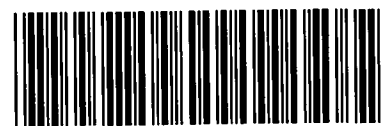




**THE SUZY LAMPLUGH TRUST**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 NOVEMBER 2017**

**Company number 02417823**  
**Charity number 802567**

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**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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The trustees, who are also directors for the purposes of company law, present this report and the examined financial statements of the company for the year ended 30 November 2017, which have been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (revised 2015), FRS 102 and the Companies Act 2006. The legal and administrative details set out in page 10 form part of this report.

**Objectives and activities**

Suzy Lamplugh Trust was founded by Diana and Paul Lamplugh following the disappearance of their daughter Suzy, a young estate agent, in 1986. Since then, the Trust has pioneered personal safety as a life skill and a public policy priority

Our **vision** is a society in which people are safer - and feel safer - from violence and aggression; we want people to be able to live life to the full

Our **mission** is to reduce the risk of violence and aggression through campaigning, education and support

**What we do**

- **Campaigning** – working in partnership with other charities, private and statutory organisations; raising awareness; influencing policy makers
- **Education** – advice; training; guidance; workplace support; free resources, information; consultancy
- **Helping and supporting people** – stalking helpline; supporting people at increased risk of violence and aggression; community projects

**Our values**

**We are:**

**Committed:** we have been dedicated to improving the personal safety of individuals in all parts of their lives since 1986. We continue to respond to changes in society by growing and developing

**Independent:** we challenge and influence social and policy change through campaigning and advocacy

**Expert and informed:** our knowledge and guidance are firmly rooted in the experience of the people we support, educate and train

**Respectful:** we believe in giving people as much information as possible to make their own choices about their personal safety

**Not for profit:** we invest our income in our charitable work, to help people live their lives free from the fear of violence and aggression

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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The charitable objects as set out in the governing documents are to educate and train members of the public in all aspects of violence and aggression in society with particular reference to their place of work, in methods of security, their personal safety and in managing and avoiding violence, aggression and tension within themselves and others.

**Public Benefit**

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

**Achievements, performance and public benefits**

2016-2017 was the final year of the Trust's 2014-2017 strategic plan, which set out the following strategic aims:

1. We will be a campaigning charity, focussed on selected campaigns
2. Using our commercial acumen, we will generate a surplus to reinvest into our philanthropic activities (i.e. those which are free at the point of access)
3. We will deliver high-quality personal safety training and other services to diverse audiences, reaching out to more of those who can least afford to pay

Progress made throughout the year against these aims is outlined below.

**Strategic aim 1: We will be a campaigning charity, focussed on selected campaigns**

Suzy Lamplugh Trust maintained and grew its profile as a campaigning charity during 2016-2017, co-ordinating National Stalking Awareness Week in April, releasing research by Dr Jane Monkton-Smith on the high incidence of stalking in the run-up to homicides where the perpetrator is male and the victim female. The research was launched at a reception in parliament, attended by the home secretary, and covered in national press and broadcast news.

The Trust spoke out on stalking again in July, on the release of the HMIC/HMCPSP report into stalking & harassment. The Trust had supported this report by participating in the external reference group for the research and by working with the report's authors to facilitate interviews with victims. In the autumn, the Trust led discussions between the National Stalking Consortium and Dr Sarah Wollaston MP about her private members' bill on stalking protection orders. Trustees are currently looking forward to continuing to support the bill through its upcoming committee stage.

The Trust's work to create systemic change for victims of stalking, funded by the Esmée Fairbairn Foundation, focussed on (1) addressing the abuse of victims being stalked through the civil courts and (2) establishing therapeutic treatment for stalking perpetrators. Towards the first of these objectives, we researched the extent of the problem of stalkers making vexatious complaints against their victims, through surveys, interviews and consultation with experts in criminal justice and victims' services. This identified a need to focus the work of this project in the next financial year on raising awareness of this problem among police forces and solicitors. Towards the second, the Trust led a consortium of partners across health, policing and victims' services to make a successful bid for £4.1m to test models of perpetrator management, in a two-year project to be delivered in the next financial year.

The Trust also re-established itself as an authority on the personal safety of taxi and minicab passengers, commissioning research from YouGov for October's National Personal Safety Day. This revealed that a concerning

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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number of people were unaware of the rules about how taxis and minicabs can pick up passengers, which highlighted to trustees the need for tighter, nationally consistent guidance for licensing authorities.

In recognition of the Trust's long history of campaigning for safer transport, it has been invited to sit on a ministerial taskforce to consider the potential for national minimum standards for licensing taxi and minicab drivers. Trustees are encouraged by what appears to be an appetite, among a range of stakeholders, for reform in this area.

**Strategic aim 2: Using our commercial acumen, we will generate a surplus to reinvest into our philanthropic activities (i.e. those which are free at the point of access)**

Although the Trust ended the year with a deficit, steps were taken throughout the year to improve the performance of its income generation activities in the longer term. The training and marketing team took on a new member of staff in the summer, enabling the income from training and consultancy to increase to £417,961 (from £400,312 2016), the first significant increase in this income stream for a number of years.

Trustees took the decision to move away from selling personal alarms, which provided a poor return on investment, to a cause-related marketing model, whereby the Trust now benefits from every purchase of an alarm directly from the suppliers.

Investment was made in securing significant new grants from the Tampon Tax Fund and the Police Transformation Fund, which will enable the organisation to expand its casework support to victims of stalking, primarily in the next financial year.

Trustees also decided, early in the year, to use the Trust's restricted reserves to increase its service provision. Investment was made in expanding the reach of the National Stalking Helpline and providing personal safety support and training to an increased number of young people.

**Strategic aim 3: We will deliver high-quality personal safety training and other services to diverse audiences, reaching out to more of those who can least afford to pay**

**National Stalking Helpline**

The National Stalking Helpline achieved a 15% increase in its support of victims of stalking on the previous year, making 4,325 contacts (phone calls or emails) with victims during the year. The Trust also grew its casework service, supporting 107 victims with complex needs over a longer period, compared with 46 victims last year. The Tampon Tax Fund grant, awarded during the year, has enabled the Trust to establish its casework offer as a key plank of its services to victims of stalking, alongside the core helpline service.

Our 2017 evaluation of the helpline showed that, of those victims asked immediately after speaking to an adviser,

- 96% said that they had a clearer idea of their next steps,
- Callers reported an average increase of 43% in their confidence in taking their next steps, and
- Callers reported an average increase of 51% in their hopefulness for the outcome of their case.

