

**REGISTERED COMPANY NUMBER: 02388397 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 701896**

**Report of the Trustees and  
Audited Financial Statements For The Year Ended 31 March 2012  
for  
GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

**KTS OWENS THOMAS LIMITED**  
Chartered Accountants and Statutory Auditor  
The Counting House  
Celtic Gateway  
Cardiff  
CF11 0SN

WEDNESDAY



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28/11/2012

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COMPANIES HOUSE

**Groundwork Bridgend & Neath Port Talbot**

**Contents of the Financial Statements  
for the year ended 31 March 2012**

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# **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

## **Report of the Trustees for the year ended 31 March 2012**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

02388397 (England and Wales)

#### **Registered Charity number**

701896

#### **Registered office**

The Engine House  
Parc Tondy Maesteg Road  
Tondy  
Bridgend  
CF32 9TF

#### **Trustees**

|               |                       |
|---------------|-----------------------|
| M Gregory     | - appointed 19/6/2012 |
| E V Latham    | - appointed 26/6/2012 |
| D Lewis       | - resigned 26/6/2012  |
| H J Murdoch   |                       |
| B Rees        |                       |
| B Roberts     |                       |
| L Walker      |                       |
| J C Spanswick | - resigned 1/7/2011   |
| HJ David      |                       |
| A N Marshall  |                       |
| C J Crowley   | - resigned 26/6/2012  |
| P J White     | - appointed 7/9/2011  |
| C Morgan      | - appointed 26/6/2012 |

#### **Patron**

Kate Thomas Lord Lieutenant of Mid Glamorgan

#### **Vice Patron & Honary Member**

Bill Harries-Baker

#### **Executive Director**

M Evans

#### **Company Secretary**

M Evans

## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

**Report of the Trustees  
for the year ended 31 March 2012**

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### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Auditors**

KTS OWENS THOMAS LIMITED  
Chartered Accountants and Statutory Auditor  
The Counting House  
Celtic Gateway  
Cardiff  
CF11 0SN

#### **Advisers**

Barclays Bank Plc  
Bridgend Business Centre  
PO Box 23  
Bridgend

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Structure of the Charity**

Groundwork Bridgend & Neath Port Talbot is a Charity and a company limited by guarantee. The governing documents are its Memorandum and Articles of Association. The guarantors are Groundwork UK, Bridgend County Borough Council and Neath Port Talbot County Council. The liability in respect of the guarantee is limited to £1 per member company.

#### **The Board of Trustees**

The Board of Trustees comprise the trustees of the charity in accordance with the Charities Act 2011 who are also the directors of the company in accordance with the Companies Act 2006. The Board is made up of 6 elected and 3 co-opted members. Co-opted trustees are co-opted by the Board to broaden the skills base of the Board or to secure specialist expertise.

#### **Terms of Office**

Trustees stand down in rotation each year and are normally eligible for re-election for up to two terms of office. The Board may resolve to permit elected trustees to stand for a further term of office where it is desirable to preserve specialist skills or continuity. Co-opted trustees are co-opted for variable terms of office not exceeding three years, and may normally serve up to six years, but the Board may extend this in order to retain specialist skills or for continuity.

#### **Induction and training of new trustees**

New members of the Board of Trustees are provided with the Federation's Governance Handbook and other key documents and have an induction meeting with the Executive Director.

#### **Organisational structure**

The Board of Trustees delegates certain decision-making powers to its main Executive Committees: the Finance and Human Resources Sub Committee. The Board retains authority for the overall strategy and policy of the Trust and approves the annual Business Plan.

A Board Trustee chairs each of the Board committees and the members of each committee are appointed by the Board. Terms of Reference for each of the committees set down their delegated authority.



## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

**Report of the Trustees  
for the year ended 31 March 2012**

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### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Relationships with the Network**

The Trust is a member of The Groundwork Federation

#### **Risk management**

The Board fully accepts its responsibilities under the Charity Commission's Statement of Recommended Practice (SORP) for ensuring that the major risks to which the charity is exposed are identified and reviewed, and that there are systems in place to mitigate them. Major risks are those that have a high probability of occurring, and would if they occurred, have a severe impact on either operation performance or achievement of purposes, or could damage Groundwork's reputation.

A risk management strategy has been developed, which comprises of -

- An annual review of the risks that the charity may face
- The monthly monitoring of risks by the Executive Director and Management Team
- The implementation of procedures to mitigate any potential impact on the Charity should any of those risks materialise

## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

### **Report of the Trustees for the year ended 31 March 2012**

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#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The overall aim of Groundwork Bridgend and Neath Port Talbot is to provide a significant contribution to the economic, social and environmental regeneration and prosperity of the area, working through a multi-sectoral partnership approach. This was specifically stated in the original sponsor's agreement and the articles and memoranda of the charitable company as -

- (a) Promote the conservation, protection and improvement of the physical and natural environment.
- (b) Provide facilities in the interests of social welfare for recreation and leisure time occupation designed to improve the conditions of life for those living, working and visiting the area
- (c) Advance public education in environmental matters and the ways of better conserving, protecting and improving the environment

Our approach is to look at issues holistically, whereby, environmental, economic, social and cultural problems are tackled at the same time. Groundwork Bridgend and Neath Port Talbot enables an integrated, bottom up approach to regeneration and utilises sustainable development as a catalyst for action and through the excellence of the partnerships we establish.

This approach engages with and embraces -

##### **PEOPLE**

Working with, empowering and enabling more people to engage and become committed to sustainable development and regeneration. Assisting people to implement their locally derived vision for the future.

