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#### Company Registration No. 2367050 (England and Wales)

# SANDRINGHAM COURT (BECKENHAM) MANAGEMENT COMPANY LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2000

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#### **COMPANY INFORMATION**

**Directors** L Cregan

C Cailes M Prior

Secretary D Morgan

Company number 2367050

Registered office County House

221-241 Beckenham Road

Beckenham

Kent BR3 4UF

Auditors Crane & Partners

Rutland House 44 Masons Hill

Bromley Kent BR2 9EQ

### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2000

The directors present their report and financial statements for the year ended 31 March 2000.

#### **Principal activities**

The principal activity of the company continued to be that of the management of 15 flats situated at 37 The Avenue, Beckenham, Kent.

#### Directors

The following directors have held office since 1 April 1999:

L Cregan

C Cailes

M Prior

#### **Directors' interests**

The directors' beneficial interests in the shares of the company were as stated below:

	Ordinary sha	Ordinary shares of £ 25 each	
	31 March 2000	1 April 1999	
L Cregan	1	1	
C Cailes	1	1	
M Prior	1	1	

#### **Auditors**

A resolution to reappoint Crane and Partners as the company's auditors will be proposed at the Annual General Meeting.

#### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By order of the board 7.6.00

## AUDITORS' REPORT TO THE SHAREHOLDERS OF SANDRINGHAM COURT (BECKENHAM) MANAGEMENT COMPANY LIMITED

We have audited the financial statements on pages 3 to 6 which have been prepared under the historical cost convention and the accounting policies set out on page 5.

#### Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Crane & Partners

**Chartered Accountants** 

**Registered Auditor** 

Rutland House

Janes Partners

44 Masons Hill

**Bromley** 

Kent

BR2 9EQ

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### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2000

	Notes		2000 £		1999 £
Income					
Service charges			10,500		9,526
			10,500		9,526
Expenditure					
Insurance		1,152		1,088	
Electricity		859		789	
Cleaning and gardening		3,207		2,549	
Repairs and renewals		460		2,039	
Refuse removal		82		79	
Lift maintenance		896		689	
Management fees		1,704		1,616	
Audit and accountancy fees		429		353	
Sundry expenses		65		29 	
			(8,854)		(9,231)
Operating surplus	2		1,646		295
Interest receivable	3		40		90
Surplus before taxation			1,686		385
Corporation tax	4		-		-
Surplus after taxation	8		1,686		385
Retained surplus brought forward			4,356		3,970
Retained surplus carried forward	8		6,042		4,355

All activities relate to continuing operations.

The retained surplus for the year was the only recognised gain or loss in the year.

### BALANCE SHEET AS AT 31 MARCH 2000

	Notes	200	00	199	99
		£	£	£	£
Current assets					
Debtors	5	1,993		1,656	
Cash at bank and in hand		5,143		3,427	
		7,136		5,083	
Creditors: amounts falling due within one year	6	(719)		(353)	
Total assets less current liabilities			6,417		4,730
Capital and reserves					
Called up share capital	7		375		375
Profit and loss account	8		6,042		4,355
Shareholders' funds - equity interests	9		6,417		4,730

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 6.6.6.00

Directorial Karagette.

Director

L Cera 7.6.00

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2000

1	Accounting policies		
1.1	Accounting convention  The financial statements are prepared under the historical cost convention.		
1.2	Turnover Turnover represents service charges collectable.		
2	Operating profit	2000 £	1999 £
	Operating profit is stated after charging: Auditors' remuneration	429	353
3	Other interest receivable and similar income	2000 £	1999 £
	Bank interest	40	90
4	Taxation		
4	Taxation  The Inland Revenue has agreed that in view of the small amount of interescharged.	t received no	tax will be
<b>4 5</b>	The Inland Revenue has agreed that in view of the small amount of interes	t received no  2000 £	tax will be
	The Inland Revenue has agreed that in view of the small amount of interes charged.	2000	1999
	The Inland Revenue has agreed that in view of the small amount of interest charged.  Debtors  Trade debtors	2000 £	1 <b>999</b> £ 287
	The Inland Revenue has agreed that in view of the small amount of interest charged.  Debtors  Trade debtors	2000 £ - 1,993	1999 £ 287 1,369

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2000

7	Share capital	2000	1999
		£	£
	Authorised		
	- Ordinary shares of £ 25 each	-	375
		<del></del> _	<del></del>
	Allotted, called up and fully paid		
	15 Ordinary shares of £ 25 each	375	375
			===
8	Statement of movements on profit and loss account		
			Profit and
			loss account
			£
	Balance at 1 April 1999		4,356
	Retained profit for the year		1,686
	Balance at 31 March 2000		6,042
9	Reconciliation of movements in shareholders' funds	2000	1999
		£	£
	Profit for the financial year	1,686	385

#### 10 Related party transactions

Closing shareholders' funds

The directors of the company are all residents of properties in the block which the company manages. As such they pay service charges on the same terms and conditions as all other residents. The amount of each directors service charge is not considered material.

6,417

4.730

### ANALYSIS OF REPAIRS AND RENEWALS FOR THE YEAR ENDED 31 MARCH 2000

Diffusers/ Bulbs/ Starters	92
Bin Store Step	20
Smoke Alarm Batteries	18
Drains	330
	460