Of those victims asked four weeks after speaking to an adviser,

- 93% said that there had been a change in their situation for the better and
- 80% said that they had taken further steps to deal with their situation since calling the helpline.

One client said: *"I was taken seriously. The person I spoke to listened to every detail I told them and gave me a clear interpretation of my situation legally, and in terms of the common behaviour of stalkers. I felt supported and with tangible things I could do."*

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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**Young people**

The Trust trained approximately 320 children and young people compared to 217 last year. This work was delivered in a range of settings including schools and community centres, in partnership with police youth officers and local authority youth services. These young people took part in the following activities:

- *PLAN and Keeping Myself Safe:*  
These two projects involved working directly with children and young people to provide them with the skills to deliver personal safety awareness to their peers.
- *Safe & Well:*  
Delivered in partnership with NCY (New Choices for Youth), this project worked with university students and welfare staff, delivering peer education training in both mental health wellbeing and personal safety.
- *Schools talks:*  
The Trust delivered personal safety talks to around 180 primary and secondary school pupils.

During the year, the Trust secured new funding of £17,400 from the City Bridge Trust, for a partnership project with Galop and Gendered Intelligence, for LGBT young people. This will be delivered in the next financial year.

**Social enterprise**

Throughout the year, the Trust's social enterprise provided consultancy and training to around 5,600 lone and frontline workers, compared to 5,260 the previous year. The Trust's training continues to attract consistently high praise, with 95% awarding our courses either four or five stars (out of five) and 85% saying that they will do something different as a result of attending our training.

Jacob, who works for the University for the Creative Arts, said: *"I felt that for me, the best part of the training was the conflict resolution. This is not just useful in a work environment, but in day-to-day life."*

During the first half of the year, the Trust had the privilege of working with the Parliamentary Security Department to provide advice and support on the personal safety of MPs and their staff. The Trust also produced a new course combining first aid and personal safety in partnership with St John Ambulance.

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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**Financial Review**

The examined accounts for the year to 30 November 2017 show a combined deficit of £167,535 in general, restricted and designated funds.

**Income**

Total income for the year was £730,328. Of this, £426,961 (58%) was from training courses, talks and consultancy. £214,982 (29%) was generated from institutional donors (including trusts and foundations), £45,864 (6%) was generated from donations, £39,503 (5%) other trading activities and £3,018 (1%) is from investment (£608) and other income.

**Expenditure**

Total expenditure for the year was £897,863. £820,699 (91%) was spent on charitable activities and £77,174 (9%) was spent on raising funds.

**Funding**

We have been successful in achieving the following restricted grant awards over the last financial year from:

- City Bridge Trust
- Conway Charitable Trust
- Cotton Charitable Trust
- Ernest Ingham Charitable Trust
- Esmée Fairbairn Foundation
- The Henry Smith Charity
- Home Office
- New Choices for Youth (NCY)
- Tampon Tax Fund
- The Wixamtree Trust

The Trust generated £465,906 in unrestricted funds excluding corporate sponsorships.

Corporate sponsorships in the last year from:

- SoloProtect
- Peoplesafe
- Match.com

The projects for which restricted funds have been held during the year are listed in Note 20 of the Financial Statements.

The Trust has designated the following amounts as at 30 November 2017 for future expenditure:

Young People's projects	£8,000
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During the year, £30,021 was spent from designated funds for personal safety, stalking and harassment and young people's project costs. £15,000 was undesignated by the trustees following the award of a restricted grant of £17,400.

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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The trading subsidiary's activities are limited to sponsorship, royalties and commissioned and fundraising events on behalf of the charity. These activities show a profit of £14,918 (compared to £14,495 in 2016), which will be paid under gift aid to the charity.

**Future plans**

The next strategic planning period for the Trust will feature two new major developments:

1. The establishment, on a long-term basis, of casework support for victims of stalking with the most complex needs (with funding over two years from both the Tampon Tax Fund and the Police Transformation Fund – see below). This will allow the Trust to increase the number of victims to whom casework is provided from 107 this year to over 150 next year. Meanwhile, the helpline plans to increase the number of victims supported by phone and email to 5,000 per year. This will be achieved partly through increased use of skilled volunteers.
2. The MASIP (Multi-agency Stalking Intervention Project) pilot, which Suzy Lamplugh Trust will deliver with partners in policing, health and the third sector (with funding from the Police Transformation Fund). This project, the first of its kind in the world, will aim to develop models of perpetrator intervention to reduce the risk of stalking by tackling the stalker's underlying fixation with their victim.

Both these initiatives will represent a step-change for the Trust's income. To manage the growth created by these new projects, trustees have agreed a strategy of maximising the Trust's capacity to generate unrestricted income to balance these new, restricted funds. Meanwhile, the Trust will focus its resources on a small number of areas:

- stalking,
- personal safety of young people,
- safe policy and practice for taxis and minicabs and
- personal safety at work

Trustees have set the following four strategic aims for the next three years of the organisation's development:

1. Through our campaigning and research, we will be a centre of excellence, recognised as an expert and thought leader across defined aspects of personal safety. We will deliver campaigns that create systemic change including legislative change (campaigning)
2. We will make more people safer, and make more people feel safer, as a result of our high-quality learning and capacity building for individuals and organisations. By investing in our personal safety solutions, we will be recognised as the authority on personal safety training and consultancy (education).
3. We will extend our frontline support to meet a broad range of personal safety needs, giving priority to those at highest risk (support)
4. By increasing and diversifying our income streams, we will generate sufficient funds to give us the flexibility to explore innovative ways of delivering our mission (finance)

**Reserves policy**

Charities are required to determine a reserves policy having regard to their commitments and regularly available funds. To meet the charity's requirements for working capital and any temporary shortfall of funds, the trustees review the reserves policy on a regular basis. Trustees have set a target of establishing an unrestricted cash and net liquid assets reserve fund to the value of three months' of running costs, defined as salaries, premises, insurance and essential administration. As a result, the Trust has additional cover in the event of restricted funds being withdrawn. The average three-month figure for the total expenditure from 1 December 2017 is £252,793 (2016: £209,159). At 30 November 2017 our total unrestricted funds position was £220,413 (2016: £ 277,685).

