.

**Rental income**

Deafblind UK receives rental income from renting accommodation at Rainbow Court to Deafblind people. It is recognised as income in the period to which the income relates.

**Legacies**

Legacies are included in income at the point the charity is entitled to it.

**Other income**

All other income is included on receipt.

**Conference income**

Conference income, from hiring out the conference facilities at Deafblind's headquarters is recognised as income as soon as the event has taken place.

From 1 April 2004 the income and expenditure arising from the conference facilities will be included in the trading company, Deafblind UK Trading Ltd.

For the purpose of the accounts, only direct costs relating to the hire of the conference facilities have been deducted against the income in respect of the 2004 figures.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 1. DONATIONS, LEGACIES AND SIMILAR INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Legacies	371,100	257,955	629,055	213,309
Donations	177,687	-	177,687	84,220
Membership subscriptions	6,102	-	6,102	3,791
	<u>£554,889</u>	<u>£257,955</u>	<u>£812,844</u>	<u>£301,320</u>

### 2. ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Fees and charges	-	849,886	849,886	712,449
Support work	7,721	-	7,721	78,574
Training income	-	37,645	37,645	31,801
Rental income	44,376	-	44,376	63,050
Holidays and activities	-	9,852	9,852	6,278
Supporting people grant	-	318,411	318,411	339,662
Income from Access to Work	-	102,216	102,216	62,856
Income for salaries including Deafblind Scotland (to be recharged)	-	820,447	820,447	641,974
Income from branches	6,546	-	6,546	14,653
Sundry income	14,818	-	14,818	14,680
	<u>£73,461</u>	<u>£2,138,457</u>	<u>£2,211,918</u>	<u>£1,965,977</u>

### ACTIVITIES FOR GENERATING FUNDS

	£	£	£	£
Grants and donations including specific appeals	125,454	667,365	792,819	891,989
Special events	26,812	231	27,043	79,870
Transcribing income	80	-	80	2,831
Sales including the Deafblind handbook	1,499	-	1,499	3,412
	<u>£153,845</u>	<u>£667,596</u>	<u>£821,441</u>	<u>£978,102</u>

Restricted grants received include:

- The Big Lottery Fund of £83,222 for Volunteer Befrienders for Deafblind People and £84,856 for Independent Futures for Deafblind People (Rainbow Court). These grants appear directly on the face of the Statement of Financial Activities.
- Heritage Lottery Fund of £22,050 for the "Capturing the Deafblind Heritage" project.
- Also received, £1,453 from the Nationwide Foundation to support a Support Co-ordinator in Warwickshire and £5,000 from Lloyds TSB for Northern Ireland for a Volunteer Co-ordinator in Northern Ireland.



# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 3. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Tax refunds	-	-	-	10,078
Bank interest received	19,202	-	19,202	7,294
	<u>£19,202</u>	<u>-</u>	<u>£19,202</u>	<u>£17,372</u>

### 4. CHARITABLE TRADING INCOME

	2005 £	2004 £
Charitable trading activities – conference income	-	110,418

### 5. INCOME FROM SUBSIDIARY'S TRADING ACTIVITIES

The Charity is the sole member of Deafblind UK Trading Limited, a company established to provide conference facilities, provide transcription services and to sell merchandise on behalf of the charity, as ultimately the activities are undertaken with a view to raising funds for Deafblind UK. The subsidiary commenced trading 1 April 2004. Its results for the year, as extracted from the audited financial statements, are summarised below:

	2005 £
Turnover	247,731
Cost of sales	(20,359)
	<u>227,372</u>
Administrative expenses	(229,233)
Operating loss	(1,861)
Interest receivable	1,861
Retained profit	<u>-</u>