##### **PLACES**

Creating better, safer, healthier neighbourhoods by enhancing where people live, work and spend their leisure time. Developing local distinctiveness - appreciating the past, by informing the present and encouraging thought and action for the future.

The importance of place can be Archaeological Heritage, Natural Heritage, Built Environment, Customs and Traditions or our Industrial Heritage.

##### **PROSPERITY**

Helping private companies and public bodies improve their environmental performance and competitiveness, creating training and employment opportunities, supporting community regeneration and building economic capital. The development of People and Places to provide a solid underpinning for the development of locally driven Green Tourism. The creation of jobs for long term unemployed people and the development and delivery of projects that reduce CO2.

This integrated approach will help to engender new purpose and a local sense of 'can do', a sense of enterprise and a new sense of citizenship and partnership.

##### **PARTNERSHIP**

Groundwork Bridgend and Neath Port Talbot works in partnership with the Welsh Government, The Local Authorities of Bridgend and Neath Port Talbot and many community and voluntary organisations within its area. Groundwork Bridgend and Neath Port Talbot will look to work more with the Private Sector to improve the Economic, Social and Environmental needs of people.

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## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

**Report of the Trustees  
for the year ended 31 March 2012**

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### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

##### **Objectives for the year**

Groundwork Bridgend and Neath Port Talbot delivers its Aims and Objectives under 3 key programmes

- PEOPLE
- PLACES
- PROSPERITY

#### **PEOPLE**

The key aim is to build individual, social and cultural capital whilst working with local people to provide physical facilities to match local need whilst finding creative solutions to the long-term revenue issues, to maintain centres/buildings/facilities of local importance

Some of the key tools will be -

- Training and mentoring
- Education & Life Long Learning and Youth Work
- Assistance in networking e.g. Community Environmental Network, Arts & Crafts/Societies Artwork etc
- Asset based Community Economic Regeneration

#### **Renewable Energy**

- Reduce CO2 emissions and alleviate climate change
- Reduce fuel poverty
- Contribute towards building the renewable energy economy in Wales
- Increase GDP and employment opportunities

#### **PROSPERITY**

##### **Intermediate Labour Market**

- Period of employment for unemployed people
- On the job training and support
- Job search

#### **PLACES**

The main aim is to make significant contribution to the physical environment of the area. There are two major programme areas that are managed by this Business Unit

- Green Tourism Programme
- Landscape Enhancement

The Trust has referred to the guidance contained in the Charity Commissions' general guidance on public benefit when reviewing current and future objectives and activities



## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

### **Report of the Trustees for the year ended 31 March 2012**

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The Trust continues to support and be supported by the other Trusts in Wales in reaching the goals set out in the Groundwork in Wales Strategic Plan that are as a result of the Baker Report

The Trust continues to develop and implement projects in partnership with its local authorities and partners as outlined below

#### **PEOPLE**

##### **Bettws**

The Bettws LIFE Centre is a community building owned by Bridgend County Borough Council and leased by Groundwork Bridgend and Neath Port Talbot. The centre is a community hub providing an important venue for training, personal development and social cohesion

The Centre aims to continue the good work of the Healthy Living Initiative and become a Social Enterprise run by local people, supported by Groundwork.

A Friends group continues to assist in the development of the Social Enterprise and to determine its profit generating operations. They will also identify and consider the options regarding the long-term sustainability of the Life Centre

##### **Youth Works**

The overall aims of the programme are to

- Contribute to a 30-50% reduction in neighbourhood crime over 3 years
- Reduce arrest rates in the high risk target group by 60% over 3 years
- Involve local people so that the programme is integrated with other partnerships in the locality to sustain it long term
- Provide programmes and activities which develop the skills and potential of young people and which motivate them to become involved in their personal development and the regeneration of their local community

The priority aims for this year are to

- Continue to reduce alcohol and drug use among young people across Bridgend
- Promote our programme with a view to expansion into Neath Port Talbot
- Increase our evening provision by at least 2 projects
- Expand our daytime skills referral and complimentary educational programmes to full time for 15-18 year olds across the whole county borough
- Address the needs of 8-12 year olds through the provision of play programmes with YouthWorks play rangers
- Develop intervention programmes to address the needs of young people across the county borough of Bridgend suffering from emotional, health and well being problems and mental health issues

## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

**Report of the Trustees  
for the year ended 31 March 2012**

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### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

##### **Rural Development Plan - Positive Energy**

The Positive Energy Programme aims to deliver energy efficiency advice coupled with practical guidance and support to communities across Swansea Unitary Authority in line with the Welsh Assembly Governments commitment to addressing fuel poverty in Wales. Fuel poverty is a major issue for the Welsh Assembly Government and a commitment has been made for its elimination by 2012. This will not be an easy task, so it is vital that people experiencing fuel poverty are directly engaged with and the issue not treated in isolation as other social, economic and environmental problems are often experienced in tandem.

Using innovative strategies to reflect the needs of specific communities, the project focuses on reducing fuel poverty, introducing energy efficiency measures and providing advice and support to those that are the hardest to reach.

The project will

- Promote sustainable energy usage
- Encourage new partnerships to be developed between the Local Authority and householders in hard to reach communities
- Reduce CO2 emissions from households and cut fuel bills
- Engage communities in renewable energy projects and assist with leverage of funding installations

The Programme will work within all RDP wards in Swansea over its 3-year duration, providing energy related advice whilst installing practical measures.

The implementation of the Positive Energy project takes an holistic approach to the provision of energy efficiency measures for the community, bringing together a variety of suitable community based and focused organisations, creating events (energy surgeries) that are 'one-stop shops' for advice, support and practical help in addressing fuel poverty and health. Implementation of the project across a broader spectrum of community facilities, for example youth clubs, day centres, schools and scout and guide groups, encourages a wider range of people from local communities to become involved and helps foster strong roots in the community. 'Energy Champions' or volunteers who have been involved in the organisation of events and are interested in further training and energy efficiency education will be supported by the project officers.

