

IN THE MATTER OF
ABBNEYWOOD INTERNATIONAL LIMITED IN LIQUIDATION
("THE COMPANY")

LIQUIDATOR'S PROGRESS REPORT

30 NOVEMBER 2015

MARK WILSON
LIQUIDATOR

RSM RESTRUCTURING ADVISORY LLP
25 FARRINGDON STREET
LONDON EC4A 4AB

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1 PURPOSE OF REPORT

This report has been prepared in accordance with insolvency legislation to provide creditors and members of the Company with information relating to the progress of the liquidation in the period from 03 October 2014 to 02 October 2015. This report should be read in conjunction with any previous reports that have been issued, copies of which are available on request.

This report has been prepared solely to comply with the statutory requirements of Rule 4.49B of the Insolvency Rules 1986 (as amended). The purpose of the report is to provide creditors and members with information relating to the progress of the Winding Up in the period from . It has not been prepared for use in respect of any purpose, or to inform any investment decision in relation to any debt or financial interest in the company. Any estimated outcomes for creditors are illustrative and may be subject to significant change.

RSM Tenon Limited was acquired by Baker Tilly UK Holdings Limited in September 2013 and, following an internal restructuring, insolvency appointments such as this are now conducted on behalf of RSM Restructuring Advisory LLP, which was previously named Baker Tilly Restructuring and Recovery LLP until 26 October 2015.

Neither the Liquidator nor RSM Restructuring Advisory LLP accept any liability whatsoever arising as a result of any decision or action taken or refrained from as a result of information contained in this report.

2. LIQUIDATOR'S APPOINTMENT

Geoffrey Carton Kelly of Baker Tilly Restructuring & Recovery LLP, 25 Farringdon Street, London EC4A 4AB was appointed Liquidator of Abbeywood International Limited on 03 October 2011 by The Secretary of State.

As a result of Geoffrey Carton-Kelly retiring from Baker Tilly Restructuring and Recovery LLP, by Court Order dated 30 April 2013 he was removed as Liquidator and David Griffin was appointed in his place. A Notice to this effect was advertised in the London Gazette on 12 May 2013, and in accordance with the terms of the Order, Mr Carton-Kelly was released from office with effect from 07 June 2013. Any creditor is entitled to apply to Court to vary or discharge the Order within 28 days from receipt of this report.

As a result of David Griffin retiring from Baker Tilly Restructuring and Recovery LLP, by Court Order dated 15 November 2013 he was removed as Liquidator and Mark Wilson was appointed in his place.

3. COMPANY DETAILS

I attach as Appendix A an extract of information from the Company's file held at Companies House.

4. RECEIPTS AND PAYMENTS SUMMARY

I attach as Appendix B a summary of my receipts and payments for the period from

VAT Basis

Receipts and payments are shown net of VAT, with any amount due to or from HM Revenue and Customs shown separately.

5. CREDITORS' CLAIMS

Creditors' claims as set out in the Report to Creditors issued by the Official Receiver totalled £263,349.

6 PRESCRIBED PART

The "Prescribed Part" is a statutory amount of the company's assets subject to a floating charge to be set aside for the benefit of the Company's non-preferential creditors.

There are no creditors secured by charges over the assets and undertakings of the Company
There is therefore no requirement to estimate the amount of the prescribed part of the assets under
Section 176A of the Insolvency Act 1986 (as amended)

7 DIVIDEND PROSPECTS FOR CREDITORS

I am not yet able to advise creditors as to the prospects of a dividend. Once sufficient realisations have been made I will be in a better position to do so.

8. CONDUCT OF THE WINDING UP IN THE PREVIOUS [TWELVE] MONTHS

8.1 Previous Period 1

The Official Receiver had informed me through handover notes of an overdrawn Directors loan account valued at £117,341 along with a potential transaction at an undervalue involving the transfer of contracts as part of the sale of assets of the business to an associated party.

Following interviews with both directors it has been ascertained that the director's loan account notified to us by the Official Receiver and referred to in the accounts was not being disputed by the director concerned and I commenced the process of recovering this through a settlement deed and instalments.