### 6. COST OF GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Fundraising and publicity	237,931	50,000	287,931	259,165
Postage and stationery	15,906	-	15,906	12,338
	<u>£253,837</u>	<u>£50,000</u>	<u>£303,837</u>	<u>£271,503</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 7. COSTS IN FURTHERANCE OF CHARITABLE OBJECTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
<b>Provision of charitable services:</b>				
Equipment purchased for Deafblind people	-	4,959	4,959	13,575
Publications and information in Braille and other formats	6,000	5,071	11,071	36,537
Salary costs (reimbursed)	-	870,588	870,588	641,974
Support services for deafblind people including 24hr helpline, regional services, volunteers training and respite care	169,691	2,065,037	2,234,728	2,078,522
	<u>175,691</u>	<u>2,945,655</u>	<u>3,121,346</u>	<u>2,770,608</u>
<b>Support costs:</b>				
Support costs	55,455	-	55,455	14,372
Conference expenditure	-	-	-	46,227
	<u>£231,146</u>	<u>£2,945,655</u>	<u>£3,176,801</u>	<u>£2,831,207</u>

### 8. MANAGEMENT AND ADMINISTRATION

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Salaries	171,936	-	171,936	134,445
Office costs	42,862	-	42,862	45,280
Accountancy fees	18,473	-	18,473	17,537
Legal and professional	9,559	-	9,559	9,371
	<u>£242,830</u>	<u>-</u>	<u>£242,830</u>	<u>£206,633</u>

### 9. TOTAL RESOURCES EXPENDED

	Staff costs £	Depreciation £	Other costs £	Total Funds 2005 £	Total Funds 2004 £
Fundraising and publicity	193,490	-	110,347	303,837	271,503
Direct charitable expenditure	2,473,999	109,158	593,644	3,176,801	2,831,207
Management and administration	171,936	8,616	63,266	243,818	207,101
	<u>£2,839,425</u>	<u>£117,774</u>	<u>£ 767,257</u>	<u>£3,724,426</u>	<u>£3,309,811</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 9. TOTAL RESOURCES EXPENDED *(contd)*

The aggregate payroll costs were:

	2005	2004
	£	£
Wages and salaries	2,634,062	2,273,505
Social security costs	197,308	179,090
Other pension costs	8,055	8,586
	<u>£2,839,425</u>	<u>£2,461,181</u>

No employee earned more than £50,000 during the year.

£4,166 has been reimbursed to Trustees during the year (£2,200 in 2004). This related to travel costs, guides and interpreting costs. Six Trustees in total received reimbursements. No Trustee received remuneration.

#### Particulars of employees:

The average number of staff employed by the charity during the financial year amounted to:

	2005	2004
	No	No
Number of finance and administrative staff	11	9
Number of regional service staff	80	73
Number of Rainbow Court staff	26	28
Number of fundraising staff	25	23
Number of helpline, training and awareness staff	27	24
	<u>169</u>	<u>157</u>

	2005	2004
	£	£
<b>Other costs:</b>		
Premises	16,094	13,043
Legal and professional	28,032	26,908
Other	723,131	960,756
	<u>£767,257</u>	<u>£1,000,707</u>

### 10. OPERATING PROFIT

Operating profit is stated after charging:

	2005	2004
	£	£
Staff pension contributions	8,055	8,586
Depreciation	117,774	126,100
Loss on disposal	988	4,685
Auditors' remuneration		
- as auditors	12,925	10,839
- for other services	5,548	9,635

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 11. TANGIBLE FIXED ASSETS

#### GROUP

	Freehold property £	Equipment £	Fixtures & fittings £	Motor vehicles £	Total £
<b>COST</b>					
At 1 April 2004	3,792,938	271,217	284,628	89,549	4,438,332
Additions	294,840	—	49,499	5,000	349,339
Disposals	—	—	—	(3,835)	(3,835)
<b>At 31 March 2005</b>	<b><u>4,087,778</u></b>	<b><u>271,217</u></b>	<b><u>334,127</u></b>	<b><u>90,714</u></b>	<b><u>4,783,836</u></b>
<b>DEPRECIATION</b>					
At 1 April 2004	80,138	190,686	62,423	55,579	388,826
Charge for the year	30,139	39,924	32,630	15,403	118,096
On disposals	—	—	—	(2,396)	(2,396)
<b>At 31 March 2005</b>	<b><u>110,277</u></b>	<b><u>230,610</u></b>	<b><u>95,053</u></b>	<b><u>68,586</u></b>	<b><u>504,526</u></b>
<b>NET BOOK VALUE</b>					
<b>At 31 March 2005</b>	<b><u>£3,977,501</u></b>	<b><u>£40,607</u></b>	<b><u>£239,074</u></b>	<b><u>£22,128</u></b>	<b><u>£4,279,310</u></b>
At 31 March 2004	<u>£3,712,800</u>	<u>£80,531</u>	<u>£222,205</u>	<u>£33,970</u>	<u>£4,049,506</u>

The freehold land and buildings are used for direct charitable purposes, and it is estimated that other assets are used 90% of the time for direct charitable purposes.