Energy efficiency advice is augmented with the provision of effective and easy to implement energy efficiency products, for example, low-energy light bulbs. This is further supported by home energy audits that enable the householder to make cost saving changes that do not require excessive capital expenditure.

#### **PLACES**

The landscape team is engaged in the development and implementation of sustainable regeneration projects and is committed to working in partnership across the County Boroughs of Bridgend and Neath Port Talbot.

## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

### **Report of the Trustees for the year ended 31 March 2012**

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The landscape team's method of working engages with local people in a way that is relevant to them and their lifestyles and seeks to encourage them to participate in activities, which will be of value to themselves and their locality. The landscape team of landscape architects works closely with other groundwork staff with expertise in a range of disciplines, including environmental business advisors, youth workers, education officers and energy experts, this enables the development and delivery of integrated projects.

- We are looking to secure further funding from HLF to develop and deliver restoration and enhancement of Glanrhyd arboretum
- Developing a project to secure funding to enhance the site of a former woollen mill water falls and double viaduct
- Groundwork and Fairyland Communities First are working in partnership to develop a community training venue and community allotment project for the residents of Fairyland. The project will realise one of the main aims laid down in the Fairyland Action Plan in which residents highlighted the lack of communal facilities on the estate. The funding will allow us to recruit a dedicated project manager and trainee project officer who will work closely with the residents of Fairyland to take the project forward.

#### **PROSPERITY**

##### **Employment Initiatives**

##### **Future Jobs**

The Future Jobs Fund is the flagship initiative in the Government's Young Person's Guarantee, a programme of support being offered to unemployed young people (18-24) designed to provide temporary work or training in an attempt to combat rising levels of worklessness.

The Fund was established jointly by the Department for Communities and Local Government (CLG) and the Department for Work and Pensions (DWP) and responds to the national review of worklessness led by Councillor Steve Houghton. The review concluded that local authorities and others should be engaged in a national programme of temporary employment to ensure that the long-term unemployed, in particular young people weren't further disadvantaged during a recession.

## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

### **Report of the Trustees for the year ended 31 March 2012**

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#### **FINANCIAL REVIEW**

##### **Reserves policy**

The Trust Board and the Senior Management Team have set a revised Reserve Policy and the Board has agreed that a reasonable level of unrestricted reserves is required for the following reasons

- To absorb short term set backs such as loss or delays in funding
- To finance working capital needs, such as delays in receipts and to fund the time delays between developing projects, obtaining approval and funds being received
- To cover the working capital required to fund the usual retrospective nature of the programme funding which can result in considerable timing differences between expenditure and receipt of funds
- To cover the cost of investing in staff training and development to improve services and efficiency of the trust and to help retain professional employees
- To cover the costs of developing new services, such as communications, research, quality and business information systems

The above needs for reserves have to be balanced against the following factors

- The need to be seen to act as a responsible charity by Central Government, our sponsors and the Charity Commission
- The need to avoid the accusation of creating excessive surpluses and accumulating large surpluses for which there is no future planned requirement or that bear no relation to the charitable aims

In reviewing the above criteria the Board has determined that it should continue to aim for an unrestricted General Fund of £375,000 This figure is reviewed annually to reflect the new staff structure which has been implemented over the past few years through consolidation

##### **Principal Funding Sources**

The total income for the year is £2,501,773 (2011 £3,008,662) The major sources of funding during the year are shown in note 3

#### **FUTURE DEVELOPMENTS**

The Board approved a business plan for 2012/13 in February 2012 The Operational Plan contained within this plan sets out Headline Targets and Performance Measures for the year with subsidiary targets and timescales The Headline Targets for 2012/13 are

- People £270k income generation
- Places £680k income generation
- Prosperity £366k income generation
- Achieve surplus of funds for the year
- Review the Strategic Plan to re-evaluate the objectives set for the Trust for the next 5 years
- Review the Financial Action Plan to improve the financial performance of the Trust

## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

### **Report of the Trustees for the year ended 31 March 2012**

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#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Groundwork Bridgend & Neath Port Talbot for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charity SORP,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### **STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

#### **AUDITORS**

The auditors, KTS Owens Thomas Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

**Report of the Trustees  
for the year ended 31 March 2012**

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**ON BEHALF OF THE BOARD**

A handwritten signature in black ink, appearing to read 'B Rees', written in a cursive style.

B Rees - Trustee

Date 20/11/12

We have audited the financial statements of Groundwork Bridgend & Neath Port Talbot for the year ended 31 March 2012 on pages fourteen to twenty nine. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements, or
- the charitable company has not kept adequate accounting records, or
- the financial statements are not in agreement with the accounting records and returns, or
- we have not received all the information and explanations we require for our audit