My investigation into the transfer of the contracts proved to be inconclusive and accordingly I have decided to take no further action.

8.2 Previous Period 2

A settlement agreement was entered into with the director to repay £70,000 with regard to his overdrawn director's loan account. Following protracted negotiations the settlement was entered into with the director for him to pay £750 per month, however the director faced problems in maintaining the monthly payments. The director has no known assets upon which I can obtain any security over.

8.3 Previous Period 3

I continued to meet and negotiate with the director regarding the outstanding Directors Loan account settlement. Mr Miller has indicated that he was keen to abide by the settlement but had been unable to make substantial payments due to his personal circumstances. I continued to monitor the situation and encourage compliance with the settlement agreement.

8.4 Current Period

I have continued to negotiate with the director regarding the outstanding Directors Loan account settlement. Mr Miller has indicated that he is still keen to abide by the settlement but has been unable to make substantial payments due to his personal circumstances. He has indicated that he may be forced into bankruptcy. I will continue to monitor the situation and encourage compliance with the settlement agreement.

9. ASSETS REMAINING TO BE REALISED

There are no further assets to realise save for the balance mentioned above due from the director.

10. ADMINISTRATION AND PLANNING

I have been required to fulfil statutory reporting obligations and account for receipts and payments and issue my annual report.

11. LIQUIDATOR'S REMUNERATION AND DISBURSEMENTS

Basis of Remuneration

The basis of the Liquidator's remuneration was approved by creditors on 08 February 2013 when the following resolution was passed

"The Liquidator shall be authorised to draw their remuneration based upon their time costs by reference to the time properly given by the Liquidator and their staff, in attending to matters arising in the liquidation at Baker Tilly Restructuring and Recovery LLP standard hourly rates, at the rates prevailing at the time the work is done"

11.1. Remuneration and Disbursements incurred in the period from

In accordance with insolvency legislation the Liquidator's are required to report remuneration 'charged' This reflects the time charged to the case and is the maximum that can be taken in fees by the Liquidator It does not necessarily reflect the amount of remuneration that will ultimately be taken by the Liquidator in remuneration If there are insufficient realisations to allow the Liquidator remuneration to be recovered in full, any balance will be written off Details of any write off will be set out in the final report

11.1.1. Liquidator's remuneration

Liquidator has incurred time costs of £1,799 50 in respect of work done in the current period (a summary of which is set out in Appendix G) Details of the sums drawn in respect of remuneration for the period covered by this report are set out in the receipts and payments account (Appendix B)

Attached are the following

- Appendix C RSM Restructuring Advisory LLP's Charging, Expenses and Disbursements Policy Statement
- Appendix D Liquidator's Charge Out and Disbursement Rates,
- Appendix E Category 2 Disbursements Table,
- Appendix G Liquidator's Time Cost Analysis for the period set out above,

11.1.2. Liquidator's disbursements

The basis of the Liquidator's drawing disbursements was approved by creditors on 08 February 2013, when the following resolution was passed

The Liquidator be authorised to draw 'category 2' disbursements out of the assets as an expense of the Winding Up, at the rates prevailing when the cost is incurred

Disbursements incurred in the period in accordance with the resolution above are detailed on Appendix F (Statement of Expenses)

11.2. Total remuneration incurred and paid to date since appointment

The Liquidator has incurred time costs of £23,964 10 since the date of our appointment in accordance with the resolution set out above Of this, a total of £Nil (plus VAT) has been paid and £23,964 10 remains outstanding

Should you require any further information please do not hesitate to contact me at
rflondon si@rsmuk.com

12. LIQUIDATOR'S STATEMENT OF EXPENSES

A statement of the expenses incurred during the period, is attached at Appendix F This includes all expenses incurred by the Liquidator in the period of the report irrespective of whether they have been paid or not and may include estimated amounts where actual invoices have not been received The receipts and payments abstract at Appendix B sets out the expenses actually paid in the period together with cumulative figures

