

# financial statements

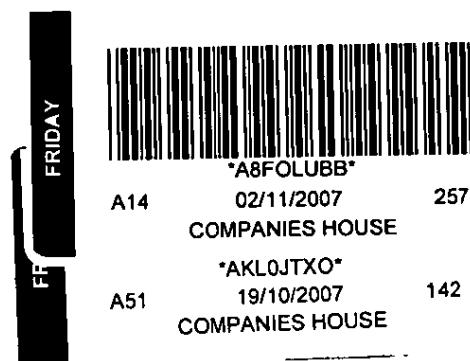
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## **Deafblind UK Company Limited By Guarantee**

For the year ended 31 March 2007

Company registration number 02426281



**DEAFBLIND UK  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2007**

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# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

<b>The board of trustees</b>	P Gafga	(Chair)	deafblind
	D Evans		deafblind
	S Arnall		deafblind
	C Fenwick		deafblind
	R Sandford		deafblind
	P Skivington		deafblind
	M Wier (Co-opted)		deafblind
<b>Company secretary</b>	D Stonehouse		
<b>Chief executive</b>	J Skipp		
<b>Registered office</b>	National Centre for Deafblindness John and Lucille van Geest Place Cygnet Road Hampton Peterborough PE7 8FD		
<b>Auditor</b>	MacIntyre Hudson LLP Chartered Accountants & Registered Auditors 8-12 Priestgate Peterborough PE1 1JA		
<b>Bankers</b>	Lloyds TSB 30-31 Long Causeway Peterborough PE1 1XP		

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2007**

The trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2007

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **LEGAL STATUS**

Founded in 1928, by deafblind people and their carers, Deafblind UK is a registered charity and company limited by guarantee

The Company is a registered charity (registration number 802976) limited by guarantee and is governed by its Memorandum and Articles which give deafblind people full voting rights as members of the company

The Board of Directors is composed of persons (herein called directors) elected by the deafblind members. The Board must include a minimum of 50% deafblind directors. Every year, subsequent to the first Annual General Meeting, one third of the directors shall retire from office. A retiring director shall be eligible for re-election.

#### **ORGANISATIONAL STRUCTURE AND DECISION MAKING PROCESS**

The Board of Directors are responsible for the strategic direction and policy of the organisation and identify priorities through a Five Year Planning process. To summarise, decisions are taken at quarterly Board meetings and through day to day contact with Board members where required. The Chief Executive Officer takes responsibility for the delivery of strategy and policy determined by the Board and has delegated decision making powers agreed in advance by the Directors. Management of specific work areas and departments is further delegated to two senior managers (Director of Finance and Administration and Director of Fundraising & Marketing) and a team of Service Managers.

#### **HOW DO WE PLAN**

Planning processes which involve many thousands of deafblind people are never straightforward, but Deafblind UK is committed to taking everyone's views into account. As detailed above first the Directors, through the Chief Executive and his staff, consult the full 3300 membership of DBUK. Members each receive a personal invitation to suggest ways in which the organisation could improve its services or provide a more representative voice for deafblind people. This in itself is not a simple task since each member has individual communication and reading needs. In order to consult our membership, letters have to be sent out in 22 different formats including Braille, Moon, Large Prints (up to 72 point), on tape, computer disk and by e-mail. For some members none of these formats work and they will need a human communicator in the form of a DBUK volunteer or member of staff.

To create as much flexibility as possible, deafblind people can feed back their views and comments in any way they feel most comfortable - by phone, through another person, by e-mail, Braille, Large Print or Moon letter. In this way no-one is excluded because of the restrictions of the process. All deafblind people's responses are collated and presented to the Board of Directors.

In the same way through the organisation's management process staff are consulted in teams, their responses discussed by managers and these results fed through to the deafblind directors.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2007**

### **TRUSTEES RECRUITMENT, INDUCTION AND TRAINING**

When recruiting new members to the Board, existing trustees are clear about the charity's purpose and aims. They also understand their broader duties and responsibilities as trustees, to ensure both that they are acting in the best interests of the Charity, and that they are in a position to explain to new trustees what is required of them.

Directors ensure that they, rather than staff, retain overall responsibility and control of the trustee recruitment, selection and induction process. Existing directors have a clear role to play in overseeing the effective management of an open and efficient process.

Deafblind UK's Board of Directors communicate with the membership of Deafblind UK to ascertain if anyone is interested in becoming a director or can recommend an individual with the suitable skills and experience to be able to fully contribute to the decision making process. Interested applicants must submit detailed curriculum vitae. Short listed candidates will be interviewed by the Chair and other trustees and if successful they will sit on the Board as a co-opted director for a period up to a year. At this stage, if successful they will be elected onto the Board, by our membership. During their co-opted period co-opted directors will undertake an induction and any necessary training, which will continue once they have been elected.

Deafblind UK fully understands that diversity is an important factor for our organisation and will seek greater diversity across the board wherever possible.

### **RISK POLICY**

The Board of Directors are responsible for the management of the risks faced by Deafblind UK. Risks are identified, assessed and controls established throughout the year.

The key controls used by Deafblind UK include

- Formal agenda for Board activity
- Comprehensive strategic planning, budgeting and management accounting
- Established organisational structure and lines of reporting
- Formal written policies
- Hierarchical authorisation and approval levels

### **VOLUNTEERS**

Deafblind UK would like to thank all the volunteers who have supported the organisation this year. Our volunteers have supported deafblind people in a one on one befriending role by acting as their eyes and ears as they access the world around them. They have also fundraised for us at events and given awareness talks about our work. We currently have 563 volunteers working one on one with deafblind people across Britain.

### **AIMS AND OBJECTIVES OF DEAFBLIND UK**

#### **VISION**

Deafblind UK's vision is that people who are deafblind or have a combined sight and hearing loss should have equal rights, access and opportunities as all other citizens within society.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2007**

### **MISSION STATEMENT**

Deafblind UK is an organisation of and for people who are deafblind or have a combined sight and hearing loss. We will champion the rights and interests of all people who are deafblind or have a combined sight and hearing loss and will deliver quality services to support individuals to have autonomy and control over their lives.

