

**AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JANUARY 2013**

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# **AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**

## **DIRECTORS' REPORT**

### **FOR THE YEAR ENDED 31 JANUARY 2013**

The directors present their report and audited financial statements of Automobile Association Insurance Services Holdings Limited ("the Company") for the year ended 31 January 2013

#### **PRINCIPAL ACTIVITY AND REVIEW OF THE BUSINESS**

The Company is a wholly owned subsidiary of Automobile Association Development Limited

The principal activity of the Company is that of a holding company. The Company did not trade during the year.

The Company's key financial and other performance indicators during the year were as follows

	<b>2013</b>	<b>2012</b>	<b>Change</b>
	<b>£'000</b>	<b>£'000</b>	<b>%</b>
Net assets	131,978	131,978	-

The balance sheet on page 5 of the financial statements shows the Company's financial position at the year end

For decision making and internal performance management, management's key performance metric is net assets. Net assets remained at £132.0m (2012: £132.0m)

#### **DIVIDENDS**

The directors do not recommend the payment of a dividend for the year (2012: £nil)

#### **DIRECTORS**

The directors who held office during the year were as follows

S M Howard  
A J P Strong

A K Boland was appointed on 1 May 2013

#### **RISK MANAGEMENT FRAMEWORK**

The business has developed an embedded enterprise risk management process that facilitates the identification, assessment, escalation and mitigation of the Company's risk exposure across every aspect and activity of the business. This framework enables the business to manage risk using predefined assessment criteria to ensure residual risk levels are in line with the Board's agreed risk appetite.

The principal risks have been grouped into the following categories

##### *Financial Risk*

The Company is part of the Acromas Holdings Limited Group and its financial risks are managed centrally by the Group Treasury team taking into account the Company's position as part of the group with due consideration being given to the impact of transactions with other group entities.

# **AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**

## **DIRECTORS' REPORT (continued)**

### **FOR THE YEAR ENDED 31 JANUARY 2013**

#### **RISK MANAGEMENT FRAMEWORK (continued)**

##### *Brand Risk*

The Company recognised that the AA Brand is a key differentiator and source of competitive advantage, and brand damage from low quality products or services could have an adverse impact on the Company. The Company has in place policies and procedures to protect the brand at all times.

The business has put in place rigorous procedures and controls designed to prevent significant risks to the business occurring or to mitigate their effects if they should occur. These controls are monitored both by the Compliance and Internal Audit functions to ensure they are working effectively.

#### **STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent, and
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **GOING CONCERN**

The Company's business activities and its exposure to financial risk are described in the business review on pages 1 and 2.

The directors have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

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**AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**

**DIRECTORS' REPORT (continued)**

**FOR THE YEAR ENDED 31 JANUARY 2013**

**POST BALANCE SHEET EVENT**

On 2 July 2013, the Company's indirect parent, AA Mid Co Limited, completed a debt refinancing of its business, raising £3 055 billion using a combination of publicly traded bonds and bank debt. The proceeds of the refinancing have been remitted to the Acromas group to partially repay Acromas Mid Co Limited's bank debt, in return for the release of the current guarantees previously provided by the AA Mid Co Limited group and the Company outlined in note 9. AA Mid Co Limited no longer remits cash to Acromas group treasury and provides security to the new lenders via a combination of fixed and floating charges and the Company is now a Guarantor to the AA Mid Co Limited group debt.

**RE-APPOINTMENT OF AUDITOR**

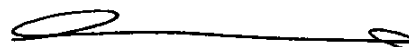
In accordance with section 487(2) of the Companies Act 2006, the auditor Ernst & Young LLP is deemed re-appointed.

**DISCLOSURE OF INFORMATION TO AUDITOR**

Each current director has made enquiries of their fellow director and the Company's auditor and taken all the steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Relevant audit information is that information needed by the auditor in connection with preparing its report. So far as each director approving this report is aware, and based on the above steps, there is no relevant audit information of which the auditor is unaware.

BY ORDER OF THE BOARD



A K BOLAND  
DIRECTOR

17 JULY 2013

Registered Office  
Fanum House  
Basing View  
Basingstoke  
Hampshire  
RG21 4EA

Registered number 02413321

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**

We have audited the financial statements of Automobile Association Insurance Services Holdings Limited for the year ended 31 January 2013 which comprise the Balance Sheet and the related notes 1 to 13. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditor**

As explained more fully in the Statement of Directors' Responsibilities set out on page 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report and financial statements to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 January 2013,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

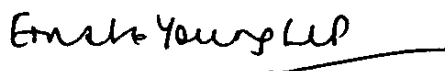
### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.



Kevin Senior (Senior Statutory Auditor)  
For and on behalf of Ernst & Young LLP, Statutory Auditor  
London

18 July 2013

**AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**  
**BALANCE SHEET AT 31 JANUARY 2013**

	Notes	2013 £'000	2012 £'000
<b>FIXED ASSETS</b>			
Investments in group undertakings	4	577	577
<b>CURRENT ASSETS</b>			
Debtors	5	131,401	131,401
<b>NET ASSETS</b>		<u>131,978</u>	<u>131,978</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	6	21,549	21,549
Share premium account	7	1,447	1,447
Capital reserve	7	105,000	105,000
Profit and loss account	7	3,982	3,982
<b>SHAREHOLDER'S FUNDS</b>	8	<u>131,978</u>	<u>131,978</u>

The financial statements on pages 5 to 8 were approved by the board of directors on 17 JULY 2013 and were signed on its behalf by