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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The increase in this target over the last twelve months and the shortfall against this target reflects the significant increase in running costs anticipated by the Trust due to the two major new projects described above, which represent an estimated combined increase in running costs of c£112,369 in the next financial year. The need to achieve unrestricted reserves at the target level set by trustees has directly impacted on the decisions to maximise the Trust's capacity to generate unrestricted income and to focus its resources on developing further new work on a relatively small number of areas.

**Going concern**

Due to our financial and management control and planning processes, which include financial forecasts and take into account the current economic climate and its potential impact on future income, we believe that there are no material uncertainties that call into doubt our ability to continue in operation. Accordingly, the 30 November 2017 financial statements have been prepared on a going concern basis.

**Risk statement**

Risk management remains one of the most important responsibilities of the board of trustees. The charity maintains a risk register, which tracks a range of risks to the organisation, including those posed by changes in the sector, demand for services, levels of funding and staffing. The register is reviewed monthly by the leadership team, and the finance sub-committee review the overall risk position of the Trust and the mitigation around them before it is presented to the board of trustees. Mitigation plans are in place for all risks identified. The risks rated most highly by the risk register and the actions we are taking to mitigate them are as follows:

1. **Income generation:** in order to continue to deliver and grow its activities, the Trust needs to grow its income from both fundraising and social enterprise. A full-time fundraising manager was recruited in November 2017, a new position to deliver a three-year fundraising strategy for the organisation and develop relationships with funders and donors. Additionally, the frequency of monitoring of customer feedback on the Trust's training and consultancy has increased, to ensure that the quality of the products and services offered is improved on a continuous basis and remains competitive. The Trust also plans to undertake a review of its brand, to maximise the profile of the Trust among its key audiences.
2. **People:** as a small charity, Suzy Lamplugh Trust is both reliant on recruiting and retaining excellent people and aware that talented individuals will wish to progress their careers beyond the charity. Therefore, it needs to have robust systems and processes in place for recruitment and development of staff and ensuring smooth handover of projects when individuals move on. The leadership team is currently in the process of reviewing various people-related processes including succession planning, skills development and project documentation. The Trust also retains the support from external HR advisors to ensure that its personnel management is informed by current employment law and good practice.
3. **Safety:** as a high-profile personal safety charity supporting victims of stalking, the Trust is acutely aware of the need to ensure the personal safety of its own people. As well as policies on personal safety when working in and away from the office, the Trust has a stalking and harassment policy, protects the identity of staff and volunteers working on the National Stalking Helpline and keeps under regular review the individuals who speak on behalf of the organisation, particularly in the media.
4. **Financial stability:** particularly in light of the shift in the Trust's income to include large grants paid in arrears, the trustees are aware of the need to ensure that the reserves policy is kept under review to ensure that it meets the changing needs of the organisation. The reserves policy is discussed at meetings of the leadership team, finance sub-committee and board of trustees and work is underway to review and where possible reduce general funds costs to ensure that the Trust is able to meet its financial commitments. Additionally, the budget is reforecast at quarterly intervals and monthly management accounts are produced which include a cash flow forecast and balance sheet as well as income and expenditure statement.



### **Investment policy**

At the present levels of funds in hand, the trustees consider that the most appropriate placement of cash, in excess of working capital requirements, should be on interest-bearing bank deposit. If funds available should increase beyond the amounts required for short-term use, this policy will be reviewed.

### **Structure, governance and management**

Suzy Lamplugh Trust is a registered charity and a company limited by guarantee. The governing documents are the Memorandum and Articles of Association. The board of trustees meets four times a year to oversee progress against the strategic and operational plans. In addition, a finance committee meets at least four times a year to consider the organisation's financial operations in more detail and this committee reports back to the full board.

There is a policy committee comprising staff and trustees which meets twice a year to consider the Trust's stance on key issues of policy. A final sub-committee of the board, the commercial advisory group, meets quarterly to review progress against development and delivery of commercial strategy.

The chair, deputy chair and treasurer meet the chief executive monthly.

The Trust has a wholly owned subsidiary company – SLT Training and Resources Ltd. The principal activity of the subsidiary is acting for the parent company in the areas of royalties and commissions, cause-related marketing and fundraising events.

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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**Trustees and members**

Members of the company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. Members of the company at November 2017 are:

Paul Infield  
Lawrie Philpott  
Andrew Tappin

Hugh Marriage  
Jill Tombs  
Sir Ian Johnston

The trustees, who are also directors under company law and who served during the year and up to the date of this report were, in order of appointment, as follows:

Sir Ian Johnston, Chair  
Sarah Simpson MBE  
Christopher Shelley, Deputy Chair  
Peter Dannheisser  
Jean Mclean  
Ken Tomlin (resigned February 2017)  
Jennifer Reid (resigned May 2017)

Kerry Holder FCA TEP, Treasurer  
Joanna Conlon  
Emma Short  
Helen Clutton (appointed February 2017)  
Sarah Jamison (appointed May 2017)  
Lucy Thomas (appointed July 2017)

The board of trustees (the board) is responsible for ensuring that it is made up of trustees who are collectively able to fulfil the governance function of the board and therefore needs to have a mix of skills, both those which relate to the objectives of the organisation and more generic skills and experience such as legal and financial.

The board undertakes a self-assessed skills audit against the set of skills it has identified as being essential for the governance of the Trust; this enables the board to identify skills gaps, which informs the recruitment process. Trustees may be recruited by invitation or advertising.

Anyone is able to stand for election as a trustee at any time in the year. The board has the power to elect or co-opt a trustee at any time as long as that election does not mean that the total number of trustees exceeds 12. Trustees are appointed at the annual general meeting (AGM) and at each AGM a third of board members (the longest serving since election or re-election) must resign and may stand for re-election. The board is responsible for strategic decision making and setting the yearly budget. A trustees' indemnity policy is in force with an annual premium of £257 (2016: £359).

All trustees are able to access learning and development opportunities relevant to their trustee position. The trustees have no beneficial interest in the charitable company or its subsidiary. No trustee receives any remuneration for services as a trustee.

The trustees delegate day-to-day administration of the charity to the chief executive who reports directly to the board. The director leads a staff team of 30 salaried staff (24.8 full time equivalents), and four sessional helpline advisers. The organisation also benefits from volunteers who contribute approximately 300 hours per month to the charity.

**Remuneration**

The remuneration of the chief executive is set by the board of trustees and the remuneration of senior staff is set by the chief executive. In all cases, this is informed by formal and informal benchmarking information from comparable organisations in the voluntary sector, the responsibilities of each individual role and the requirements of the person specification.