We will achieve this by

- Ensuring our Board of Directors is predominantly made up of people who are deafblind or have a combined sight and hearing loss. We will only invite sighted hearing people to join the Board where we have been unable to recruit the required expertise in a specific area.
- Raising public and professional awareness of the needs of people who are deafblind or have a combined sight and hearing loss.
- To campaign for legislative or social change to promote and enhance equal access and inclusion for deafblind people and people with combined sight and hearing loss.
- Working in partnership with deafblind people, public bodies, other voluntary organisations and the independent sector to provide information, advice and guidance alongside appropriate support and advocacy services to deafblind people and people with a combined sight and hearing loss.
- To directly provide Independent Living Services which promote and enable individual choice and control over lifestyle and support equality.

### **ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE OF KEY AREAS OF DEAFBLIND UK**

#### **Training**

- Training courses were delivered to 546 people. 8 participants attained the CACDP recognised Level 4 Interpreter course, 84 attained the CACDP Level 3 Communicator Guide course, 138 attained the CACDP Level 2 Support Worker course and the remainder attained certificates in Deafblind UK recognised deafblind and deaf awareness courses.
- Deafblind UK experienced consistently high pass rates on CACDP courses. For example, 87% passed the Level 2 course first time and 76% passed the more difficult Level 3 course first time. We are working to raise this percentage in the future.
- CACDP has undertaken a review of their training courses and Deafblind UK now seeks to push forward with the new course guidelines and course modules in the new financial year.

#### **National Information and Carers Project**

- 224 referrals and enquiries to the new Information/ Carers Officer were processed between October 2006 and March 2007. These enquiries included 22% of people requesting information about equipment that could assist daily life, 5% asking questions about health issues and 3% enquiring about holidays.
- 103 carers were identified and supported during this time and a newsletter is now being produced quarterly to keep carers in touch with Deafblind UK's work and enable them to network with each other.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2007**

### **Helpline**

- Deafblind UK's 24 hour helpline took 124,523 calls last year and provided a point of contact for isolated deafblind people who have little contact with friends and family. Some of the calls were also from carers or professionals working with deafblind people who were seeking information and advice from the new Information/Carers Officer.

### **Education**

- Our Education team attended the Education Show at the NEC from 8th-11th March 2006. The team networked with teachers and other education professionals about the programmes and resources offered by the charity.
- We ran an Easter Promotion and worked with Out of School Clubs at our centre in Hampton to raise the profile of deafblindness and deafblind people. This led to more work with Out of School Clubs in the summer and autumn months.
- During Deafblind Awareness Week (26<sup>th</sup> June to 2<sup>nd</sup> July) we ran an Assembly Week and visited 25 different schools and talked to 4332 pupils about deafblindness. A school adopted us as their Charity of the Year as a result of one of these talks. In November we targeted secondary schools and talked to 1973 students about the work of Deafblind UK.
- We ran a Halloween promotion and were visited by Brownie clubs who did a series of programmes about deafblindness. Girl Guiding Cambridgeshire West chose to base their County Challenge on the charity.
- Our Education programmes reached a further 1316 people last year.

### **Health**

- We sent a survey to our deafblind members about their health experiences and needs. The results will be published in a report next year.
- Basic health information sheets were sent to deafblind people in accessible formats (e.g., Braille) about various topics including healthy living, diabetes, breast cancer, prostate cancer and bird flu.
- Our Health Co-ordinator worked with the NHS to resolve 4 formal complaints by deafblind people using their services. We also tackled 50 informal problems raised by deafblind people and achieved positive outcomes including putting information into large print for patients and advising staff about hearing loop systems. This work led to us linking in with the local Independent Complaint and Advocacy Service unit regularly.
- We continue to be a member of the British Society for Mental Health and Deafness. We attended their national conference and a senior member of staff provided a keynote address.
- We contacted all 303 Primary Care Trusts (PCTs) regarding the deafblind recommendations in the Towards Equity and Access Department of Health report. Three PCTs contacted us and requested awareness talks to find out more about deafblindness and mental health.
- We gave 1 hour health awareness talks during Deafblind Awareness Week to 150 people.
- Deafblind UK has commented on or been involved in the development of 25 schemes for hospitals and PCTs, including the Department of Health's Single Equality Scheme.

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2007**

### **Membership**

- We have continued to support our deafblind members this year by providing information, advice, and publications such as our quarterly magazine Open Hand, deafblind friendly awards, surveys, awareness mail shots and peer support, through our Membership team of five staff
- In addition, our seven Membership Support workers (voluntary deafblind people) have visited local deafblind in their own homes and supported the work of Deafblind UK by giving awareness talks to schools and hospital staff
- We have invested in a new database system which is available to all teams within Deafblind UK and most importantly our membership team. The new system enables everyone to record and share information more quickly and efficiently

### **Services and Contracts**

- In May 2006 a Rural Link Officer for Cornwall and Devon was appointed to identify deafblind people in the area and two part-time posts as Women's Project Officers were appointed in the Midlands. All were funded by the Big Lottery Fund
- Our Pension and Benefit Co-ordinator continued to work with individual Members to gain benefits such as Attendance Allowance and Disability Living Allowance. Networking with other professional agencies such as local Citizen Advice Bureau's, ensured that staff were trained in clear communication to work with deafblind people
- Our Black and Minority Ethnic Project Officer has worked with the 1990 Trust for two days per week to identify this hidden group of people with a view to influencing Government strategies and national BME projects
- Deafblind UK continued to be registered as a CSCI domiciliary care agency and provided communication support to deafblind people on a contract funded basis
- 200 spot contracts were commissioned by Local Authorities with each service meeting the person's individual service user plan. We have approximately 98 communicator guides to fulfil these spot contracts and we continue to have 11 support co-ordinators throughout the UK to support them
- Deafblind UK has now initiated 25 Direct Payment contracts with individual deafblind people