13 CREDITORS' RIGHT TO INFORMATION AND ABILITY TO CHALLENGE REMUNERATION AND EXPENSES

In accordance with the provisions of Rules 4.49E and 4.131 of the Insolvency Rules 1986 creditors have a right to request further information about remuneration or expenses and to challenge such remuneration or expenses

A request for further information must be made in writing within 21 days of receipt of this report

Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or the permission of the court, may apply to court that the remuneration charged, the basis fixed or expenses incurred by the Liquidator are in all the circumstances excessive

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question

A Guide to Liquidators Fees, which provides information for creditors in relation to the remuneration of a Liquidator, can be accessed at <http://rsm-insolvencypoint.com> under 'general information for creditors'. A hard copy can be requested from my office by telephone, email or in writing

Should you have any further queries please do not hesitate to contact me



M J Wilson
RSM Restructuring Advisory LLP
Liquidator

Mark Wilson is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales

Insolvency Practitioners are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment

APPENDIX A

STATUTORY INFORMATION

| | |
|-----------------------------------|---|
| COURT & REFERENCE COMPANY NAME | In the High Court in Justice No 2105 of 2011 Abbeywood International Limited |
| PREVIOUS COMPANY NAMES | Abbeywood International (Contracts) Ltd |
| COMPANY NUMBER | 02412910 |
| DATE OF INCORPORATION | 11 August 1989 |
| TRADING NAME | Abbeywood International Limited |
| TRADING ADDRESS | 144 - 146 Buckingham Palace Road, London SW1W 9TR |
| PRINCIPAL ACTIVITY | Other Service Activities - recruitment |
| REGISTERED OFFICE | Baker Tilly Restructuring and Recovery LLP 25 Farringdon Street London EC4A 4AB |
| | Previously |
| | 144 - 146 Buckingham Palace Road, London SW1W 9TR |

APPENDIX B

Receipts and Payments Abstract: Abbeywood International Limited In Liquidation

Bank, Cash and Cash Investment Accounts From: 03/10/2014 To: 02/10/2015

| | | 03/10/2014 to 02/10/2015 | | | Total to 02/10/2015 |
|-------------|----------------------------------|--------------------------|----------|------------|------------------------|
| SOA Value £ | | £ | £ | £ | £ |
| | ASSET REALISATIONS | | | | |
| 0 00 | Bank Interest Gross | 7 85 | | 17 23 | |
| 0 00 | Directors Loan Account | 450 00 | | 5,450 00 | |
| | | | 457 85 | | 5,467 23 |
| | COST OF REALISATIONS | | | | |
| 0 00 | Corporation Tax | (1 56) | | (3 43) | |
| 0 00 | ISA Quarterly Charges | (88 00) | | (358 00) | |
| 0 00 | Official Receivers Debit Balance | 0 00 | | (1,235 00) | |
| 0 00 | Secretary of State Fees | (342 85) | | (2,648 49) | |
| | | | (432 41) | | (4,244 92) |
| 0 00 | | | 25 44 | | 1,222 31 |
| | REPRESENTED BY | | | | |
| | ISA - LQD3257717 | | | 1,222 31 | |
| | | | | | 1,222 31 |
| | | | | | 1,222 31 |

APPENDIX C

RSM RESTRUCTURING ADVISORY LLP

CHARGING, EXPENSES AND DISBURSEMENTS POLICY STATEMENT

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate
- Time is recorded in 6-minute units at the rates prevailing at the time the work is done
- The current charge rates for RSM Restructuring Advisory LLP London (SI) are attached
- Time billed is subject to Value Added Tax at the applicable rate, where appropriate
- It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it
- RSM Restructuring Advisory LLP's charge out rates are reviewed periodically