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Status**

The Suzy Lamplugh Trust (a registered but unincorporated charity) was established on 6 December 1986.

The Trust was later incorporated as a charitable company limited by guarantee on 28 August 1989 and registered as a charity on 8 January 1990.

**Governing Document**

The Company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Company number**

02417823

**Charity number**

802567

**Registered office and Trust office**

Suzy Lamplugh Trust  
The Foundry  
17-19 Oval Way  
London  
SE11 5RR

**Bankers**

Unity Trust Bank  
9 Brindleyplace  
Birmingham  
B1 2HB

National Westminster Bank  
PO Box 10727  
217 Strand,  
London, WC2R 1AL

**Independent Examiner**

Joanna Pittman  
Sayer Vincent LLP  
Invicta House  
108-114 Golden Lane  
London, EC1Y 0TL

**Trustees**

Sir Ian Johnston, Chair  
Sarah Simpson MBE  
Christopher Shelley, Deputy Chair  
Peter Dannheisser  
Jean Mclean  
Ken Tomlin (resigned February 2017)  
Kerry Holder FCA TEP, Treasurer  
Jennifer Reid (resigned May 2017)  
Joanna Conlon  
Emma Short  
Helen Clutton (appointed February 2017)  
Sarah Jamison (appointed May 2017)  
Lucy Thomas (appointed July 2017)

**Founding President**

Paul Lamplugh OBE

**Vice Presidents**

The Rt Hon The Baroness Mallalieu QC  
Jon Snow

**Chief Executive**

Rachel Griffin

**Head of Finance**

Ibiye Dokubo

**THE SUZY LAMPLUGH TRUST  
TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 30 NOVEMBER 2017**

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**Statement of trustees' responsibilities**

The trustees (who are also directors of The Suzy Lamplugh Trust for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 30 November 2017 was 13 (2016: 12). The trustees have no beneficial interest in the charity.

The opinion of the directors is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies

The directors acknowledge the following responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

**Independent examiner**

Joanna Pittman of Sayer Vincent LLP was appointed as independent examiner for the Trust during the year.

Approved by the trustees on the 9 May 2018 and signed on their behalf by



Sir Ian Johnston  
Chair

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SUZY LAMPLUGH TRUST**

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I report to the charity trustees on my examination of the accounts of The Suzy Lamplugh Trust for the year ended 30 November 2017.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's trustees of The Suzy Lamplugh Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Suzy Lamplugh Trust are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since the Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- 4 The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanna Pittman  
FCA of The Institute of Chartered Accountants in England and Wales  
Sayer Vincent LLP, Invicta House, 108-114 Golden Lane, London, EC1Y 0TL

Date: 10 May 2018

Suzy Lamplugh Trust

Consolidated statement of financial activities (incorporating an income and expenditure account)

For the year ended 30 November 2017

	Note	Unrestricted Designated £	General £	Restricted £	2017 Total £	2016 Total £
<b>Income from:</b>						
Donations and legacies	3	13,000	32,864	-	45,864	59,824
Charitable activities	4					
Sales of alarms and accessories		-	-	-	-	12,680
Personal safety projects		-	-	214,982	214,982	249,437
Training talks, consultancy & courses		-	426,961	-	426,961	400,312
Sale of books, videos etc		-	-	-	-	19,085
Other trading activities		-	39,503	-	39,503	59,461
Investments		-	292	316	608	941
Other	5	-	2,410	-	2,410	19,761
<b>Total income</b>		<b>13,000</b>	<b>502,029</b>	<b>215,298</b>	<b>730,328</b>	<b>821,501</b>
<b>Expenditure on:</b>						
Raising funds	6	-	55,607	21,567	77,174	151,875
Charitable activities	6					
Personal safety projects and public awareness		30,021	103,168	303,995	437,184	315,592
Training, talks and courses		-	383,505	-	383,505	344,657
Sale of publications and visual aids		-	-	-	-	10,553
<b>Total expenditure</b>		<b>30,021</b>	<b>542,280</b>	<b>325,562</b>	<b>897,863</b>	<b>822,677</b>
<b>Net (expenditure) before net gains / (losses) on investments</b>		<b>(17,021)</b>	<b>(40,251)</b>	<b>(110,264)</b>	<b>(167,534)</b>	<b>(1,176)</b>
<b>Net gains / (losses) on investments</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net (expenditure) for the year</b>	7	<b>(17,021)</b>	<b>(40,250)</b>	<b>(110,264)</b>	<b>(167,535)</b>	<b>(1,176)</b>
<b>Transfers between funds</b>		<b>(15,000)</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(32,021)</b>	<b>(25,250)</b>	<b>(110,264)</b>	<b>(167,535)</b>	<b>(1,176)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		40,021	237,664	163,457	441,142	442,318
<b>Total funds carried forward</b>		<b>8,000</b>	<b>212,413</b>	<b>53,193</b>	<b>273,607</b>	<b>441,142</b>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 20a to the financial statements.

As at 30 November 2017

	Note	The group 2017 £	2016 £	The charity 2017 £	2016 £
<b>Fixed assets:</b>					
Tangible assets	12	2,535	2,358	2,535	2,358
Investments	13	–	–	100	100
		<u>2,535</u>	<u>2,358</u>	<u>2,635</u>	<u>2,458</u>
<b>Current assets:</b>					
Debtors	16	145,898	164,527	151,398	170,228
Cash at bank and in hand		216,818	361,659	211,218	355,858
		<u>362,716</u>	<u>526,186</u>	<u>362,616</u>	<u>526,086</u>
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	17	(91,644)	(87,402)	(91,644)	(87,402)
		<u>271,072</u>	<u>438,784</u>	<u>270,972</u>	<u>438,684</u>
<b>Net current assets</b>					
		<u>271,072</u>	<u>438,784</u>	<u>270,972</u>	<u>438,684</u>
<b>Total net assets</b>		<u>273,607</u>	<u>441,142</u>	<u>273,607</u>	<u>441,142</u>
<b>Funds:</b>	20a				
Restricted income funds		53,193	163,457	53,193	163,457
Unrestricted income funds:					
Designated funds		8,000	40,021	8,000	40,021
General funds		212,413	237,664	212,413	237,664
		<u>220,413</u>	<u>277,685</u>	<u>220,413</u>	<u>277,685</u>
<b>Total unrestricted funds</b>					
		<u>220,413</u>	<u>277,685</u>	<u>220,413</u>	<u>277,685</u>
<b>Total funds</b>		<u>273,607</u>	<u>441,142</u>	<u>273,607</u>	<u>441,142</u>