### **Rainbow Court – National Rehabilitation Centre**

- Rainbow Court fulfilled CSCI regulations by ensuring staff were trained to the necessary standards which included personal care, vulnerable adults, health and safety, risk assessments, first aid, manual handling and specialist deafblind communication methods
- Deafblind UK manages a registered and a supported housing service at Rainbow Court in Peterborough. We support three registered deafblind people at the centre and 75% of the tenanted units at Rainbow Court are occupied. The short stay accommodation available to people undertaking rehabilitation and living skills was occupied 63% of the time in this financial year
- At Rainbow Court we introduced consultation, information and working group meetings to maintain high standards of service delivery with the staff team, support workers, teams working with registered deafblind people and organisational service managers
- 54 deafblind people enjoyed holidays and respite breaks at Rainbow Court, 26 deafblind people took part in organised activity breaks and three people were given accommodation whilst receiving specialist IT training



# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2007**

### **Information technology**

We undertook a complete review of our existing technology infrastructure at our HQ building in Hampton and made the following changes to enhance performance

- We replaced the servers and operating systems controlling our network and upgraded all computers at our Hampton site to bring equipment up to date
- A leased line and Virtual Private Network were installed to give off site staff equal access to the Deafblind UK network
- By changing our land line telephone provider we have reduced telephone charges by 30%
- We installed wireless access at the Hampton site which can be used by staff and conference delegates
- Our IT team provided 63 days worth of training to deafblind people who use various different accessible computer systems and assisted deafblind people in 15 off site calls to repair their equipment
- 2 members of Deafblind UK were supplied with new computer equipment and the relevant training to use the systems effectively

### **FUNDRAISING**

#### **Corporate**

- We launched a new recycling scheme and worked with companies to recycle their ink cartridges and mobile phones
- We encouraged companies to sign up to our payroll giving scheme and successfully worked with Barclays amongst others on this initiative
- The corporate team launched an initiative called the Big Summer Picnic to encourage companies to get their staff together and hold a picnic in aid of Deafblind UK during the summer months

#### **Trusts and Legacies**

- Deafblind UK continued to enjoy strong support from loyal trusts and charitable foundations. We were able to undertake projects such as the National Families, Carers and Friends Scheme and equip all Deafblind UK lone workers with personal safety and hygiene kits
- We continued to work with newly established trusts to fund our core services
- We reviewed our systems of reporting to trusts so that these were more streamlined
- Legacy performance exceeded expectations and several estates bequeathed money from the sale of property
- We participated in a Free Will Writing Fortnight, and targeted areas within Cambridgeshire, as a pilot project. This resulted in a number of legacy pledges to the charity, including a 'whole of estate' pledge. We plan to investigate similar methods of increasing our legacy income in the future

#### **Direct Marketing**

- We sent out four appeals to donors last year about topics such as our Helpline and Information Technology for deafblind people with a good response
- Our Radio 4 Appeal in May 2006 by Nicholas Parsons generated income of over £20,000

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2007**

### **Regional Fundraising**

- Our new regional fundraising team worked on initiatives such as sky dives, abseils, the London Marathon, rock and roll nights, a deafblind bowling challenge, shark dives and a Carols 2 Care initiative with school children at Christmas. As well as raising funds, these initiatives helped to generate publicity for Deafblind UK

### **PR and Marketing**

- We engaged Nicholas Parsons to present our Radio 4 Appeal in May 2006
- We promoted the Big Summer Picnic during Deafblind Awareness Week by working with journalists and broadcasters
- In December 2006 we worked on a joint initiative with HIT Entertainment to support our Pingu key ring promotion including the production of a Pingu DVD
- We worked alongside fundraising and services colleagues to promote events, raise awareness about the work of Deafblind UK and encourage more volunteers to support the Charity

### **FINANCIAL OVERVIEW & RESERVES POLICY**

The accounts show an accounting deficit of £583,864 for the financial year 2006-07. However, our balance sheet remains strong with net current assets of £1,182,427.

Our objective is to achieve a balanced budget within the next twelve months. The cumulative effect of the strategies, detailed below, will be to strengthen organisational effectiveness, improve the profitability of our contracted services and maximise income from voluntary and statutory sources. We will begin the process of implementing these strategies during the course of the next financial year and expect to be able to achieve a level of reserves in excess of three months operating costs through the allocation of surplus unrestricted income, within a twenty four month period.

Significant work has taken place in defining a new management and operational model which will deliver relevant, high quality services to deafblind people whilst at the same time ensuring the financial sustainability of these services. These structural changes will be implemented in the coming 18 months.

In order to ensure the success of this new model, we are mapping and monitoring all key business processes across the organisation. The purpose of this exercise is to provide critical management information about operational performance which can be used to improve the quality and reach of our services, strengthen financial performance and support the implementation of the change programme.

As part of this process we are also implementing a full cost recovery costing model relating to all our contractual services with local authorities in England and Wales. This will ensure all existing and new services delivered under contract make a net contribution to the organisation and are financially viable in the long term.

We have made a significant investment over the past twelve months in our Fundraising Department. We are confident that this investment will maximise our ability to attract voluntary income which in turn will support the vital work of the charity in areas where central and local government funding is not available.

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2007

### **PLANS FOR THE FUTURE**

With the commencement of a new Chief Executive during the financial year April 2006 – March 2007 a review of the organisations Vision and Mission, Operational Services and Management Structure have taken place in the context of delivering the revised Vision and Mission within a sustainable financial framework into the longer term

The review has led to development priorities in the expansion of our existing community based services for deafblind people through the development of Independent Living Teams (ILT's) ILT's will deliver a range of services including homecare, communicator guides, rehabilitation and interpreter services. The development of these services will be targeted strategically within local authorities in England and Wales where we have an existing service infrastructure. This model of service provision meets with the vision and mission of the organisation is in keeping with national and local government policy in relation to enabling people with health and social need to be supported to remain and participate within their own local communities and will be funded through contracts with local authorities

The review has also led to the reorganisation of the services we fund and provide directly to and for our members. We plan to increase the capabilities of our 24 Hour Helpline Service with the introduction of case worker role. This role will facilitate Information, Advice and Guidance in areas of social care, housing and benefit entitlement supporting deafblind people to access the services they are entitled to. We will also create a policy, awareness and campaigns department to research areas of exclusion experienced by deafblind people and to campaign for social or legislative change to reduce the barriers to social inclusion experienced by deafblind people