*KTS Owens Thomas Limited*

KTS OWENS THOMAS LIMITED

Chartered Accountants and Statutory Auditor

The Counting House

Celtic Gateway

Cardiff

CF11 0SN

Date *20.11.12.*



# GROUNDWORK BRIDGEND & NEATH PORT TALBOT

## Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the year ended 31 March 2012

|   | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2012<br>Total<br>funds<br>£ | 2011<br>Total<br>funds<br>£ |
|---|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOMING RESOURCES</b>                                     |       |                            |                          |                             |                             |
| <b>Incoming resources from generated funds</b>                |       |                            |                          |                             |                             |
| Investment income   | 2     | 24,255                     | -                        | 24,255                      | 30,525                      |
| <b>Incoming resources from charitable activities</b>          |       |                            |                          |                             |                             |
|   | 3     |                            |                          |                             |                             |
| People  |       | 91,620                     | 970,818                  | 1,062,438                   | 1,153,510                   |
| Places  |       | 328,307                    | -                        | 328,307                     | 123,974                     |
| Prosperity  |       | 167,018                    | 495,485                  | 662,503                     | 1,374,122                   |
| Partnerships  |       | -                          | 433,270                  | 433,270                     | 326,531                     |
| <b>Total incoming resources</b>                               |       | <b>611,200</b>             | <b>1,899,573</b>         | <b>2,510,773</b>            | <b>3,008,662</b>            |
| <b>RESOURCES EXPENDED</b>                                     |       |                            |                          |                             |                             |
| <b>Charitable activities</b>                                  |       |                            |                          |                             |                             |
|   | 4     |                            |                          |                             |                             |
| People  |       | 89,842                     | 1,053,960                | 1,143,802                   | 1,036,181                   |
| Places  |       | 307,855                    | -                        | 307,855                     | 174,965                     |
| Prosperity  |       | 144,508                    | 475,315                  | 619,823                     | 1,191,510                   |
| Partnerships  |       | 2,477                      | 412,120                  | 414,597                     | 298,986                     |
| <b>Governance costs</b>                                       | 6     | <b>-</b>                   | <b>7,138</b>             | <b>7,138</b>                | <b>9,250</b>                |
| <b>Total resources expended</b>                               |       | <b>544,682</b>             | <b>1,948,533</b>         | <b>2,493,215</b>            | <b>2,710,892</b>            |
| <b>NET INCOME/(EXPENDITURE) FOR THE YEAR before transfers</b> |       |                            |                          |                             |                             |
|   |       | <b>66,518</b>              | <b>(48,960)</b>          | <b>17,558</b>               | <b>297,770</b>              |
| <b>Gross transfers between funds</b>                          | 17    | <b>(19,864)</b>            | <b>19,864</b>            | <b>-</b>                    | <b>-</b>                    |
| <b>Net income/(expenditure) for the year</b>                  |       | <b>46,654</b>              | <b>(29,096)</b>          | <b>17,558</b>               | <b>297,770</b>              |
| <b>RECONCILIATION OF FUNDS</b>                                |       |                            |                          |                             |                             |
| <b>Total funds brought forward</b>                            |       | <b>426,254</b>             | <b>554,524</b>           | <b>980,778</b>              | <b>683,008</b>              |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                            |       | <b>472,908</b>             | <b>525,428</b>           | <b>998,336</b>              | <b>980,778</b>              |

The notes form part of these financial statements

**GROUNDWORK BRIDGEND & NEATH PORT TALBOT****Balance Sheet  
At 31 March 2012**

|  | Notes | 2012<br>£        | 2011<br>£        |
|--|-------|------------------|------------------|
| <b>FIXED ASSETS</b>                          |       |                  |                  |
| Tangible assets                              | 10    | 863,169          | 889,605          |
| <b>Investments</b>                           |       |                  |                  |
| Investments                                  | 11    | 1                | 1                |
| Investment property                          | 12    | 220,000          | 220,000          |
|  |       | <u>1,083,170</u> | <u>1,109,606</u> |
| <b>CURRENT ASSETS</b>                        |       |                  |                  |
| Stocks                                       |       | 198,676          | 169,727          |
| Debtors amounts falling due within one year  | 13    | 262,710          | 361,400          |
| Cash at bank                                 |       | 99,265           | 194,206          |
|  |       | <u>560,651</u>   | <u>725,333</u>   |
| <b>CREDITORS</b>                             |       |                  |                  |
| Amounts falling due within one year          | 14    | (334,764)        | (679,351)        |
|  |       | <u>225,887</u>   | <u>45,982</u>    |
| <b>NET CURRENT ASSETS/(LIABILITIES)</b>      |       |                  |                  |
|  |       | <u>225,887</u>   | <u>45,982</u>    |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       |                  |                  |
|  |       | 1,309,057        | 1,155,588        |
| <b>CREDITORS</b>                             |       |                  |                  |
| Amounts falling due after more than one year | 15    | (310,721)        | (174,810)        |
|  |       | <u>998,336</u>   | <u>980,778</u>   |
| <b>NET ASSETS</b>                            |       |                  |                  |
|  |       | <u>998,336</u>   | <u>980,778</u>   |
| <b>FUNDS</b>                                 |       |                  |                  |
|  | 17    |                  |                  |
| Unrestricted funds                           |       | 472,908          | 426,254          |
| Restricted funds                             |       | 525,428          | 554,524          |
|  |       | <u>998,336</u>   | <u>980,778</u>   |
| <b>TOTAL FUNDS</b>                           |       |                  |                  |
|  |       | <u>998,336</u>   | <u>980,778</u>   |

The notes form part of these financial statements

## GROUNDWORK BRIDGEND & NEATH PORT TALBOT

### Balance Sheet - continued At 31 March 2012

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The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

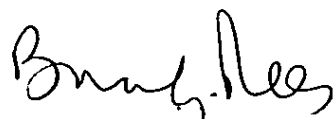
These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on behalf by

20/11/12

and were signed on its



B Rees - Trustee

The notes form part of these financial statements

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**Notes to the Financial Statements  
for the year ended 31 March 2012**

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**I. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

**Preparation of consolidated financial statements**

The financial statements contain information about Groundwork Bridgend & Neath Port Talbot as an individual charity and do not contain consolidated financial information as the parent of a group. The charity has taken advantage of the exemption under FRS2 to exclude certain subsidiary undertakings from consolidation as their inclusion is not material for the purpose of giving a true and fair view.