The opinion of the directors is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge the following responsibilities:

- (i) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

Approved by the trustees on 9 May 2018 and signed on their behalf by



Sir I Johnston  
Chair



K Holder FCA  
Treasurer

Suzy Lamplugh Trust

Consolidated statement of cash flows

For the year ended 30 November 2017

	Note	2017 £	£	2016 £	£
Cash flows from operating activities	21				
Net cash (used in) operating activities			(144,007)		(34,403)
Cash flows from investing activities:					
Dividends, interest and rents from investments		608		941	
Proceeds from the sale of fixed assets		-		-	
Purchase of fixed assets		(1,442)		(1,083)	
Net cash (used in) investing activities			(834)		(142)
Change in cash and cash equivalents in the year			(144,840)		(34,545)
Cash and cash equivalents at the beginning of the year			361,659		396,204
Cash and cash equivalents at the end of the year	22		216,819		361,659



**1 Accounting policies**

**a) Statutory information**

Suzy Lamplugh Trust is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is 17 Oval Way, London, SE11 5RR.

**b) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (September 2015) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

These financial statements consolidate the results of the charitable company and its wholly-owned subsidiary SLT Training and Resources Limited on a line by line basis. Transactions and balances between the charitable company and its subsidiary have been eliminated from the consolidated financial statements. Balances between the two companies are disclosed in the notes of the charitable company's balance sheet. A separate statement of financial activities, or income and expenditure account, for the charitable company itself is not presented because the charitable company has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006.

**c) Public benefit entity**

The charitable company meets the definition of a public benefit entity under FRS 102.

**d) Going concern**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

Key judgements that the charitable company has made which have a significant effect on the accounts include estimating cashflows, future income and expenditure.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

**e) Income**

Income received by way of donations, gifts and sponsorship is included in the SoFA when the Charity is legally entitled to the income, receipt is probable and the amount can be measured reliably. Intangible income is not included unless it represents goods and services which otherwise would have been purchased. Gifts in kind are valued and brought in as income and the appropriate expenditure if material.

Income from fundraising events is accounted for in the period in which the event occurs. Sales of alarms and accessories, training, talks and courses and sales of books and videos are accounted for when invoices, excluding VAT where applicable.

Income received in advance of the provision of a service such as the delivery of a training course is deferred until the training has been delivered, hence meeting the criteria for income recognition.

**1 Accounting policies (continued)**

**f) Donations of gifts, services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**g) Fund accounting**

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

**h) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of £828,176 undertaken to further the purposes of the charity and their associated support costs

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

**i) Allocation of support costs**

All expenditure is accounted for on an accrual basis, and is classified in the SoFA according to the activity to which it relates. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function is apportioned on the following basis which is an estimate based on staff time, of the amount attributable to each activity.

	Salary	Overhead
• Personal safety projects	44%	33%
• Training, talks and courses	32%	59%
• Fundraising	10%	7%
• Public awareness	14%	1%

Direct costs are allocated on an actual basis to the key strategy area of activity.

**j) Operating leases**

Rental charges are charged on a straight line basis over the term of the lease.

**1 Accounting policies (continued)**

**k) Tangible fixed assets**

Items of equipment are capitalised where the purchase price exceeds £300. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

● Computer equipment	33.30%
● Office equipment	15%

**l) Investments in subsidiaries**

Investments in subsidiaries are at cost.

**m) Stocks**

Stock consists of publications and alarms held for resale and is valued at the lower of cost and net realisable value. There were no stocks held as at 30 November 2017.

**n) Debtors**

Trade and other debtors are recognised at the settlement amounts due for the provision of services delivered. Prepayments are recognised at the amount prepaid or the amount paid in advance.

**o) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**p) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**q) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**r) Pensions**

Pension contributions paid by the Charity in respect of employees to a scheme are charged to the SoFA as they become payable, and are allocated to the same funds as the salary costs to which they relate.

**s) Critical accounting judgements and estimates**

In preparing these financial statements, management has made judgements, estimates and assumptions that affect the application of the charities accounting policies and the reported assets, liabilities, income and expenditure and the disclosures made in the financial statements. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

2 Detailed comparatives for the statement of financial activities

	Unrestricted		Restricted	2016
	Designated	General		Total
	£	£	£	£
<b>Income from:</b>				
Donations and legacies	13,000	46,824	–	59,824
Charitable activities				
Sale of alarms and accessories	–	12,680	–	12,680
Personal safety projects	–	–	249,437	249,437
Training talks, consultancy & courses	–	400,312	–	400,312
Sale of books, videos etc.	–	19,085	–	19,085
Other trading activities	–	59,461	–	59,461
Investments	–	366	575	941
Other	–	19,761	–	19,761
<b>Total income</b>	<b>13,000</b>	<b>558,489</b>	<b>250,012</b>	<b>821,501</b>
<b>Expenditure on:</b>				
Raising funds	2,585	132,437	16,853	151,875
Charitable activities	32,194	426,375	212,233	670,802
<b>Total expenditure</b>	<b>34,779</b>	<b>558,812</b>	<b>229,086</b>	<b>822,677</b>
<b>Net (expenditure)/income and movement in funds</b>	<b>(21,779)</b>	<b>(323)</b>	<b>20,926</b>	<b>(1,176)</b>
<b>Total funds brought forward</b>	<b>51,800</b>	<b>247,987</b>	<b>142,531</b>	<b>442,318</b>
<b>Total funds carried forward</b>	<b>30,021</b>	<b>247,664</b>	<b>163,457</b>	<b>441,142</b>

3 Income from donations and legacies

	Unrestricted	Restricted	2017	2016
	£	£	Total	Total
	£	£	£	£
Donations and legacies	45,864	–	45,864	61,478
	45,864	–	45,864	61,478

Of the £45,864 shown within unrestricted donations income, £13,000 relates to designated funds

4 Income from charitable activities

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Sale of alarms and accessories	-	-	-	12,680
Sub-total for sale of alarms and accessories	-	-	-	12,680
Stalking and Harassment	-	191,569	191,569	193,529
Children and Young People	-	8,700	8,700	10,013
Senior Fundraiser salary	-	3,462	3,462	9,459
Personal Safety Policy Officer salary	-	6,500	6,500	-
Safe & Well	-	-	-	3,798
Sussex Stalking Awareness	-	-	-	9,424
Right to be Safe Appeal	-	751	751	19,214
Learning Disability – Staying Safe	-	4,000	4,000	4,000
Sub-total for personal safety projects	-	214,982	214,982	249,437
Training talks, consultancy & courses	417,961	-	417,961	400,312
Management fees (St John's Ambulance)	9,000	-	9,000	-
Sub-total for training talks, consultancy & courses	426,961	-	426,961	400,312
Sale of books, videos etc.	-	-	-	19,085
Sub-total for sales of books, videos etc.	-	-	-	19,085
Total income from charitable activities	426,961	214,982	641,943	681,514

The nature of all grants, including government grants received is outlined in note 20.