We will achieve the above within a sustainable financial framework. Investment in our fundraising department will over the next 3 years increase our ability to attract additional funds so that we may further develop the services we provide and the impact the organisation can make in raising awareness of and campaigning for a society that does not exclude deafblind people from participation in and access to ordinary everyday activities, that others take for granted. Furthermore, all services provided under contract with central or local government will be based on a full cost recovery model, ensuring we maximise the funds available to support the implementation of our organisational Vision and Mission

### **RESULTS**

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements

### **THE TRUSTEES**

The trustees who served the charity during the period were as follows

P Gafga (Chair)	deafblind	
D Evans	deafblind	
S Arnull	deafblind	
Father C Axelrod	deafblind	- retired 10 January 2007
C Fenwick	deafblind	
R Sandford	deafblind	
P Skivington	deafblind	
M Wier (Co-opted)	deafblind	- appointed 1 December 2006

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2007**

### **TRUSTEES' RESPONSIBILITIES**

Company law requires the trustees to prepare financial statements for each financial year under that law the trustees have elected to prepare the financial statement statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) and Statement of Recommended Practice for Charities (SORP 2005) The financial statements are required by law to give a true and fair view of the state of affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985 The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

In so far as the trustees are aware

- there is no relevant audit information of which the charity's auditor is unaware, and
- the trustees have taken all step that they ought to have taken to makes themselves aware of any relevant audit information and to establish that the auditor is aware of that information

### **AUDITOR**

A resolution to re-appoint MacIntyre Hudson LLP as auditor for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985

Registered office  
National Centre for Deafblindness  
John and Lucille van Geest Place  
Cygnet Road  
Hampton  
Peterborough  
PE7 8FD

Signed by order of the trustees



**D STONEHOUSE**  
Company Secretary

Approved by the trustees on 17 October 2007

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DEAFBLIND UK**

**YEAR ENDED 31 MARCH 2007**

We have audited the financial statements for the year ended 31 March 2007 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement, Accounting Policies and the related notes. These financial statements have been prepared on the basis of the accounting policies set out therein.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS**

The trustees (who also act as Directors for the charitable activities of the company) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) as set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Annual Report is consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Trustees' Annual Report and consider whether it is consistent with the audited financial statement. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information beyond that referred to in this paragraph.

### **BASIS OF OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**DEAFBLIND UK  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
DEAFBLIND UK *(continued)***

**YEAR ENDED 31 MARCH 2007**


**OPINION**

In our opinion

- the financial statement give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the group's and charity's state of affairs as at 31 March 2007 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the trustees' annual report is consistent with the financial statements

8-12 Priestgate  
Peterborough  
PE1 1JA

17 October 2007

  
MACINTYRE HUDSON LLP  
Chartered Accountants  
& Registered Auditors

The accounting policies and notes on pages 18 to 30 form part of these financial statements

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## CONSOLIDATED STATEMENT OF FINANCIAL ACITIVITES

YEAR ENDED 31 MARCH 2007

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
<b>Voluntary income</b>					
Legacies		420,084	2,000	422,084	735,746
Grants and trusts	1	385,943	596,077	982,020	1,109,791
Other donations, subscriptions and appeals	2	42,642	-	42,642	33,608
		<u>848,669</u>	<u>598,077</u>	<u>1,446,746</u>	<u>1,879,145</u>
<b>Activities for generating funds</b>					
Trading income		247,168	-	247,168	340,374
Investment income	3	87,594	-	87,594	74,746
		<u>1,183,431</u>	<u>598,077</u>	<u>1,781,508</u>	<u>2,294,265</u>
<b>Incoming resources from charitable activities</b>					
Contracted services	4	372,168	1,130,957	1,503,125	1,466,384
Other income	4	151,793	87,769	239,562	207,810
		<u>523,961</u>	<u>1,218,726</u>	<u>1,742,687</u>	<u>1,674,194</u>
Disposal of fixed assets		1,055	-	1,055	1,800
<b>TOTAL INCOMING RESOURCES</b>		<u>1,708,447</u>	<u>1,816,803</u>	<u>3,525,250</u>	<u>3,970,259</u>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds	6	253,910	-	253,910	469,198
Charitable activities	7	1,685,340	2,039,001	3,724,341	3,012,156
Trading expenses – subsidiary company		116,440	-	116,440	161,703
Governance costs	8	14,423	-	14,423	11,644
		<u>2,070,113</u>	<u>2,039,001</u>	<u>4,109,114</u>	<u>3,654,701</u>
<b>NET INCOMING/ (OUTGOING) RESOURCES FOR THE YEAR</b>		<u>(361,666)</u>	<u>(222,198)</u>	<u>(583,864)</u>	<u>315,558</u>
Balances brought forward		<u>2,066,031</u>	<u>3,725,030</u>	<u>5,791,061</u>	<u>5,475,503</u>
Balances carried forward		<u>1,704,365</u>	<u>3,502,832</u>	<u>5,207,197</u>	<u>5,791,061</u>

The charity has no recognised gains or losses other than the results for the year as set out above

All of the activities of the charity are classed as continuing

The accounting policies and notes on pages 18 to 30 form part of these financial statements

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## CONSOLIDATED BALANCE SHEET

31 MARCH 2007

	Note	£	2007 £	2006 £
<b>FIXED ASSETS</b>				
Tangible assets	11		4,030,517	4,117,604
Investments	12		—	—
			<u>4,030,517</u>	<u>4,117,604</u>
<b>CURRENT ASSETS</b>				
Stocks		32,794		35,381
Debtors	13	559,128		513,627
Cash at bank and in hand		770,226		1,334,608
		<u>1,362,148</u>		<u>1,883,616</u>
<b>CREDITORS. Amounts falling due within one year</b>	14	<u>(185,468)</u>		<u>(210,159)</u>
<b>NET CURRENT ASSETS</b>			<u>1,176,680</u>	<u>1,673,457</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>5,207,197</u>	<u>5,791,061</u>
<b>NET ASSETS</b>			<u>£5,207,197</u>	<u>£5,791,061</u>
<b>FUNDS</b>				
Restricted	16		3,502,832	3,725,030
Unrestricted	17		1,704,365	2,066,031
<b>TOTAL FUNDS</b>			<u>£5,207,197</u>	<u>£5,791,061</u>