**Incoming resources**

All incoming resources are included on the Financial Statements when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Where grants or other arrangements giving rise to income require the charity to provide services or which are linked to performance of particular services, these are recognised to the extent that the service has been provided or performance carried out.

Where conditions are attached to grants or donations, the charity recognises these as income to the extent that it is certain that the conditions imposed can be met.

**Government grants**

Grants receivable from the Government are recognised at their fair value where there is a reasonable assurance that the grant will be received and the charity will comply with the conditions attached thereto.

**Gifts in Kind**

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

**Notes to the Financial Statements - continued  
for the year ended 31 March 2012**

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**1. ACCOUNTING POLICIES - continued**

**Resources expended**

The charitable activities expenditure is comprised of expenditure and staff costs directly attributable to the activity. Where costs cannot be directly attributed, they have been allocated to activities based on individuals employed on the project. This includes support costs, comprise all services supplied centrally identifiable as wholly or mainly in support of charitable expenditure and include an appropriate proportion of general overheads.

**Governance costs**

Governance costs include items such as external audit and legal costs relating to the governance of the charity, as well as costs associated with the charity's strategic management.

**Allocation and apportionment of costs**

Central overheads are allocated based on their use with the aim of ensuring that those costs remaining within administration relate to the management of the Trust's assets, organisational administration and compliance with constitutional and statutory requirements.

**Fixed Assets**

A capital item is any building, installation, item of plant or equipment, fixture, fitting, vehicle, land (whether leasehold or freehold) or any other item which:

- is bought or fabricated at a net of recoverable VAT cost of £1,000 or more, and
- has an estimated useful life of more than one year, and
- can be separately identified throughout its life

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset less its estimated residual value, over the useful economic life of that asset as follows:

|                    |  |
|--------------------|--|
| Leasehold Property | - 4%, 2% & 0.8% over the course of the lease |
| Freehold Property  | - 2% straight line                           |
| Equipment          | - 33% and 20% straight line                  |
| Motor vehicles     | - 20% straight line                          |

No depreciation is provided on freehold land.

**Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in market value is transferred to a revaluation reserve.

**Work in progress**

Work in progress is valued at the lower of cost and net realisable value.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

## GROUNDWORK BRIDGEND & NEATH PORT TALBOT

### Notes to the Financial Statements - continued for the year ended 31 March 2012

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#### 1. ACCOUNTING POLICIES - continued

##### Fund accounting

General funds are available for use at the discretion of the directors in furtherance of the general objectives of the company

Restricted funds are subject to specific restrictive conditions imposed by funders or by the purpose of the appeal. The purpose and use of restricted funds is set out in the notes to the financial statements

All income and expenditure is shown in the Statement of Financial Activities. Certain elements of restricted fund income may be deferred to future period in order to recognise the restrictions on the use of these funds

##### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate

##### Company Status

The trust is a company limited by guarantee. The guarantors are the Federation of Groundwork trusts, Bridgend County Borough Council and Neath Port Talbot County Borough Council. The liability in respect of the guarantee is limited to £1 per member of the company

#### 2. INVESTMENT INCOME

|                          | 2012          | 2011          |
|--------------------------|---------------|---------------|
|                          | £             | £             |
| Rents received           | 24,151        | 30,445        |
| Deposit account interest | 104           | 80            |
|                          | <u>24,255</u> | <u>30,525</u> |

# GROUNDWORK BRIDGEND & NEATH PORT TALBOT

Notes to the Financial Statements - continued  
for the year ended 31 March 2012

## 3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

|             | Unrestricted<br>Funds | Restricted<br>Funds | 2012             | 2011             |
|-------------|-----------------------|---------------------|------------------|------------------|
|             | £                     | £                   | £                | £                |
| People      | 91,620                | 1,026,423           | 1,118,043        | 1,153,510        |
| Places      | 328,307               | -                   | 328,307          | 123,974          |
| Prosperity  | 167,018               | 495,485             | 662,503          | 1,374,122        |
| Partnership | -                     | 377,665             | 377,665          | 326,531          |
|             | <u>586,945</u>        | <u>1,899,573</u>    | <u>2,486,518</u> | <u>2,978,137</u> |

Income from projects was provided by:

|  | Unrestricted<br>Funds | Restricted<br>Funds | 2012             | 2011             |
|--|-----------------------|---------------------|------------------|------------------|
|  | £                     | £                   | £                | £                |
| WAG- Projects                                    | 10,333                | 18,297              | 28,630           | 69,866           |
| WAG- via GWales- Bridgend                        | -                     | 227,000             | 227,000          | 88,353           |
| WAG- via GWales- Neath                           | -                     | -                   | -                | 122,428          |
| BCBC- Core                                       | -                     | 51,155              | 51,155           | 47,650           |
| BCBC- Project                                    | 128,826               | 858,344             | 1,119,635        | 1,069,551        |
| Neath Port Talbot CBC- Core                      | -                     | 63,271              | 63,271           | 63,271           |
| Other local authorities                          | 157                   | 18,680              | 18,837           | 41,679           |
| CCW  | 1,276                 | 36,665              | 37,941           | 40,817           |
| Other Government Sources                         | -                     | -                   | -                | 1,970            |
| Other Groundworks                                | 85,394                | 62,371              | 147,765          | 520,961          |
| National Lottery - BLF*                          | (215)                 | 90,352              | 90,137           | 213,368          |
| Other Private Sector                             | 175,494               | 436,123             | 223,507          | 599,123          |
| Health Authority                                 | -                     | 12,300              | 12,300           | 12,463           |
| Internal Project Income                          | 23,743                | 55,436              | 79,179           | 104,108          |
| Movement in deferred income/<br>work in progress | 161,977               | 280,789             | 387,161          | (17,471)         |
|  | <u>586,945</u>        | <u>1,899,573</u>    | <u>2,486,518</u> | <u>2,978,137</u> |