#### CHARITY

	Freehold property £	Equipment £	Fixtures & fittings £	Motor vehicles £	Total £
<b>COST</b>					
At 1 April 2004	3,792,938	271,217	284,628	89,549	4,438,332
Additions	294,840	—	47,889	5,000	347,729
Disposals	—	—	—	(3,835)	(3,835)
<b>At 31 March 2005</b>	<b><u>4,087,778</u></b>	<b><u>271,217</u></b>	<b><u>332,517</u></b>	<b><u>90,714</u></b>	<b><u>4,782,226</u></b>
<b>DEPRECIATION</b>					
At 1 April 2004	80,138	190,686	62,423	55,579	388,826
Charge for the year	30,139	39,924	32,308	15,403	117,774
On disposals	—	—	—	(2,396)	(2,396)
<b>At 31 March 2005</b>	<b><u>110,277</u></b>	<b><u>230,610</u></b>	<b><u>94,731</u></b>	<b><u>68,586</u></b>	<b><u>504,204</u></b>
<b>NET BOOK VALUE</b>					
<b>At 31 March 2005</b>	<b><u>£3,977,501</u></b>	<b><u>£40,607</u></b>	<b><u>£237,786</u></b>	<b><u>£22,128</u></b>	<b><u>£4,278,022</u></b>
At 31 March 2004	<u>£3,712,800</u>	<u>£80,531</u>	<u>£222,205</u>	<u>£33,970</u>	<u>£4,049,506</u>

The freehold land and buildings are used for direct charitable purposes, and it is estimated that other assets are used 90% of the time for direct charitable purposes.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 12. INVESTMENTS

#### CHARITY

##### Movement in market value

	2005	2004
	£	£
Market value at 1 April 2004	2	-
Market value at 31 March 2005	<u>£2</u>	<u>-</u>
Historical cost at 31 March 2005	<u>£2</u>	<u>-</u>

This relates to the shares held in Deafblind UK Trading Limited.

### 13. DEBTORS

#### GROUP

	2005	2004
	£	£
Trade debtors	356,692	362,082
Other debtors	101,983	77,627
Prepayments	145,795	24,906
	<u>£604,470</u>	<u>£464,615</u>

#### CHARITY

	2005	2004
	£	£
Trade debtors	319,351	362,082
Amounts owed by group undertakings	172,320	-
Other debtors	101,983	77,627
Prepayments	145,795	24,906
	<u>£739,449</u>	<u>£464,615</u>

### 14. CREDITORS: Amounts falling due within one year

#### GROUP

	2005	2004
	£	£
Bank loans and overdrafts	50,000	94,708
Trade creditors	43,652	58,189
Other taxation	3,637	-
Other creditors	40,628	851
Accruals	43,708	147,672
	<u>£181,625</u>	<u>£301,420</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 14. CREDITORS: Amounts falling due within one year *(contd)*

The following liabilities disclosed under creditors falling due within one year are secured by the charity:

	2005	2004
	£	£
Bank loans and overdrafts	<u>50,000</u>	<u>94,708</u>

#### CHARITY

	2005	2004
	£	£
Bank loans and overdrafts	50,000	94,708
Trade creditors	42,737	58,189
Other creditors	39,715	851
Accruals	34,385	147,672
	<u>£166,837</u>	<u>£301,420</u>

The following liabilities disclosed under creditors falling due within one year are secured by the charity:

	2005	2004
	£	£
Bank loans and overdrafts	<u>50,000</u>	<u>94,708</u>

### 15. CREDITORS: Amounts falling due after more than one year

#### GROUP and CHARITY

	2005	2004
	£	£
Bank loans and overdrafts	<u>£50,000</u>	<u>£100,000</u>

The following liabilities disclosed under creditors falling due after more than one year are secured by the charity:

	2005	2004
	£	£
Bank loans and overdrafts	<u>50,000</u>	<u>100,000</u>

### 16. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2005 the charity had annual commitments under non-cancellable operating leases as set out below.