These financial statements were approved and authorised for issue by the members of the committee on the 17 October 2007 and are signed on their behalf by



P GAFGA  
Director

The accounting policies and notes on pages 18 to 30 form part of these financial statements



# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## CHARITY BALANCE SHEET

31 MARCH 2007

	Note	£	2007 £	2006 £
<b>FIXED ASSETS</b>				
Tangible assets	11		4,024,768	4,112,894
Investments	12		2	2
			<u>4,024,770</u>	<u>4,112,896</u>
<b>CURRENT ASSETS</b>				
Debtors	13	900,187		853,275
Cash at bank and in hand		<u>442,217</u>		<u>1,004,093</u>
		1,342,404		1,857,368
<b>CREDITORS</b> Amounts falling due within one year	14	<u>(159,977)</u>		<u>(179,203)</u>
<b>NET CURRENT ASSETS</b>			<u>1,182,427</u>	<u>1,678,165</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>5,207,197</u>	<u>5,791,061</u>
<b>NET ASSETS</b>			<u>£5,207,197</u>	<u>£5,791,061</u>
<b>FUNDS</b>				
Restricted	16		3,502,832	3,725,030
Unrestricted	17		<u>1,704,365</u>	<u>2,066,031</u>
<b>TOTAL FUNDS</b>			<u>£5,207,197</u>	<u>£5,791,061</u>

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# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## GROUP CASH FLOW STATEMENT

YEAR ENDED 31 MARCH 2007

	2007	2006
	£	£
<b>NET CASH INFLOW FROM OPERATING ACTIVITIES</b>	<b>(493,977)</b>	<b>476,688</b>
<b>RETURNS ON INVESTMENT AND SERVICING OF FINANCE</b>		
Interest received	21,400	32,852
Net cash outflow from returns on investment	21,400	32,852
<b>CAPITAL EXPENDITURE</b>		
Payments to acquire tangible fixed assets	(44,173)	(206,385)
Receipts from sale of fixed assets	2,368	258,105
Net cash inflow/(outflow) from capital expenditure	(41,805)	51,720
Cash inflow before financing	(514,382)	561,260
<b>FINANCING</b>		
New bank loan	-	-
Repayments of loan capital	(50,000)	(50,000)
Net cash (outflow)/inflow from financing	(50,000)	(50,000)
<b>INCREASE/(DECREASE) IN CASH</b>	<b>£(564,382)</b>	<b>£511,260</b>
<b>RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES</b>		
	2007	2006
	£	£
Operating profit/(loss)	(555,263)	282,706
(Profit)/Loss on disposal	(1,055)	(1,800)
Depreciation	129,947	111,786
Decrease/(Increase) in debtors	(45,502)	90,843
Increase/(Decrease) in creditors	(24,691)	28,534
Increase/(Decrease) in stocks	2,587	(35,381)
Net cash inflow from operating activities	<b>£(493,977)</b>	<b>£476,688</b>
<b>RECONCILIATION OF NET CASH FLOW MOVEMENT TO MOVEMENT IN NET FUNDS</b>		
	2007	2006
	£	£
Increase in cash in the period	(564,382)	511,260
Cash outflow from bank loans	50,000	50,000
Change in net funds	(514,382)	561,260
Net funds at 1 April 2006	1,284,608	723,348
Net funds at 31 March 2007	<b>£770,226</b>	<b>£1,284,608</b>

The accounting policies and notes on pages 18 to 30 form part of these financial statements

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## GROUP CASH FLOW STATEMENT

YEAR ENDED 31 MARCH 2007

### ANALYSIS OF CHANGES IN NET FUNDS

	1 Apr 06 £	Cash flows £	31 Mar 07 £
Cash at bank and in hand	<u>1,334,608</u>	<u>(564,382)</u>	<u>770,226</u>
Debt due within 1 year	(50,000)	50,000	-
Debt due after 1 year	-	-	-
	<u>(50,000)</u>	<u>50,000</u>	<u>-</u>
	<u>£1,284,608</u>	<u>£(514,382)</u>	<u>£770,226</u>

The accounting policies and notes on pages 18 to 30 form part of these financial statements

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## ACCOUNTING POLICIES

YEAR ENDED 31 MARCH 2007

### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and the Companies Act 1985

### Fixed assets

All fixed assets are initially recorded at cost

Generally expenditure over £500 of a capital nature is capitalised at cost as fixed assets within the relevant fund

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Freehold buildings	1% straight line
Electronic equipment	20% straight line
Office equipment	10% straight line
Motor vehicles	25% straight line

### Donated assets

Donated assets are valued at a reasonable estimate of the value to the charity

### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

### Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities

### Branch income

The results of the branches of the charity are consolidated in the accounts

### Funds

If monies are given for a specific purpose, this income and related expenditure is treated as restricted. If the income is for general use, it is included as unrestricted and may be expended at the discretion of the Trustees in furtherance of the objects of the charity

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **ACCOUNTING POLICIES**

**YEAR ENDED 31 MARCH 2007**

### **INCOMING RESOURCES**

**Voluntary Income is recognised in the appropriate fund as follows**

#### **Legacies**

Legacies are included in income at the point there is certainty of receipt and the amount is measurable

#### **Grants**

Grants are included in income when receivable

#### **Donations**

Donations under gift aid together with the associated income tax recovery are recognised as income when the donation is received

#### **Activities for generating funds includes:**

##### **Conference income**

Conference income, from hiring out the conference facilities at Deafblind's headquarters is recognised as income as soon as the event has taken place