5 Other income

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Sundry other income	2,410	-	2,410	8,515
	2,410	-	2,410	8,515

Suzy Lamplugh Trust

Notes to the financial statements

For the year ended 30 November 2017

6 Analysis of expenditure

	Charitable activities						2017 Total £	2016 Total £
	Raising funds £	Personal safety projects and public awareness £	Training, talks and courses £	Sale of publications and visual aids £	Governance costs £	Support costs £		
Staff costs (Note 8)	47,722	315,747	137,470	-	16,341	25,579	542,859	453,223
Premises	-	9,031	-	-	-	20,677	29,708	23,104
Depreciation	-	952	-	-	-	313	1,265	1,100
Other costs	13,202	109,179	110,288	-	700	90,662	324,031	304,030
Cost of alarms	-	-	-	-	-	-	-	41,220
	60,924	434,909	247,758	-	17,041	137,231	897,863	822,677
Support costs	14,375	2,003	120,853	-	-	(137,231)	-	-
Governance costs	1,875	272	14,894	-	(17,041)	-	-	-
<b>Total expenditure 2017</b>	<b>77,174</b>	<b>437,184</b>	<b>383,505</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>897,863</b>	<b>822,677</b>
<b>Total expenditure 2016</b>	<b>151,875</b>	<b>315,592</b>	<b>344,657</b>	<b>10,553</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>822,677</b>

Of the total expenditure, £572,102 was unrestricted (2016: £593,591) and £353,562 was restricted (2016: £229,086).

**7 Net expenditure for the year**

This is stated after charging / (crediting):

	2017 £	2016 £
Depreciation	1,265	2,122
Operating lease rentals:		
Property	21,871	22,285
Other	-	287
Accountant's remuneration (excluding VAT):		
Independent examination	3,000	1,850
	<u>3,000</u>	<u>1,850</u>

**8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel**

Staff costs were as follows:

	2017 £	2016 £
Salaries and wages	484,578	410,698
Social security costs	45,095	37,691
Employer's contribution to defined contribution pension schemes	13,186	4,834
	<u>542,859</u>	<u>453,223</u>

The total number of people employed, both full and part time, in the course of the year was 30 (2016: 33).

No employee earned more than £60,000 during the year (2016: nil).

The total employee benefits (including pension contributions and employer's national insurance) of the key management personnel were £215,279 (2016: £196,480).

The charity trustees were neither paid nor received any other benefits from employment with the charity in the year (2016: £nil). No charity trustee received payment for professional or other services supplied to the charity (2016: £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs totalling £174.70 (2016: £nil) incurred by 2 (2016: nil) members relating to attendance at meetings of the trustees.

**9 Staff numbers**

The average number of employees (head count based on number of staff employed) during the year was 25 (2016: 20) split across the activities of the charitable company as follows:

	2017 No.	2016 No.
Charity objectives and projects trading activity	15.7	12.9
Fundraising and publicity	5.7	3.1
Management and administration	3.4	4.0
	<u>24.8</u>	<u>20.0</u>

**10 Related party transactions**

Andrew Tappin, a Member of the Trust but not a Trustee, is a Trustee of the Ernest Ingham Charitable Trust which made a donation to the charity during the year the sum of £9,981 (2016: £12,569).

**11 Taxation**

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes. The charity's trading subsidiary SLT Training and Resources Limited Gift Aids available profits to the parent charity.

**12 Tangible fixed assets**

**The group and charity**

	Computer equipment £	Total £
<b>Cost</b>		
At the start of the year	20,323	20,323
Additions in year	1,442	1,442
At the end of the year	21,765	21,765
<b>Depreciation</b>		
At the start of the year	17,965	17,965
Charge for the year	1,265	1,265
At the end of the year	19,230	19,230
<b>Net book value</b>		
At the end of the year	2,535	2,535
At the start of the year	2,358	2,358

All of the above assets are used for charitable purposes.

**13 Investments**

Investments comprise a holding of 100 ordinary shares in SLT Training and Resources Limited, which is stated at cost. Profits of SLT Training and Resource Limited are transferred annually to the Trust as a Gift Aid donation.

The investment of the charity in its subsidiary company represents the cost of acquisition of the whole of the ordinary share capital of SLT Training and Resource Limited, a company registered in England and Wales.

At 30 November 2017, the aggregate of the share capital and reserves of SLT Training and Resources Limited amounted to £100 (2016: £100).



#### 14 Subsidiary undertaking

The charity has a wholly owned subsidiary, SLT Training and Resources Limited, which is incorporated in the United Kingdom, company number 02104167.

SLT Training and Resources Limited accounts for sponsorship, fundraising events, royalties and commissions, and undertakes cause related marketing on behalf of the Trust. The company pays, by way of Gift Aid, its taxable profits to The Suzy Lamplugh Trust. Examined accounts are filed with the Registrar of Companies.

A summary of the results of the subsidiary is shown below:

	2017 £	2016 £
Turnover	36,125	72,142
Cost of sales	(11,476)	(29,788)
Gross profit	24,649	42,354
Administrative expenses	(9,731)	(27,859)
Operating profit	14,918	14,495
Profit on ordinary activities	14,918	14,495
Donation to parent under gift aid	(14,918)	(14,495)
Profit for the financial year	-	-
The aggregate of the assets, liabilities and funds was:		
Assets	-	-
Liabilities	-	-
Funds	-	-

Amounts owed to/from the parent undertaking are shown in note 16.