\*During the year, Lottery Funding was received for the following projects

Youthworks £90,352 (2011 £167,196), Realising Resources £Nil (2011 £41,668), Fairy Allotments £(215) (2011 £4,504)

# GROUNDWORK BRIDGEND & NEATH PORT TALBOT

Notes to the Financial Statements - continued  
for the year ended 31 March 2012

## 4. CHARITABLE ACTIVITIES COSTS

|              | Direct costs     | Support costs<br>(See note 5) | Totals           |
|--------------|------------------|-------------------------------|------------------|
|              | £                | £                             | £                |
| People       | 1,042,972        | 100,830                       | 1,143,802        |
| Places       | 307,855          | -                             | 307,855          |
| Prosperity   | 592,198          | 27,625                        | 619,823          |
| Partnerships | 158,677          | 255,920                       | 414,597          |
|              | <u>2,101,702</u> | <u>384,375</u>                | <u>2,486,077</u> |

### Expenditure on projects

|              | Unrestricted Funds | Restricted Funds | 2012             | 2011             |
|--------------|--------------------|------------------|------------------|------------------|
|              | £                  | £                | £                | £                |
| People       | 89,842             | 1,053,960        | 1,143,802        | 1,042,075        |
| Places       | 307,855            | -                | 307,855          | 168,465          |
| Prosperity   | 144,508            | 475,315          | 619,823          | 1,191,510        |
| Partnerships | 2,477              | 412,120          | 414,597          | 299,592          |
|              | <u>544,682</u>     | <u>1,941,395</u> | <u>2,486,077</u> | <u>2,701,642</u> |

|              | Direct Cost of Activities | Direct Salary Costs | Support Costs  | Total            |                  |
|--------------|---------------------------|---------------------|----------------|------------------|------------------|
|              | £                         | £                   | £              | 2012             | 2011             |
|              | £                         | £                   | £              | £                | £                |
| People       | 452,897                   | 590,075             | 100,830        | 1,143,802        | 1,042,075        |
| Places       | 263,307                   | 44,548              | -              | 307,855          | 168,465          |
| Prosperity   | 273,972                   | 318,226             | 27,625         | 619,823          | 1,191,510        |
| Partnerships | 28,126                    | 130,551             | 255,920        | 414,597          | 299,592          |
|              | <u>1,018,302</u>          | <u>1,083,400</u>    | <u>384,375</u> | <u>2,486,077</u> | <u>2,701,642</u> |

Included in expenditure on projects are the following amounts in respect of Lottery funded Projects  
Youthworks £105,524 (2011 £166,255), Realising Resources £21 (2011 £32,204) and Fairyland Allotments  
£278 (2011 £4,437)



## GROUNDWORK BRIDGEND & NEATH PORT TALBOT

### Notes to the Financial Statements - continued for the year ended 31 March 2012

#### 5. SUPPORT COSTS

|                              | 2012           | 2011           |
|------------------------------|----------------|----------------|
|                              | £              | £              |
| Accommodation                | 27,753         | 40,354         |
| Administration               | 29,669         | 33,770         |
| Travel                       | 3,583          | 2,997          |
| Recruitment & Training       | 3,527          | 3,926          |
| Communication                | 36,839         | 23,192         |
| Professional Fees            | 5,636          | 633            |
| Miscellaneous                | 34,240         | 13,839         |
| Depreciation                 | 37,913         | 40,355         |
| Fundraising & Publicity      | 1,575          | 14,342         |
| Groundwork Wales Expenditure | 14,070         | 28,070         |
| Finance Charges              | 14,901         | 7,664          |
| Irrecoverable VAT            | 12,245         | 12,625         |
| Salary Costs                 | 162,424        | 143,292        |
|                              | <u>384,375</u> | <u>365,059</u> |

Support costs have been allocated to projects based on the number of individual employed on that project.

#### 6. GOVERNANCE COSTS

|                             | 2012         | 2011         |
|-----------------------------|--------------|--------------|
|                             | £            | £            |
| Trustees' expenses          | 395          | 606          |
| Trustee liability insurance | 3,551        | 3,000        |
| Meeting costs               | 817          | 1,344        |
| Auditors' remuneration      | 2,375        | 4,300        |
|                             | <u>7,138</u> | <u>9,250</u> |

The company purchases indemnity insurance in respect of all the trustees and officers other than caused by wilful or criminal negligence. The cost of this insurance was £3,551 (2011 £3,000)

## GROUNDWORK BRIDGEND & NEATH PORT TALBOT

Notes to the Financial Statements - continued  
for the year ended 31 March 2012

### 7. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting)

|                             | 2012          | 2011          |
|-----------------------------|---------------|---------------|
|                             | £             | £             |
| Auditors' remuneration      | 2,375         | 4,300         |
| Depreciation - owned assets | <u>36,949</u> | <u>40,355</u> |

### 8. TRUSTEES' REMUNERATION AND BENEFITS

#### Trustees' Expenses

During the year 1 (2011: 1) Trustee was remuneration for travel expenses in the year. See note 6

### 9. STAFF COSTS

|                       | 2012             | 2011             |
|-----------------------|------------------|------------------|
|                       | £                | £                |
| Wages and salaries    | 1,138,961        | 1,584,776        |
| Social security costs | 69,925           | 99,889           |
| Other pension costs   | <u>36,938</u>    | <u>39,454</u>    |
|                       | <u>1,245,824</u> | <u>1,724,119</u> |