From 1 April 2004 the income and expenditure arising from the conference facilities is included in the trading company, Deafblind UK Trading Ltd. For the purpose of the accounts, only direct costs relating to the hire of the conference facilities have been deducted against the income

#### **Investment income includes:**

##### **Rental income**

Deafblind UK receives rental income from renting accommodation at Rainbow Court to deafblind people. It is recognised as income in the period to which the income relates

#### **Incoming resources for charitable activities is recognised as.**

##### **Fees and charges and support work**

Fees and charges and support work income are included in the period which they relate to

##### **Other income**

All other income is recorded in the period that it relates to

##### **Resources expended**

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay

The costs of operating the charity have been split between costs of generating funds, charitable expenditure, and governance costs

The support costs include an apportionment to fundraising and direct charitable activities, and have been allocated based on staff numbers

Governance costs are costs of complying with the statutory requirements of the general running of the charity

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 1 VOLUNTARY INCOME – GRANTS AND TRUSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Grants & donations including specific appeals	385,943	227,777	613,720	766,273
Big Lottery Fund	-	198,778	198,778	208,498
Department of Health	-	169,522	169,522	135,020
	<u>385,943</u>	<u>596,077</u>	<u>982,020</u>	<u>1,109,791</u>

Restricted grants received include

- The Big Lottery Fund has granted £93,563 for Wales Development Project, £38,218 for a BME Regional Development Officer in London, £31,734 for Women's Regional Development Project in the Midlands, £20,289 for a Rural Link Officer in the South West, £14,974 for a Rural Link Officer in the North East
- The Department of Health have granted £68,000 for Black & Ethnic Minorities Development Project, £65,000 for Core Funding, £36,522 for Strategic Health for Deafblind People
- A grant was received from the Lloyds TSB Foundation for England & Wales of £17,364 for the Carers Project
- Also received with thanks, £25,000 from The City Bridge Trust towards our Support Co-ordinator in London, £9,600 from the City Parochial Trust towards our Key Worker in London, £4,000 from the PJK Charitable Trust towards our Clown Doctor Project, £1,000 from the Boshier-Hinton Foundation to purchase a CCTV magnifier, £360 from the Concertina Charitable Trust towards one of our activity breaks at Rainbow Court and £16,000 from the Ulverscroft Foundation for the carer's scheme

### 2 VOLUNTARY INCOME – OTHER DONATIONS, SUBSCRIPTIONS AND APPEALS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Donations	38,811	-	38,811	32,778
Membership subscriptions	3,831	-	3,831	830
	<u>42,642</u>	<u>-</u>	<u>42,642</u>	<u>33,608</u>

### 3 INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Bank interest received	21,400	-	21,400	25,698
Rental income	66,194	-	66,194	49,048
	<u>87,594</u>	<u>-</u>	<u>87,594</u>	<u>74,746</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
<b>Contracted services</b>				
Supporting people grant	160,781	-	160,781	344,228
Fees and charges	-	1,130,957	1,130,957	1,091,935
Support work	211,387	-	211,387	30,221
	<u>372,168</u>	<u>1,130,957</u>	<u>1,503,125</u>	<u>1,466,384</u>
<b>Other Income</b>				
Income for salaries	(14,060)	87,569	73,509	99,082
Training income	89,153	-	89,153	43,263
Holidays and activities	8,140	-	8,140	10,097
Income from branches	14,283	-	14,283	17,619
Sundry income	14,214	200	14,414	4,755
Special events	31,576	-	31,576	29,065
Sales (including Deafblind handbook)	251	-	251	-
Tax refunds	8,236	-	8,236	3,929
	<u>151,793</u>	<u>87,769</u>	<u>239,562</u>	<u>207,810</u>

### 5 INCOME FROM SUBSIDIARY'S TRADING ACTIVITIES

The Charity is the sole member of Deafblind UK Trading Limited, a company established to provide conference facilities, provide transcription services and to sell merchandise on behalf of the charity, as ultimately the activities are undertaken with a view to raising funds for Deafblind UK. Its results for the year, as extracted from the audited financial statements, are summarised below

	2007 £	2006 £
Turnover	281,902	372,494
Cost of sales	(39,851)	(97,417)
	<u>242,051</u>	<u>275,077</u>
Administrative expenses	(251,635)	(282,231)
Operating loss	(9,584)	(7,154)
Interest receivable	9,584	7,154
Retained profit	<u>-</u>	<u>-</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 6 COSTS OF GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Fundraising and publicity costs including salaries and consultancy	242,448	-	242,448	353,319
Postage and stationery	11,462	-	11,462	115,879
	<u>253,910</u>	<u>-</u>	<u>253,910</u>	<u>469,198</u>

### 7 CHARITABLE ACTIVITIES

	Direct charitable £	Support costs £	Total 2007 £	Total 2006 £
<b>Direct charitable expenditure:</b>				
Volunteer Befrienders for deafblind people	123,814	26,943	150,757	137,528
Information, Advice & Counselling	226,020	61,707	287,727	245,184
National Services	1,927,715	430,361	2,358,076	1,899,486
Rainbow Court	555,009	125,887	680,896	576,681
Information & Communications Technology	58,489	14,611	73,100	65,064
Education and Health	160,627	13,158	173,785	88,213
	<u>3,051,674</u>	<u>672,667</u>	<u>3,724,341</u>	<u>3,012,156</u>

#### **Volunteer Befrienders for Deafblind People**

To provide deafblind people with support through a network of trained volunteers, with the support of regional Volunteer Liaison Workers. A newsletter is produced to keep volunteers in touch with Deafblind UK and other volunteers. Annual volunteer of the year awards are held.

#### **Information, Advice & Counselling**

This includes the provision of Deafblind UK's 24 hour helpline and counselling service. Also included is the work of the Training department who provide specialist training relating to deafblindness.

#### **National Services**

This is made up of all the services that Deafblind UK provides across the country, including the provision of Communicator Guides, Regional Workers and specific funded projects including Pensions and Benefits Co-ordinator and National BME Co-ordinator.

#### **Rainbow Court**

Rainbow Court is Deafblind UK's National Training and Rehabilitation Centre, a full range of services are provided including residential respite care, activity breaks and provision of accommodation.