#### 15 Parent charity

The parent charity's gross income and the results for the year are disclosed as follows:

	2017 £	2016 £
Gross income	745,246	835,996
Result for the year	(167,534)	(1,176)

**16 Debtors**

	The group		The charity	
	2017	2016	2017	2016
	£	£	£	£
Trade debtors	94,571	117,412	94,571	117,412
Amount due from subsidiary	-	-	5,500	5,701
Other debtors	1,652	778	1,652	778
Prepayments	13,699	6,518	13,699	6,518
Accrued income	33,413	37,256	33,413	37,256
Refundable deposit	2,563	2,563	2,563	2,563
	<b>145,898</b>	<b>164,527</b>	<b>151,398</b>	<b>170,228</b>

**17 Creditors: amounts falling due within one year**

	The group		The charity	
	2017	2016	2017	2016
	£	£	£	£
Trade creditors	18,682	21,342	18,682	21,342
Taxation and social security	33,174	41,471	33,174	41,471
Other creditors	-	-	-	-
Accruals	19,339	11,643	19,339	11,643
Deferred income (note 18)	20,449	12,946	20,449	12,946
	<b>91,644</b>	<b>87,402</b>	<b>91,644</b>	<b>87,402</b>

**18 Deferred income**

Deferred income comprises of training income invoiced in advance of the activity being delivered.

	The group		The charity	
	2017	2016	2017	2016
	£	£	£	£
Balance at the beginning of the year	12,946	35,223	12,946	35,223
Amount released to income in the year	(12,946)	(35,223)	(12,946)	(35,223)
Amount deferred in the year	20,449	12,946	20,449	12,946
Balance at the end of the year	<b>20,449</b>	<b>12,946</b>	<b>20,449</b>	<b>12,946</b>

19a Analysis of group net assets between funds (current year)

The Group	General unrestricted £	Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	2,535	–	–	2,535
Net current assets	209,879	8,000	53,193	271,072
<b>Net assets at 31 March 2017</b>	<b>212,414</b>	<b>8,000</b>	<b>53,193</b>	<b>273,607</b>
The Charity	General unrestricted £	Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	2,535	–	–	2,535
Investments	100	–	–	100
Net current assets	209,779	8,000	53,193	270,972
<b>Net assets at 31 March 2017</b>	<b>212,414</b>	<b>8,000</b>	<b>53,193</b>	<b>273,607</b>

19b Analysis of group net assets between funds (prior year)

The Group	General unrestricted £	Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	2,358	–	–	2,358
Net current assets	235,306	40,021	163,457	438,784
<b>Net assets at 31 March 2016</b>	<b>237,664</b>	<b>40,021</b>	<b>163,457</b>	<b>441,142</b>
The Charity	General unrestricted £	Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	2,358	–	–	2,358
Investments	100	–	–	100
Net current assets	235,206	40,021	163,457	438,684
<b>Net assets at 31 March 2016</b>	<b>237,664</b>	<b>40,021</b>	<b>163,457</b>	<b>441,142</b>

## 20a Movements in funds (current year)

	At 1 December 2016 £	Income & gains £	Expenditure & losses £	Transfers £	At 30 November 2017 £
<b>Restricted funds:</b>					
National Stalking Helpline	69,662	304	(69,966)	-	-
Helpline Online Appeal	-	978	(978)	-	-
The Henry Smith Charity	-	50,000	(50,000)	-	-
Home Office	-	50,000	(50,000)	-	-
Alice Ruggles memorial	-	1,194	(1,194)	-	-
Tampon Tax Fund	-	21,450	(21,450)	-	-
Esmée Fairbairn Foundation	-	13,882	(13,882)	-	-
Esmée Fairbairn Foundation (creating systemic change)	42,800	53,998	(73,086)	-	23,712
Milly's Fund	13,923	40	(13,963)	-	-
Right to be Safe Appeal	19,214	771	(3,504)	-	16,481
The Wixamtree Trust	2,714	-	(2,414)	-	300
New Choices for Youth (NCY)	795	-	(795)	-	-
Ernest Ingham Charitable Trust	14,349	-	-	(14,349)	-
Ernest Ingham Charitable Trust (Senior Fundraiser)	-	3,481	(17,830)	14,349	-
Ernest Ingham Charitable Trust (Personal Safety Policy Officer)	-	6,500	(6,500)	-	-
City Bridge Trust	-	8,700	-	-	8,700
The Cotton Trust	-	1,500	-	-	1,500
The Conway Charitable Foundation	-	2,500	-	-	2,500
<b>Total restricted funds</b>	<b>163,457</b>	<b>215,298</b>	<b>(325,562)</b>	<b>-</b>	<b>53,193</b>
<b>Unrestricted funds:</b>					
<b>Designated funds:</b>					
Personal safety projects	25,000	-	(25,000)	-	-
Young people's projects	15,021	8,000	(21)	(15,000)	8,000
Stalking and Harassment	-	5,000	(5,000)	-	-
<b>Total designated funds</b>	<b>40,021</b>	<b>13,000</b>	<b>(30,021)</b>	<b>(15,000)</b>	<b>8,000</b>
<b>General funds</b>	<b>237,664</b>	<b>502,030</b>	<b>(542,280)</b>	<b>15,000</b>	<b>212,414</b>
<b>Total unrestricted funds</b>	<b>277,685</b>	<b>515,030</b>	<b>(572,301)</b>	<b>-</b>	<b>220,414</b>
<b>Total funds</b>	<b>441,142</b>	<b>730,328</b>	<b>(897,863)</b>	<b>-</b>	<b>273,607</b>

The narrative to explain the purpose of each fund is given at the foot of the note below.