The average monthly number of employees during the year was as follows.

|                      | 2012      | 2011       |
|----------------------|-----------|------------|
| Direct Charitable    | 54        | 112        |
| Management & Support | <u>11</u> | <u>9</u>   |
|                      | <u>65</u> | <u>121</u> |

Direct charitable includes 21 (2011: 103) employees under the Future Jobs Fund Programme employed for six months of the year - average 14 (2011: 70pa)

One employee earned more than £60,000 per annum (2011: None)

# GROUNDWORK BRIDGEND & NEATH PORT TALBOT

Notes to the Financial Statements - continued  
for the year ended 31 March 2012

## 10. TANGIBLE FIXED ASSETS

|                        | Freehold<br>property<br>£ | Project<br>assets<br>£ | Furniture<br>and<br>equipment<br>£ | Motor<br>vehicles<br>£ | Totals<br>£ |
|------------------------|---------------------------|------------------------|------------------------------------|------------------------|-------------|
| <b>COST</b>            |                           |                        |                                    |                        |             |
| At 1 April 2011        | 963,020                   | 111,204                | 119,587                            | 87,172                 | 1,280,983   |
| Additions              | -                         | 5,088                  | 5,425                              | -                      | 10,513      |
| Disposals              | -                         | (18,418)               | (54,485)                           | -                      | (72,903)    |
| At 31 March 2012       | 963,020                   | 97,874                 | 70,527                             | 87,172                 | 1,218,593   |
| <b>DEPRECIATION</b>    |                           |                        |                                    |                        |             |
| At 1 April 2011        | 118,761                   | 101,089                | 111,036                            | 60,492                 | 391,378     |
| Charge for year        | 20,815                    | 5,917                  | 3,760                              | 6,457                  | 36,949      |
| Eliminated on disposal | -                         | (18,418)               | (54,485)                           | -                      | (72,903)    |
| At 31 March 2012       | 139,576                   | 88,588                 | 60,311                             | 66,949                 | 355,424     |
| <b>NET BOOK VALUE</b>  |                           |                        |                                    |                        |             |
| At 31 March 2012       | 823,444                   | 9,286                  | 10,216                             | 20,223                 | 863,169     |
| At 31 March 2011       | 844,259                   | 10,115                 | 8,551                              | 26,680                 | 889,605     |

Land is included within freehold property at a value of £250,358 (2011 £250,358), it is not depreciated

## 11. FIXED ASSET INVESTMENTS

|                                   | Shares in<br>group<br>undertakings<br>£ |
|-----------------------------------|---|
| <b>MARKET VALUE</b>               |   |
| At 1 April 2011 and 31 March 2012 | 1                                       |
| <b>NET BOOK VALUE</b>             |   |
| At 31 March 2012                  | 1                                       |
| At 31 March 2011                  | 1                                       |

There were no investment assets outside the UK.

## GROUNDWORK BRIDGEND & NEATH PORT TALBOT

### Notes to the Financial Statements - continued for the year ended 31 March 2012

#### 11. FIXED ASSET INVESTMENTS - continued

The company's investments at the balance sheet date in the share capital of companies include the following

Sustainable Development Ltd

Nature of business Dormant subsidiary

| Class of share     | %<br>holding |
|--------------------|--------------|
| Ordinary £1 shares | 100          |

The company is exempt from preparing consolidated accounts under FRS 2 as the inclusion of the subsidiary is not material to show a true and fair view

#### 12. INVESTMENT PROPERTY

|                                   | £              |
|-----------------------------------|----------------|
| <b>MARKET VALUE</b>               |                |
| At 1 April 2011 and 31 March 2012 | <u>220,000</u> |
| <b>NET BOOK VALUE</b>             |                |
| At 31 March 2012                  | <u>220,000</u> |
| At 31 March 2011                  | <u>220,000</u> |

The valuation of the Investment Property has been reviewed by the trustees and they do not consider the value of the property to have materially changed in value

#### 13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                                | 2012<br>£      | 2011<br>£      |
|--------------------------------|----------------|----------------|
| Trade debtors                  | 246,494        | 350,919        |
| Prepayments and accrued income | <u>16,216</u>  | <u>10,481</u>  |
|                                | <u>262,710</u> | <u>361,400</u> |

## GROUNDWORK BRIDGEND & NEATH PORT TALBOT

### Notes to the Financial Statements - continued for the year ended 31 March 2012

#### 14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                                 | 2012           | 2011           |
|---------------------------------|----------------|----------------|
|                                 | £              | £              |
| Trade creditors                 | 138,892        | 71,652         |
| Social security and other taxes | 43,274         | 60,011         |
| Other creditors                 | 4,691          | 3,508          |
| Accruals and deferred income    | 147,907        | 544,180        |
|                                 | <u>334,764</u> | <u>679,351</u> |

Included within Accruals and deferred income are the following deferred income balances

|                          | 2012           | 2011           |
|--------------------------|----------------|----------------|
|                          | £              | £              |
| At 1 April 2011          | 488,528        | 350,482        |
| Deferred in year         | 116,407        | 488,528        |
| Released to SOFA in year | (488,528)      | (350,482)      |
|                          | <u>116,407</u> | <u>488,528</u> |

All deferred income relates to ongoing projects

Included within other creditors is £4,691 (2011 £3,508) in relation to pensions

#### 15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

|                      | 2012           | 2011           |
|----------------------|----------------|----------------|
|                      | £              | £              |
| Bank and other loans | <u>310,721</u> | <u>174,810</u> |

The Barclays loan and overdraft are secured against the Environment Centre and Engine House and a Debenture over the assets of the charity