A K BOLAND  
DIRECTOR

Registered number 02413321

The notes on pages 6 to 8 form part of these financial statements

# **AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **1 ACCOUNTING POLICIES**

#### **a) Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards as defined in the Companies Act 2006 s 464

The financial statements are prepared on a going concern basis. A summary of the accounting policies, which have been applied on a consistent basis with the prior year, is set out below

The Company is exempt from the requirement to prepare consolidated financial statements as it is a wholly owned subsidiary of Acromas Holdings Limited, whose consolidated financial statements are publicly available. These financial statements present information about the entity as an individual undertaking

#### **b) Cash flow statement**

The Directors have taken advantage of the exemption available under FRS 1 (Cash flow statements) of the requirement to prepare a cash flow statement as a consolidated cash flow statement has been presented in the financial statements of the ultimate parent undertaking, Acromas Holdings Limited

#### **c) Investments**

Investments are valued individually at the lower of cost less any provision for impairment or net realisable value. Income from investments is recognised in the profit and loss account when it is receivable

### **2 AUDITOR'S REMUNERATION**

The Company's auditor provided no services other than the annual audit during either of the years under review. Audit fees of £4,000 (2012 £4,000) were borne by another group company

### **3 DIRECTORS' EMOLUMENTS**

S M Howard and A J P Strong are remunerated by Saga Group Limited, a fellow subsidiary of the ultimate parent undertaking, Acromas Holdings Limited, and received total remuneration for the year of £1.5m (2012 £1.4m). Neither of these directors received any emoluments during the year in respect of their services as a director of the Company (2012 £nil). The Company has not been recharged any amount for the emoluments of these directors (2012 £nil)

The Company had no employees throughout the year (2012 nil)

# AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (continued)

### 4 INVESTMENTS IN GROUP UNDERTAKINGS

<b>Shares in subsidiary undertakings</b>	<b>£'000</b>
<b>Cost</b>	
At 31 January 2012 and at 31 January 2013	<u>2,237</u>
<b>Provision</b>	
At 31 January 2012 and at 31 January 2013	<u>(1,660)</u>
<b>Net book value</b>	
At 31 January 2012 and at 31 January 2013	<u>577</u>

The Company owns 100% of the share capital of AA Financial Services Limited, a company incorporated in England and Wales

### 5 DEBTORS

	2013 £'000	2012 £'000
Amounts owed by group undertakings	<u>131,401</u>	<u>131,401</u>

Amounts owed by group undertakings are unsecured, have no repayment terms and bear no interest

### 6 CALLED UP SHARE CAPITAL

	2013 £'000	2012 £'000
<b>Allotted, called up and fully paid</b>		
21,549,485 ordinary shares of £1 each	<u>21,549</u>	<u>21,549</u>

### 7 RESERVES

	Share Premium Account £'000	Capital Reserve £'000	Profit and Loss Account £'000
At 31 January 2012 and at 31 January 2013	<u>1,447</u>	<u>105,000</u>	<u>3,982</u>

# **AUTOMOBILE ASSOCIATION INSURANCE SERVICES HOLDINGS LIMITED**

## **NOTES TO THE FINANCIAL STATEMENTS (continued)**

### **8 RECONCILIATION OF MOVEMENT IN SHAREHOLDER'S FUNDS**

	<b>2013</b>	<b>2012</b>
	<b>£'000</b>	<b>£'000</b>
At 31 January 2012 and at 31 January 2013	<b><u>131,978</u></b>	<b><u>131,978</u></b>

### **9 GUARANTEES**

The Company along with certain of its fellow subsidiaries acts as Obligor on bank loans made to Acromas Mid Co Limited. At the balance sheet date, the principal, accrued interest, guarantees and other facilities outstanding on these bank loans was £5,132.1 million (2012 £5,098.2 million).

### **10 RELATED PARTY TRANSACTIONS**

The Company has taken advantage of the exemption within FRS 8 (Related party disclosures) in not disclosing transactions with other entities in the Acromas group of companies. There are no other related party transactions.

### **11 ULTIMATE PARENT UNDERTAKING**

The Company is a wholly owned subsidiary of Automobile Association Developments Limited, a company registered in England and Wales.

The parent of the smallest group to consolidate these financial statements is AA Limited whose registered office is Fanum House, Basing View, Basingstoke, RG21 4EA. The ultimate parent undertaking, which is also the parent of the largest group to consolidate these financial statements, is Acromas Holdings Limited whose registered office is at Enbrook Park, Folkestone, Kent, CT20 3SE.

Copies of the consolidated parent financial statements are available from the Company Secretary at the relevant registered office address.

### **12 ULTIMATE CONTROLLING PARTY**

The directors consider the ultimate controlling party to be funds advised by Charterhouse Capital Partners, CVC Capital Partners and Permira Advisers acting in concert.

### **13 POST BALANCE SHEET EVENT**

On 2 July 2013, the Company's indirect parent, AA Mid Co Limited, completed a debt refinancing of its business, raising £3.055 billion using a combination of publicly traded bonds and bank debt. The proceeds of the refinancing have been remitted to the Acromas group to partially repay Acromas Mid Co Limited's bank debt, in return for the release of the current guarantees previously provided by the AA Mid Co Limited group and the Company outlined in note 9. AA Mid Co Limited no longer remits cash to Acromas group treasury and provides security to the new lenders via a combination of fixed and floating charges and the Company is now a Guarantor to the AA Mid Co Limited group debt.