Suzy Lamplugh Trust

Notes to the financial statements

For the year ended 30 November 2017

20b Movements in funds (prior year)

	At 1 December 2015 £	Income & gains £	Expenditure & losses £	Transfers £	At 30 November 2016 £
<b>Restricted funds:</b>					
National Stalking Helpline	85,132	327	(15,797)	-	69,662
Reach Appeal	10,009	1,030	(11,039)	-	-
The Henry Smith Charity	-	50,000	(50,000)	-	-
Home Office	-	50,000	(50,000)	-	-
Persula Foundation	-	5,000	(5,000)	-	-
Alice Ruggles memorial	-	1,379	(1,379)	-	-
Esmée Fairbairn Foundation	-	19,224	(19,224)	-	-
Esmée Fairbairn Foundation (creating systemic change)	-	66,951	(24,151)	-	42,800
Milly's Fund	19,560	84	(5,721)	-	13,923
Right to be Safe Appeal	-	19,214	-	-	19,214
The Wixamtree Trust	-	6,237	(3,523)	-	2,714
St. James' Place Foundation	540	1,798	(2,338)	-	-
New Choices for Youth (NCY)	-	2,000	(1,205)	-	795
The Sylvia and Colin Shepherd Charitable Trust	-	500	(500)	-	-
Other Young People's Projects	6	275	(281)	-	-
Ernest Ingham Charitable Trust	27,268	9,569	(22,488)	-	14,349
Ernest Ingham Charitable Trust (senior fundraiser)	16	-	(16)	-	-
Ernest Ingham Charitable Trust (30th Anniversary)	-	3,000	(3,000)	-	-
Baily Thomas Charitable Fund	-	4,000	(4,000)	-	-
Sussex Police and Crime Commissioner	-	9,424	(9,424)	-	-
<b>Total restricted funds</b>	<b>142,531</b>	<b>250,012</b>	<b>(229,086)</b>	<b>-</b>	<b>163,457</b>
<b>Unrestricted funds:</b>					
<b>Designated funds:</b>					
Pension reserve fund	6,800	-	(6,800)	-	-
Personal safety projects	25,000	-	-	-	25,000
Policy & campaigns	20,000	-	(20,000)	-	-
Young people's projects	-	23,000	(7,979)	-	15,021
<b>Total designated funds</b>	<b>51,800</b>	<b>23,000</b>	<b>(34,779)</b>	<b>-</b>	<b>40,021</b>
<b>General funds</b>	<b>247,987</b>	<b>548,489</b>	<b>(558,812)</b>	<b>-</b>	<b>237,664</b>
<b>Total unrestricted funds</b>	<b>299,787</b>	<b>571,489</b>	<b>(593,591)</b>	<b>-</b>	<b>277,685</b>
<b>Total funds including pension fund</b>	<b>442,318</b>	<b>821,501</b>	<b>(822,677)</b>	<b>-</b>	<b>441,142</b>

**20 Movements in funds (continued)**

**Purposes of restricted funds**

**National Stalking Helpline**

The grants from the Henry Smith Charity, the Home Office, part of the grant from the Esmée Fairbairn Foundation and donations from the online appeal and in memory of Alice Ruggles were given to operate the National Stalking Helpline. The Helpline offers high quality, specialist advice and support, including risk management and safety planning, to victims of stalking. In order to reach a larger number of victims this year, trustees decided, early in the year, to use the Trust's restricted reserves to expand the helpline's capacity.

**Esmée Fairbairn Foundation**

The greater part of the grant from the Esmée Fairbairn Foundation is towards the Trust's work to create systemic change for victims of stalking, by highlighting the need for reform to victims' experience of being stalked through the civil and family courts and for more effective interventions into the behaviour of stalking perpetrators. A part of this grant also contributes towards the services offered on the National Stalking Helpline.

**Ernest Ingham Charitable Trust**

Two grants were made by this trust during the year, one towards the costs of our fundraiser in order to facilitate a step change in the fundraising strategy and the other as a contribution towards the salary of the personal safety policy officer. The opening balance of £14,349 from an earlier grant from this funder was used to match-fund the grant for the fundraiser's salary.

**Young People's Projects:**

**Milly's Fund**

Suzy Lamplugh Trust has used the money from Milly's Fund to promote personal safety for children and young people. This has been delivered primarily through our Keeping Myself Safe project, which works directly with young people, through peer training and co-production workshops, increasing their confidence and knowledge of personal safety.

**Right to be Safe appeal**

Funds from the Right to be Safe appeal were used to develop and deliver youth-facing activities to raise awareness of personal safety. The balance of this fund is to be carried into financial year 2017/2018.

**Wixamtree Trust**

A grant from the Wixamtree Trust was used for a personal safety project with young people in Bedfordshire, based on the Trust's PLAN model of training young people to act as peer trainers in personal safety.

**New Choices for Youth**

The New Choices for Youth grant was used to carry out our Safe & Well Project. This project worked with university students and welfare staff, delivering peer education training programmes to address both mental health wellbeing and personal safety.

**Tampon Tax Fund**

This grant has contributed towards our casework service, delivered alongside the National Stalking Helpline. This service provides specialist advice and advocacy to victims of stalking, providing holistic risk management, safety planning and support, specifically through the criminal justice system, for those victims of stalking who are unable to access support from other services.

**City Bridge Trust**

The sum of £8,700 is the first of two instalments of a grant for a project to develop and deliver personal safety training and resources for LGBT young people. This fund is to be carried into financial year 2017/2018, when this project will be delivered.

**Personal safety for people with learning disabilities**

The grants from the Conway Trust and the Cotton Trust are for personal safety projects for people with learning disabilities.

20 Movements in funds (continued)

Purposes of designated funds

Personal safety projects

This designated fund was used to match-fund the grant from the Esmée Fairbairn Foundation towards the Trust's work to create systemic change for victims of stalking.

Young's people project fund

Following the decision by the City Bridge Trust to award Suzy Lamplugh Trust £17,400 towards a youth work project, trustees took the decision in October 2017 to undesignate £15,000 from this designated fund.

Helpline (Edith Lilian Harrison 2000 Foundation)

This grant contributed towards the work of the National Stalking Helpline.

21 Reconciliation of net (expenditure) to net cash flow from operating activities

	2017 £	2016 £
Net (expenditure) for the reporting period (as per the statement of financial activities)	(167,535)	(1,176)
Depreciation charges	1,265	2,122
(Gains) on investments	(608)	(941)
Decrease in stocks	-	14,219
Decrease / (increase) in debtors	18,629	(26,424)
Increase / (decrease) in creditors	4,242	(22,203)
Net cash (used in) operating activities	<u>(144,007)</u>	<u>(34,403)</u>

22 Analysis of cash and cash equivalents

	At 1 December 2016 £	Cash flows £	At 30 November 2017 £
Current account	205,615	(94,255)	111,360
Savings account	156,044	(50,586)	105,458
Total cash and cash equivalents	<u>361,659</u>	<u>(144,841)</u>	<u>216,818</u>

## 23 Operating lease commitments

The group's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property 2017 £	2016 £
Less than one year	7,290	7,290
	<u>7,290</u>	<u>7,290</u>

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property 2017 £	2016 £
Less than one year	7,290	7,290
	<u>7,290</u>	<u>7,290</u>

## 24 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.