#### **Information & Communications Technology**

"To provide specialist computer equipment and training for deafblind people, either at Deafblind UK's Karten CTEC Centre or in their home."



# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 7 CHARITABLE ACTIVITIES *(contd)*

#### Education and Health

This includes Deafblind UK's education programme designed to raise awareness of deafblindness along with a project designed to improve access to healthcare services for deafblind people

Charitable expenditure comprises main elements

	2007 £	2006 £
Wages and salaries, including staff training	2,807,339	2,285,866
Office running costs	416,852	247,036
IT costs	20,237	20,226
Travel and subsistence costs	238,101	213,649
Insurances	32,178	36,559
Training department costs	16,119	12,768
Publications for members	42,124	14,035
Activities	2,716	6,262
Interpreting costs	22,809	32,117
Depreciation	125,866	106,560
Deafblind diploma	-	37,078
	<u>3,724,341</u>	<u>3,012,156</u>

### 8 GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2007 £	Total Funds 2006 £
Audit fees	12,150	-	12,150	11,644
Salary and meeting costs	2,273	-	2,273	-
	<u>14,423</u>	<u>-</u>	<u>14,423</u>	<u>11,644</u>

### 9 STAFF COSTS

The aggregate payroll costs were.

	2007 £	2006 £
Wages and salaries	2,703,248	2,341,265
Social security costs	203,341	174,444
Other pension costs	5,671	5,705
	<u>2,912,260</u>	<u>2,521,414</u>

No employee earned more than £60,000 during the year

£4,275 has been reimbursed to Trustees during the year (£1,751-2006) This related to travel costs, guides and interpreting costs 5 Trustees in total received reimbursements No Trustee received remuneration

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 9 STAFF COSTS *(contd)*

#### Particulars of employees.

The average number of staff employed by the charity during the financial year amounted to

	2007	2006
	No	No
Number of finance and administrative staff	20	16
Number of regional service staff	107	100
Number of Rainbow court staff	32	30
Number of fundraising staff	14	16
Number of helpline, training and awareness staff	32	27
	<u>205</u>	<u>189</u>

### 10 OPERATING PROFIT

Operating profit is stated after charging

	2007	2006
	£	£
Staff pension contributions	5,671	5,705
Depreciation	129,947	111,786
(Profit)/loss on disposal	(1,055)	(1,800)
Auditors' remuneration		
- as auditors	<u>12,150</u>	<u>11,644</u>

### 11 TANGIBLE FIXED ASSETS

#### GROUP

	Freehold property £	Equipment £	Fixtures & fittings £	Motor vehicles £	Total £
<b>COST</b>					
At 1 April 2006	3,847,645	389,277	345,555	128,470	4,710,947
Additions	1,400	37,518	5,255	-	44,173
Disposals	-	-	-	(5,250)	(5,250)
<b>At 31 March 2007</b>	<u>3,849,045</u>	<u>426,795</u>	<u>350,810</u>	<u>123,220</u>	<u>4,749,870</u>
<b>DEPRECIATION</b>					
At 1 April 2006	140,634	259,368	129,781	63,560	593,343
Charge for the year	30,478	43,154	35,446	20,869	129,947
On disposals	-	-	-	(3,937)	(3,937)
<b>At 31 March 2007</b>	<u>171,112</u>	<u>302,522</u>	<u>165,227</u>	<u>80,492</u>	<u>719,353</u>
<b>NET BOOK VALUE</b>					
<b>At 31 March 2007</b>	<u>£3,677,933</u>	<u>£124,273</u>	<u>£185,583</u>	<u>£42,728</u>	<u>£4,030,517</u>
<b>At 31 March 2006</b>	<u>£3,707,011</u>	<u>£129,909</u>	<u>£215,774</u>	<u>£64,910</u>	<u>£4,117,604</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 11 TANGIBLE FIXED ASSETS *(contd)*

#### CHARITY

	Freehold property £	Equipment £	Fixtures & fittings £	Motor vehicles £	Total £
<b>COST</b>					
At 1 April 2006	3,847,645	389,277	339,345	128,470	4,704,737
Additions	1,400	37,518	2,778	-	41,696
Disposals	-	-	-	(5,250)	(5,250)
<b>At 31 March 2007</b>	<b><u>3,849,045</u></b>	<b><u>426,795</u></b>	<b><u>342,123</u></b>	<b><u>123,220</u></b>	<b><u>4,741,183</u></b>
<b>DEPRECIATION</b>					
At 1 April 2006	140,634	259,368	128,281	63,560	591,843
Charge for the year	30,478	43,154	34,008	20,869	128,509
On disposals	-	-	-	(3,937)	(3,937)
<b>At 31 March 2007</b>	<b><u>171,112</u></b>	<b><u>302,522</u></b>	<b><u>162,289</u></b>	<b><u>80,492</u></b>	<b><u>716,415</u></b>
<b>NET BOOK VALUE</b>					
<b>At 31 March 2007</b>	<b><u>£3,677,933</u></b>	<b><u>£124,273</u></b>	<b><u>£179,834</u></b>	<b><u>£42,728</u></b>	<b><u>£4,024,768</u></b>
At 31 March 2006	<u>£3,707,011</u>	<u>£129,909</u>	<u>£211,064</u>	<u>£64,910</u>	<u>£4,112,894</u>

### 12 INVESTMENTS

#### CHARITY

##### Movement in market value

	2007 £	2006 £
Market value at 1 April 2006	<u>2</u>	<u>2</u>
Market value at 31 March 2007	<b><u>£2</u></b>	<b><u>£2</u></b>
Historical cost at 31 March 2007	<b><u>£2</u></b>	<b><u>£2</u></b>

This relates to the shares held in Deafblind UK Trading Limited

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 13. DEBTORS

#### GROUP

	2007	2006
	£	£
Trade debtors	258,683	278,194
Other debtors	2,368	437
Prepayments	298,077	234,996
	<u>559,128</u>	<u>513,627</u>