	Assets other than land and buildings	
	2005	2004
	£	£
<b>Operating leases which expire:</b>		
Within 2 to 5 years	<u>9,956</u>	<u>4,921</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 17. RESTRICTED FUNDS GROUP and CHARITY

	Balance at 1 Apr 2004	Movement in resources		Balance at 31 Mar 2005
	£	Incoming £	Outgoing £	£
National Centre for Deafblindness	3,532,958	50,000	6	3,582,952
Income for salaries	0	952,663	952,663	0
Services for Deafblind people	16,580	856,138	837,382	35,336
Supporting people		318,411	318,411	0
Regional services	0	193,904	148,071	45,833
Volunteers Befrienders for Deafblind people	0	148,579	148,579	0
Provision of helpline costs for Deafblind people	41,667	42,106	83,773	0
Provision of IT services for Deafblind people	0	51,286	51,286	0
Rainbow Court	(21,056)	111,148	111,780	(21,688)
Marketing and fundraising	29,166	50,000	50,002	29,164
Deafblind Diploma Development Project	0	37,100	37,100	0
Improving the Provision of Services to Deafblind people	2,916	30,000	30,416	2,500
Deafblind UK - Training Department	0	54,143	54,143	0
Challenges	20,000	17,830	37,830	0
Capturing the Deafblind Heritage	12,169	22,050	36,669	(2,450)
Elderly/Young Deafblind Members	0	22,714	22,714	0
Activities for Deafblind people	0	13,352	13,352	0
Grants to members	0	21,185	21,185	0
Pastoral development	0	1,000	1,000	0
Membership support workers	800	2,400	1,600	1,600
Deafblind Directors	0	6,953	6,953	0
Clown Doctor Project	0	2,159	2,159	0
Black and ethnic minority development project	0	39,000	3,250	35,750
Direct payments development project	0	26,700	22,973	3,727
Pensions and benefits	0	35,400	0	35,400
Gifts of assets	0	256,307	0	256,307
Protecting the Health of Deafblind people	0	300	300	0
Publications	0	2,058	2,058	0
<b>Restricted Funds</b>	<b>£3,635,200</b>	<b>£3,364,886</b>	<b>£2,995,655</b>	<b>£4,004,431</b>

#### National Centre for Deafblindness

Capital costs associated with the building of National Centre for Deafblindness in Peterborough.

#### Income for Salaries

This is a reimbursement of salary costs paid out by Deafblind UK. Income is reimbursed by both Deafblind Scotland and also by local authorities.

#### Services for Deafblind people

The provision of trained Communicator-Guides for deafblind people.

#### Supporting people

Funding from local authorities to allow Deafblind UK to provide services to deafblind people in specific geographic areas, for example for provision of a trained Communicator Guide.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2005**

### **Regional Services**

To provide all services to deafblind people in donor specified geographic regions, including the support of Regional Development Officers.

### **Volunteers Befrienders for Deafblind people**

To provide Deafblind people with support through a network of trained volunteers, with the support of regional Volunteer Liaison Workers. A newsletter is produced to keep volunteers in touch with Deafblind UK and other volunteers.

### **Provision of Helpline costs for Deafblind people**

To provide a 24 hour helpline to support and supply information for deafblind people, their carers and related organisations.

### **Provision of IT Services for Deafblind people**

To provide specialist computer equipment and training for deafblind people, either at Deafblind UK's Karten CTEC Centre or in their home.

### **Rainbow Court**

For Deafblind UK's National Training and Rehabilitation Centre in Peterborough, which provides a range of services for deafblind people, including residential respite care. The fund is in deficit due to incurring expenditure in advance of receiving known future income.

### **Marketing and Fundraising**

To raise awareness of Deafblind UK and deafblindness through marketing and fundraising.

### **Deafblind Diploma Development Project**

A professional qualification within the field of Social care for those responsible for designing and delivering services to deafblind people within the community and within residential care.