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to the relevant approving party, but do not require approval of the relevant approving party prior to being drawn from the insolvency estate. These are known as "category 1" disbursements
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) or payments to outside parties that the firm or any associate has an interest, require the approval of the relevant approving party prior to being drawn from the insolvency estate. These are known as "category 2" disbursements
- A resolution to consider approving "category 2" disbursements at the rates prevailing at the time the cost is incurred to RSM Restructuring Advisory LLP London (SI) will be proposed to the relevant approving party in accordance with the legislative requirements
- General office overheads are not re-charged to the insolvency estate as a disbursement
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of the relevant approving party
- Expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate, where appropriate

APPENDIX D**RSM RESTRUCTURING ADVISORY LLP****LIQUIDATOR'S CURRENT CHARGE OUT AND DISBURSEMENT RATES**

| HOURLY CHARGE OUT RATES | | |
|---------------------------------|------------------------------|----------------------|
| | Rates at commencement | Current rates |
| | £ | £ |
| Partner | 485 to 486 | 485 |
| Directors / Associate Directors | 300 to 410 | 300 to 410 |
| Manager | 250 to 300 | 250 to 265 |
| Assistant Managers | 180 to 220 | 200 to 220 |
| Administrators | 100 to 180 | 100 to 180 |
| Support staff | 100 to 155 | 100 to 155 |

| "CATEGORY 2" DISBURSEMENT RATES | |
|--|--|
| Internal room hire | £50-£200 |
| Subsistence | £25 per night (from 3 rd September 2013) £23 per night (up to 2 nd September 2013) |
| Travel (car) | 38p per mile (up to and including 31 March 2010) 40p per mile (from 1 April 2010) 42 5p per mile (from 1 April 2011) |
| "Tracker" searches | £10 per case |

APPENDIX E

RSM RESTRUCTURING ADVISORY LLP

LIQUIDATOR'S CATEGORY 2 DISBURSEMENTS TABLE

| Amounts paid or payable to the Office Holder's firm or to any party in which the office holder or his firm or any associate has an interest | | |
|---|------|--------|
| Recipient, Type and Purpose | Paid | Unpaid |
| | £ | £ |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total | | |

STATEMENT OF EXPENSES INCURRED BY THE LIQUIDATOR IN THE PERIOD FROM 03 OCTOBER 2014 TO 02 OCTOBER 2015

| Type and Purpose | Incurred in Previous Periods |
|----------------------|---------------------------------|
| | £ |
| Insurance – Bond | 278 75 |
| Transcription Agency | 167 04 |
| Library Services | 26 99 |
| Company Searches | 7 00 |
| Advertising | 69 75 |
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| | |
| Total | 549 53 |

APPENDIX G

LIQUIDATOR'S TIME COST ANALYSIS

FOR THE PERIOD FROM 03 OCTOBER 2014 TO 02 OCTOBER 2015

| Hours Spent | Partners | Directors / Associate Directors | Managers | Assistant Managers | Administrators | Assistants & Support Staff | Total Hours | Total Time Costs | Average Rate |
|-------------------------------------|----------|---------------------------------|----------|--------------------|----------------|----------------------------|-------------|------------------|--------------|
| Administration and Planning | | | | | | | | | |
| Asset Management | 0 2 | 0 2 | 0 0 | 2 1 | 0 2 | 0 0 | 2 7 | £ 637 50 | 236 |
| Director(s)/debtor/bankrupt | 0 0 | 0 0 | 0 0 | 0 6 | 0 0 | 0 0 | 0 6 | £ 128 00 | 213 |
| Receipts and Payments | 0 0 | 0 2 | 0 0 | 0 2 | 1 8 | 0 0 | 2 2 | £ 391 50 | 177 |
| Other Matters | 0 0 | 0 2 | 0 0 | 0 2 | 0 0 | 0 0 | 0 4 | £ 119 00 | 297 |
| Total | 0 2 | 0 6 | 0 0 | 3 1 | 2 0 | 0 0 | 5 9 | £ 1,276 00 | 216 |
| | | | | | | | | | |
| Meetings with Creditors | | | | | | | | | |
| Other Creditor Meetings and Reports | 0 1 | 0 1 | 0 0 | 2 2 | 0 0 | 0 0 | 2 4 | £ 523 50 | 218 |
| Total | 0 1 | 0 1 | 0 0 | 2 2 | 0 0 | 0 0 | 2 4 | £ 523 50 | 218 |
| | | | | | | | | | |
| Total Hours (From Jan 2003) | 0 3 | 0 7 | 0 0 | 5 3 | 2 0 | 0 0 | 8 3 | £ 1,799 50 | 216 |
| Total Time Cost (From Jan 2003) | £ 146 50 | £ 255 00 | £ 0 00 | £ 1,088 00 | £ 310 00 | £ 0 00 | £ 1,799 50 | | |
| | | | | | | | | | |
| Total Hours | 0 3 | 0 7 | 0 0 | 5 3 | 2 0 | 0 0 | 8 3 | £ 1,799 50 | 216 |
| Total Time Cost | £ 146 50 | £ 255 00 | £ 0 00 | £ 1,088 00 | £ 310 00 | £ 0 00 | £ 1,799 50 | | |
| Average Rates | 488 33 | 364 29 | 0 00 | 205 28 | 155 00 | 0 00 | 216 81 | | |