#### CHARITY

	2007	2006
	£	£
Trade debtors	206,544	251,655
Amounts owed by group undertakings	394,356	366,187
Other debtors	2,368	437
Prepayments	296,919	234,996
	<u>900,187</u>	<u>853,275</u>

### 14 CREDITORS: Amounts falling due within one year

#### GROUP

	2007	2006
	£	£
Bank loans and overdrafts	-	50,000
Trade creditors	82,191	95,870
Other taxation	-	14,094
Other creditors	10,076	6,249
Accruals	93,201	43,946
	<u>185,468</u>	<u>210,159</u>

The following liabilities disclosed under creditors falling due within one year are secured by the charity

	2007	2006
	£	£
Bank loans and overdrafts	<u>-</u>	<u>50,000</u>

#### CHARITY

	2007	2006
	£	£
Bank loans and overdrafts	-	50,000
Trade creditors	76,008	91,615
Other creditors	2,191	4,488
Accruals	81,778	33,100
	<u>159,977</u>	<u>179,203</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 14. CREDITORS Amounts falling due within one year *(contd)*

The following liabilities disclosed under creditors falling due within one year are secured by the charity

	2007	2006
	£	£
Bank loans and overdrafts	<u>-</u>	<u>50,000</u>

### 15 COMMITMENTS UNDER OPERATING LEASES

At 31 March 2007 the charity had annual commitments under non-cancellable operating leases as set out below

	Assets other than land and buildings	
	2007	2006
	£	£
<b>Operating leases which expire:</b>		
Within 2 to 5 years	<u>9,564</u>	<u>9,956</u>

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### 16. RESTRICTED FUNDS

#### GROUP and CHARITY

	Balance at 1 Apr 2006	Movement in resources		Balance at 31 Mar 2007
	£	Incoming £	Outgoing £	£
National Centre for Deafblindness	3,632,946	0	331,294	3,301,652
Income for salaries	0	164,148	126,660	37,488
Services for deafblind people	45,605	1,130,957	1,152,550	24,012
Regional services	1,711	448,376	351,824	98,263
Volunteers Befrienders for deafblind people	(21,094)	200	450	(21,344)
Improving the provision of services to deafblind people	0	2,000	0	2,000
Capturing the Deafblind Heritage	(2,450)	0	(2,450)	0
Membership support workers	1,600	0	1,600	0
Deafblind directors	0	25,000	0	25,000
Pensions and benefits	30,310	0	30,310	0
Strategic health	12,173	36,522	36,728	11,967
Department for Education & Skills	29,029	0	5,235	23,794
Support co-ordinators	(4,800)	9,600	4,800	0
<b>Restricted Funds</b>	<b>£3,725,030</b>	<b>£1,816,803</b>	<b>£2,039,001</b>	<b>£3,502,832</b>

#### National Centre for Deafblindness

Capital costs associated with the building of National Centre for Deafblindness in Peterborough

#### Income for salaries

This is a reimbursement of salary costs paid out by Deafblind UK. Income is reimbursed by both Deafblind Scotland and also by local authorities

#### Services for deafblind people

The provision of trained Communicator-Guides for deafblind people

#### Regional services

To provide all services to deafblind people in donor specified geographic regions, including the support of Regional Development Officers

#### Volunteers befrienders for deafblind people

To provide deafblind people with support through a network of trained volunteers, with the support of regional Volunteer Liaison Workers. A newsletter is produced to keep volunteers in touch with Deafblind UK and other volunteers. The fund is in deficit due to incurring expenditure in advance of receiving known future income

#### Improving the provision of services to deafblind people

Project to improve deafblind people's access to services, for example healthcare, the provision of Deafblind UK's registered volunteers and increasing number of deafblind people who are able to live independently

# DEAFBLIND UK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2007

### **Capturing the Deafblind Heritage**

Production of a permanent display within the National Centre for Deafblindness, to be used in awareness raising activities and for deafblind people themselves to gain a sense of their own history

### **Membership support workers**

To recruit and support membership support workers - deafblind people who give their time voluntarily to help other deafblind people in their local region

### **Deafblind directors**

To support the work of our deafblind directors, so they can attend the board meetings held at the National Centre for Deafblindness and other duties required in their role as director

### **Pensions and benefits**

To help deafblind people access information about the pensions and benefits available to them and to signpost them to the appropriate Government agencies

### **Strategic health**

A strategic project to improve access to the National Health Service for deafblind people. Deafblind people are provided with accessible health information, advocacy and support, this enables them to be involved in preventative health care and to be aware of their health rights and needs

### **Department for Education & Skills**

To develop Deafblind UK's Education programme through the production of distance learning materials, including the development of our website to make these materials available across the country

### **Support co-ordinators**

Support co-ordinators provide deafblind members with annual visits, sign-post members to social services, work alongside care managers to provide a specialist assessment, instigate funding requirements and generate one-to-one support contracts

## **17 ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)**

	Tangible fixed assets	Investments	Other net assets	Total
	£	£	£	£
Restricted funds	3,301,652	-	201,180	3,502,832
Unrestricted funds	728,865	2	975,498	1,704,365
	<u>£4,030,517</u>	<u>£2</u>	<u>£1,176,678</u>	<u>£5,207,197</u>

# **DEAFBLIND UK COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2007**

### **18 RELATED PARTY TRANSACTIONS**

Deafblind UK Trading Limited has been set up as a trading arm of the charity. The shares are held on behalf of the charity, and profits are gifted by a deed of covenant.

At the year end £139,047 was gifted to the charity, which is included in the donations figure.

At 31 March 2007 £394,356 (2006 £366,187) was owed to the charity from Deafblind UK trading Limited, which is shown in amounts due from group undertakings.

### **19 COMPANY LIMITED BY GUARANTEE**

The company does not have a share capital as it is limited by guarantee. In the event of the company being wound up, the maximum amount which each member is liable to contribute is £1.

### **20 PENSIONS**

The company contributes to a defined contribution scheme for its employees.

The charge for the year is £5,671 (2006 £5,705).

There was no outstanding or prepaid contributions at the balance sheet date (2006 £nil).