### **Improving the Provision of Services to Deafblind people**

Project to improve deafblind people's access to services, for example healthcare, the provision of Deafblind UK's registered Volunteers and increasing number of deafblind people who are able to live independently.

### **Deafblind UK - Training Department**

To further the work of our training department who provide training to Deafblind UK staff and organisations throughout the country in skills relating to deafblindness which lead to nationally recognised qualifications.

### **Challenges**

To support our Head of Challenges, who is himself deafblind, to raise awareness and funds for Deafblind UK through various challenges.

### **Capturing the Deafblind Heritage**

Production of a permanent display within the National Centre for Deafblindness, to be used in awareness raising activities and for deafblind people themselves to gain a sense of their own history. This fund is in deficit because the final part of the project was carried on into the next financial year.

### **Elderly Deafblind Members (including Ex Service Men and Women)/ Young Deafblind Members**

To provide services for deafblind people who are classed as elderly (including those members who served in the armed forces), or those who are classed as young, including the support of Regional Development Officers.



# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2005**

### **Activities for Deafblind people**

To provide activities for deafblind people at Rainbow Court in Peterborough. New skills are learnt and there are opportunities to meet other deafblind people. Activities include craft breaks and Christmas breaks.

### **Grants to members**

To provide deafblind members with support or equipment to enhance their quality of life.

### **Pastoral Development**

To support a deafblind priest to raise awareness in all religions on the difficulties people who have sight and hearing loss have in accessing pastoral care, religious services.

### **Membership Support Workers**

To recruit and support membership Support Workers - deafblind people who give their time voluntarily to help other deafblind people in their local region.

### **Deafblind Directors**

To support the work of our deafblind Directors, so they can attend the Board meetings held at the National Centre for Deafblindness and other duties required in their role as Director.

### **Clown Doctor Project**

To provide support for profoundly deafblind people, using laughter, fun, toys and smells as communication tools. Funding was obtained to train one of Deafblind UK's Support Workers as a Clown Doctor at a specialist training course in Russia.

### **Black and Ethnic Minority Development Project**

To increase the awareness of Deafblind UK among the Black and Ethnic Minority community and encourage access to the services that Deafblind UK provide.

### **Direct Payments Development Project**

To raise awareness of Direct Payments among Deafblind UK members and to provide one to one support to help members through this process using the appropriate communication method.

### **Pensions and Benefits**

To help deafblind people access information about the pensions and benefits available to them and to signpost them to the appropriate Government agencies.

### **Gifts of assets**

Assets have been gifted to the charity from a legacy.

### **Protecting the Health of Deafblind people**

Supporting deafblind people to preserve and protect their good health, for example by liaising with health authorities to ensure all the health needs of deafblind people are met.

### **Publications for Deafblind people**

A service to provide deafblind people with a variety of publications in a format that is accessible to them, for example Braille or Audio tape.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2005

### 18. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

	Tangible fixed assets £	Investments £	Other net assets £	Total £
Restricted funds	3,839,259	–	165,172	4,004,431
Unrestricted funds	438,763	2	1,032,307	1,471,072
	<u>£4,278,022</u>	<u>£2</u>	<u>£1,197,479</u>	<u>£5,475,503</u>

Unrestricted funds includes £356,000 legacy income which has been earmarked for 2005-06.

### 19. RELATED PARTY TRANSACTIONS

Deafblind UK Trading Limited has been set up as a trading arm of the charity. The shares are held on behalf of the charity, and profits are gifted by a deed of covenant.

At the year end £148,491 was gifted to the charity, which is included in the donations figure.

At 31 March 2005 £172,320 was owed to the charity from Deafblind UK Trading Limited, which is shown in amounts due from group undertakings.

### 20. COMPANY LIMITED BY GUARANTEE

The company does not have a share capital as it is limited by guarantee. In the event of the company being wound up, the maximum amount which each member is liable to contribute is £1.

### 21. SUBSIDIARY COMPANY

The assets and liabilities of the subsidiary company at 31 March 2005 were:

	2005 £
Fixed assets	1,288
Current assets	185,822
Creditors: amounts falling due within one year	(187,108)
	<u>£2</u>
Representing:	
Share capital	<u>£2</u>