Please note that we have re-designed our SIP9 analysis table to provide a more detailed analysis of the grades of staff within the firm. Please note that this change does not alter the value of time costs recorded, purely the column within the table to which that time, and cost, has been allocated.

NOTES TO APPENDIX G

LIQUIDATOR'S TIME COST ANALYSIS

a) Administration and Planning

This includes dealing with the commencement of the case administration, statutory filing of appointment documents with Companies' House, requesting the submission of the Statement of Affairs and filing it at Companies' House, together with day-to-day case administration duties, maintenance of records and ongoing statutory obligations. These include but are not limited to handling receipts and payments, VAT and corporation tax issues such as the monthly VAT returns, pension queries and general correspondence. Other matters which are required to be dealt with as part of the appointment and which will fall under this heading include case planning and strategy, case reviews, bonding, obtaining company searches, maintenance and obtaining books and records, general meetings / correspondence, statutory and other advertising, insurance, re-directed mail, statutory receipts and payments accounts, dealing with (including the winding up of) company pension schemes where applicable.

b) Investigations

Where appropriate this will include such matters as investigation of pre-appointment transactions in accordance with the relevant Statement of Insolvency Practice (SIP 2), preparing reports / returns in accordance with the Company Directors' Disqualification Acts and the investigation of any potential antecedent transactions such as transactions at under value and preferences which may result in legal action resulting in a recoverable asset.

c) Realisation of Assets

This includes dealing with all aspects of the realisation of assets including identifying, securing and insuring assets, and (where applicable), property, business and asset sales, retention of title claims and debt collection. Other matters dealt with during the case administration which will relate to asset realisation may commonly include effecting disclaimers, dealing with landlords, liaising with agents, undertaking inventories, meetings with purchasers / directors, arranging collection of leased assets, obtaining insurance, pursuing antecedent claims identified as part of the investigation work set out above. Details of the specific asset realisation work undertaken on this case are set out in the main body of the report. Asset realisation is considered to be a key aspect of the case administration.

d) Trading

Where the company has continued trading following the Liquidator's appointment our staff will have had to set up accounts with suppliers in order to trade on an ongoing basis. Payments to suppliers and general correspondence with these have been undertaken. Where trading has ceased, accounts will have been closed and final bills paid. Other matters will also have been dealt with in accordance with the usual trading obligations such as dealing with employees and payroll.

e) Creditors

Queries from and correspondence with creditors and employees have been necessary aspects of the case administration process. The preparation of the Liquidator's proposals has been undertaken including the attendant aspects of providing and obtaining the required information, convening the creditors' meeting etc. A brief report on the outcome of the creditors' meeting and the report on the first six months of the administration period have both been prepared.

f) Case Specific Matters

Any case specific matters will generally be set out in the body of the report but will commonly include meetings, correspondence and telephone calls relating to specific issues in the case which do not fall into any the categories set out above and are specific to the case in question. This may include work done in relation to litigation, general advice or other major issues.