# GROUNDWORK BRIDGEND & NEATH PORT TALBOT

Notes to the Financial Statements - continued  
for the year ended 31 March 2012

## 16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                       | Unrestricted<br>funds | Restricted<br>funds | 2012<br>Total<br>funds | 2011<br>Total<br>funds |
|-----------------------|-----------------------|---------------------|------------------------|------------------------|
|                       | £                     | £                   | £                      | £                      |
| Fixed assets          | 18,129                | 845,040             | 863,169                | 889,605                |
| Investments           | 220,001               | -                   | 220,001                | 220,001                |
| Current assets        | 289,893               | 270,758             | 560,651                | 725,333                |
| Current liabilities   | (55,115)              | (279,649)           | (334,764)              | (679,351)              |
| Long term liabilities | -                     | (310,721)           | (310,721)              | (174,810)              |
|                       | <u>472,908</u>        | <u>525,428</u>      | <u>998,336</u>         | <u>980,778</u>         |

## 17. MOVEMENT IN FUNDS

|                           | At 1/4/11<br>£ | Net<br>movement<br>in funds<br>£ | Transfers<br>between<br>funds<br>£ | At 31/3/12<br>£ |
|---------------------------|----------------|----------------------------------|------------------------------------|-----------------|
| <b>Unrestricted funds</b> |                |                                  |                                    |                 |
| General fund              | 426,254        | 66,518                           | (19,864)                           | 472,908         |
| <b>Restricted funds</b>   |                |                                  |                                    |                 |
| Project funding           | -              | (19,864)                         | 19,864                             | -               |
| Capital Project funding   | 554,524        | (29,096)                         | -                                  | 525,428         |
|                           | <u>554,524</u> | <u>(48,960)</u>                  | <u>19,864</u>                      | <u>525,428</u>  |
| <b>TOTAL FUNDS</b>        | <u>980,778</u> | <u>17,558</u>                    | <u>-</u>                           | <u>998,336</u>  |

## GROUNDWORK BRIDGEND & NEATH PORT TALBOT

Notes to the Financial Statements - continued  
for the year ended 31 March 2012

### 17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 611,200                    | (544,682)                  | 66,518                    |
| <b>Restricted funds</b>   |                            |                            |                           |
| Project funding           | 1,899,573                  | (1,919,437)                | (19,864)                  |
| Capital Project funding   | -                          | (29,096)                   | (29,096)                  |
|                           | <u>1,899,573</u>           | <u>(1,948,533)</u>         | <u>(48,960)</u>           |
| <b>TOTAL FUNDS</b>        | <u><u>2,510,773</u></u>    | <u><u>(2,493,215)</u></u>  | <u><u>17,558</u></u>      |

The capital project fund is made up of income received for the use of the purchase or construction of capital assets

#### Transfers between funds

The transfer from restricted to unrestricted funds is due to the fulfilment of the criteria on the restricted funds

### 18. CONTINGENT LIABILITIES

Groundwork Bridgend and Neath Port Talbot was a guarantor for Groundwork Wales, up until 18th May 2012, a company limited by guarantee and the guarantee is £1. There are no known contingent liabilities at 31 March 2012 (2011 £Nil)

## **GROUNDWORK BRIDGEND & NEATH PORT TALBOT**

### **Notes to the Financial Statements - continued for the year ended 31 March 2012**

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#### **19. RELATED PARTY DISCLOSURES**

The transactions with related parties in the year were as follows

1 Mr D Lewis, who served as a director throughout the year, is a Cabinet Member of Neath Port Talbot County Borough Council "NPTCBC" In the year ended 31st March 2012, NPTCBC provided funding to the charity to the value of £227,753 (2011 £220,063), and at the balance sheet date £39,984 (2011 £16,318) was owed from them In addition the charity purchased goods and service from NPTCBC to the value of £1,333 (2011 £6,242) and at the balance sheet date £Nil (2011 Nil)

2 Mr H David, who served as a director throughout the year, is a member of the Cefn Cribw Community Council "CCCC" In the year ended 31st March 2012, CCCC provided funding to the charity to the value of £Nil (2011 £5,085), and at the balance sheet date £Nil (2011 £6,102) was owed from them

3 Mr H David, and Mr P White, who both served as directors throughout the year, were Councillors for Bridgend County Borough Council "BCBC" In the year ended 31st March 2012, BCBC provided funding to the charity to the value of £272,044 (2011 £967,626), and at the balance sheet date £77,897 (2011 £141,863) was owed from them

4 Mr H David, and Mr P White, who both served as directors throughout the year, are Directors for Valleys 2 Coast "V2C" In the year ended 31st March 2012, V2C provided funding to the charity to the value of £27,185 (2011 £315), and at the balance sheet date £Nil (2011 £Nil) was owed from them

5 Mr B Rees, who served as a director throughout the year, is a director of the Groundwork Wales "GW" In the year ended 31st March 2012, GW provided funding to the charity to the value of £372,895 (2011 £269,760), and at the balance sheet date £119,910 (2011 £Nil) was owed from them In addition the charity purchased goods and service from GW to the value of £15,497 (2011 £29,316) and at the balance sheet date £Nil (2011 Nil)

#### **20. PENSION SCHEME**

The company operates a defined contribution pension scheme The assets of the scheme are held separately from those of the charity in an independently administered fund The pension cost charge represents contributions payable by the company to the fund amounting to £39,454 (2010 £35,641)

#### **21. COMPANY LIMITED BY GUARANTEE**

The trust is a company limited by guarantee The guarantors are the Federation of Groundwork trusts, Bridgend County Borough Council and Neath Port Talbot County Borough Council The liability in respect of the guarantee is limited to £1 per member of the company